

# Form AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## Annual Return for a Trade Union

|  |   |                          |    |                                     |                          |
|--|---|--------------------------|----|-------------------------------------|--------------------------|
| Name of Trade Union:   | SKYSHARE  |                          |    |                                     |                          |
| Year ended:  | 31 December 2021  |                          |    |                                     |                          |
| List no:   | 806T  |                          |    |                                     |                          |
| Head or Main Office address:   | c/o TC Group  |                          |    |                                     |                          |
|  | 3 Acorn Business Centre                                   |                          |    |                                     |                          |
|  | Northarbour Road  |                          |    |                                     |                          |
|  | Cosham  |                          |    |                                     |                          |
|  |   |                          |    |                                     |                          |
| Postcode   | PO6 3TH   |                          |    |                                     |                          |
| Website address (if available)                                       | <a href="https://skyshare.org/">https://skyshare.org/</a> |                          |    |                                     |                          |
| Has the address changed during the year to which the return relates? | Yes   | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | ('X' in appropriate box) |
| General Secretary:   | Simon Gough   |                          |    |                                     |                          |
| Telephone Number:  | +44 (0) 7788921313  |                          |    |                                     |                          |
| Contact name for queries regarding the completion of this return     | Simon Gough   |                          |    |                                     |                          |
| Telephone Number:  | +44 (0) 7788921313  |                          |    |                                     |                          |
| E-mail:  | generalsecretary@skyshare.org                             |                          |    |                                     |                          |

**Please follow the guidance notes in the completion of this return**

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 0330 109 3602

You should send the annual return to the following email address stating the name of the union in subject:

For Unions based in England and Wales: [returns@certoffice.org](mailto:returns@certoffice.org)

For Unions based in Scotland: [ymw@tcyoung.co.uk](mailto:ymw@tcyoung.co.uk)

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# Return of Members

(see notes 10 and 11)

| Number of members at the end of the year |               |                  |                |   |        |
|--|---------------|------------------|----------------|---|--------|
|  | Great Britain | Northern Ireland | Irish Republic | Elsewhere Abroad<br>(including Channel Islands) | Totals |
|  | 119           | 1                | 8              | 354   | 482    |
| <b>Total</b>                             | 119           | 1                | 8              | 354   | A 482  |

Number of members at end of year contributing to the General Fund

482

Number of members included in totals box 'A' above for whom no home or authorised address is held:

## Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return

| Position Held                         | Name of Officer ceasing to hold Office | Name of Officer Appointed | Date of change |
|---------------------------------------|--|---------------------------|----------------|
| Chairman                              | Spencer Davies                         | Richard Yeomans           | 31 July 2021   |
| General Secretary                     | Heather McCann                         | Simon Gough               | 31 July 2021   |
| Deputy Chairman                       | Richard Yeomans                        | Nicolai Moore             | 31 July 2021   |
| <del>Other Executive</del><br>Members | Ronald Keermaekers                     | Vincent Breton            | 31 July 2021   |
| <del>Other Executive</del><br>Members | n/a addition to Committee              | Jeremy Guyon              | 31 July 2021   |
| <del>Other Executive</del><br>Members | n/a addition to Committee              | Bjoern Rhinehardt         | 31 July 2021   |

State whether the union is:

a. A branch of another trade union?

Yes 
No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes 
No

If yes, state the number of affiliated unions:

and names:



# General Fund

(see notes 13 to 18)

|  | £ | £       |
|--|---|---------|
| <b>Income</b>  |   |         |
| <b>From Members:</b> Contributions and Subscriptions     |   | 59,736  |
| <b>From Members:</b> Other income from members (specify) |   |         |
|  |   |         |
|  |   |         |
| <b>Total other income from members</b>                   |   |         |
| <b>Total of all income from members</b>                  |   | 59,736  |
| <b>Investment income (as at page 12)</b>                 |   |         |
| <b>Other Income</b>                                      |   |         |
| Income from Federations and other bodies (as at page 4)  |   |         |
| Income from any other sources (as at page 4)             |   |         |
| Total of other income (as at page 4)                     |   |         |
|  |   |         |
| <b>Total income</b>                                      |   | 59,736  |
| <b>Interfund Transfers IN</b>                            |   |         |
| <b>Expenditure</b>                                       |   |         |
| Benefits to members (as at page 5)                       |   |         |
| Administrative expenses (as at page 10)                  |   |         |
| <b>Federation and other bodies</b> (specify)             |   |         |
|  |   |         |
|  |   |         |
|  |   |         |
|  |   |         |
|  |   |         |
|  |   |         |
| <b>Total expenditure Federation and other bodies</b>     |   |         |
| <b>Taxation</b>  |   |         |
|  |   |         |
| <b>Total expenditure</b>                                 |   |         |
| <b>Interfund Transfers OUT</b>                           |   |         |
|  |   |         |
| Surplus (deficit) for year                               |   | 59,736  |
| Amount of general fund at beginning of year              |   | 188,732 |
| Amount of general fund at end of year                    |   | 248,468 |

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# Analysis of income from federation and other bodies and other income

(see notes 19 and 20)

| Description                              | £ |
|--|---|
| <b>Federation and other bodies</b>       |   |
| <b>Total federation and other bodies</b> |   |
| <b>Any Other Sources</b>                 |   |
| <b>Total other sources</b>               |   |
| <b>Total of all other income</b>         |   |

## Analysis of benefit expenditure shown at the General Fund

(see notes 21 to 23)

|   |  |   | £ |
|---|--|---|---|
| Representation –<br>Employment Related Issues     |  | <b>brought forward</b>                                      |   |
|   |  | Advisory Services   |   |
| Representation –<br>Non Employment Related Issues |  | Other Cash Payments   |   |
|   |  | Education and Training services                             |   |
| Communications                                    |  |   |   |
|   |  | Negotiated Discount Services                                |   |
| Dispute Benefits                                  |  | Other Benefits and Grants (specify)                         |   |
| <b>carried forward</b>                            |  | <b>Total (should agree with figure in<br/>General Fund)</b> |   |





(See notes 21 and 23)

| <b>Fund 4</b>      |   | <b>Fund Account</b> |          |
|--------------------|---|---------------------|----------|
| <b>Name:</b>       |   | <b>£</b>            | <b>£</b> |
| <b>Income</b>      | From members  |                     |          |
|                    | Investment income (as at page 12)                             |                     |          |
|                    | Other income (specify)  |                     |          |
|                    |   |                     |          |
|                    |   |                     |          |
|                    | <b>Total other income as specified</b>                        |                     |          |
|                    | <b>Total Income</b>   |                     |          |
|                    | Interfund Transfers IN  |                     |          |
| <b>Expenditure</b> | Benefits to members   |                     |          |
|                    | Administrative expenses and other expenditure (as at page 10) |                     |          |
|                    |   |                     |          |
|                    | <b>Total Expenditure</b>                                      |                     |          |
|                    | Interfund Transfers OUT                                       |                     |          |
|                    | <b>Surplus (Deficit) for the year</b>                         |                     |          |
|                    | <b>Amount of fund at beginning of year</b>                    |                     |          |
|                    | <b>Amount of fund at the end of year (as Balance Sheet)</b>   |                     |          |
|                    |   |                     |          |
|                    | <b>Number of members contributing at end of year</b>          |                     |          |

| <b>Fund 5</b>      |   | <b>Fund Account</b> |          |
|--------------------|---|---------------------|----------|
| <b>Name:</b>       |   | <b>£</b>            | <b>£</b> |
| <b>Income</b>      | From members  |                     |          |
|                    | Investment income (as at page 12)                             |                     |          |
|                    | Other income (specify)  |                     |          |
|                    |   |                     |          |
|                    |   |                     |          |
|                    | <b>Total other income as specified</b>                        |                     |          |
|                    | <b>Total Income</b>   |                     |          |
|                    | Interfund Transfers IN  |                     |          |
| <b>Expenditure</b> | Benefits to members   |                     |          |
|                    | Administrative expenses and other expenditure (as at page 10) |                     |          |
|                    |   |                     |          |
|                    | <b>Total Expenditure</b>                                      |                     |          |
|                    | Interfund Transfers OUT                                       |                     |          |
|                    | <b>Surplus (Deficit) for the year</b>                         |                     |          |
|                    | <b>Amount of fund at beginning of year</b>                    |                     |          |
|                    | <b>Amount of fund at the end of year (as Balance Sheet)</b>   |                     |          |
|                    |   |                     |          |
|                    | <b>Number of members contributing at end of year</b>          |                     |          |

(See notes 21 and 23)

| Fund 6             |   | Fund Account             |   |
|--------------------|---|--------------------------|---|
| Name:              |   | £                        | £ |
| <b>Income</b>      | From members  |                          |   |
|                    | Investment income (as at page 12)                             |                          |   |
|                    | Other income (specify)  |                          |   |
|                    |   |                          |   |
|                    |   |                          |   |
|                    | <b>Total other income as specified</b>                        |                          |   |
|                    | <b>Total Income</b>   |                          |   |
|                    | Interfund Transfers IN  |                          |   |
| <b>Expenditure</b> | Benefits to members   |                          |   |
|                    | Administrative expenses and other expenditure (as at page 10) |                          |   |
|                    |   |                          |   |
|                    |   |                          |   |
|                    |   | <b>Total Expenditure</b> |   |
|                    | Interfund Transfers OUT                                       |                          |   |
|                    | <b>Surplus (Deficit) for the year</b>                         |                          |   |
|                    | <b>Amount of fund at beginning of year</b>                    |                          |   |
|                    | <b>Amount of fund at the end of year (as Balance Sheet)</b>   |                          |   |
|                    | <b>Number of members contributing at end of year</b>          |                          |   |

| Fund 7             |   | Fund Account             |   |
|--------------------|---|--------------------------|---|
| Name:              |   | £                        | £ |
| <b>Income</b>      | From members  |                          |   |
|                    | Investment income (as at page 12)                             |                          |   |
|                    | Other income (specify)  |                          |   |
|                    |   |                          |   |
|                    |   |                          |   |
|                    | <b>Total other income as specified</b>                        |                          |   |
|                    | <b>Total Income</b>   |                          |   |
|                    | Interfund Transfers IN  |                          |   |
| <b>Expenditure</b> | Benefits to members   |                          |   |
|                    | Administrative expenses and other expenditure (as at page 10) |                          |   |
|                    |   |                          |   |
|                    |   |                          |   |
|                    |   | <b>Total Expenditure</b> |   |
|                    | Interfund Transfers OUT                                       |                          |   |
|                    | <b>Surplus (Deficit) for the year</b>                         |                          |   |
|                    | <b>Amount of fund at beginning of year</b>                    |                          |   |
|                    | <b>Amount of fund at the end of year (as Balance Sheet)</b>   |                          |   |
|                    | <b>Number of members contributing at end of year</b>          |                          |   |



## Political fund account

(see notes 24 to 33)

£

£

|                                 |               |  |  |
|---------------------------------|---------------|--|--|
| <b>Political fund account 1</b> |               | <b>To be completed by trade unions which maintain their own political fund</b> |  |
|                                 | <b>Income</b> | Members contributions and levies   |  |
|                                 |               | Investment income (as at page 12)  |  |
| Other income (specify)          |               |  |  |
|                                 |               |  |  |
|                                 |               |  |  |
|                                 |               | Total other income as specified  |  |
|                                 |               | Total income   |  |

**Expenditure under section (82) of the Trade Union and Labour Relations (Consolidation) Act 1992 on purposes set out in section (72) (1) where consolidation of expenditures from the political funds exceeds £2,000 during the period**

|  |   |
|--|---|
|  |   |
| Expenditure A (as at page i)               |   |
| Expenditure B (as at page ii)              |   |
| Expenditure C (as at page iii)             |   |
| Expenditure D (as at page iv)              |   |
| Expenditure E (as at page v)               |   |
| Expenditure F (as at page vi)              |   |
| Non-political expenditure (as at page vii) |   |
|  | Total expenditure   |
|  | Surplus (deficit) for year  |
|  | Amount of political fund at beginning of year   |
|  | Amount of political fund at the end of year (as <u>Balance Sheet</u> )  |
|  | Number of members at end of year contributing to the political fund   |
|  | Number of members at end of the year not contributing to the political fund   |
|  | Number of members at end of year who have completed an exemption notice and do not contribute to the political fund |

**Political fund account 2 To be completed by trade unions which act as components of a central trade union**

|                    |   |                                 |  |
|--------------------|---|---------------------------------|--|
| <b>Income</b>      | Contributions and levies collected from members on behalf of central political fund   |                                 |  |
|                    | Funds received back from central political fund   |                                 |  |
|                    | Other income (specify)  |                                 |  |
|                    |   |                                 |  |
|                    |   |                                 |  |
|                    |   | Total other income as specified |  |
|                    |   | Total income                    |  |
| <b>Expenditure</b> | Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)                       |                                 |  |
|                    |   |                                 |  |
|                    | Administration expenses in connection with political objects(specify)   |                                 |  |
|                    | Non-political expenditure   |                                 |  |
|                    |   | Total expenditure               |  |
|                    |   | Surplus (deficit) for year      |  |
|                    | Amount held on behalf of trade union political fund at beginning of year  |                                 |  |
|                    | Amount remitted to central political  |                                 |  |
|                    | Amount held on behalf of central political fund at end of year  |                                 |  |
|                    | Number of members at end of year contributing to the political fund   |                                 |  |
|                    | Number of members at end of the year not contributing to the political fund   |                                 |  |
|                    | Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund |                                 |  |

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**Expenditure from the political fund not falling within section 72 (1) of the trade union & labour relations (consolidation) act 1992**

**For expenditure not falling within section 72 (1) the required information is-**

| (a) the nature of each cause or campaign for which money was expended, and the total amount expended in relation to each one | £ |
|--|---|
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Total expenditure

| (b) the name of each organisation to which money was paid (otherwise than for a particular cause of campaign), and the total amount paid to each one | £ |
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Total expenditure

| (c) the total amount of all other money expended | £ |
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Total expenditure

**Total of all expenditures**











## Fixed assets account

(see notes 53 to 57)

|   | Land and Buildings |                | Furniture<br>and<br>Equipment<br>£ | Motor<br>Vehicles<br>£ | Not used for<br>union<br>business<br>£ | Total<br>£ |
|---|--------------------|----------------|------------------------------------|------------------------|--|------------|
|   | Freehold<br>£      | Leasehold<br>£ |                                    |                        |  |            |
| <b>Cost or Valuation</b>                      |                    |                |                                    |                        |  |            |
| At start of year                              |                    |                | 30,484                             |                        |  | 30,484     |
| Additions                                     |                    |                | 11,414                             |                        |  | 11,414     |
| Disposals                                     |                    |                |                                    |                        |  |            |
| Revaluation/Transfers                         |                    |                |                                    |                        |  |            |
| At end of year                                |                    |                | 41,898                             |                        |  | 41,898     |
| <b>Accumulated Depreciation</b>               |                    |                |                                    |                        |  |            |
| At start of year                              |                    |                | 5,002                              |                        |  | 5,002      |
| Charges for year                              |                    |                | 11,290                             |                        |  | 11,290     |
| Disposals                                     |                    |                |                                    |                        |  |            |
| Revaluation/Transfers                         |                    |                |                                    |                        |  |            |
| At end of year                                |                    |                | 16,292                             |                        |  | 16,292     |
| <b>Net book value at end of year</b>          |                    |                | 25,606                             |                        |  | 25,606     |
| <b>Net book value at end of previous year</b> |                    |                | 25,482                             |                        |  | 25,482     |





# Analysis of investments

(see notes 58 and 59)

| Quoted  | All Funds Except<br>Political Funds<br>£ | Political Fund<br>£ |
|---|--|---------------------|
| Equities (e.g. Shares)  |  |                     |
| Government Securities (Gilts)   |  |                     |
| Other quoted securities (to be specified)                                 |  |                     |
| Total quoted (as Balance Sheet)<br>Market Value of Quoted Investment      |  |                     |
| <b>Unquoted</b>   |  |                     |
| Equities  |  |                     |
| Government Securities (Gilts)   |  |                     |
| Mortgages   |  |                     |
| Bank and Building Societies   |  |                     |
| Other unquoted investments (to be specified)                              |  |                     |
| Total unquoted (as Balance Sheet)<br>Market Value of Unquoted Investments |  |                     |



# Analysis of investment income (controlling interests)

(see notes 60 and 61)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?

Yes

No

If YES name the relevant companies:

Company name

Company registration number (if not registered in England & Wales, state where registered)

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Are the shares which are controlled by the union registered in the names of the union's trustees?

Yes

No

If NO, state the names of the persons in whom the shares controlled by the union are registered.

Company name

Names of shareholders

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# Summary sheet

(see notes 62 to 73)

|   | All funds except<br>Political Funds | Political<br>Funds<br>£ | Total<br>Funds<br>£ |
|---|-------------------------------------|-------------------------|---------------------|
| <b>Income</b>   |                                     |                         |                     |
| From Members  | 59,736                              |                         | 59,736              |
| From Investments  |                                     |                         |                     |
| Other Income (including increases by<br>revaluation of assets)          |                                     |                         |                     |
| <b>Total Income</b>   | 59,736                              |                         | 59,736              |
| <b>Expenditure</b><br>(including decreases by revaluation<br>of assets) |                                     |                         |                     |
| <b>Total Expenditure</b>  |                                     |                         |                     |
| <b>Funds at beginning of year</b><br>(including reserves)               | 188,732                             |                         | 188,732             |
| <b>Funds at end of year</b><br>(including reserves)                     | 248,468                             |                         | 248,468             |
| <b>Assets</b>   |                                     |                         |                     |
| Fixed Assets  |                                     |                         | 25,606              |
| Investment Assets   |                                     |                         |                     |
| Other Assets  |                                     |                         | 212,744             |
| <b>Total Assets</b>   |                                     |                         | 238,350             |
| <b>Liabilities</b>  |                                     |                         |                     |
| <b>Total Liabilities</b>  |                                     |                         | -10,118             |
| <b>Net Assets (Total Assets less Total Liabilities)</b>                 |                                     |                         | 248,468             |

(see notes 74 to 80)

|   |   |
|---|---|
| <b>Did the union hold any ballots in respect of industrial action during the return period?</b>   | <input type="text" value="No"/>                         |
| If Yes How many ballots were held: <input style="width: 50px;" type="text"/>  |   |
| For each ballot held please complete the information below:   |   |
| <b>Ballot 1</b>   |   |
| Number of individual who were entitled to vote in the ballot  | <input style="width: 100px;" type="text"/>              |
| <b>Number of votes cast in the ballot</b>   | <input style="width: 100px;" type="text"/>              |
| Number of Individuals answering "Yes" to the question   | <input style="width: 100px;" type="text"/> <sup>1</sup> |
| Number of individuals answering "No" to the question  | <input style="width: 100px;" type="text"/> <sup>2</sup> |
| Number of invalid or otherwise spoiled voting papers returned   | <input style="width: 100px;" type="text"/> <sup>3</sup> |
| <b>1-3 should total "Number of votes cast"</b>  |   |
| Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot   | <input style="width: 100px;" type="text"/>              |
| Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  | <input style="width: 100px;" type="text"/>              |
| If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot |   |
| <input style="width: 100px;" type="text"/>  |   |
| <b>Ballot 2</b>   |   |
| Number of individual who were entitled to vote in the ballot  | <input style="width: 100px;" type="text"/>              |
| <b>Number of votes cast in the ballot</b>   | <input style="width: 100px;" type="text"/>              |
| Number of Individuals answering "Yes" to the question   | <input style="width: 100px;" type="text"/> <sup>1</sup> |
| Number of individuals answering "No" to the question  | <input style="width: 100px;" type="text"/> <sup>2</sup> |
| Number of invalid or otherwise spoiled voting papers returned   | <input style="width: 100px;" type="text"/> <sup>3</sup> |
| <b>1-3 should total "Number of votes cast"</b>  |   |
| Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot   | <input style="width: 100px;" type="text"/>              |
| Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  | <input style="width: 100px;" type="text"/>              |
| If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot |   |
| <input style="width: 100px;" type="text"/>  |   |
| <b>Ballot 3</b>   |   |
| Number of individual who were entitled to vote in the ballot  | <input style="width: 100px;" type="text"/>              |
| <b>Number of votes cast in the ballot</b>   | <input style="width: 100px;" type="text"/>              |
| Number of Individuals answering "Yes" to the question   | <input style="width: 100px;" type="text"/> <sup>1</sup> |
| Number of individuals answering "No" to the question  | <input style="width: 100px;" type="text"/> <sup>2</sup> |
| Number of invalid or otherwise spoiled voting papers returned   | <input style="width: 100px;" type="text"/> <sup>3</sup> |
| <b>1-3 should total "Number of votes cast"</b>  |   |
| Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot   | <input style="width: 100px;" type="text"/>              |
| Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  | <input style="width: 100px;" type="text"/>              |
| If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot |   |
| <input style="width: 100px;" type="text"/>  |   |

**Ballot 4**

Number of individual who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**1-3 should total "Number of votes cast"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot

**Ballot 5**

Number of individual who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**1-3 should total "Number of votes cast"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot

**Ballot 6**

Number of individual who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**1-3 should total "Number of votes cast"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot

**Ballots and Industrial Action:** If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

**Ballots & Industrial Action:** If you have 6 or more entries for either of these, please complete the Excel Spreadsheet  
(see note 81)

**\*Categories of Nature of Trade Dispute**

- A: terms and conditions of employment, or the physical conditions in which any workers require to work;
- B: engagement or non-engagement, or termination or suspension of employment or the duties of employment, of one or more workers;
- C: allocation of work or the duties of employment between workers or groups of workers;
- D: matters of discipline;
- E: a worker's membership or non-membership of a trade union;
- F: facilities for officials of trade unions;
  
- G: machinery for negotiation or consultation, and other procedures, relating to any of the above matters, including the recognition by employers or employers' associations of the right of a trade union to represent workers in such negotiation or consultation or in the carrying out of such procedures

**Did Union members take industrial action during the return period in response to any inducement on the part of the Union? YES/NO**

If **YES**, for each industrial action taken please complete the information below:

**Industrial Action 1**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

**Industrial Action 2**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

**Industrial Action 3**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

**use a continuation page if necessary**

### Industrial Action 4

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

### Industrial Action 5

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

### Industrial Action 6

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

### Industrial Action 7

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

### Industrial Action 8

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A  B  C  D  E  F  G

2. Dates of the industrial action taken:  to

3. Number of days of industrial action:

4. Nature of industrial action.

Ballots & Industrial Action- If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

## Notes to the accounts

(see notes 82 and 83)

All notes to the accounts must be entered on or attached to this part of the return.

SKYSHARE  
YEAR ENDED 31 DECEMBER 2021

### 1 Accounting policies

#### Trade union information

Skyshare ("the Union") is the registered trade union for NetJets Europe flight crew and cabin crew, and is registered in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992, under list number 806T.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ('FRS 102)'.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Union's accounting policies.

The financial statements are prepared in sterling, which is the functional currency of the trade union. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The Officers have reviewed the performance of the Union, the ongoing membership numbers and their expectations for 2022 onwards and believe the Union has sufficient cash resources to continue to operate as a going concern for the foreseeable future.

#### 1.3 Incoming resources

Subscriptions and other income are accounted for under the accruals concept. Subscriptions are recognised as they fall due except that arrears of subscriptions, which are not considered to be material in amount, are not included until received.

#### 1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost, net of depreciation and any impairment losses. Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer equipment 3 years straight line

#### 1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

#### 1.6 Financial instruments

The Union only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

#### 1.7 Foreign exchange

Transactions in currencies other than pounds sterling are recorded at the rates of exchange prevailing at the dates of the transactions. At each reporting end date, monetary assets and liabilities that are denominated in foreign currencies are retranslated at the rates prevailing on the reporting end date. Gains and losses arising on translation are included in net income/(expenditure for the period.



## Accounting policies

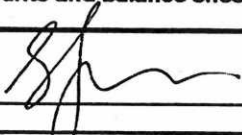
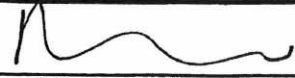
(see notes 84 and 85)

|  |  |
|--|--|
|  |  |
|--|--|

## Signatures to the annual return

(see notes 86 & 87)

Including the accounts and balance sheet contained in the return. Please copy and paste your electronic signature here

|   |   |
|---|---|
| Secretary's Signature: <br><hr/> Name: Simon Gough<br><hr/> Date: 27-05-2022 | Chairman's Signature: <br>(or other official whose position should be stated)<br><hr/> Name: Richard Yeomans<br><hr/> Date: 26 May 2022 |
|---|---|

## Checklist

(see notes 88 to 89)

(please tick as appropriate)

|  |          |  |           |  |
|--|----------|--|-----------|--|
| Has the return of change of officers been completed?<br>(see Page 2 and Note 12)                 | Yes      |  | No        |  |
| Has the list of officers in post been completed?<br>(see Page 2 and Note 12)                     | Yes      |  | No        |  |
| Has the return been signed?<br>(see Pages 23 and 25 and Notes 86 and 95)                         | Yes      |  | No        |  |
| Has the auditor's report been completed?<br>(see Pages 20 and 21 and Notes 2 and 77)             | Yes      |  | No        |  |
| Is a rule book enclosed?<br>(see Notes 8 and 88)   | Yes      |  | No        |  |
| A member statement is:<br>(see Note 80)  | Enclosed |  | To follow |  |
| Has the summary sheet been completed?<br>(see Page 17 and Notes 7 and 62)                        | Yes      |  | To follow |  |
| Has the membership audit certificate been completed?<br>(see Page i to iii and Notes 97 and 103) | Yes      |  | No        |  |

*JB*

# Checklist for auditor's report

(see notes 90 and 96)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they related? (See section 36(1) and (2) of the 1992 Act and notes 92 and 93)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances. (See section 36(4) of the 1992 Act set out in note 92)

Please explain in your report overleaf or attached

3. Your auditors or auditor must include in their report the following wording:

**In our opinion the financial statements:**

- give a true and fair view of the matters to which they relate to.
- have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SKYSHARE

### Opinion

We have audited the financial statements of Skyshare ("the Union") for the year ended 31 December 2020 which comprise the General Fund Income Statement, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Union's affairs as at 31 December 2021 and of its transactions for the year then ended; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the union in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Officer's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Union's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The Officers are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SKYSHARE (continued)**

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 ("the Act") requires us to report to you if, in our opinion:

- proper accounting records have not been kept by the Union in accordance with section 28 of the Act;
- a satisfactory system of control over its accounting records, cash holdings and receipts and remittances has not been maintained in accordance with section 28 of the Act;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of Officers**

The Officers are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Officers determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Officers are responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the officers either intend to liquidate the Union or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 33 of the Act and report in accordance with section 36 of the Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the union operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and

regulations we considered in this context were the Trade Union and Labour Relations (Consolidation) Act 1992 ("the Act"). We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the Union's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the Union for fraud. The laws and regulations we considered in this context for the UK operations were the Act, General Data Protection Regulation (GDPR), Anti-fraud, bribery and corruption legislation, Environmental protection legislation, Health and safety legislation, taxation legislation and employment legislation.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Executive's and other management and inspection of regulatory and legal correspondence, if any.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

#### **Use of our report**

This report is made solely to Union's members as a body. Our work has been undertaken so that we might state to Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union and the Union's members as a body, for our audit work, or for the opinion we have formed.

*TC Group*

#### **Statutory Auditor**

Office: 3 Acorn Business Centre, Northharbour Road, Cosham, Portsmouth PO6 3TH

Date:.....

*30 May 2022*

**Auditor's report (continued)**

see previous pages Ai to Aiii

Signature(s) of auditor or auditors:

*TC Group*

Name(s):

TC Group

Profession(s) or Calling(s):

Statutory Auditor

Address(es):

3 Acorn Business Centre

Northarbour Road

Cosham

Portsmouth

Postcode

PO6 3TH

Date

30-May-22

Contact name for inquiries and telephone number:

James Blake (0330 088 7111)

N.B. When notes to the account are referred to in the auditor's report a copy of those notes must accompany this return.

→ see following pages numbered 9 to 11 (being extracts from Skyshare 2021 audited financial statements)

*JB*

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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**1 Accounting policies**

**Trade union information**

Skyshare ("the Union") is the registered trade union for NetJets Europe flight crew and cabin crew, and is registered in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992, under list number 806T.

**1.1 Accounting convention**

The accounts have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ('FRS 102')'.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Union's accounting policies.

The financial statements are prepared in sterling, which is the functional currency of the trade union. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

The Officers have reviewed the performance of the Union, the ongoing membership numbers and their expectations for 2022 onwards and believe the Union has sufficient cash resources to continue to operate as a going concern for the foreseeable future.

**1.3 Incoming resources**

Subscriptions and other income are accounted for under the accruals concept. Subscriptions are recognised as they fall due except that arrears of subscriptions, which are not considered to be material in amount, are not included until received.

**1.4 Tangible fixed assets**

Tangible fixed assets are initially measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                    |                       |
|--------------------|-----------------------|
| Computer equipment | 3 years straight line |
|--------------------|-----------------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.5 Cash and cash equivalents**

Cash and cash equivalents include cash in hand and deposits held at call with banks.

SKYSHARE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

---

**1 Accounting policies** **(Continued)**

**1.6 Financial instruments**

The Union only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable.

**1.7 Foreign exchange**

Transactions in currencies other than pounds sterling are recorded at the rates of exchange prevailing at the dates of the transactions. At each reporting end date, monetary assets and liabilities that are denominated in foreign currencies are retranslated at the rates prevailing on the reporting end date. Gains and losses arising on translation are included in net income/(expenditure for the period.

**2 Administrative expenses**

|   | <b>2021</b>          | <b>2020</b>          |
|---|----------------------|----------------------|
|   | <b>£</b>             | <b>£</b>             |
| Depreciation and impairment                   | 11,290               | 4,695                |
| Legal and professional                        | 4,426                | 21,369               |
| Audit and accountancy                         | 6,000                | 7,230                |
| Website and computers                         | 4,723                | 2,121                |
| Bank charges                                  | 979                  | 945                  |
| Travel and meeting costs                      | 668                  | 1,122                |
| Foreign exchange translation gains and losses | 8,367                | (4,961)              |
|   | <u>36,453</u>        | <u>32,521</u>        |
|   | <u><u>36,453</u></u> | <u><u>32,521</u></u> |

**3 Officers**

None of the Officers (or any persons connected with them) received any remuneration or benefits from the trade union during the year.

**4 Employees**

There were no employees during the year.



SKYSHARE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

| 5 | Tangible fixed assets                       | Computer equipment | £        |
|---|---|--------------------|----------|
|   | <b>Cost</b>                                 |                    |          |
|   | At 1 January 2021                           | 30,484             |          |
|   | Additions                                   | 11,414             |          |
|   | At 31 December 2021                         | 41,898             |          |
|   | <b>Depreciation and impairment</b>          |                    |          |
|   | At 1 January 2021                           | 5,002              |          |
|   | Depreciation charged in the year            | 11,290             |          |
|   | At 31 December 2021                         | 16,292             |          |
|   | <b>Carrying amount</b>                      |                    |          |
|   | At 31 December 2021                         | 25,606             |          |
|   | At 31 December 2020                         | 25,483             |          |
|   |   |                    |          |
| 6 | Debtors                                     | 2021               | 2020     |
|   | <b>Amounts falling due within one year:</b> | <b>£</b>           | <b>£</b> |
|   | Other debtors                               | 150                | 170      |
|   | Prepayments                                 | -                  | 1,432    |
|   |   | 150                | 1,602    |

## Membership audit certificate

made in accordance with section 24ZD of the Trade Union and Labour Relations (Consolidation) Act 1992

(See notes 97 to 103)

At the end of the reportign period proceding the one to which this audit relates was the total membership of the trade union greater than 10,000?

**No**

If "YES" please complete SECTION ONE below or provide the equivalent information on a separate document to be submitted with the completed AR21

If "NO" please complete SECTION TWO below or provide the equivalent information on a separate document to be submitted with the completed AR21

## Membership audit certificate

### Section one

*For a trade union with more than 10,000 members, required by section 24ZB of the 1992 Act to appoint an independent assurer*

- 1 In the opinion of the assurer appointed by the trade union was the union's system for compiling and maintaining its register of the names and addresses of its members satisfactory to secure, so far as is reasonably practicable, that the entries in its register were accurate and up-to-date throughout the reporting period?

**Yes / No**

- 2 In the opinion of the assurer has he/she obtained the inforamation and explanations necessary for the performance of his/her functions?

**Yes / No**

If the answer to **either** questions 1 or 2 above is "NO" the assurer must:

- (a) set out below the assurer's reasons for stating that
- (b) provide a description of the information or explanation requested or required which has not been obtained
- (c) state whether the assurer required that information or those explanations from the union's officers, or officers of any of its branches or sections under section 24ZE of the 1992 Act
- (d) send a copy of this certificate to the Certification Officer as soon as is reasonably practicable after it is provided to the union.

**Membership audit certificate (continued)**

|                                   |  |
|-----------------------------------|--|
|                                   |  |
| Signature of assurer              |  |
| Name                              |  |
| Address                           |  |
| Date                              |  |
| Contact name and telephone number |  |

## Membership audit certificate

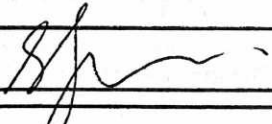
### Section two

For a trade union with no more than 10,000 members at the end of the reporting period preceding the one to which this audit relates.

To the best of your knowledge and belief has the trade union during this reporting period complied with its duty to compile and maintain a register of the names and addresses of its members and secured, so far as is reasonably practicable, that the entries in the register are accurate and up-to-date?

Yes

If "No" Please explain below:

|             |   |
|-------------|---|
| Signature   |  |
| Name        | Simon Gough   |
| Office held | General Secretary   |
| Date        | 27th May 2022   |