



Board of County Commissioners

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Dorisio - District #4
Mary Hodge - District #5

PUBLIC HEARING AGENDA

NOTICE TO READERS: The Board of County Commissioners' meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Board members to gain a basic understanding, thus eliminating lengthy discussions. Timely action and short discussion on agenda items does not reflect a lack of thought or analysis on the Board's part. An informational packet is available for public inspection in the Board's Office one day prior to the meeting.

THIS AGENDA IS SUBJECT TO CHANGE

Tuesday
October 9, 2018
9:30 AM

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOTION TO APPROVE AGENDA**
- 4. AWARDS AND PRESENTATIONS**
- 5. PUBLIC COMMENT**

A. Citizen Communication

A total of 30 minutes is allocated at this time for public comment and each speaker will be limited to 3 minutes. If there are additional requests from the public to address the Board, time will be allocated at the end of the meeting to complete public comment. The chair requests that there be no public comment on issues for which a prior public hearing has been held before this Board.

B. Elected Officials' Communication

6. CONSENT CALENDAR

- A.** List of Expenditures Under the Dates of September 24-28, 2018
- B.** Minutes of the Commissioners' Proceedings from October 2, 2018
- C.** Resolution Approving the Intergovernmental Agreement Regarding Animal Sheltering, Impoundment, Housing, Care, Adoption, Euthanasia and Disposal Services with the City of Brighton, Colorado
(File approved by ELT)

- D.** Resolution Approving Community Reach Center Lease Agreement between Adams County and Community Reach Center for Brighton Head Start Facilities at 1850 Egbert Street, Brighton, CO
(File approved by ELT)
- E.** Resolution Approving the Adams County Human Services Department Fiscal Year 2018-2019 Chafee Program Plan
(File approved by ELT)
- F.** Resolution Approving a Statement of Work Agreement for Establishing a Member Experience Advisory Council with the Department of Health Care Policy and Financing
(File approved by ELT)
- G.** Resolution Approving Intergovernmental Agreement between Adams County, Colorado Legal Services, the Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield Regarding Contributions toward a Landlord/Tenant Legal Services Pilot Program
(File approved by ELT)
- H.** Resolution Approving Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority
(File approved by ELT)
- I.** Resolution Approving the Construction Agreement for Government Entities between Public Service Company of Colorado d.b.a. Xcel Energy and Adams County for the York Street Project
(File approved by ELT)

7. NEW BUSINESS

A. COUNTY MANAGER

- 1.** 2019 Adams County Manager's Proposed Budget
(File approved by ELT)
- 2.** Resolution Approving the Agreement between Adams County and Jalisco International, Inc., for Construction Services at Lowell Boulevard from Clear Creek to 62nd Avenue
(File approved by ELT)

B. COUNTY ATTORNEY

8. ADJOURNMENT

AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE

County of Adams
Net Warrant by Fund Summary

Fund Number	Fund Description	Amount
1	General Fund	2,284,384.65
4	Capital Facilities Fund	99,065.25
5	Golf Course Enterprise Fund	3,712.42
6	Equipment Service Fund	344,726.64
7	Stormwater Utility Fund	2,660.98
13	Road & Bridge Fund	451,923.93
19	Insurance Fund	348,974.39
25	Waste Management Fund	8,582.87
27	Open Space Projects Fund	270,189.24
30	Community Dev Block Grant Fund	52,015.21
34	Comm Services Blk Grant Fund	18,611.39
43	Front Range Airport	11,934.39
50	FLATROCK Facility Fund	496.00
		<u>3,897,277.36</u>

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728725	13593	KAISER PERMANENTE	09/25/18	9,000.00
00728727	240959	UNITED HEALTHCARE	09/25/18	7,750.00
00728734	35974	ADAMS COUNTY TREASURER	09/25/18	638.88
00728735	35974	ADAMS COUNTY TREASURER	09/25/18	37.61
00728736	91631	ADAMSON POLICE PRODUCTS	09/25/18	560.00
00728739	228213	ARAMARK REFRESHMENT SERVICES	09/25/18	90.00
00728741	624135	BOWMAN LORI	09/25/18	48.07
00728743	248364	CITY OF BRIGHTON	09/25/18	500.00
00728746	255001	COPYCO QUALITY PRINTING INC	09/25/18	8,227.21
00728747	8154	COUNTY SHERIFFS OF COLO	09/25/18	1,000.00
00728748	13892	DOUGLAS COUNTY SHERIFF	09/25/18	690.00
00728749	248103	DS WATERS OF AMERICA INC	09/25/18	449.14
00728751	24524	E470 PUBLIC HIGHWAY AUTHORITY	09/25/18	238.74
00728752	12689	GALLS LLC	09/25/18	558.97
00728753	65720	GREGORY PAUL C	09/25/18	100.00
00728754	244579	GRIMES RUSS	09/25/18	88.00
00728755	64580	HOLLAND RAY	09/25/18	88.00
00728756	104733	INMATE CALLING SOLUTIONS LLC	09/25/18	1,067.75
00728758	42876	LEXISNEXIS RISK SOLUTIONS	09/25/18	103.81
00728759	747399	LUTES KENNETH E	09/25/18	375.00
00728760	264009	McINTYRE LINDSAY E	09/25/18	77.66
00728761	729564	METRO TRANSPORTATION PLANNING	09/25/18	991.15
00728763	655988	NEPTUNE UNIFORMS AND EQUIPMENT	09/25/18	338.00
00728765	13422	NORTHGLENN AMBULANCE	09/25/18	289.80
00728770	725673	PACIFIC OFFICE AUTOMATION INC	09/25/18	47.67
00728771	532961	PUBLIC SAFETY SOFTWARE GROUP	09/25/18	534.00
00728772	5637	ROCKY MTN MICROFILM & IMAGING	09/25/18	9,173.20
00728774	747631	SIRCAR NICKOLAS R	09/25/18	100.00
00728777	599714	SUMMIT FOOD SERVICE LLC	09/25/18	348.93
00728779	37005	TOSHIBA BUSINESS SOLUTIONS	09/25/18	1,669.94
00728781	28617	VERIZON WIRELESS	09/25/18	2,771.31
00728782	434406	MACIAS, CHERI L	09/26/18	3.92
00728786	362631	ADAMS COUNTY GLASS	09/26/18	11,200.00
00728787	630412	ADVANCED LAUNDRY SYSTEMS	09/26/18	563.75
00728788	383698	ALLIED UNIVERSAL SECURITY SERV	09/26/18	16,549.47
00728789	262637	ALPINE ROOFING COMPANY	09/26/18	115,311.00

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728790	43744	AUTOMATED BUILDING SOLUTIONS I	09/26/18	34,500.00
00728791	592143	BISHOPP JESSICA	09/26/18	42.31
00728795	620771	CHERNYAK DMITRIY	09/26/18	179.00
00728796	720543	COATINGS INC	09/26/18	55,718.45
00728797	93529	CORRECTIONAL MANAGEMENT INC	09/26/18	385.95
00728798	718448	CORTECH USA	09/26/18	6,047.83
00728799	128693	DREXEL BARRELL & CO	09/26/18	622.50
00728800	370160	EIDE BAILLY LLP	09/26/18	12,530.00
00728804	671123	FOUND MY KEYS	09/26/18	610.00
00728806	218667	GARCIA SILVIANO	09/26/18	1,500.00
00728807	473644	GARFIELD COUNTY COMMUNITY CORR	09/26/18	292.95
00728808	582481	GEO GROUP INC	09/26/18	385.95
00728809	473351	GOLDMAN ROBBINS NICHOLSON & MA	09/26/18	4,032.48
00728810	87117	GRANICUS INC	09/26/18	13,157.50
00728812	707953	HAMMERS CONSTRUCTION INC	09/26/18	12,847.90
00728814	32276	INSIGHT PUBLIC SECTOR	09/26/18	10,158.53
00728815	44965	INTERVENTION COMMUNITY CORRECT	09/26/18	1,107.41
00728816	104743	IRON WOMAN CONSTRUCTION	09/26/18	223,204.00
00728818	485045	KORBY LANDSCAPE LLC	09/26/18	6,762.15
00728819	48078	LARIMER COUNTY COMMUNITY CORRE	09/26/18	230.95
00728820	122854	MAILFINANCE	09/26/18	411.56
00728823	725956	PRUDENTIAL OVERALL SUPPLY	09/26/18	78.70
00728825	145355	SANITY SOLUTIONS INC	09/26/18	17,493.42
00728826	10449	SIR SPEEDY	09/26/18	2,324.40
00728827	281167	SPECTRA CONTRACT FLOORING SERV	09/26/18	275.00
00728828	454773	STAFFORD AARON	09/26/18	534.30
00728829	599714	SUMMIT FOOD SERVICE LLC	09/26/18	140.33
00728830	66264	SYSTEMS GROUP	09/26/18	41,125.00
00728831	41127	THYSSENKRUPP ELEVATOR CORP	09/26/18	8,462.76
00728832	42984	TIME TO CHANGE	09/26/18	559,237.82
00728833	7189	TOSHIBA FINANCIAL SERVICES	09/26/18	5,387.26
00728835	725336	US CORRECTIONS LLC	09/26/18	7,271.00
00728836	42403	WEECYCLE ENVIRONMENTAL CONSULT	09/26/18	2,448.00
00728837	712817	WHITESTONE CONSTRUCTION SERVIC	09/26/18	153,470.70
00728838	737980	WOLD ARCHITECTS AND ENGINEERS	09/26/18	1,670.00
00728839	678293	ZOE TRAINING & CONSULTING	09/26/18	10,601.25

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728840	430582	27J EDUCATION FOUNDATION	09/26/18	22,761.72
00728841	502682	i3LOGIX INC	09/26/18	8,461.43
00728844	45983	AGREN BLANDO COURT REPORTING	09/26/18	392.50
00728846	31359	ARAPAHOE COUNTY SHERIFF CIVIL	09/26/18	44.50
00728847	31359	ARAPAHOE COUNTY SHERIFF CIVIL	09/26/18	44.50
00728848	540984	BARNES JULIUS	09/26/18	103.00
00728849	9423	BOULDER COUNTY EXTENSION OFFIC	09/26/18	100.00
00728850	52783	CENTER FOR EDUCATION & EMPLOYM	09/26/18	159.00
00728851	716997	CLARK DOUGLAS	09/26/18	159.88
00728853	437554	CSU EXTENSION	09/26/18	6,300.00
00728854	599674	ENGAGED PUBLIC	09/26/18	350.00
00728855	669155	EVSTUDIO LLC	09/26/18	316.50
00728857	748845	GIBSON ANNA	09/26/18	87.00
00728858	699829	HILL'S PET NUTRITION SALES INC	09/26/18	510.30
00728861	728300	JENSON BRANDON	09/26/18	87.00
00728863	750012	LOTHROP JENNIFER	09/26/18	38.68
00728864	597186	MICHELSON FOUND ANIMALS FOUNDA	09/26/18	1,779.04
00728865	13591	MWI VETERINARY SUPPLY CO	09/26/18	394.15
00728867	669732	PATTERSON VETERINARY SUPPLY IN	09/26/18	800.89
00728868	73963	PERKINS COIE LLP	09/26/18	2,008.50
00728870	725956	PRUDENTIAL OVERALL SUPPLY	09/26/18	78.70
00728871	8348	PUEBLO COUNTY COMMISSIONERS	09/26/18	205.00
00728872	422902	ROADRUNNER PHARMACY INCORPORAT	09/26/18	140.94
00728873	429604	RUTTER JENNIFER	09/26/18	85.00
00728875	553446	SMITH GARY	09/26/18	37.04
00728876	633485	SWAIN DENNIS	09/26/18	37.91
00728877	748844	TART SCHOENFELDER ELIZABETH	09/26/18	87.00
00728880	748843	WOODS JENNIFER	09/26/18	103.00
00728881	72554	AAA PEST PROS	09/27/18	3,716.00
00728882	13884	ADAMS COUNTY SHERIFF	09/27/18	780.48
00728883	383698	ALLIED UNIVERSAL SECURITY SERV	09/27/18	1,699.68
00728884	12012	ALSCO AMERICAN INDUSTRIAL	09/27/18	45.30
00728885	228213	ARAMARK REFRESHMENT SERVICES	09/27/18	42.42
00728886	3020	BENNETT TOWN OF	09/27/18	1,500.00
00728887	40942	BI INCORPORATED	09/27/18	3,879.79
00728888	494250	BLACK ROOFING INC	09/27/18	497.00

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728889	8973	C & R ELECTRICAL CONTRACTORS I	09/27/18	663.00
00728890	193843	CARVALHO ANTONIO	09/27/18	416.00
00728891	327250	CINTAS CORPORATION NO 2	09/27/18	199.42
00728893	274030	COMMUNICATION CONSTRUCTION & E	09/27/18	3,900.00
00728894	8154	COUNTY SHERIFFS OF COLO	09/27/18	750.00
00728895	248103	DS WATERS OF AMERICA INC	09/27/18	15.60
00728896	748873	EASYCHAIR MEDIA	09/27/18	795.00
00728897	501276	ESPINO AMPARO	09/27/18	99.95
00728898	47723	FEDEX	09/27/18	64.30
00728899	601576	GRIMM TRISTA	09/27/18	147.00
00728901	24624	HICO	09/27/18	90.00
00728902	59100	HYDRO RESOURCES	09/27/18	2,019.02
00728903	102223	JESCO ELECTRIC INC	09/27/18	3,060.00
00728904	748218	KONDOS AMY	09/27/18	278.00
00728905	158203	LISTENUP	09/27/18	148.00
00728906	71224	LOCAL COLOR MAGAZINE	09/27/18	486.00
00728907	358241	MAESTAS VIRGINIA	09/27/18	30.96
00728909	16428	NICOLETTI-FLATER ASSOCIATES	09/27/18	5,495.00
00728910	124449	NMS LABS	09/27/18	12,447.00
00728911	13774	NORTH PECOS WATER & SANITATION	09/27/18	40.39
00728912	13778	NORTH WASHINGTON ST WATER & SA	09/27/18	17,631.37
00728913	473343	PALEO DNA	09/27/18	350.00
00728914	516994	PARK 12 HUNDRED OWNERS ASSOCIA	09/27/18	12,252.00
00728915	36746	PEDRUCCI MARC R	09/27/18	307.38
00728916	100332	PERKINELMER GENETICS	09/27/18	100.00
00728917	176327	PITNEY BOWES	09/27/18	1,152.54
00728918	751819	RC PRECISION INSTALLATIONS INC	09/27/18	1,905.00
00728919	430098	REPUBLIC SERVICES #535	09/27/18	590.38
00728921	749081	SCHAIBLE LUKAS M	09/27/18	45.78
00728922	58925	SERVICIOS DE LA RAZA INC	09/27/18	500.00
00728923	13538	SHRED IT USA LLC	09/27/18	496.56
00728924	508977	SIGMAN RONALD	09/27/18	103.00
00728925	51001	SOUTHLAND MEDICAL LLC	09/27/18	3,985.80
00728927	599714	SUMMIT FOOD SERVICE LLC	09/27/18	62,060.29
00728928	293662	SUMMIT LABORATORIES INC	09/27/18	1,230.00
00728931	300982	UNITED SITE SERVICES	09/27/18	340.00

Net Warrants by Fund Detail

1 General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728932	158184	UTILITY NOTIFICATION CENTER OF	09/27/18	224.75
00728933	746763	VANG CHOUA	09/27/18	100.00
00728935	544338	WESTAR REAL PROPERTY SERVICES	09/27/18	14,706.36
00728936	3550	WESTERN PAPER DISTRIBUTORS	09/27/18	6,704.10
00728937	3550	WESTERN PAPER DISTRIBUTORS	09/27/18	682.84
00728938	3550	WESTERN PAPER DISTRIBUTORS	09/27/18	6,143.41
00728939	24560	WIRELESS ADVANCED COMMUNICATIO	09/27/18	300.00
00728940	13822	XCEL ENERGY	09/27/18	205.59
00728999	433987	ADCO DISTRICT ATTORNEY'S OFFIC	09/28/18	341.78
00729000	5050	COLO DIST ATTORNEY COUNCIL	09/28/18	18.01
00729001	3454	DEPT OF FINANCE	09/28/18	28.00
00729002	565398	GREER, AMY	09/28/18	4,980.00
00729003	455680	RUELAS RAFAEL	09/28/18	76.19
00729004	236204	ABC ITECH	09/28/18	880.00
00729006	752585	ADAMS COUNTY FIRE PROTECTION D	09/28/18	1,500.00
00729010	262637	ALPINE ROOFING COMPANY	09/28/18	373,135.30
00729013	620305	BEST RING LLC	09/28/18	9,837.42
00729015	289574	BONASERA BETHANY	09/28/18	90.00
00729016	13160	BRIGHTON CITY OF (WATER)	09/28/18	11,966.83
00729017	13160	BRIGHTON CITY OF (WATER)	09/28/18	3,076.69
00729018	13160	BRIGHTON CITY OF (WATER)	09/28/18	952.66
00729019	13160	BRIGHTON CITY OF (WATER)	09/28/18	17,174.95
00729020	13160	BRIGHTON CITY OF (WATER)	09/28/18	155.01
00729021	13160	BRIGHTON CITY OF (WATER)	09/28/18	23,750.56
00729022	323020	BULLOCK RACHEL	09/28/18	98.70
00729024	37436	CARLSON KURT A	09/28/18	136.00
00729026	491853	CENTER POINT ENERGY SERVICES R	09/28/18	313.01
00729027	5050	COLO DIST ATTORNEY COUNCIL	09/28/18	3,459.50
00729028	209334	COLO NATURAL GAS INC	09/28/18	63.29
00729029	289637	GENERAL NETWORKS	09/28/18	2,913.30
00729030	753041	HENNINGSSEN CONNOR	09/28/18	200.00
00729033	13565	INTERMOUNTAIN REA	09/28/18	1,570.91
00729034	13565	INTERMOUNTAIN REA	09/28/18	233.18
00729035	535598	JACHIMIAK PETERSON LLC	09/28/18	10,000.74
00729040	282112	ORACLE AMERICA INC	09/28/18	38,297.40
00729041	73963	PERKINS COIE LLP	09/28/18	1,390.00

Net Warrants by Fund Detail

1 **General Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00729047	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	405.29
00729048	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	745.55
00729049	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	987.26
00729050	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	45.65
00729051	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	24.24
00729052	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	45.65
00729053	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	1,426.29
00729054	13932	SOUTH ADAMS WATER & SANITATION	09/28/18	3,019.05
00729056	369655	TORGENSEN BETH	09/28/18	57.17
00729057	38221	TRANE US INC	09/28/18	64,825.07
00729058	122804	TRUE POINT LLC	09/28/18	1,200.00
00729059	1007	UNITED POWER (UNION REA)	09/28/18	2,848.00
00729060	1007	UNITED POWER (UNION REA)	09/28/18	33,685.00
00729061	618587	VECTOR DISEASE CONTROL INTERNA	09/28/18	54,866.75
00729062	13822	XCEL ENERGY	09/28/18	4,640.27
00729064	430582	27J EDUCATION FOUNDATION	09/28/18	1,000.00
Fund Total				2,284,384.65

Net Warrants by Fund Detail

4

Capital Facilities Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00729055	740359	STANTEC ARCHITECTURE INC	09/28/18	99,065.25
			Fund Total	99,065.25

Net Warrants by Fund Detail

5 Golf Course Enterprise Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728733	1087	ACUITY SPECIALTY PRODUCTS INC	09/25/18	131.91
00728737	8579	AGFINITY INC	09/25/18	244.00
00728738	12012	ALSCO AMERICAN INDUSTRIAL	09/25/18	91.84
00728742	25288	CEM LAKE MGMT	09/25/18	473.00
00728745	14008	COLO GOLF & TURF INC	09/25/18	393.20
00728750	13404	E & G TERMINAL INC	09/25/18	26.35
00728757	11496	L L JOHNSON DIST	09/25/18	554.38
00728762	335218	NAPA AUTO PARTS	09/25/18	248.79
00728778	47140	TORO NSN	09/25/18	229.00
00728780	2692	UNIVERSAL TRACTOR CO	09/25/18	191.47
00729005	1087	ACUITY SPECIALTY PRODUCTS INC	09/28/18	251.03
00729007	8579	AGFINITY INC	09/28/18	194.00
00729011	12012	ALSCO AMERICAN INDUSTRIAL	09/28/18	45.58
00729023	13206	C P S DISTRIBUTORS INC	09/28/18	588.33
00729037	11496	L L JOHNSON DIST	09/28/18	49.54
Fund Total				3,712.42

Net Warrants by Fund Detail

6 Equipment Service Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728785	11657	A & E TIRE INC	09/26/18	3,174.60
00728824	16237	SAM HILL OIL INC	09/26/18	32,555.92
00728842	295403	ABRA AUTO BODY & GLASS	09/26/18	25.00
00728843	381413	ACJ RADIATORS	09/26/18	950.00
00728859	4170	HONNEN EQUIPMENT	09/26/18	138,760.00
00728860	526990	JB AUTO CLEAN	09/26/18	90.00
00728866	736429	NICKS WELDING INC	09/26/18	2,100.00
00728874	16237	SAM HILL OIL INC	09/26/18	25,387.82
00728878	207514	THOMPSON AMY S	09/26/18	51.30
00728926	44972	SPURRIER MICHAEL	09/27/18	150.00
00729032	4170	HONNEN EQUIPMENT	09/28/18	141,482.00
Fund Total				344,726.64

Net Warrants by Fund Detail

7

Stormwater Utility Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728813	381414	HAMPDEN PRESS INC	09/26/18	2,660.98
			Fund Total	2,660.98

Net Warrants by Fund Detail

13Road & Bridge Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728783	747210	ARAIZA JOSE M	09/26/18	502.50
00728784	96158	CLERK OF ADAMS COUNTY COURT	09/26/18	42,975.00
00728792	8909	BRANNAN SAND & GRAVEL COMPANY	09/26/18	199,243.76
00728802	13569	ENVIROTECH SERVICES INC	09/26/18	5,868.00
00728803	534975	EP&A ENVIROTAC INC	09/26/18	77,765.00
00728811	354424	H&A CONCRETE SAWING INC	09/26/18	109,284.13
00728908	749537	MUNOZ CONTRERAS VERONICA	09/27/18	3,045.00
00729009	100083	ALDERMAN BERNSTEIN	09/28/18	6,429.04
00729014	747220	BOLTE DENNIS C	09/28/18	595.00
00729031	747124	HERRERA VALDEZ RICARDO	09/28/18	855.00
00729036	747126	KESTER AARON C	09/28/18	603.00
00729038	747116	LINENBERGER THOMAS	09/28/18	595.00
00729043	747216	RODRIGUEZ FRANCISCO	09/28/18	901.00
00729044	747125	ROMERO FRANCISCA	09/28/18	502.50
00729045	747223	SHASI MICHAEL	09/28/18	640.00
00729046	747215	SHEPPARD JEFFERSON MARTIN	09/28/18	1,149.00
00729063	752299	YERT JUSTIN MICHAEL	09/28/18	971.00
Fund Total				451,923.93

Net Warrants by Fund Detail

19**Insurance Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728720	13052	ADAMS COUNTY RETIREMENT PLAN	09/25/18	351.58
00728721	13663	DELTA DENTAL PLAN OF COLO	09/25/18	12,993.95
00728722	13663	DELTA DENTAL PLAN OF COLO	09/25/18	7.58
00728723	13663	DELTA DENTAL PLAN OF COLO	09/25/18	32.33
00728724	301628	FRANKLIN D AZAR & ASSOCCIATES	09/25/18	140,000.00
00728726	13593	KAISER PERMANENTE	09/25/18	75,721.65
00728728	37507	UNITED HEALTHCARE	09/25/18	3,888.50
00728729	240958	UNITED HEALTHCARE	09/25/18	16,388.30
00728730	240959	UNITED HEALTHCARE	09/25/18	33,865.55
00728731	11552	VISION SERVICE PLAN-CONNECTICU	09/25/18	361.95
00728732	11552	VISION SERVICE PLAN-CONNECTICU	09/25/18	3.81
00728773	10449	SIR SPEEDY	09/25/18	78.00
00728794	419839	CAREHERE LLC	09/26/18	58,679.74
00728822	174580	MILE HIGH FITNESS	09/26/18	1,740.00
00728852	2157	COLO OCCUPATIONAL MEDICINE PHY	09/26/18	145.00
00728856	541231	FINELINE GRAPHICS	09/26/18	348.88
00728879	13082	W L CONTRACTORS INC	09/26/18	4,367.57
Fund Total				348,974.39

Net Warrants by Fund Detail

25

Waste Management Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00729012	535096	B & B ENVIRONMENTAL SAFETY INC	09/28/18	4,045.37
00729025	304171	CDPHE	09/28/18	4,537.50
Fund Total				8,582.87

Net Warrants by Fund Detail

27Open Space Projects Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728801	669264	ENERGES SERVICES LLC	09/26/18	261,287.50
00728821	320028	MATRIX DESIGN GROUP	09/26/18	153.96
00728834	509155	TOWERS PAINTING	09/26/18	2,000.00
00728862	435545	LOGAN SIMPSON DESIGN INC	09/26/18	1,341.17
00728892	709584	COLORADO WATER SYSTEMS CORP	09/27/18	210.00
00728900	70550	GUILDNER PIPELINE MAINTENANCE	09/27/18	3,972.50
00728929	66264	SYSTEMS GROUP	09/27/18	1,125.11
00728930	1007	UNITED POWER (UNION REA)	09/27/18	99.00
			Fund Total	270,189.24

Net Warrants by Fund Detail

30 Community Dev Block Grant Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728934	676666	VILLALOBOS CONCRETE INC	09/27/18	44,740.21
00729039	63905	MILE HIGH RENOVATION INC	09/28/18	7,275.00
			Fund Total	52,015.21

Net Warrants by Fund Detail

34

Comm Services Blk Grant Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728805	680061	GANTT SUSAN	09/26/18	50.00
00728845	5991	ALMOST HOME INC	09/26/18	9,592.51
00728869	189016	PROJECT ANGEL HEART	09/26/18	8,911.00
00729042	92604	RAMIREZ ESTHER	09/28/18	57.88
Fund Total				18,611.39

Net Warrants by Fund Detail

43Front Range Airport

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728740	80118	AT&T CORP	09/25/18	100.10
00728744	2381	COLO ANALYTICAL LABORATORY	09/25/18	89.60
00728764	238500	NORTHERN LINE TEXTILES	09/25/18	168.42
00728766	443757	NRG DGPV FUND 1 LLC	09/25/18	564.96
00728767	443757	NRG DGPV FUND 1 LLC	09/25/18	1,247.43
00728768	443757	NRG DGPV FUND 1 LLC	09/25/18	779.09
00728769	443757	NRG DGPV FUND 1 LLC	09/25/18	570.88
00728775	33604	STATE OF COLORADO	09/25/18	765.00
00728776	33604	STATE OF COLORADO	09/25/18	18.59
00728793	8909	BRANNAN SAND & GRAVEL COMPANY	09/26/18	1,848.00
00728817	204737	JVIATION INC	09/26/18	2,782.32
00729008	88281	ALBERTS WATER & WASTEWATER SER	09/28/18	3,000.00
Fund Total				11,934.39

Net Warrants by Fund Detail

50

FLATROCK Facility Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00728920	430098	REPUBLIC SERVICES #535	09/27/18	496.00
Fund Total				496.00

County of Adams
Net Warrants by Fund Detail

Grand Total 3,897,277.36

County of Adams
Vendor Payment Report

<u>4302</u>	<u>Airport Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Telephone					
	AT&T CORP	00043	936168	318154	09/18/18	<u>86.82</u>
					Account Total	<u>86.82</u>
					Department Total	<u><u>86.82</u></u>

County of Adams
Vendor Payment Report

<u>4308</u>	<u>Airport ATCT</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Telephone					
	AT&T CORP	00043	936168	318154	09/18/18	<u>6.64</u>
					Account Total	<u>6.64</u>
					Department Total	<u><u>6.64</u></u>

County of Adams
Vendor Payment Report

<u>4303</u>	<u>Airport FBO</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Licenses and Fees					
	STATE OF COLORADO	00043	936358	318376	09/19/18	.75-
	STATE OF COLORADO	00043	936359	318376	09/19/18	.01
					Account Total	<u>.74-</u>
					Department Total	<u><u>.74-</u></u>

County of Adams
Vendor Payment Report

<u>4304</u>	<u>Airport Operations/Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Airside Expenses					
	NORTHERN LINE TEXTILES	00043	936170	318154	09/18/18	168.42
					Account Total	168.42
	Gas & Electricity					
	NRG DGPV FUND 1 LLC	00043	936320	318349	09/19/18	564.96
	NRG DGPV FUND 1 LLC	00043	936321	318349	09/19/18	1,247.43
	NRG DGPV FUND 1 LLC	00043	936322	318349	09/19/18	779.09
	NRG DGPV FUND 1 LLC	00043	936323	318349	09/19/18	570.88
					Account Total	3,162.36
	Telephone					
	AT&T CORP	00043	936168	318154	09/18/18	6.64
					Account Total	6.64
					Department Total	3,337.42

County of Adams
Vendor Payment Report

<u>2051</u>	<u>ANS - Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Animal Control/Shelter					
	HENNINGSSEN CONNOR	00001	936794	318822	09/25/18	<u>200.00</u>
					Account Total	<u>200.00</u>
					Department Total	<u><u>200.00</u></u>

County of Adams
Vendor Payment Report

<u>2056</u>	<u>ANS - Clinic Operations</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	BISHOPP JESSICA	00001	936544	318584	09/21/18	6.76
	BISHOPP JESSICA	00001	936544	318584	09/21/18	35.55
					Account Total	<u>42.31</u>
					Department Total	<u><u>42.31</u></u>

County of Adams
Vendor Payment Report

<u>1011</u>	<u>Board of County Commissioners</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Operating Supplies					
	ARAMARK REFRESHMENT SERVICES	00001	936354	318363	09/19/18	90.00
					Account Total	90.00
	Special Events					
	ADAMS COUNTY FIRE PROTECTION D	00001	936795	318838	09/25/18	1,500.00
	LUTES KENNETH E	00001	936347	318362	09/19/18	375.00
	27J EDUCATION FOUNDATION	00001	936579	318623	09/21/18	1,000.00
					Account Total	2,875.00
					Department Total	2,965.00

County of Adams
Vendor Payment Report

<u>4</u>	<u>Capital Facilities Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	STANTEC ARCHITECTURE INC	00004	936800	318844	09/25/18	99,065.25
					Account Total	99,065.25
					Department Total	99,065.25

County of Adams
Vendor Payment Report

<u>9275</u>	<u>Community Corrections</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Business Meetings					
	SUMMIT FOOD SERVICE LLC	00001	936549	318584	09/21/18	140.33
					Account Total	140.33
	Mileage Reimbursements					
	BULLOCK RACHEL	00001	937226	319180	09/28/18	98.70
	TORGERSEN BETH	00001	937225	319180	09/28/18	57.17
					Account Total	155.87
					Department Total	296.20

County of Adams
Vendor Payment Report

<u>30</u>	<u>Community Dev Block Grant Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	VILLALOBOS CONCRETE INC	00030	937048	319050	09/27/18	47,094.96
					Account Total	47,094.96
	Retainages Payable					
	VILLALOBOS CONCRETE INC	00030	937048	319050	09/27/18	2,354.75-
					Account Total	2,354.75-
					Department Total	44,740.21

County of Adams
Vendor Payment Report

<u>1013</u>	<u>County Attorney</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Books					
	CENTER FOR EDUCATION & EMPLOYM	00001	936305	318342	09/19/18	159.00
					Account Total	159.00
	Mileage Reimbursements					
	SMITH GARY	00001	936300	318342	09/19/18	37.04
					Account Total	37.04
	Operating Supplies					
	SWAIN DENNIS	00001	936310	318342	09/19/18	37.91
					Account Total	37.91
	Other Professional Serv					
	AGREN BLANDO COURT REPORTING	00001	936308	318342	09/19/18	392.50
	ARAPAHOE COUNTY SHERIFF CIVIL	00001	936306	318342	09/19/18	44.50
	ARAPAHOE COUNTY SHERIFF CIVIL	00001	936307	318342	09/19/18	44.50
					Account Total	481.50
					Department Total	715.45

County of Adams
Vendor Payment Report

<u>2031</u>	<u>County Coroner</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Operating Supplies					
	ARAMARK REFRESHMENT SERVICES	00001	936594	318626	09/21/18	42.42
	SOUTHLAND MEDICAL LLC	00001	936593	318626	09/21/18	142.47
	SOUTHLAND MEDICAL LLC	00001	936598	318626	09/21/18	360.45
	SOUTHLAND MEDICAL LLC	00001	936599	318626	09/21/18	3,482.88
					Account Total	4,028.22
	Other Professional Serv					
	FEDEX	00001	936596	318626	09/21/18	64.30
	NICOLETTI-FLATER ASSOCIATES	00001	936601	318626	09/21/18	5,495.00
	NMS LABS	00001	936597	318626	09/21/18	12,447.00
	PALEO DNA	00001	936600	318626	09/21/18	350.00
	PERKINELMER GENETICS	00001	936602	318626	09/21/18	100.00
	SHRED IT USA LLC	00001	936595	318626	09/21/18	111.46
					Account Total	18,567.76
					Department Total	22,595.98

County of Adams
Vendor Payment Report

<u>1031</u>	<u>County Treasurer</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	PACIFIC OFFICE AUTOMATION INC	00001	936344	318360	09/19/18	15.89
	PACIFIC OFFICE AUTOMATION INC	00001	936345	318360	09/19/18	15.89
	PACIFIC OFFICE AUTOMATION INC	00001	936346	318360	09/19/18	15.89
					Account Total	47.67
	Other Professional Serv					
	ROCKY MTN MICROFILM & IMAGING	00001	936341	318360	09/19/18	9,173.20
					Account Total	9,173.20
	Special Events					
	LOTHROP JENNIFER	00001	936391	318468	09/20/18	38.68
					Account Total	38.68
	Treasurer-Redemptions					
	ADAMS COUNTY TREASURER	00001	936342	318360	09/19/18	638.88
	ADAMS COUNTY TREASURER	00001	936343	318360	09/19/18	37.61
					Account Total	676.49
					Department Total	9,936.04

County of Adams
Vendor Payment Report

<u>1074</u>	<u>CA- Risk Management</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Safety-Drug & AI Test/Med Cert					
	COLO OCCUPATIONAL MEDICINE PHY	00019	936304	318342	09/19/18	145.00
					Account Total	145.00
					Department Total	145.00

County of Adams
Vendor Payment Report

<u>1043</u>	<u>CA- Social Services IV-D</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	McINTYRE LINDSAY E	00001	936232	318166	09/18/18	31.77
	McINTYRE LINDSAY E	00001	936233	318166	09/18/18	45.89
					Account Total	<u>77.66</u>
					Department Total	<u><u>77.66</u></u>

County of Adams
Vendor Payment Report

<u>1044</u>	<u>CA- SS Dependency/Neglect</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	PUEBLO COUNTY COMMISSIONERS	00001	936309	318342	09/19/18	<u>205.00</u>
					Account Total	<u>205.00</u>
					Department Total	<u><u>205.00</u></u>

County of Adams
Vendor Payment Report

<u>9277</u>	<u>CC Program Services</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	CORRECTIONAL MANAGEMENT INC	00001	936551	318584	09/21/18	385.95
	GARFIELD COUNTY COMMUNITY CORR	00001	936552	318584	09/21/18	292.95
	GEO GROUP INC	00001	936550	318584	09/21/18	385.95
	INTERVENTION COMMUNITY CORRECT	00001	936553	318584	09/21/18	43.11
	INTERVENTION COMMUNITY CORRECT	00001	936553	318584	09/21/18	454.15
	INTERVENTION COMMUNITY CORRECT	00001	936553	318584	09/21/18	292.95
	INTERVENTION COMMUNITY CORRECT	00001	936553	318584	09/21/18	317.20
	LARIMER COUNTY COMMUNITY CORRE	00001	936554	318584	09/21/18	230.95
	TIME TO CHANGE	00001	936555	318584	09/21/18	87,599.52
	TIME TO CHANGE	00001	936555	318584	09/21/18	102,084.48
	TIME TO CHANGE	00001	936555	318584	09/21/18	71,260.83
	TIME TO CHANGE	00001	936555	318584	09/21/18	1,551.96
	TIME TO CHANGE	00001	936555	318584	09/21/18	49,317.85
	TIME TO CHANGE	00001	936556	318584	09/21/18	11,073.55
	TIME TO CHANGE	00001	936556	318584	09/21/18	1,589.40
	TIME TO CHANGE	00001	936556	318584	09/21/18	1,370.80
	TIME TO CHANGE	00001	936557	318584	09/21/18	42,286.80
	TIME TO CHANGE	00001	936557	318584	09/21/18	71,034.99
	TIME TO CHANGE	00001	936557	318584	09/21/18	79,309.97
	TIME TO CHANGE	00001	936557	318584	09/21/18	25,539.84
	TIME TO CHANGE	00001	936557	318584	09/21/18	2,500.38
	TIME TO CHANGE	00001	936557	318584	09/21/18	1,853.73
	TIME TO CHANGE	00001	936557	318584	09/21/18	10,863.72
					Account Total	561,641.03
					Department Total	561,641.03

County of Adams
Vendor Payment Report

<u>941017</u>	<u>CDBG 2017/2018</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Institutions					
	MILE HIGH RENOVATION INC	00030	937042	319045	09/27/18	<u>7,275.00</u>
					Account Total	<u>7,275.00</u>
					Department Total	<u><u>7,275.00</u></u>

County of Adams
Vendor Payment Report

<u>1022</u>	<u>CLK Elections</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	PITNEY BOWES	00001	936568	318612	09/21/18	1,152.54
					Account Total	1,152.54
	Mileage Reimbursements					
	MAESTAS VIRGINIA	00001	936519	318509	09/20/18	30.96
					Account Total	30.96
					Department Total	1,183.50

County of Adams
Vendor Payment Report

<u>1023</u>	<u>CLK Motor Vehicle</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Destruction of Records					
	SHRED IT USA LLC	00001	936571	318612	09/21/18	265.10
					Account Total	265.10
	Mileage Reimbursements					
	ESPINO AMPARO	00001	936518	318509	09/20/18	99.95
	SCHAIBLE LUKAS M	00001	936520	318509	09/20/18	45.78
					Account Total	145.73
	Office Furniture					
	RC PRECISION INSTALLATIONS INC	00001	936569	318612	09/21/18	890.00
	RC PRECISION INSTALLATIONS INC	00001	936570	318612	09/21/18	1,015.00
					Account Total	1,905.00
	Operating Supplies					
	ALSCO AMERICAN INDUSTRIAL	00001	936561	318612	09/21/18	26.89
	ALSCO AMERICAN INDUSTRIAL	00001	936562	318612	09/21/18	18.41
	HICO	00001	936563	318612	09/21/18	18.00
	HICO	00001	936564	318612	09/21/18	18.00
	HICO	00001	936565	318612	09/21/18	18.00
	HICO	00001	936566	318612	09/21/18	18.00
	HICO	00001	936567	318612	09/21/18	18.00
					Account Total	135.30
	Security Service					
	ALLIED UNIVERSAL SECURITY SERV	00001	936560	318612	09/21/18	1,699.68
					Account Total	1,699.68
					Department Total	4,150.81

County of Adams
Vendor Payment Report

<u>951016</u>	<u>CSBG</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Instit					
	ALMOST HOME INC	00034	935709	317750	09/10/18	9,592.51
	PROJECT ANGEL HEART	00034	935708	317750	09/07/18	8,911.00
					Account Total	18,503.51
	Mileage Reimbursements					
	RAMIREZ ESTHER	00034	937082	319070	09/27/18	57.88
					Account Total	57.88
	Travel & Transportation					
	GANTT SUSAN	00034	936558	318584	09/21/18	50.00
					Account Total	50.00
					Department Total	18,611.39

County of Adams
Vendor Payment Report

<u>1000P9999900</u>	<u>Dept Director Non-Reimbursable</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	SYSTEMS GROUP	00015	936581	318617	09/21/18	<u>1,125.11</u>
					Account Total	<u>1,125.11</u>
					Department Total	<u><u>1,125.11</u></u>

County of Adams
Vendor Payment Report

<u>1051</u>	<u>District Attorney</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Business Meetings					
	COLO DIST ATTORNEY COUNCIL	00001	936816	318931	09/26/18	18.01
					Account Total	18.01
	Contract Employment					
	GREER, AMY	00001	936817	318931	09/26/18	4,980.00
					Account Total	4,980.00
	Other Professional Serv					
	DEPT OF FINANCE	00001	936815	318931	09/26/18	28.00
	STAFFORD AARON	00001	936545	318584	09/21/18	534.30
					Account Total	562.30
	Witness Fees					
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	936814	318931	09/26/18	70.64
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	936814	318931	09/26/18	161.00
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	936814	318931	09/26/18	110.25
					Account Total	341.89
					Department Total	5,902.20

County of Adams
Vendor Payment Report

<u>9261</u>	<u>DA- Diversion Project</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	RUELAS RAFAEL	00001	936846	318931	09/26/18	<u>76.19</u>
					Account Total	<u>76.19</u>
					Department Total	<u><u>76.19</u></u>

County of Adams
Vendor Payment Report

<u>7041</u>	<u>Economic Development Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	CLARK DOUGLAS	00001	936242	317883	09/18/18	86.88
					Account Total	86.88
	Travel & Transportation					
	CLARK DOUGLAS	00001	936242	317883	09/18/18	73.00
					Account Total	73.00
					Department Total	159.88

County of Adams
Vendor Payment Report

<u>6</u>	<u>Equipment Service Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	A & E TIRE INC	00006	936534	318576	09/21/18	667.85
	A & E TIRE INC	00006	936535	318576	09/21/18	120.00
	A & E TIRE INC	00006	936536	318576	09/21/18	2,386.75
	ABRA AUTO BODY & GLASS	00006	936417	318475	09/20/18	25.00
	HONNEN EQUIPMENT	00006	936419	318475	09/20/18	138,760.00
	HONNEN EQUIPMENT	00006	937049	319057	09/27/18	141,482.00
	SAM HILL OIL INC	00006	936444	318475	09/20/18	19,189.29
	SAM HILL OIL INC	00006	936446	318475	09/20/18	679.75
	SAM HILL OIL INC	00006	936448	318461	09/20/18	12,252.95
	SAM HILL OIL INC	00006	936450	318461	09/20/18	18,546.32
	SAM HILL OIL INC	00006	936449	318475	09/20/18	384.44
	SAM HILL OIL INC	00006	936452	318475	09/20/18	2,290.09
	SAM HILL OIL INC	00006	936454	318475	09/20/18	326.39
	SAM HILL OIL INC	00006	936455	318475	09/20/18	419.65
	SAM HILL OIL INC	00006	936460	318475	09/20/18	2,098.21
	SAM HILL OIL INC	00006	936531	318576	09/21/18	497.15
	SAM HILL OIL INC	00006	936532	318576	09/21/18	281.19
	SAM HILL OIL INC	00006	936533	318576	09/21/18	978.31
					Account Total	<u>341,385.34</u>
					Department Total	<u><u>341,385.34</u></u>

County of Adams
Vendor Payment Report

<u>9243</u>	<u>Extension - Family & Consumer</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	CSU EXTENSION	00001	936098	318109	09/17/18	<u>75.00</u>
					Account Total	<u>75.00</u>
					Department Total	<u><u>75.00</u></u>

County of Adams
Vendor Payment Report

<u>9241</u>	<u>Extension- Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	CSU EXTENSION	00001	936100	318109	09/17/18	<u>205.00</u>
					Account Total	<u>205.00</u>
					Department Total	<u><u>205.00</u></u>

County of Adams
Vendor Payment Report

<u>9244</u>	<u>Extension- 4-H/Youth</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	CSU EXTENSION	00001	936318	318347	09/19/18	200.00
					Account Total	200.00
	Operating Supplies					
	BOULDER COUNTY EXTENSION OFFIC	00001	936108	318109	09/17/18	100.00
	CSU EXTENSION	00001	936319	318347	09/19/18	5,820.00
					Account Total	5,920.00
					Department Total	6,120.00

County of Adams
Vendor Payment Report

<u>5025</u>	<u>Facilities Club House Maint.</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	AAA PEST PROS	00005	936589	318617	09/21/18	<u>35.00</u>
					Account Total	<u>35.00</u>
					Department Total	<u><u>35.00</u></u>

County of Adams
Vendor Payment Report

<u>1014</u>	<u>Finance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Printing External					
	SIR SPEEDY	00001	936547	318584	09/21/18	<u>2,324.40</u>
					Account Total	<u>2,324.40</u>
					Department Total	<u><u>2,324.40</u></u>

County of Adams
Vendor Payment Report

<u>1018</u>	<u>Finance General Accounting</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	CHERNYAK DMITRIY	00001	936548	318584	09/21/18	<u>179.00</u>
					Account Total	<u>179.00</u>
					Department Total	<u><u>179.00</u></u>

County of Adams
Vendor Payment Report

<u>1017</u>	<u>Finance Purchasing</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	BONASERA BETHANY	00001	937224	319180	09/28/18	<u>90.00</u>
					Account Total	<u>90.00</u>
					Department Total	<u><u>90.00</u></u>

County of Adams
Vendor Payment Report

<u>9111</u>	<u>Fleet- Admin</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Fuel, Gas & Oil					
	THOMPSON AMY S	00006	936472	318486	09/20/18	<u>51.30</u>
					Account Total	<u>51.30</u>
					Department Total	<u><u>51.30</u></u>

County of Adams
Vendor Payment Report

<u>9114</u>	<u>Fleet- Commerce</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Minor Equipment					
	NICKS WELDING INC	00006	936475	318486	09/20/18	1,050.00
					Account Total	1,050.00
	Uniforms & Cleaning					
	SPURRIER MICHAEL	00006	936572	318616	09/21/18	150.00
					Account Total	150.00
	Vehicle Repair & Maint					
	ACJ RADIATORS	00006	936473	318486	09/20/18	950.00
	JB AUTO CLEAN	00006	936474	318486	09/20/18	90.00
					Account Total	1,040.00
					Department Total	2,240.00

County of Adams
Vendor Payment Report

<u>9115</u>	<u>Fleet- Strasbrg</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Minor Equipment					
	NICKS WELDING INC	00006	936476	318486	09/20/18	<u>1,050.00</u>
					Account Total	<u>1,050.00</u>
					Department Total	<u><u>1,050.00</u></u>

County of Adams
Vendor Payment Report

<u>43</u>	<u>Front Range Airport</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Colorado Sales Tax Payable					
	STATE OF COLORADO	00043	936358	318376	09/19/18	765.75
	STATE OF COLORADO	00043	936359	318376	09/19/18	18.58
					Account Total	784.33
	Received not Vouchered Clrg					
	ALBERTS WATER & WASTEWATER SER	00043	936806	318844	09/25/18	3,000.00
	BRANNAN SAND & GRAVEL COMPANY	00043	936470	318461	09/20/18	1,848.00
	JVIATION INC	00043	936453	318461	09/20/18	2,782.32
					Account Total	7,630.32
					Department Total	8,414.65

County of Adams
Vendor Payment Report

<u>1091</u>	<u>FO - Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Rental					
	BENNETT TOWN OF	00001	936584	318617	09/21/18	1,500.00
	WESTAR REAL PROPERTY SERVICES	00001	936587	318617	09/21/18	14,706.36
					Account Total	16,206.36
	Gas & Electricity					
	Energy Cap Bill ID=8835	00001	936763	318808	09/13/18	233.18
	XCEL ENERGY	00001	936582	318617	09/21/18	205.59
					Account Total	438.77
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	200.00
					Account Total	200.00
					Department Total	16,845.13

County of Adams
Vendor Payment Report

<u>1075</u>	<u>FO - Administration Bldg</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8831	00001	936757	318808	09/12/18	63.29
	Energy Cap Bill ID=8834	00001	936758	318808	09/10/18	1,570.91
					Account Total	1,634.20
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	80.00
					Account Total	80.00
					Department Total	1,714.20

County of Adams
Vendor Payment Report

<u>1113</u>	<u>FO - Children & Family Service</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8823	00001	936766	318808	09/14/18	4,640.27
					Account Total	4,640.27
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	40.00
					Account Total	40.00
					Department Total	4,680.27

County of Adams
Vendor Payment Report

<u>1060</u>	<u>FO - Community Corrections</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	60.00
					Account Total	60.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8841	00001	936749	318808	09/13/18	405.29
					Account Total	405.29
					Department Total	465.29

County of Adams
Vendor Payment Report

<u>1114</u>	<u>FO - District Attorney Bldg.</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	BLACK ROOFING INC	00001	936585	318617	09/21/18	497.00
					Account Total	497.00
	Grounds Maintenance					
	REPUBLIC SERVICES #535	00001	936577	318617	09/21/18	173.20
					Account Total	173.20
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	60.00
					Account Total	60.00
	Water/Sewer/Sanitation					
	REPUBLIC SERVICES #535	00001	936577	318617	09/21/18	162.18
					Account Total	162.18
					Department Total	<u>892.38</u>

County of Adams
Vendor Payment Report

<u>2090</u>	<u>FO - Flatrock Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00050	936589	318617	09/21/18	40.00
					Account Total	40.00
	Water/Sewer/Sanitation					
	REPUBLIC SERVICES #535	00050	936578	318617	09/21/18	496.00
					Account Total	496.00
					Department Total	536.00

County of Adams
Vendor Payment Report

<u>1077</u>	<u>FO - Government Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8829	00001	936760	318808	09/12/18	2,848.00
	Energy Cap Bill ID=8840	00001	936761	318808	09/12/18	33,685.00
					Account Total	36,533.00
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	1,337.00
					Account Total	1,337.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8828	00001	936762	318808	09/07/18	11,966.83
					Account Total	11,966.83
					Department Total	49,836.83

County of Adams
Vendor Payment Report

<u>1070</u>	<u>FO - Honnen/Plan&Devel/MV Ware</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	160.00
					Account Total	160.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8837	00001	936753	318808	09/13/18	45.65
	Energy Cap Bill ID=8838	00001	936754	318808	09/13/18	24.24
	Energy Cap Bill ID=8839	00001	936755	318808	09/13/18	45.65
	Energy Cap Bill ID=8842	00001	936756	318808	09/13/18	1,426.29
					Account Total	1,541.83
					Department Total	1,701.83

County of Adams
Vendor Payment Report

<u>1067</u>	<u>FO - Human Service Building</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	50.00
					Account Total	50.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8825	00001	936750	318808	09/04/18	745.55
					Account Total	745.55
					Department Total	795.55

County of Adams
Vendor Payment Report

<u>1071</u>	<u>FO - Justice Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	110.00
	SUMMIT LABORATORIES INC	00001	936573	318617	09/21/18	410.00
	SUMMIT LABORATORIES INC	00001	936574	318617	09/21/18	410.00
	SUMMIT LABORATORIES INC	00001	936575	318617	09/21/18	410.00
					Account Total	<u>1,340.00</u>
					Department Total	<u><u>1,340.00</u></u>

County of Adams
Vendor Payment Report

<u>2009</u>	<u>FO - Sheriff Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grounds Maintenance					
	REPUBLIC SERVICES #535	00001	936576	318617	09/21/18	255.00
					Account Total	255.00
	Machinery					
	C & R ELECTRICAL CONTRACTORS I	00001	936586	318617	09/21/18	663.00
					Account Total	663.00
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	325.00
					Account Total	325.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8824	00001	936767	318808	09/14/18	17,174.95
	Energy Cap Bill ID=8826	00001	936768	318808	09/14/18	155.01
	Energy Cap Bill ID=8833	00001	936769	318808	09/14/18	23,750.56
					Account Total	41,080.52
					Department Total	42,323.52

County of Adams
Vendor Payment Report

<u>1072</u>	<u>FO - West Service Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	<u>524.00</u>
					Account Total	<u>524.00</u>
					Department Total	<u><u>524.00</u></u>

County of Adams
Vendor Payment Report

<u>1076</u>	<u>FO-Adams County Service Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	JESCO ELECTRIC INC	00001	936583	318617	09/21/18	3,060.00
					Account Total	3,060.00
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	65.00
					Account Total	65.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8836	00001	936759	318808	09/13/18	3,019.05
					Account Total	3,019.05
					Department Total	6,144.05

County of Adams
Vendor Payment Report

<u>1069</u>	<u>FO-Animal Shelter Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=8817	00001	936751	318808	08/20/18	313.01
					Account Total	313.01
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	55.00
					Account Total	55.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8832	00001	936752	318808	09/04/18	987.26
					Account Total	987.26
					Department Total	1,355.27

County of Adams
Vendor Payment Report

<u>1112</u>	<u>FO-Sheriff HQ/Coroner Building</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	55.00
					Account Total	55.00
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=8827	00001	936764	318808	09/14/18	3,076.69
	Energy Cap Bill ID=8830	00001	936765	318808	09/14/18	952.66
					Account Total	4,029.35
					Department Total	4,084.35

County of Adams
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Cash Over/Short					
	ADCO DISTRICT ATTORNEY'S OFFIC	00001	936814	318931	09/26/18	.11-
					Account Total	.11-
	Received not Vouchered Clrg					
	i3LOGIX INC	00001	936461	318475	09/20/18	8,461.43
	ADAMS COUNTY GLASS	00001	936393	318461	09/20/18	11,200.00
	ADVANCED LAUNDRY SYSTEMS	00001	936395	318469	09/20/18	247.50
	ADVANCED LAUNDRY SYSTEMS	00001	936398	318469	09/20/18	316.25
	ALLIED UNIVERSAL SECURITY SERV	00001	936401	318469	09/20/18	16,549.47
	ALPINE ROOFING COMPANY	00001	936385	318461	09/20/18	121,380.00
	ALPINE ROOFING COMPANY	00001	936801	318844	09/25/18	392,774.00
	AUTOMATED BUILDING SOLUTIONS I	00001	936394	318461	09/20/18	34,500.00
	BI INCORPORATED	00001	936607	318631	09/21/18	242.35
	BI INCORPORATED	00001	936607	318631	09/21/18	3,637.44
	COATINGS INC	00001	936529	318576	09/21/18	58,651.00
	COLO DIST ATTORNEY COUNCIL	00001	936809	318844	09/25/18	3,459.50
	CORTECH USA	00001	936405	318469	09/20/18	6,047.83
	DREXEL BARRELL & CO	00001	936526	318576	09/21/18	622.50
	EIDE BAILLY LLP	00001	936377	318461	09/20/18	12,530.00
	EVSTUDIO LLC	00001	936466	318475	09/20/18	316.50
	FOUND MY KEYS	00001	936410	318469	09/20/18	610.00
	GENERAL NETWORKS	00001	936804	318844	09/25/18	2,913.30
	GOLDMAN ROBBINS NICHOLSON & MA	00001	936380	318461	09/20/18	4,032.48
	GRANICUS INC	00001	936379	318461	09/20/18	945.00
	GRANICUS INC	00001	936456	318461	09/20/18	520.00
	GRANICUS INC	00001	936457	318461	09/20/18	11,692.50
	HAMMERS CONSTRUCTION INC	00001	936384	318461	09/20/18	12,847.90
	HILL'S PET NUTRITION SALES INC	00001	936418	318475	09/20/18	510.30
	INSIGHT PUBLIC SECTOR	00001	936411	318461	09/20/18	10,158.53
	IRON WOMAN CONSTRUCTION	00001	936471	318461	09/20/18	223,204.00
	JACHIMIAK PETERSON LLC	00001	936803	318844	09/25/18	10,000.74
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	890.07
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	853.96
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	693.85
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	1,040.77

County of Adams
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	1,207.53
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	274.72
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	392.91
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	387.01
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	635.16
	KORBY LANDSCAPE LLC	00001	936403	318461	09/20/18	386.17
	LISTENUP	00001	936609	318631	09/21/18	148.00
	MAILFINANCE	00001	936414	318469	09/20/18	411.56
	MATRIX DESIGN GROUP	00001	936530	318576	09/21/18	153.96
	MICHELSON FOUND ANIMALS FOUNDA	00001	936427	318475	09/20/18	1,779.04
	MWI VETERINARY SUPPLY CO	00001	936430	318475	09/20/18	299.20
	MWI VETERINARY SUPPLY CO	00001	936432	318475	09/20/18	65.25
	MWI VETERINARY SUPPLY CO	00001	936434	318475	09/20/18	29.70
	ORACLE AMERICA INC	00001	937044	319048	09/27/18	38,297.40
	PATTERSON VETERINARY SUPPLY IN	00001	936435	318475	09/20/18	676.50
	PATTERSON VETERINARY SUPPLY IN	00001	936436	318475	09/20/18	103.41
	PATTERSON VETERINARY SUPPLY IN	00001	936437	318475	09/20/18	20.98
	PERKINS COIE LLP	00001	936416	318475	09/20/18	2,008.50
	PERKINS COIE LLP	00001	937045	319048	09/27/18	1,390.00
	PRUDENTIAL OVERALL SUPPLY	00001	936378	318461	09/20/18	78.70
	PRUDENTIAL OVERALL SUPPLY	00001	936438	318475	09/20/18	78.70
	ROADRUNNER PHARMACY INCORPORAT	00001	936441	318475	09/20/18	140.94
	SANITY SOLUTIONS INC	00001	936459	318461	09/20/18	17,493.42
	SPECTRA CONTRACT FLOORING SERV	00001	936406	318461	09/20/18	275.00
	SUMMIT FOOD SERVICE LLC	00001	936610	318631	09/21/18	28,803.06
	SUMMIT FOOD SERVICE LLC	00001	936610	318631	09/21/18	2,550.42
	SUMMIT FOOD SERVICE LLC	00001	936611	318631	09/21/18	30,706.81
	SYSTEMS GROUP	00001	936381	318461	09/20/18	5,000.00
	SYSTEMS GROUP	00001	936382	318461	09/20/18	7,500.00
	SYSTEMS GROUP	00001	936396	318461	09/20/18	200.00
	SYSTEMS GROUP	00001	936397	318461	09/20/18	10,000.00
	SYSTEMS GROUP	00001	936399	318461	09/20/18	1,165.00
	SYSTEMS GROUP	00001	936400	318461	09/20/18	395.00
	SYSTEMS GROUP	00001	936402	318461	09/20/18	600.00
	SYSTEMS GROUP	00001	936404	318461	09/20/18	15,965.00
	SYSTEMS GROUP	00001	936528	318576	09/21/18	300.00

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<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	THYSSENKRUPP ELEVATOR CORP	00001	936383	318461	09/20/18	1,731.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	1,213.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	131.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	2,641.76
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	97.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	815.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	262.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	262.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	343.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	705.00
	THYSSENKRUPP ELEVATOR CORP	00001	936407	318461	09/20/18	262.00
	TOSHIBA FINANCIAL SERVICES	00001	936433	318469	09/20/18	2,871.02
	TOSHIBA FINANCIAL SERVICES	00001	936433	318469	09/20/18	1,278.28
	TOSHIBA FINANCIAL SERVICES	00001	936433	318469	09/20/18	1,050.52
	TOSHIBA FINANCIAL SERVICES	00001	936433	318469	09/20/18	187.44
	TRANE US INC	00001	936802	318844	09/25/18	64,825.07
	TRUE POINT LLC	00001	936805	318844	09/25/18	1,200.00
	US CORRECTIONS LLC	00001	936429	318469	09/20/18	1,387.00
	US CORRECTIONS LLC	00001	936415	318469	09/20/18	1,476.00
	US CORRECTIONS LLC	00001	936421	318469	09/20/18	681.00
	US CORRECTIONS LLC	00001	936422	318469	09/20/18	1,056.00
	US CORRECTIONS LLC	00001	936423	318469	09/20/18	991.00
	US CORRECTIONS LLC	00001	936426	318469	09/20/18	914.00
	US CORRECTIONS LLC	00001	936431	318469	09/20/18	766.00
	VECTOR DISEASE CONTROL INTERNA	00001	936808	318844	09/25/18	54,866.75
	WEECYCLE ENVIRONMENTAL CONSULT	00001	936386	318461	09/20/18	1,330.00
	WEECYCLE ENVIRONMENTAL CONSULT	00001	936387	318461	09/20/18	1,118.00
	WESTERN PAPER DISTRIBUTORS	00001	936613	318631	09/21/18	6,704.10
	WESTERN PAPER DISTRIBUTORS	00001	936613	318631	09/21/18	682.84
	WESTERN PAPER DISTRIBUTORS	00001	936614	318631	09/21/18	6,143.41
	WHITESTONE CONSTRUCTION SERVIC	00001	936389	318461	09/20/18	70,575.00
	WHITESTONE CONSTRUCTION SERVIC	00001	936390	318461	09/20/18	90,973.11
	WIRELESS ADVANCED COMMUNICATIO	00001	936612	318631	09/21/18	300.00
	WOLD ARCHITECTS AND ENGINEERS	00001	936388	318461	09/20/18	1,670.00
	ZOE TRAINING & CONSULTING	00001	936527	318576	09/21/18	10,601.25
	27J EDUCATION FOUNDATION	00001	936375	318461	09/20/18	21,540.48

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<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	27J EDUCATION FOUNDATION	00001	936376	318461	09/20/18	1,221.24
					Account Total	1,476,640.49
	Retainages Payable					
	ALPINE ROOFING COMPANY	00001	936385	318461	09/20/18	6,069.00-
	ALPINE ROOFING COMPANY	00001	936801	318844	09/25/18	19,638.70-
	COATINGS INC	00001	936529	318576	09/21/18	2,932.55-
	IRON WOMAN CONSTRUCTION	00001	936471	318461	09/20/18	11,160.20-
	IRON WOMAN CONSTRUCTION	00001	936480	318461	09/20/18	11,160.20
	WHITESTONE CONSTRUCTION SERVIC	00001	936389	318461	09/20/18	3,528.75-
	WHITESTONE CONSTRUCTION SERVIC	00001	936390	318461	09/20/18	4,548.66-
					Account Total	36,717.66-
					Department Total	1,439,922.72

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<u>5026</u>	<u>Golf Course- Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grounds Maintenance					
	AGFINITY INC	00005	936327	318356	09/19/18	180.00
	AGFINITY INC	00005	936328	318356	09/19/18	64.00
	C P S DISTRIBUTORS INC	00005	936827	318936	09/26/18	470.26
	C P S DISTRIBUTORS INC	00005	936828	318936	09/26/18	118.07
	TORO NSN	00005	936339	318356	09/19/18	229.00
					Account Total	1,061.33
	Minor Equipment					
	AGFINITY INC	00005	936825	318936	09/26/18	194.00
					Account Total	194.00
	Other Repair & Maint					
	CEM LAKE MGMT	00005	936331	318356	09/19/18	473.00
					Account Total	473.00
	Repair & Maint Supplies					
	ACUITY SPECIALTY PRODUCTS INC	00005	936326	318356	09/19/18	131.91
	ACUITY SPECIALTY PRODUCTS INC	00005	936824	318936	09/26/18	251.03
	ALSCO AMERICAN INDUSTRIAL	00005	936329	318356	09/19/18	46.26
	ALSCO AMERICAN INDUSTRIAL	00005	936330	318356	09/19/18	45.58
	ALSCO AMERICAN INDUSTRIAL	00005	936826	318936	09/26/18	45.58
	E & G TERMINAL INC	00005	936334	318356	09/19/18	26.35
					Account Total	546.71
	Vehicle Parts & Supplies					
	L L JOHNSON DIST	00005	936335	318356	09/19/18	219.02
	L L JOHNSON DIST	00005	936336	318356	09/19/18	564.00
	L L JOHNSON DIST	00005	936337	318356	09/19/18	209.40
	L L JOHNSON DIST	00005	936829	318936	09/26/18	49.54
	NAPA AUTO PARTS	00005	936338	318356	09/19/18	248.79
					Account Total	852.71
					Department Total	3,127.75

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<u>5021</u>	<u>Golf Course- Pro Shop</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Golf Carts					
	COLO GOLF & TURF INC	00005	936332	318356	09/19/18	345.22
	COLO GOLF & TURF INC	00005	936333	318356	09/19/18	47.98
	UNIVERSAL TRACTOR CO	00005	936340	318356	09/19/18	191.47
					Account Total	<u>584.67</u>
					Department Total	<u><u>584.67</u></u>

County of Adams
Vendor Payment Report

<u>1079</u>	<u>Human Services Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	125.00
					Account Total	125.00
	Other Repair & Maint					
	PARK 12 HUNDRED OWNERS ASSOCIA	00001	936588	318617	09/21/18	12,252.00
					Account Total	12,252.00
					Department Total	<u>12,377.00</u>

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Vendor Payment Report

<u>8613</u>	<u>Insurance - UHC EPO Medical</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Administration Fee					
	UNITED HEALTHCARE	00019	936370	318456	09/20/18	154.32
					Account Total	154.32
	Insurance Premiums					
	UNITED HEALTHCARE	00019	936370	318456	09/20/18	178.98
					Account Total	178.98
					Department Total	333.30

County of Adams
Vendor Payment Report

<u>8622</u>	<u>Insurance -Benefits & Wellness</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Medical Services					
	SIR SPEEDY	00019	936256	318179	09/18/18	<u>78.00</u>
					Account Total	<u>78.00</u>
					Department Total	<u><u>78.00</u></u>

County of Adams
Vendor Payment Report

<u>19</u>	<u>Insurance Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Ins. Premium-Vision					
	ADAMS COUNTY RETIREMENT PLAN	00019	936374	318456	09/20/18	4.99
					Account Total	4.99
	Received not Vouchered Clrg					
	CAREHERE LLC	00019	936537	318576	09/21/18	1,026.97
	CAREHERE LLC	00019	936537	318576	09/21/18	720.98
	CAREHERE LLC	00019	936537	318576	09/21/18	3,867.29
	CAREHERE LLC	00019	936537	318576	09/21/18	591.95
	CAREHERE LLC	00019	936537	318576	09/21/18	17,286.06
	CAREHERE LLC	00019	936538	318576	09/21/18	134.22
	CAREHERE LLC	00019	936538	318576	09/21/18	6,417.06
	CAREHERE LLC	00019	936538	318576	09/21/18	6,387.06
	CAREHERE LLC	00019	936538	318576	09/21/18	1,760.68
	CAREHERE LLC	00019	936538	318576	09/21/18	20,487.47
	MILE HIGH FITNESS	00019	936447	318461	09/20/18	1,740.00
					Account Total	60,419.74
	Retiree Med - Kaiser					
	KAISER PERMANENTE	00019	936363	318456	09/20/18	75,721.65
					Account Total	75,721.65
					Department Total	<u>136,146.38</u>

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Vendor Payment Report

<u>8614</u>	<u>Insurance- Delta Dental</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Administration Fee					
	DELTA DENTAL PLAN OF COLO	00019	936371	318456	09/20/18	7.58
					Account Total	7.58
	Ins Premium Dental-Delta					
	ADAMS COUNTY RETIREMENT PLAN	00019	936374	318456	09/20/18	35.99
	DELTA DENTAL PLAN OF COLO	00019	936368	318456	09/20/18	12,993.95
	DELTA DENTAL PLAN OF COLO	00019	936372	318456	09/20/18	32.33
					Account Total	13,062.27
					Department Total	<u>13,069.85</u>

County of Adams
Vendor Payment Report

<u>8611</u>	<u>Insurance- Property/Casualty</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Auto Physical Damage					
	FINELINE GRAPHICS	00019	936301	318342	09/19/18	202.33
	FINELINE GRAPHICS	00019	936302	318342	09/19/18	146.55
					Account Total	348.88
	General Liab - Other than Prop					
	FRANKLIN D AZAR & ASSOCIATES	00019	936428	318479	09/20/18	140,000.00
					Account Total	140,000.00
	Prop Claims-Under Deduct					
	W L CONTRACTORS INC	00019	936303	318342	09/19/18	4,367.57
					Account Total	4,367.57
					Department Total	144,716.45

County of Adams
Vendor Payment Report

<u>8615</u>	<u>Insurance- UHC Retiree Medical</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Administration Fee					
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	1,388.88
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	154.32
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	102.88
					Account Total	1,646.08
	AARP RX					
	ADAMS COUNTY RETIREMENT PLAN	00019	936374	318456	09/20/18	93.30
	UNITED HEALTHCARE	00019	936367	318456	09/20/18	16,388.30
					Account Total	16,481.60
	Insurance Premiums					
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	1,610.82
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	178.98
	UNITED HEALTHCARE	00019	936362	318456	09/20/18	119.32
					Account Total	1,909.12
	UHC_MED					
	ADAMS COUNTY RETIREMENT PLAN	00019	936374	318456	09/20/18	217.30
	UNITED HEALTHCARE	00019	936365	318456	09/20/18	33,865.55
					Account Total	34,082.85
					Department Total	54,119.65

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Vendor Payment Report

<u>8623</u>	<u>Insurance- Vision</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Ins. Premium-Vision					
	VISION SERVICE PLAN-CONNECTICU	00019	936373	318456	09/20/18	<u>3.81</u>
					Account Total	<u>3.81</u>
					Department Total	<u><u>3.81</u></u>

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Vendor Payment Report

<u>1061</u>	<u>IT Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Consultant Services					
	ABC ITECH	00001	936793	318811	09/25/18	<u>880.00</u>
					Account Total	<u>880.00</u>
					Department Total	<u><u>880.00</u></u>

County of Adams
Vendor Payment Report

<u>1058</u>	<u>IT Network/Telecom</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	COMMUNICATION CONSTRUCTION & E	00001	936590	318622	09/21/18	1,860.00
	COMMUNICATION CONSTRUCTION & E	00001	936591	318622	09/21/18	2,040.00
	UTILITY NOTIFICATION CENTER OF	00001	936592	318622	09/21/18	224.75
					Account Total	<u>4,124.75</u>
					Department Total	<u><u>4,124.75</u></u>

County of Adams
Vendor Payment Report

<u>1081</u>	<u>Long Range Strategic Planning</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Travel & Transportation					
	JENSON BRANDON	00001	936295	317883	09/19/18	87.00
	WOODS JENNIFER	00001	936296	317883	09/19/18	103.00
					Account Total	<u>190.00</u>
					Department Total	<u><u>190.00</u></u>

County of Adams
Vendor Payment Report

<u>6107</u>	<u>Open Space Projects</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	UNITED POWER (UNION REA)	00027	936580	318617	09/21/18	99.00
					Account Total	99.00
	Infrastruc Rep & Maint					
	COLORADO WATER SYSTEMS CORP	00027	936245	318173	09/18/18	210.00
	GUILDNER PIPELINE MAINTENANCE	00027	936246	318173	09/18/18	3,972.50
					Account Total	4,182.50
					Department Total	<u>4,281.50</u>

County of Adams
Vendor Payment Report

<u>27</u>	<u>Open Space Projects Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	ENERGES SERVICES LLC	00027	936539	318576	09/21/18	275,039.47
	LOGAN SIMPSON DESIGN INC	00027	936424	318475	09/20/18	663.40
	LOGAN SIMPSON DESIGN INC	00027	936425	318475	09/20/18	677.77
	TOWERS PAINTING	00027	936451	318461	09/20/18	2,000.00
					Account Total	278,380.64
	Retainages Payable					
	ENERGES SERVICES LLC	00027	936539	318576	09/21/18	13,751.97-
					Account Total	13,751.97-
					Department Total	264,628.67

County of Adams
Vendor Payment Report

<u>1111</u>	<u>Parks Facilities</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	AAA PEST PROS	00001	936589	318617	09/21/18	<u>395.00</u>
					Account Total	<u>395.00</u>
					Department Total	<u><u>395.00</u></u>

County of Adams
Vendor Payment Report

<u>1015</u>	<u>People & Culture - Admin</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Insurance Premiums					
	KAISER PERMANENTE	00001	936364	318456	09/20/18	9,000.00
	UNITED HEALTHCARE	00001	936366	318456	09/20/18	7,750.00
					Account Total	<u>16,750.00</u>
					Department Total	<u><u>16,750.00</u></u>

County of Adams
Vendor Payment Report

<u>5011</u>	<u>PKS- Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	UNITED SITE SERVICES	00001	936253	318173	09/18/18	<u>340.00</u>
					Account Total	<u>340.00</u>
					Department Total	<u><u>340.00</u></u>

County of Adams
Vendor Payment Report

<u>5010</u>	<u>PKS- Fair & Special Events</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Event Services					
	BEST RING LLC	00001	936724	318733	09/24/18	9,837.42
					Account Total	9,837.42
	Fair Expenses-General					
	GARCIA SILVIANO	00001	936546	318584	09/21/18	1,500.00
					Account Total	1,500.00
	Regional Park Rentals					
	VANG CHOUA	00001	936243	318173	09/18/18	100.00
					Account Total	100.00
					Department Total	11,437.42

County of Adams
Vendor Payment Report

<u>5015</u>	<u>PKS- Grounds Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	HYDRO RESOURCES	00001	936247	318173	09/18/18	<u>2,019.02</u>
					Account Total	<u>2,019.02</u>
					Department Total	<u><u>2,019.02</u></u>

County of Adams
Vendor Payment Report

<u>5012</u>	<u>PKS- Regional Complex</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Operating Supplies					
	CINTAS CORPORATION NO 2	00001	936244	318173	09/18/18	199.42
					Account Total	199.42
	Travel & Transportation					
	CARLSON KURT A	00001	936731	318735	09/24/18	136.00
					Account Total	136.00
					Department Total	<u>335.42</u>

County of Adams
Vendor Payment Report

<u>5016</u>	<u>PKS- Trail Ranger Patrol</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Mileage Reimbursements					
	PEDRUCCI MARC R	00001	936252	318173	09/18/18	307.38
					Account Total	307.38
	Water/Sewer/Sanitation					
	NORTH PECOS WATER & SANITATION	00001	936249	318173	09/18/18	40.39
	NORTH WASHINGTON ST WATER & SA	00001	936250	318173	09/18/18	15,571.70
	NORTH WASHINGTON ST WATER & SA	00001	936251	318173	09/18/18	2,059.67
					Account Total	17,671.76
					Department Total	17,979.14

County of Adams
Vendor Payment Report

<u>1082</u>	<u>PLN- Development Review</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Membership Dues					
	ENGAGED PUBLIC	00001	935772	317883	09/13/18	350.00
					Account Total	350.00
	Travel & Transportation					
	BARNES JULIUS	00001	936408	317883	09/20/18	103.00
	GIBSON ANNA	00001	936240	317883	09/18/18	87.00
	RUTTER JENNIFER	00001	936239	317883	09/18/18	85.00
	TART SCHOENFELDER ELIZABETH	00001	936241	317883	09/18/18	87.00
					Account Total	362.00
					Department Total	712.00

County of Adams
Vendor Payment Report

<u>8624</u>	<u>Retiree-Vision</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Ins. Premium-Vision					
	VISION SERVICE PLAN-CONNECTICU	00019	936369	318456	09/20/18	<u>361.95</u>
					Account Total	<u>361.95</u>
					Department Total	<u><u>361.95</u></u>

County of Adams
Vendor Payment Report

<u>13</u>	<u>Road & Bridge Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	BRANNAN SAND & GRAVEL COMPANY	00013	936439	318461	09/20/18	67,121.10
	BRANNAN SAND & GRAVEL COMPANY	00013	936440	318461	09/20/18	5,908.10
	BRANNAN SAND & GRAVEL COMPANY	00013	936440	318461	09/20/18	64,488.90
	BRANNAN SAND & GRAVEL COMPANY	00013	936478	318461	09/20/18	36,262.75
	BRANNAN SAND & GRAVEL COMPANY	00013	936479	318461	09/20/18	25,462.81
	ENVIROTECH SERVICES INC	00013	936469	318461	09/20/18	5,868.00
	EP&A ENVIROTAC INC	00013	936442	318461	09/20/18	71,995.00
	EP&A ENVIROTAC INC	00013	936442	318461	09/20/18	5,770.00
	H&A CONCRETE SAWING INC	00013	936445	318461	09/20/18	115,035.93
					Account Total	397,912.59
	Retainages Payable					
	H&A CONCRETE SAWING INC	00013	936445	318461	09/20/18	5,751.80-
					Account Total	5,751.80-
					Department Total	392,160.79

County of Adams
Vendor Payment Report

<u>2004</u>	<u>Sheriff Training</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	<u>147.50</u>
					Account Total	<u>147.50</u>
					Department Total	<u><u>147.50</u></u>

County of Adams
Vendor Payment Report

<u>7</u>	<u>Stormwater Utility Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	HAMPDEN PRESS INC	00007	936443	318461	09/20/18	1,643.40
	HAMPDEN PRESS INC	00007	936443	318461	09/20/18	1,017.58
					Account Total	2,660.98
					Department Total	2,660.98

County of Adams
Vendor Payment Report

<u>2008</u>	<u>SHF - Training Academy</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	19.29
					Account Total	19.29
	Printing External					
	COPYCO QUALITY PRINTING INC	00001	935896	317924	09/14/18	1,598.00
					Account Total	1,598.00
					Department Total	<u>1,617.29</u>

County of Adams
Vendor Payment Report

<u>2011</u>	<u>SHF- Admin Services Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Concealed Handgun Permit Fees					
	SIRCAR NICKOLAS R	00001	935928	317924	09/14/18	100.00
					Account Total	100.00
	Education & Training					
	DOUGLAS COUNTY SHERIFF	00001	935902	317924	09/14/18	690.00
	GREGORY PAUL C	00001	935912	317924	09/14/18	100.00
					Account Total	790.00
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	179.77
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	41.45
					Account Total	221.22
	Membership Dues					
	PUBLIC SAFETY SOFTWARE GROUP	00001	935935	317924	09/14/18	534.00
					Account Total	534.00
	Operating Supplies					
	COUNTY SHERIFFS OF COLO	00001	935901	317924	09/14/18	1,000.00
	E470 PUBLIC HIGHWAY AUTHORITY	00001	935907	317924	09/14/18	23.40
					Account Total	1,023.40
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	919.14
					Account Total	919.14
	Printing External					
	COPYCO QUALITY PRINTING INC	00001	935834	317924	09/13/18	35.00
					Account Total	35.00
	Public Relations					
	CITY OF BRIGHTON	00001	935936	317924	09/14/18	500.00
	COUNTY SHERIFFS OF COLO	00001	936515	318507	09/20/18	750.00
	EASYCHAIR MEDIA	00001	936524	318507	09/20/18	795.00
	LOCAL COLOR MAGAZINE	00001	936521	318507	09/20/18	486.00
	SERVICIOS DE LA RAZA INC	00001	936606	318507	09/21/18	500.00
					Account Total	3,031.00
	Travel & Transportation					
	CARVALHO ANTONIO	00001	936603	318507	09/21/18	416.00

County of Adams
Vendor Payment Report

<u>2011</u>	<u>SHF- Admin Services Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	GRIMES RUSS	00001	935914	317924	09/14/18	88.00
	HOLLAND RAY	00001	935915	317924	09/14/18	88.00
	SIGMAN RONALD	00001	936605	318507	09/21/18	103.00
					Account Total	695.00
	Uniforms & Cleaning					
	GALLS LLC	00001	935910	317924	09/14/18	465.00
	NEPTUNE UNIFORMS AND EQUIPMENT	00001	935918	317924	09/14/18	338.00
					Account Total	803.00
					Department Total	8,151.76

County of Adams
Vendor Payment Report

<u>2015</u>	<u>SHF- Civil Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	199.27
					Account Total	199.27
	Printing External					
	COPYCO QUALITY PRINTING INC	00001	935833	317924	09/13/18	40.00
	COPYCO QUALITY PRINTING INC	00001	935835	317924	09/13/18	40.00
					Account Total	80.00
					Department Total	279.27

County of Adams
Vendor Payment Report

<u>2075</u>	<u>SHF- Commissary Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	118.97
					Account Total	118.97
	Operating Supplies					
	INMATE CALLING SOLUTIONS LLC	00001	935916	317924	09/14/18	1,067.75
					Account Total	1,067.75
	Other Professional Serv					
	METRO TRANSPORTATION PLANNING	00001	935937	317924	09/14/18	991.15
					Account Total	991.15
					Department Total	2,177.87

County of Adams
Vendor Payment Report

<u>2016</u>	<u>SHF- Detective Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	165.14
					Account Total	165.14
	Operating Supplies					
	DS WATERS OF AMERICA INC	00001	935904	317924	09/14/18	246.35
	E470 PUBLIC HIGHWAY AUTHORITY	00001	935907	317924	09/14/18	19.50
					Account Total	265.85
	Travel & Transportation					
	GRIMM TRISTA	00001	936604	318507	09/21/18	147.00
					Account Total	147.00
					Department Total	577.99

County of Adams
Vendor Payment Report

<u>2071</u>	<u>SHF- Detention Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	654.21
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	124.32
					Account Total	778.53
	Mileage Reimbursements					
	BOWMAN LORI	00001	935826	317924	09/13/18	48.07
					Account Total	48.07
	Operating Supplies					
	E470 PUBLIC HIGHWAY AUTHORITY	00001	935907	317924	09/14/18	195.84
	SHRED IT USA LLC	00001	936523	318507	09/20/18	120.00
	SUMMIT FOOD SERVICE LLC	00001	935920	317924	09/14/18	348.93
					Account Total	664.77
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	312.99
					Account Total	312.99
	Printing External					
	COPYCO QUALITY PRINTING INC	00001	935827	317924	09/13/18	875.00
	COPYCO QUALITY PRINTING INC	00001	935828	317924	09/13/18	875.00
	COPYCO QUALITY PRINTING INC	00001	935829	317924	09/13/18	517.50
	COPYCO QUALITY PRINTING INC	00001	935830	317924	09/13/18	1,270.00
	COPYCO QUALITY PRINTING INC	00001	935831	317924	09/13/18	795.00
	COPYCO QUALITY PRINTING INC	00001	935832	317924	09/13/18	459.98
	COPYCO QUALITY PRINTING INC	00001	935895	317924	09/14/18	375.00
	COPYCO QUALITY PRINTING INC	00001	935897	317924	09/14/18	291.73
					Account Total	5,459.21
	Uniforms & Cleaning					
	COPYCO QUALITY PRINTING INC	00001	935899	317924	09/14/18	87.50
	GALLS LLC	00001	935909	317924	09/14/18	89.98
					Account Total	177.48
					Department Total	7,441.05

County of Adams
Vendor Payment Report

<u>2072</u>	<u>SHF- Justice Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	<u>29.25</u>
					Account Total	<u>29.25</u>
					Department Total	<u><u>29.25</u></u>

County of Adams
Vendor Payment Report

<u>2010</u>	<u>SHF- MIS Unit</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	<u>142.45</u>
					Account Total	<u>142.45</u>
					Department Total	<u><u>142.45</u></u>

County of Adams
Vendor Payment Report

<u>2017</u>	<u>SHF- Patrol Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	77.92
					Account Total	77.92
	Operating Supplies					
	DS WATERS OF AMERICA INC	00001	935903	317924	09/14/18	202.79
	DS WATERS OF AMERICA INC	00001	936516	318507	09/20/18	15.60
					Account Total	218.39
	Other Communications					
	LEXISNEXIS RISK SOLUTIONS	00001	935917	317924	09/14/18	103.81
	VERIZON WIRELESS	00001	935939	317924	09/14/18	905.99
					Account Total	1,009.80
	Printing External					
	COPYCO QUALITY PRINTING INC	00001	935836	317924	09/14/18	150.00
	COPYCO QUALITY PRINTING INC	00001	935900	317924	09/14/18	657.50
					Account Total	807.50
	Uniforms & Cleaning					
	ADAMSON POLICE PRODUCTS	00001	935821	317924	09/13/18	105.00
	ADAMSON POLICE PRODUCTS	00001	935822	317924	09/13/18	80.00
	ADAMSON POLICE PRODUCTS	00001	935823	317924	09/13/18	168.00
	ADAMSON POLICE PRODUCTS	00001	935824	317924	09/13/18	151.00
	ADAMSON POLICE PRODUCTS	00001	935825	317924	09/13/18	56.00
	COPYCO QUALITY PRINTING INC	00001	935898	317924	09/14/18	160.00
					Account Total	720.00
					Department Total	<u>2,833.61</u>

County of Adams
Vendor Payment Report

<u>2018</u>	<u>SHF- Records/Warrants Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	120.19
					Account Total	120.19
	Extraditions					
	ADAMS COUNTY SHERIFF	00001	936522	318507	09/20/18	780.48
					Account Total	780.48
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	40.01
					Account Total	40.01
					Department Total	940.68

County of Adams
Vendor Payment Report

<u>2005</u>	<u>SHF- TAC Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Rental					
	TOSHIBA BUSINESS SOLUTIONS	00001	935938	317924	09/14/18	21.18
					Account Total	21.18
	Other Communications					
	VERIZON WIRELESS	00001	935939	317924	09/14/18	222.21
					Account Total	222.21
	Other Professional Serv					
	NORTHGLENN AMBULANCE	00001	935919	317924	09/14/18	289.80
					Account Total	289.80
	Travel & Transportation					
	KONDOS AMY	00001	936517	318507	09/20/18	278.00
					Account Total	278.00
					Department Total	<u>811.19</u>

County of Adams
Vendor Payment Report

<u>2024</u>	<u>SHF- Volunteer Program</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Uniforms & Cleaning GALLS LLC	00001	935911	317924	09/14/18	3.99
					Account Total	3.99
					Department Total	3.99

County of Adams
Vendor Payment Report

<u>3056</u>	<u>Transportation CIP</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Land					
	ALDERMAN BERNSTEIN	00013	936697	318724	09/24/18	4,870.96
	ALDERMAN BERNSTEIN	00013	936698	318724	09/24/18	1,558.08
	ARAIZA JOSE M	00013	936845	318948	09/26/18	502.50
	BOLTE DENNIS C	00013	936072	318098	09/17/18	595.00
	CLERK OF ADAMS COUNTY COURT	00013	936844	318948	09/26/18	42,975.00
	HERRERA VALDEZ RICARDO	00013	936064	318098	09/17/18	855.00
	KESTER AARON C	00013	936066	318098	09/17/18	603.00
	LINENBERGER THOMAS	00013	936063	318098	09/17/18	595.00
	MUNOZ CONTRERAS VERONICA	00013	936559	318596	09/21/18	3,045.00
	RODRIGUEZ FRANCISCO	00013	936069	318098	09/17/18	901.00
	ROMERO FRANCISCA	00013	936065	318098	09/17/18	502.50
	SHASI MICHAEL	00013	936076	318098	09/17/18	640.00
	SHEPPARD JEFFERSON MARTIN	00013	936062	318098	09/17/18	1,149.00
	YERT JUSTIN MICHAEL	00013	936696	318723	09/24/18	971.00
					Account Total	59,763.04
					Department Total	59,763.04

County of Adams
Vendor Payment Report

<u>3031</u>	<u>Transportation Opers & Maint</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Pothole Asphalt					
	BRANNAN SAND & GRAVEL COMPANY	00013	936478	318461	09/20/18	.05
	BRANNAN SAND & GRAVEL COMPANY	00013	936479	318461	09/20/18	.05
					Account Total	.10
					Department Total	.10

County of Adams
Vendor Payment Report

<u>25</u>	<u>Waste Management Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	B & B ENVIRONMENTAL SAFETY INC	00025	936810	318844	09/25/18	4,045.37
	CDPHE	00025	936807	318844	09/25/18	4,537.50
					Account Total	<u>8,582.87</u>
					Department Total	<u><u>8,582.87</u></u>

County of Adams
Vendor Payment Report

<u>4316</u>	<u>Wastewater Treatment Plant</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Laboratory Analysis					
	COLO ANALYTICAL LABORATORY	00043	936169	318154	09/18/18	<u>89.60</u>
					Account Total	<u>89.60</u>
					Department Total	<u><u>89.60</u></u>

County of Adams
Vendor Payment Report

Grand Total 3,897,273.44

**MINUTES OF COMMISSIONERS' PROCEEDINGS FOR
TUESDAY, OCTOBER 2, 2018**

1. ROLL CALL

Present: Charles "Chaz" Tedesco Steve O'Dorisio Eva J. Henry and Mary Hodge

Excused: Erik Hansen

2. PLEDGE OF ALLEGIANCE (09:27 AM)

3. MOTION TO APPROVE AGENDA (09:28 AM)

Motion to Approve 3. MOTION TO APPROVE AGENDA Moved by Eva J. Henry, seconded by Charles "Chaz" Tedesco, unanimously carried.

4. AWARDS AND PRESENTATIONS (09:28 AM)

A. 18-856 Proclamation of October 2018 as Domestic Violence Awareness Month

5. PUBLIC COMMENT (09:39 AM)

A. Citizen Communication (09:40 AM)

A total of 30 minutes is allocated at this time for public comment and each speaker will be limited to 3 minutes. If there are additional requests from the public to address the Board, time will be allocated at the end of the meeting to complete public comment. The chair requests that there be no public comment on issues for which a prior public hearing has been held before this Board.

B. Elected Officials' Communication (09:46 AM)

6. CONSENT CALENDAR (09:47 AM)

A. 18-869 List of Expenditures Under the Dates of September 10-14, 2018

B. 18-887 List of Expenditures Under the Dates of September 17-21, 2018

C. 18-870 Minutes of the Commissioners' Proceedings from September 18, 2018

D. 18-825 Resolution Approving Quit Claim Deed from Adams County to the City of Thornton for Street Right-Of-Way (File approved by ELT)

E. 18-852 Resolution Approving Right-of-Way Agreement between Adams County and Patricia Ortiz and Madeline Parra, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)

F. 18-859 Resolution Authorizing the County to Enter into a Class C Irrigation Water Allotment Contract with the Groundwater Management Subdistrict of the Central Colorado Water Conservancy District (File approved by ELT)

G. 18-860 Resolution Authorizing the County to Enter into a Class C Non-Irrigation Water Allotment Contract with the Groundwater Management Subdistrict of the Central Colorado Water Conservancy District (File approved by ELT)

H. 18-862 Resolution Approving Consent to Assignment and Assignment of Lease with Stephen J. Paschke to Fox AeroServices, LLC (File approved by ELT)

I. 18-863 Resolution Approving Amendment 1 to Land Lease between Colorado Air and Space Port and Front Range Condo Association, Inc. (File approved by ELT)

J. 18-866 Resolution Approving Right-of-Way Agreement between Adams County and Fernando Bencomo Portillo and Diana Villar, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)

- K. 18-867 Resolution Designating 2018 Bank Depositories and Designating Approved Securities for Investment Purposes (File approved by ELT)
- L. 18-868 Resolution Approving Colorado Statewide Investment Pool Indenture of Trust for Investment Purposes (File approved by ELT)
- M. 18-871 Resolution Approving Memorandum of Understanding between Adams County, Adams County Education Consortium, Adams 14 Education Foundation, School District 27J, Mapleton Education Foundation, Westminster Public Schools Foundation, Strasburg 31J, Adams 12 Five Star Schools and Bennett School District 29J Regarding the Adams County Scholarship Fund (File approved by ELT)
- N. 18-872 Resolution Approving an Agreement between Adams County and Adams County Education Consortium for Professional Services (File approved by ELT)
- O. 18-873 Resolution Approving Grant Agreement among the Colorado Department of Higher Education, Adams County, and the Adams County Education Consortium for the Purpose of Providing Adams County High School Graduates with Multi-Year Scholarship Opportunities for Students Entering Post-Secondary Education in 2018-2022 (File approved by ELT)
- P. 18-874 Resolution Approving Agreement between Adams County and Tri-County Health Department for Construction Oversight of Module 1 Cell 4 Liner at the East Regional Landfill Solid Waste Disposal Facility (File approved by ELT)
- Q. 18-881 Resolution Approving Agreement to Amend/Extend Contract between Adams County and Urban Land Conservancy (File approved by ELT)
- R. 18-882 Resolution Approving Agreement to Amend/Extend Contract between Adams County and Rocky Mountain Prestress (File approved by ELT)
- S. 18-884 Resolution Approving Right-of-Way Agreement between Adams County and David L. Hall, for Property Necessary for the East 96th Avenue and McKay Road Improvement Project (File approved by ELT)
- T. 18-885 Resolution Approving Right-of-Way Agreement between Adams County and Alejandro Covarrubias, for Property Necessary for the 2018 Miscellaneous Concrete and ADA Ramps Project (File approved by ELT)
- U. 18-886 Resolution Approving Right-of-Way Agreement between Adams County and New Direction IRA FBO David Lawrence Hall, for Property Necessary for the East 96th Avenue and McKay Road Improvement Project (File approved by ELT)

Motion to Approve 6. CONSENT CALENDAR Moved by Eva J. Henry, seconded by Charles "Chaz" Tedesco, unanimously carried.

7. NEW BUSINESS (09:47 AM)

A. COUNTY MANAGER (09:47 AM)

- 1. 18-858 Resolution Approving Task Order Three to the Agreement between Adams County and Jviation, Inc., for Environmental Studies at the Colorado Air and Space Port (File approved by ELT) (09:47 AM)

Motion to Approve 1. 18-858 Resolution Approving Task Order Three to the Agreement between Adams County and Jviation, Inc., for Environmental Studies at the Colorado Air and Space Port

(File approved by ELT) Moved by Charles "Chaz" Tedesco, seconded by Eva J. Henry, unanimously carried.

- 2. 18-865 Resolution Approving Amendment Two to the Agreement between Adams County and Tetra Tech Inc., for the Brownfields Program (File approved by ELT) (09:49 AM)

Motion to Approve 2. 18-865 Resolution Approving Amendment Two to the Agreement between Adams County and Tetra Tech Inc., for the Brownfields Program

(File approved by ELT) Moved by Eva J. Henry, seconded by Steve O'Dorisio, unanimously carried.

- 3. 18-876 Resolution Approving Amendment Five to the Agreement between Adams County and Community Reach Center for Therapeutic Intervention Services at the Adams County Detention Center (File approved by ELT) (09:51 AM)

Motion to Approve 3. 18-876 Resolution Approving Amendment Five to the Agreement between Adams County and Community Reach Center for Therapeutic Intervention Services at the Adams County Detention Center

(File approved by ELT) Moved by Steve O'Dorisio, seconded by Eva J. Henry, unanimously carried.

4. 18-877 Resolution Awarding an Agreement between Adams County and Lynch Diversified Vehicles for a SWAT/Negotiator Vehicle (File approved by ELT) (09:55 AM)

Motion to Approve 4. 18-877 Resolution Awarding an Agreement between Adams County and Lynch Diversified Vehicles for a SWAT/Negotiator Vehicle

(File approved by ELT) Moved by Steve O'Dorisio, seconded by Mary Hodge, unanimously carried.

5. 18-889 Resolution Approving Amendment Two to the Agreement between Adams County and Saunders Construction for the Construction of the Riverdale Animal Shelter (File approved by ELT) (09:58 AM)

Motion to Approve 5. 18-889 Resolution Approving Amendment Two to the Agreement between Adams County and Saunders Construction for the Construction of the Riverdale Animal Shelter

(File approved by ELT) Moved by Charles "Chaz" Tedesco, seconded by Eva J. Henry, unanimously carried.

B. COUNTY ATTORNEY (10:03 AM)

8. LAND USE HEARINGS (10:03 AM)

A. Cases to be Heard (10:03 AM)

1. 18-799 RCU2017-00018 Crown Castle IV (File approved by ELT) (10:03 AM)

Motion to Approve 1. 18-799 RCU2017-00018 Crown Castle IV

(File approved by ELT) Moved by Charles "Chaz" Tedesco, seconded by Eva J. Henry, unanimously carried.

2. 18-850 RCU2018-00007 Colt Pipeline (File approved by ELT) (10:17 AM)

Motion to Approve 2. 18-850 RCU2018-00007 Colt Pipeline

(File approved by ELT) Moved by Steve O'Dorisio, seconded by Charles "Chaz" Tedesco, unanimously carried.

9. ADJOURNMENT (10:29 AM)

AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: IGA between Adams County and City of Brighton for Animal Sheltering and Impound Services provided at the Adams County Animal Shelter / Adoption Center
FROM: Stephanie Wilde
AGENCY/DEPARTMENT: Adams County Animal Shelter / Adoption Center
HEARD AT STUDY SESSION ON July 10, 2018
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves

BACKGROUND:

This is an IGA between Adams County and City of Brighton for Brighton to utilize the Adams County Animal Shelter/Adoption Center (ACASAC) for animal sheltering, care, and impound services. Fees have been established according to the existing fee structure for animal sheltering services for municipal partners. Brighton will remain on the current fee schedule for a minimum of two years to collect usage data to move to a flat-rate annual fee structure for sheltering services.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Animal Shelter/Adoption Center
Adams County Budget
Adams County Mangers Office
City of Brighton

ATTACHED DOCUMENTS:

Public Hearing Agenda Item ACASAC and City of Brighton
IGA between ACASAC and City of Brighton
Exhibit A Chapter 6 Brighton Municipal Code
Exhibit B Fee Schedule

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 01
Cost Center: 2051

	Object Account	Subledger	Amount
Current Budgeted Revenue:			0
Additional Revenue not included in Current Budget:	5000	5990.7	\$35,000
Total Revenues:			<u><u> </u></u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u><u> </u></u>

New FTEs requested: **YES** X **NO**

Future Amendment Needed: **YES** X **NO**

Additional Note:

City of Brighton is currently sheltering with ACASAC and estimated revenue is based on usage from January 2018 to August 2018. Through August, Brighton has been invoiced a total of \$25,610.00.

Annualize this amount to the end of the year, it comes out to \$38,415.00. However, since we are heading into the fall/winter months, and animal impounds typically slow down, we are estimating \$35,000.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

**RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT
REGARDING ANIMAL SHELTERING, IMPOUNDMENT, HOUSING, CARE,
ADOPTION, EUTHANASIA, AND DISPOSAL SERVICES WITH THE CITY OF
BRIGHTON, COLORADO**

WHEREAS, the Adams County Animal Shelter/Adoption Center has been asked to provide animal sheltering, impoundment, housing, care, adoption, euthanasia, and disposal services for the City of Brighton; and,

WHEREAS, both parties intend to enter an agreement for the above stated services for the time period of January 1, 2019 through December 31, 2019, which will automatically renew under the conditions stated therein.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Intergovernmental Agreement regarding animal sheltering, impoundment, housing, care, adoption, euthanasia, and disposal services with the City of Brighton, Colorado, for the period of January 1, 2019 through December 31, 2019, which will automatically renew under the conditions stated therein, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is hereby authorized to execute said Intergovernmental Agreement of behalf of Adams County.

**ADAMS COUNTY, COLORADO
INTERGOVERNMENTAL AGREEMENT
ANIMAL SHELTER/ADOPTION CENTER SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT FOR ANIMAL SHELTER/ADOPTION CENTER SERVICES (IGA) is made this _____ day of _____, 2018 by and between the Adams County Board of County Commissioners, located at 4430 S. Adams County Parkway, Suite C5000A, Brighton, CO 80601, hereinafter referred to as the "County," and the City of Brighton, located at 500 South 4th Avenue, Brighton, CO 80601, hereinafter referred to as "Brighton." This IGA is for animal control, shelter and adoption services to be provided by the Adams County Animal Shelter/Adoption Center (ACASAC), located at 10705 Fulton St., Brighton, CO 80601.

In consideration of the mutual promises and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and Brighton agree to be legally bound as follows:

SECTION I. DEFINITIONS

- A. **Adoption fee:** Means the amount charged to a person adopting an animal for the costs of administrative services associated with the adoption.
- B. **Animal:** Means a dog, cat, or other small domestic creature.
- C. **Boarding fee:** Means the daily amount charged for the care of an animal while at ACASAC.
- D. **Care:** Means regularly providing food and water to animals in the ACASAC.
- E. **Impoundment fee:** Means the amount, in addition to the boarding fee, charged for costs associated with impounding an animal at ACASAC.
- F. **Service fees:** Means other fees charged for services provided by ACASAC, not otherwise specified herein, such as fees for euthanizing animals, disposing of dead animals, etc.
- G. **Shelter:** Means providing an enclosed cage or pen that is regularly cleaned and maintained for an animal.

SECTION II. RESPONSIBILITIES OF THE COUNTY

A. ACASAC, along with Brighton's Animal Control Officer(s), shall enforce Chapter 6 of the Brighton Municipal Code, as it pertains to animal control, a copy of which is attached hereto and incorporated herein as Exhibit A. It is however understood, that the ACASAC will provide such services only as they pertain to dogs, cats or other small domestic creatures. ACASAC will not accept into its shelter fowl or other food producing animals without the express permission of the Animal Shelter Executive Director, which shall be given at his/her

sole discretion. If fowl or other food producing animals are accepted by the Animal Shelter Executive Director, the fees charged will be the same as the normal fee for other small domestic creatures. The fees charged by ACASAC for adoption, boarding, impoundment, and other services are as specified in Exhibit B which is attached hereto and incorporated herein by this reference.

B. ACASAC shall provide for the shelter, care, adoption, euthanasia, and/or disposal of animals impounded because of violations of Chapter 6 of the Brighton Municipal Code.

C. Any stray animal impounded for more than five (5) business days that is not reclaimed by its owner may be made available for adoption, transferred for rescue, or may be humanely euthanized, at the sole discretion of the ACASAC Executive Director. However, feral cats may be humanely euthanized after having been impounded for three (3) calendar days, as the circumstances at ACASAC may require based on the sole discretion of its Executive Director.

D. Unless ownership of a released animal is specifically acknowledged by the releasing individual, any animals brought to the ACASAC will be considered to be a stray by ACASAC. These animals will be held for five (5) days and will be processed and charged as a stray.

E. ACASAC shall have the right to immediately and humanely euthanize any animal impounded at its facility if such animal is diagnosed by a licensed veterinarian as being terminally ill, injured, or diseased.

F. ACASAC shall quarantine animals for rabies observation, and shall report all suspected rabid animals to the Tri-County Health Department.

G. Any dog or cat impounded at ACASAC, with the exception of aggressive animals, shall be inoculated with appropriate vaccines as indicated by protocol established by the shelter veterinarian.

H. ACASAC shall maintain a telephone answering service to receive inquiries on impounded animals from 9:00 a.m. to 6:00 p.m. on weekdays, and from 9:00 a.m. to 5:00 p.m. on Saturdays and Sundays. ACASAC will be closed on County-designated holidays.

I. ACASAC shall maintain records on all impounded animals, including a record of each animal's disposal, and shall allow Brighton access to such records as reasonably requested. In addition, ACASAC shall submit to Brighton by the tenth (10th) calendar day of each month a summary report of animals received and the disposition thereof.

J. Fees charged to Brighton residents for services provided hereunder shall not exceed the fees charged to other residents of Adams County for the same or similar services.

K. The County will employ qualified personnel as necessary to perform the services to be provided hereunder.

L. No animal impounded at ACASAC shall be sold or given away to any person, organization, company, or other entity for the purposes of medical research or experimentation.

M. ACASAC personnel will regularly assist in completing the routine impoundment functions including: getting impound numbers from the computer; vaccinating animals; placing identification collars on animals; taking pictures of animals; placing animals in pens; and completing associated impoundment documentation (i.e. scanning animals and entering the scanned number on the impound cards, entering the animal's age, weight, and rabies tag number on the impound cards, etc.).

SECTION III. RESPONSIBILITIES OF BRIGHTON

A. Brighton hereby expressly authorizes ACASAC to enforce Chapter 6 of the Brighton Municipal Code, as it pertains to animal licensing and control. It is, however, understood that the County will provide such services only as they pertain to dogs, cats, or other small domestic animals, and fowl.

B. Brighton agrees to notify the ACASAC, at least 48 hours prior to the effective date thereof, of any changes or amendments to Chapter 6 of the Brighton Municipal Code.

C. Brighton's animal control officers shall cooperate with and provide assistance to ACASAC concerning routine impoundment functions including: getting impound numbers from the computer; vaccinating animals; placing identification collars on animals; taking pictures of animals; placing animals in pens; and completing associated impoundment documentation (i.e. scanning animals and entering the scanned number on the impound cards, entering the animal's age, weight, and rabies tag number on the impound cards, etc.).

D. As ACASAC does not always have a veterinarian onsite or available, all sick and injured animals that Brighton animal control officers pick up must be taken to a veterinarian before impounding it into the shelter. A veterinarian report must be attached to the impound card. Sick animals are defined as animals that may be highly contagious to the rest of the animals and are showing signs such as diarrhea, bloody stools, lethargy, etc. Injured animals are defined as animals with signs of injuries including any limping as there may be a fracture, draining/infected skin wounds, appearance of mange (hair loss, especially around the head, and crusting skin), deep gashes that may need sutures, any animal that has been hit by a car, and any animal that otherwise appears to be in pain by vocalizing, whining or tensing. It is acceptable for Brighton Animal Control Officers to contact the shelter prior to taking a sick or injured animal to an outside veterinarian or clinic. If the shelter veterinarian is available to consult with the animal control officer, he/she may approve for the animal control officer to bring the sick or injured animal directly to the shelter.

SECTION IV. PAYMENTS, FEES, AND ADDITIONAL EXPENSES

A. Commencing January 1, 2018, for all animals found in Brighton and brought to the ACASAC by either City officials or private citizens, Brighton shall pay the County according to the current fee structure for that calendar year. A copy of the current fee structure for 2018 is

attached hereto and incorporated herein as Exhibit B. The fee structure for each following year that this agreement is renewed will be provided to Brighton by no later than September 1. The current fee structure for each calendar year shall be fully incorporated into this IGA and shall supersede and replace the current Exhibit B. Brighton shall pay the County all fees not collectable from the owner of the animal and for any animal released as "stray" that was found in Brighton. Such payment shall be made in full to the County within thirty (30) days of the receipt by Brighton of the monthly report provided by ACASAC.

B. In addition, Brighton shall reimburse the County for boarding and other service fees associated with holding animals in excess of five (5) business days due to protective custody holds, police holds, or any other reason requested by ACASAC, in accordance with the current fee structure outlined in Exhibit B. Such additional fees will be paid on a monthly basis.

C. The County shall retain all impoundment, boarding, adoption, service and/or other fees collected in association with this IGA. The County shall also retain all gifts or contributions received in association with any services provided in association with this IGA.

D. In the rare event that an animal is delivered from Brighton as a court hold, police hold or protective custody case, and said animal is deemed by staff to be too dangerous or in need for specialized care, ACASAC shall notify Brighton that the animal must be transferred to a separate entity. In such cases where Brighton is to be financially responsible for the care of said transferred animal, Brighton shall provide ACASAC with a list of preferred entities that are state-licensed animal care providers. Brighton will be responsible for all costs associated with the transfer and care of the transferred animal to any preferred entities identified by Brighton.

SECTION V. TERM

The initial term of this IGA shall be for a period of twelve (12) months commencing on January 1, 2018, and terminating on December 31, 2018, and will automatically renew for successive one-year terms beginning January 1, 2019 according to the terms and conditions herein subject to the termination provisions set forth in Section XI of this IGA.

SECTION VI. FUND AVAILABILITY

Brighton has appropriated sufficient funds for this IGA for the current fiscal year. Payment pursuant to the IGA, is subject to and contingent upon the continuing availability of Brighton funds for the purposes hereof. In the event funds become unavailable, Brighton may terminate this IGA in accordance with Section XI of this IGA.

SECTION VII. INDEPENDENT CONTRACTOR

In providing services under this IGA, the County acts as an independent contractor. As such, the County shall be solely and entirely responsible for its acts, and the acts of its employees, agents, servants, and contractors during the term and performance of this IGA. No employee, agent, servant, or contractor of the County shall be deemed to be an employee, agent, or servant of Brighton because of the performance of any services or work under this IGA. The County, at

its expense, shall procure and maintain workers' compensation insurance and unemployment compensation insurance as required under Colorado law. Pursuant to the Workers' Compensation Act, § 8-40-202(2)(b)(IV), C.R.S., as amended, the County understands that it and its employees and servants are not entitled to workers' compensation benefits from Brighton. The County further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this IGA.

SECTION VIII. NONDISCRIMINATION

The County shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The County agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause.

SECTION IX. INDEMNIFICATION

To the extent permitted by law, each Party agrees to indemnify and hold harmless the other, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property caused or sustained by any person(s) as a result of the its own performance or failure to perform pursuant to the terms of this IGA. Nothing herein shall be deemed by either party as a waiver of the rights, protections, defenses and limitations afforded both in accordance with the Colorado Governmental Immunity Act C.R.S. § 24-1 0-101, *et seq.*, as same may be amended from time to time.

SECTION X. INSURANCE

The County is a "public entity" within the meaning of the Colorado Governmental Immunity Act ("Act"), §24-10-101, *et seq.*, C.R.S., as amended, and shall at all times during the term of this IGA maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act

SECTION XI. TERMINATION

A. For Cause

If, through any cause, the County fails to fulfill its obligations under this IGA in a timely and proper manner, or if it violates any of the covenants, conditions, or stipulations of this IGA, Brighton shall thereupon have the right to immediately terminate this IGA, upon giving written notice to the County of such termination and specifying the effective date thereof.

B. For Convenience

Either party may terminate the IGA at any time by giving written notice as specified herein to the other party, which notice shall be given at least sixty (60) days prior to the effective date of

the termination. If the IGA is terminated by Brighton, the County will be paid in full for any services provided hereunder prior and up to the date of termination.

SECTION XII. MUTUAL UNDERSTANDINGS

A. Jurisdiction and Venue

The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this IGA. The parties agree that jurisdiction and venue for any disputes arising under this IGA shall be with the 17th Judicial District, Colorado.

B. Compliance with Laws

During the performance of this IGA, the parties agree to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The Parties hereto acknowledge that they are familiar with § 18-8-301, *et seq.*, C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, *et seq.*, C.R.S. (Abuse of Public Office), as amended, and that no violations of such provisions are present.

C. Record Retention

The parties shall maintain records and documentation of the services provided under this IGA, including fiscal records, and shall retain the records for a period of three (3) years from the date this IGA is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized federal, state, County, or Brighton personnel.

D. Assignability

Neither this IGA, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by either party without the prior written consent of the other party.

E. Waiver

Waiver of strict performance or the breach of any provision of this IGA shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

F. Force Majeure

Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

G. Notice

Any notices given under this IGA are deemed to have been received and to be effective: (1) three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) immediately upon hand delivery; or (3) immediately upon receipt of confirmation that a facsimile or electronic mail transmission was received. For the purposes of this agreement, any and all notices shall be addressed to the contacts listed below:

For the County:

Adams County Animal Shelter
10705 Fulton Street, Brighton, CO 80601
Attn.: Stephanie Wilde
Phone No.: (303) 288-3294
Facsimile No.: (303) 853-4290
E-Mail: swidle@adcogov.org

and

Adams County Attorney's Office
4430 S. Adams County Parkway, Suite C5000B, Brighton, CO 80601
Attn: Jennifer Stanley and Heidi Miller
Phone No.: (720) 523-61 16
Facsimile No.: (720) 523-6114
jstanley@adcogov.org
hmilller@adcogov.org

For Brighton:

Paul Southard,
Police Chief
City of Brighton, 3401 E. Bromley Lane, , Brighton, CO 80601
Phone No.: 303.655.2327
Facsimile: 303.655.2304
E-mail: psouthard@brightonco.gov

and

Philip Rodriguez,
City Manager
City of Brighton
500 South 4th Avenue
Brighton, CO 80601
Phone No.: 303.655.2303
Facsimile: 303.655.2047
prodriguez@brightonco.gov

H. Integration of Understanding

This IGA contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties.

I. Paragraph Headings

Paragraph headings are inserted for the convenience of reference only.

J. Counterparts

This IGA may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.

K. Parties Interested Herein

Nothing expressed or implied in this IGA is intended or shall be construed to confer upon or to give to, any person other than the parties, any right, remedy, or claim under or by reason of this IGA or any covenant, terms, conditions, or provisions hereof. All covenants, terms, conditions, and provisions in this IGA, by and on behalf of the County and Brighton, shall be for the sole and exclusive benefit of the County and Brighton.

L. Severability

If any provision of this IGA is determined to be unenforceable or invalid for any reason, the remainder of this agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

M. Authorization

Each party represents and warrants that it has the power and ability to enter into this IGA, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the parties hereto have caused their names to be affixed.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, COLORADO

Chairman

Date

ATTEST:
STAN MARTIN
CLERK AND RECORDER

Approved as to form:

Deputy Clerk

Adams County Attorney's Office

CITY COUNCIL
CITY OF BRIGHTON, COLORADO

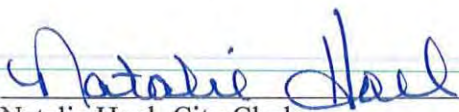


City Manager, Philip Rodriguez

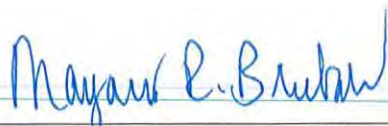
3-20-2018

Date

ATTEST: Approved as to form:



Natalie Hoel, City Clerk
~~Attorney~~



Margaret R. Brubaker, Brighton City
Attorney

CHAPTER 6 - Animals

ARTICLE 6-4 - Animal Regulations

Division 1 - General Provisions

Sec. 6-4-10. - Definitions.

When used in this Article, the following words and terms, unless the context indicates a different meaning, shall be interpreted to mean as follows:

Animal means any live vertebrate or invertebrate creature, domestic or wild.

Animal control officer means a Code Enforcement Officer of the City as provided in Section 9-4-170 of this Code, as may be amended, and designated by the City to enforce provisions of this Chapter or any other ordinance or law of the State pertaining to animals, and shall include police officers.

Animal shelter means the City Animal Shelter, which is hereby designated by the City as a facility for the boarding and disposition of any animal impounded under the provisions of this Article or any other ordinance or law of the State. The City may designate other facilities as necessary for the boarding of impounded livestock, wildlife or exotic species that the shelter is unable to confine safely or humanely.

Attack means any violent or hostile physical contact with a person or animal, or any violent or hostile behavior that confines the movement of a person or animal, including, but not limited to, chasing, cornering, encircling, harassing or encroaching.

Bee or *honeybee* means any stage of the common honeybee, *apis mellifera* species.

Beekeeper means a person who owns or has charge of one (1) or more colonies of honeybees.

Bodily injury means physical pain, illness or an impairment of physical or mental condition.

Cat means any member of the species *Felis catus*, regardless of sex.

Colony means a hive and its equipment and appurtenances, including honeybees, comb and honey, pollen and brood including queens, workers, and drones.

Common areas of condominiums, townhouses, duplexes and apartment buildings/complexes includes, but is not limited to, the yards, grounds, play areas, clubhouses, swimming pools, sidewalks, walkways, common garage areas, entryways, hallways and driveways of said structures.

Custodian means any person who is in possession of, or is keeping, harboring or caring for any animal three (3) or more days in length.

Dog means any member of the species *Canis familiaris*, regardless of sex.

Guard dog means any dog placed within an enclosure for the protection of persons or property by attacking or threatening to attack any person found within the enclosure patrolled by such a dog.

Harbor means the act of keeping or caring for an animal, or providing premises to which the animal returns for food, shelter or care, for more than three (3) days in length.

Hive means a structure intended for the housing of a bee colony.

Humane traps means box-type live traps which do not cause bodily harm to the animal intended to be captured or any other animal or person coming into contact with such trap.

Kenel means any establishment or other place where one (1) or more animals, either temporarily or permanently, are bred, born, raised, boarded, trained, kept, sold or fed for money or any other consideration.

Livestock means animals commonly raised or kept in an agricultural, rather than urban, environment, including but not limited to chickens, pigs, sheep, goats, horses, cattle, llamas, emus, ostriches, donkeys and mules. Poultry and beekeeping which meets the standards set forth under Section 6-4-900 of this Code shall not be considered the keeping of livestock animals as defined herein.

Owner means any person over eighteen (18) years of age who has right of property in an animal or who harbors such animal or allows such animal to remain about his or her premises. The parent, guardian or legal custodian of any child under the age of eighteen (18) years who owns, keeps, harbors, has custody of or cares for an animal shall be deemed to be the owner of such animal.

Pet animal or *domesticated animal* means dogs, cats, rodents, birds, reptiles, fish, potbellied pigs weighing less than seventy (70) pounds, and any other species of animal which is sold or retained as a household pet, but does not include skunks, nonhuman primates and other species of wild, exotic or carnivorous animals that may be further restricted in this Article.

Possess, or any derivation thereof means exercising physical control over any animal.

Poultry or *domestic poultry* means domesticated birds, at any stage, kept by a person at their place of occupancy for the purpose of harvesting eggs or meat.

Running at large means off the premises of the owner or custodian and not under the effective control of the owner or custodian, by means of a leash, cord or chain not more than ten (10) feet in length; except that for the purpose of this definition, the *premises of the owner or custodian* shall not include the common areas of condominiums, townhouses, duplexes and apartment buildings/complexes; and any animal not under the effective control of its owner or custodian upon the common area of a condominium, townhouse, duplex or apartment building/complex, or the grounds thereof, shall be deemed to be running at large.

Tether means to tie up or chain to a fixed inanimate object so as to restrict the free movement of an animal to a distance no greater than the length of its leash or chain.

Vaccination or *vaccination for rabies* means the inoculation of a dog or cat with a vaccine licensed by the United States Department of Agriculture for use in the prevention of rabies.

Wild animal means all species of animals which exist in their natural, unconfined state and usually not domesticated.

(Ord. 1700 §1, 2001; Ord. 2199 §1, 2015)

Sec. 6-4-15. - Powers and duties of animal control officers.

- (a) Animal control officers shall have the power and duty to enforce all sections of this Chapter or any other ordinance or law of the State pertaining to animals.
- (b) Animal control officers are hereby designated as peace officers and shall be authorized to issue, sign and serve summonses and complaints in order to enforce the provisions of this Chapter, or any other provisions of this Code or law of the State pertaining to animals.

- (c) The animal control supervisor, or his or her designee, shall keep accurate and detailed records of the impoundment and disposition of all animals coming into and leaving his or her custody and of all reports of any animal bites reported to an animal control officer.
- (d) It shall be unlawful for an animal control officer to go upon private property to capture any animal to be impounded for, or to investigate any report of a violation of this Chapter, unless:
 - (1) The officer has obtained consent of the person in possession of the property;
 - (2) The officer has obtained a search warrant pursuant to Article 1-20 of this Code.
 - (3) The officer is in pursuit of an animal which is or has been running at large;
 - (4) The officer is in pursuit of an animal which the officer has probable cause to believe has bitten a person; or
 - (5) The officer is attempting to abate a continuing violation of this Chapter or applicable State law when the owner of the property is not available to provide consent.

Nothing in Paragraph (3), (4) or (5) of this Subsection shall be deemed to authorize entry into any enclosed building on private property.

- (e) Notwithstanding Subsection (d)(2) above, if the animal control officer has reasonable cause to believe that the keeping or maintaining of any animal is so hazardous, unsafe or dangerous as to require immediate inspection to safeguard the animal or the public health or safety, the animal control officer shall have the right immediately to enter and inspect the property or vehicle in or upon which the animal is kept, and may use any reasonable means required to effect such entry and make such inspection, whether the property or vehicle is occupied or unoccupied. The animal control officer shall first present proper credentials to the owner or occupant of the property or vehicle and demand entry, explaining the reasons therefor and the purpose of the inspection. Such entry shall be solely for the purpose of abating a violation of this Chapter or applicable State law and no evidence obtained during or as a result of such entry shall be admissible for any other purpose, including prosecution.

(f)

The holder or recipient of any kennel or license issued pursuant to this Chapter does, by virtue of possession of said license, thereby consent and agree to entry upon the premises described in the license by the animal control officer for the purpose of conducting such inspections as are required by this Chapter or other applicable law.

(Ord. 1700 §1, 2001; Ord. 1895 §4, 2006)

Sec. 6-4-20. - Interference with animal control officer unlawful.

It shall be unlawful for any person intentionally to interfere with, hinder, harass, molest, injure, obstruct or disobey a lawful order from any animal control officer in the discharge of official duties under this Chapter or other applicable law.

(Ord. 1700 §1, 2001)

Sec. 6-4-30. - Prosecution for violations.

- (a) Strict liability. For the purpose of prosecution for violations of any section of this Chapter, it shall not be necessary in order to obtain a conviction to prove notice on the part of the owner or custodian of the animal in question that said animal was in violation of a section of this Chapter at the time and place charged, it being the purpose of this Section to impose strict liability upon the owner or custodian of any animal. Each separate day or any portion thereof during which violation of this Chapter occurs or continues shall constitute a separate offense, and upon conviction thereof, shall be punishable as herein provided.
- (b) Special sanctions. The animal control officer, or the City Attorney or his or her designee, may recommend that one (1) or more special sanctions be levied against any animal owner or custodian convicted of any violation of this Chapter. This recommendation may be presented to the Municipal Court as a proposed condition of sentencing upon conviction and may be in lieu of or in addition to any penalty. The Court may take into consideration the severity of the incident, the prior history of the owner or custodian or particular animal, and the recommendation of the animal control officer or City Attorney. Special sanctions may include, but are not limited to, the following:

- (1)

Construction of a secure animal enclosure, built to the specifications of the animal control officer, and in compliance with any applicable zoning ordinance;

- (2) Spaying or neutering of the animal;
 - (3) Obedience training/behavior modification;
 - (4) Responsible pet ownership class;
 - (5) Community service work for the owner;
 - (6) Euthanasia of the animal;
 - (7) Prohibition from owning, keeping or otherwise harboring animals in the City for a specific period;
 - (8) Use of humane training devices for animal behavior modification;
 - (9) Inspections of premises where the animal is kept;
 - (10) Restitution for costs of care rendered or shelter given at the City's designated animal shelter, costs of veterinary care and costs of medical treatment; and
 - (11) Treatment or counseling programs for the owner.
- (c) The provisions of this Section shall not in any way limit the power of the Municipal Court, on its own motion, to impose special sanctions as it deems appropriate.

(Ord. 1700 §1, 2001)

Sec. 6-4-40. - Penalty.

Any violation of this Chapter shall be punishable, upon conviction, as provided in Article 1-24 of this Code, as the same may be amended.

(Ord. 1700 §1, 2001; Ord. 2199 §2, 2015)

Sec. 6-4-50. - Exemptions for police dogs.

Police dogs owned by federal, State or local law enforcement agencies shall be deemed exempt from the provisions of this Chapter while being used in the performance of the functions of the aforementioned department.

(Ord. 1700 §1, 2001)

Sec. 6-4-60. - Destruction or seizure on Court's order.

- (a) If a complaint has been filed in the Municipal Court against the owner or custodian of an animal for a violation of this Chapter, the Municipal Judge may, upon making a finding that the animal is vicious as defined in Section 6-4-200, or that it represents a clear and present danger to the citizens or to other animals in the community, order the animal to be destroyed in a humane manner. Surrender of an animal by the owner or custodian thereof does not relieve or render the owner or custodian immune from the decision of the Court, or to the fees, fines or other penalties which may result from a violation of this Chapter.
- (b) If an affidavit has been submitted to the Municipal Judge which satisfies the Judge that an animal is located within the City which is the subject of a violation of this Chapter, and that the animal either poses a clear and present danger to the health, general welfare or safety of other persons or animals, or is suffering extreme neglect or cruelty, the Municipal Court may order the animal seized by a designated officer or employee of the City pursuant to Rule 241 of the Colorado Municipal Court Rules. The animal owner or custodian may request a hearing concerning any such order for seizure entered pursuant to this Section by filing an appropriate motion pursuant to Rule 241(e) of the Colorado Municipal Court Rules. Whenever an animal is seized by order of the Municipal Court or other court, the animal shelter shall not adopt, donate or euthanize the animal unless such action is permitted by a subsequent order of the court which ordered the initial seizure. Any animal held pursuant to court order may be disposed of by the animal shelter if unclaimed by the owner or custodian more than five (5) business days following issuance of a court order authorizing the release of the animal. The animal owner or custodian shall be liable for all expenses arising from the impoundment and boarding of any animal under a seizure order until the animal is released or otherwise disposed of and must pay a bond according to State law.
- (c) Whenever an animal is seized pursuant to Subsection (b) above, or impounded pursuant to this Chapter, the animal owner or custodian may be summoned before the Municipal Court on the next scheduled court date following the seizure to answer any charges arising from the seizure. Trials involving charges resulting in animal seizures shall be given priority on the Municipal Court docket in order to minimize the expense to animal owners or custodians for impoundment and boarding of seized animals.

(Ord. 1700 §1, 2001)

Division 2 - Rabies Control, Immunization and Confinement

Sec. 6-4-100. - Rabies vaccination required.

- (a) Vaccination required. The owner or custodian of any dog or cat six (6) months of age or older shall have such dog or cat vaccinated against rabies by a licensed Colorado veterinarian, unless such owner or custodian presents to the animal control officer a written statement from a licensed Colorado veterinarian that vaccination against rabies would be detrimental to the health of such dog or cat. All dogs or cats vaccinated at six (6) months of age or older shall be revaccinated at one (1) year of age and every third year thereafter. Such routine vaccination shall be performed during the months of January and February during every third calendar year. Each person moving into the City from a location outside of the City shall comply with this Division within thirty (30) days after having moved into the City. Any person who acquires within the City a dog or cat shall have such dog or cat vaccinated within thirty (30) days of such acquisition, or when the dog or cat reaches six (6) months of age, whichever is later.
- (b) Unlawful to possess unvaccinated dog or cat. It is unlawful for any person to possess any dog or cat which has not been vaccinated for rabies as provided for in Subsection (a) above or which cannot be identified as having a current certificate of vaccination, subject to any exception in Subsection (a).

(Ord. 1700 §1, 2001)

Sec. 6-4-110. - Rabies tag required.

- (a) Tag to be worn. Every owner or custodian shall maintain upon each dog or cat a collar or harness to which its current rabies tag shall be attached.
- (b) Tag not transferable from animal to animal. No person shall affix to the collar or harness of any dog or cat, or permit to remain affixed, a tag evidencing inoculation for any other animal.

(Ord. 1700 §1, 2001)

Sec. 6-4-120. - Reporting of animal bites and confinement.

- (a) Confinement of animals which have bitten persons.
 - (1)

The owner or custodian of any domesticated animal that has bitten any person so as to cause an abrasion of the skin shall immediately advise an animal control officer of that fact. Any such animal shall be immediately confined for a period of ten (10) days, or longer on the advice of the attending veterinarian or the County Health Department having jurisdiction. Confined animals shall have no contact with the public, and it shall be unlawful for any person to remove any confined animal from the designated quarantine location. Since they are not considered to be transmitters of the rabies virus, bites inflicted by rodents, rabbits, reptiles or fowl need not be reported to animal control.

- (2) Confinement may be on the premises of the owner or custodian if deemed appropriate in the discretion of the animal control officer, but confinement must be within the City limits for a minimum of ten (10) days. If not confined on the premises of the owner or custodian, confinement will be at the animal shelter, or in any veterinary hospital or licensed boarding kennel within, or in proximity to, the City limits. Such confinement shall be at the expense of the owner or custodian. In the case of animals whose owner or custodian cannot be located, such confinement shall be at the animal shelter.
- (b) Owners required to produce animals which have bitten persons. The owner or custodian of any animal that has been reported as having inflicted a bite which caused an abrasion of the skin of any person shall, on demand of the animal control officer, produce said animal for examination and confinement, as prescribed in this Section. If the owner or custodian of any such animal refuses to produce the animal, the owner or custodian shall be in violation of this Chapter and subject to immediate arrest if there is probable cause to believe that the animal has inflicted a bite upon a person and that the owner or custodian is in possession of the animal and is willfully hiding or refusing to produce the animal upon such demand. Such persons shall be taken before a Judge of the Municipal Court, who may order the immediate production of the animal. If the owner or custodian of such animal shall willfully or knowingly hide or refuse to produce the animal, each day of refusal to produce the animal shall constitute a separate and individual violation of this Chapter. It shall be unlawful to give away, sell or remove any such animal from the City, or to destroy such animal before it can be properly confined by the animal control officer.

- (c) Treatment of bites to be reported by physician. Every physician and other medical practitioner who treats a person for bites inflicted by animals shall report such treatment to an animal control officer within twenty-four (24) hours, giving the name, address and telephone number of such person who has been bitten.
- (d) Veterinary and additional owner responsibilities.
 - (1) The owner or custodian of any dog or cat shall inform the veterinarian before any rabies inoculation is given whether the subject dog or cat is under confinement or has inflicted a bite on any person within the last ten (10) days. It shall be the responsibility of any veterinarian to vaccinate any dog or cat over six (6) months of age that is presented for such vaccination in good health and has not inflicted a bite upon a person in the preceding (10) days.
 - (2) When an animal under quarantine has been diagnosed by a licensed veterinarian as being rabid, the veterinarian making such diagnosis shall immediately notify the county public health officer and advise him or her of any reports of human contact with said animal. If any animal under confinement dies while under observation, the animal control officer or his or her agent shall immediately take action to obtain a pathological and inoculation examination of the animal. As soon as a diagnosis is made available, the animal control officer shall notify the county public health officer of any reports of human contact with the animal.
- (e) Disposition of rabies suspects . Animals known to have been bitten by or exposed to a rabid animal shall be immediately destroyed, or released upon proof of current rabies immunization and "booster injection" given by a licensed veterinarian at the expense of the owner or custodian. The owner or custodian of any animal released under this Section shall be required to keep said animal under quarantine for a period of six (6) months or as may be determined necessary by the county public health officer.

(Ord. 1700 §1, 2001)

Division 3 - Owner Responsibilities

Sec. 6-4-200. - Vicious animal.

- (a)

No one shall keep, possess or harbor a vicious animal within the City. Any animal exhibiting behavior set forth in this Section is hereby declared to be a vicious animal. It shall be unlawful for any owner or custodian of an animal to permit or allow said animal, without intentional provocation, to:

- (1) Cause bodily injury to any person or other animal at any place within the City;
 - (2) Approach any person or other animal, in a menacing or terrorizing manner or in an apparent attitude of attack while off the owner's or custodian's property; or
 - (3) Attack any person or other animal who is lawfully on the owner's or custodian's property.
- (b) It shall be an affirmative defense to charges under this Section if the victim of the attack has made an unlawful entry into the dwelling or enclosed premises of the owner or custodian or was bitten during the commission of a crime against the owner or custodian.
- (c) Impoundment of animals whose owners or custodians have been cited for violation of this Section shall be at the discretion of the animal control officer. If the animal is vicious or otherwise presents a clear and present danger to the public health or safety, it shall be the duty of the animal control officer or his or her agent to impound such animal.
- (d) Nothing in this Chapter shall be construed to prevent the animal control officer from taking whatever action is reasonably necessary to protect his or her person or other members of the public from injury or damage, including immediate destruction of any vicious animal without notice to the owner or custodian.
- (e) The keeping of bees shall be in accordance with Section 6-4-900, Urban agriculture and small animal husbandry, of this Code, as the same shall be amended, and the provisions of this Division 3 of Article 6-4 shall not apply to the keeping of bees.

(Ord. 1700 §1, 2001; Ord. 2199 §3, 2015)

Sec. 6-4-210. - Aggressive animal.

Any animal exhibiting behavior set forth in this Section is hereby declared to be an aggressive animal. It shall be unlawful for any owner or custodian of an animal to permit or allow said animal, without intentional provocation, to:

- (1) Harass persons by encroaching onto public property or the property of

another from the property of the animal's owner or custodian; or

- (2) Attack, injure or kill another animal while off the owner's or custodian's property.

(Ord. 1700 §1, 2001)

Sec. 6-4-220. - Nuisance animal.

- (a) Any animal exhibiting behavior set forth in this Section is hereby declared to be a nuisance animal. It shall be unlawful for any owner or custodian of an animal to allow said animal to:
 - (1) Create a disturbance by loud and persistent or habitual barking, howling, yelping, clucking, calling or other unreasonable noise; or
 - (2) Cause offensive or noxious odors or exhibit any other conduct or create any other condition which disturbs the peace, safety or comfort of a neighborhood.
- (b) It shall not be a defense to a violation of this Section that the animal owner or custodian was not available to remedy such violation.
- (c) For purposes of this Section, persons shall not be deemed to have provoked, incited or caused the howling, barking, clucking, calling or other unreasonable noise of an animal merely by the ordinary or reasonable use of private properties, public roadways, sidewalks or alleyways, or common areas of condominiums, townhouses or apartment buildings.
- (d) No summons and complaint shall be issued nor shall there be a conviction for a violation of Subsection (a)(1) above unless there are at least two (2) or more complaining witnesses from separate households who shall have signed such complaint and shall testify at trial.

EXCEPTION:

- (1) An animal control officer who has personally investigated the complaint of a single complainant and observed the nature and duration of noise created by the animal may testify to his or her observations. Said testimony shall satisfy the requirement for a second complaining witness.
- (2)

Where a complainant presents to the animal control officer at the time of the complaint other credible corroborative evidence of the alleged violation (such as a videotape), said evidence, if admissible, shall satisfy the requirement for the second complaining witness.

(Ord. 1700 §1, 2001; Ord. 2199 §4, 2015)

Sec. 6-4-230. - Running at large.

- (a) It shall be unlawful for the owner or custodian of any animal to permit the same to freely run, go off leash or be at large on any street or public place within the City, or upon the premises of any other person without prior permission of such other person.

EXCEPTION: This Section shall not apply to areas designed by the City as dog training areas. Within designated dog training areas, owners and custodians may allow dogs to exercise or undergo training off leash, under the supervision of a person competent to control such dog by hand or voice commands.

- (b) It shall be unlawful to tether any animal on any property other than that of the owner or custodian without prior written permission of the property owner or occupant, or to allow any animal tethered on the property of the owner or custodian to have access to property other than that of the animal owner or custodian.
- (c) Any injured animal on public property or property other than that of the owner or custodian without permission of the property owner or occupant shall be removed by the animal control officer and given any stabilizing veterinary treatment deemed reasonable and humane under shelter guidelines, pending notification of the owner or custodian. The owner or custodian of such animal shall be liable for all veterinary expenses and impoundment fees.
- (d) If any animal dies on public property or on property other than that of the owner or custodian, it may be removed by an animal control officer. The owner or custodian shall be responsible for disposal fees established by the animal shelter in addition to penalties for violation of this Section.

(Ord. 1700 §1, 2001)

Sec. 6-4-240. - Animals prohibited from causing damage.

- (a) It shall be unlawful for the owner or custodian of any animal to permit said animal, with or without the direct knowledge of that owner or custodian, to destroy, damage or injure any shrubbery, plants, flowers, grass, lawn, fence, structure, part of a structure, other domestic animal or anything whatsoever upon any private property owned or occupied by a person other than the owner or custodian of such animal, or to permit or allow said animal to come in contact with a motor vehicle owned by someone other than the owner or custodian of the animal in such a way so as to cause damage to the motor vehicle or injury to its occupants, when said motor vehicle is on the property other than that of the animal owner or custodian. Any animal permitted to engage in the activities prohibited by this Section may be impounded.
- (b) Any animal found trespassing or found causing damage to property as described in Subsection (a) above may be humanely restrained by the owner or occupant of such property, or by such owner's or occupant's agent, for a reasonable time, during which time such owner, occupant or agent shall notify an animal control officer of his or her possession of the animal, notify the owner or custodian of his or her possession of the animal, release the animal to the owner or custodian, release the animal to the animal control officer at the site of capture, or transport the animal to the animal shelter.
- (c) Any animal, domestic or wild, found trespassing or creating a nuisance at any place within the City may be humanely restrained by any person. Nuisance wild animals may be released to an animal control officer, transported to the animal shelter or licensed wildlife rehabilitation facility, or relocated in accordance with all applicable State wildlife regulations. Nuisance domestic animals must be released to an animal control officer, returned to the owner or custodian, or transported to the animal shelter.

(Ord. 1700 §1, 2001)

Sec. 6-4-250. - Dog and cat in estrus.

Any unspayed dog or cat in the stage of estrus (heat) shall be confined during such time in a house or secure and enclosed building, and said area of enclosure shall be so constructed that no male dog or cat may gain access to the confined animal. When outside the house or enclosure for waste elimination, the unspayed dog or cat must be physically restrained by a competent person by the use of a hand-held leash. The animal control officer shall order any unspayed dog or cat

that is in a state of estrus and that is not properly confined, or any such dog that is creating a neighborhood nuisance, to be removed to a boarding kennel, to a veterinary hospital or to the animal shelter. All expenses incurred as a result of the confinement shall be paid by the owner or custodian. Failure to comply with the order of the animal control officer shall be a violation of this Chapter, and the unspayed dog or cat will then be impounded as prescribed in this Chapter, subject to fines and charges as directed.

(Ord. 1700 §1, 2001)

Sec. 6-4-260. - Identification tag required.

It shall be unlawful for the owner or custodian of any dog or cat within the City to fail to cause such dog or cat to wear or bear at all times legible and current identification containing words, numbers or a combination thereof which enables the animal control officer to readily ascertain the name, current home address and current home telephone number of the owner or custodian. Said identification may be in the form of a durable tag affixed to the collar or harness of such dog or cat, or other similar type of identification.

(Ord. 1700 §1, 2001)

Division 4 - Prohibited and Restricted Animals

Sec. 6-4-300. - Prohibited animals.

- (a) It shall be unlawful for any person to own, have custody of, sell or in any other means traffic the following species of animal;
- (1) All poisonous snakes, poisonous reptiles, and nonpoisonous snakes with a length greater than five (5) feet;
 - (2) Nonhuman primates;
 - (3) Any species of feline other than ordinary domesticated house cats;
 - (4) Bears of any species;
 - (5) All crocodilians;
 - (6) Raccoons, porcupines, skunks, badgers or other like species;
 - (7) Foxes, wolves, coyotes or other species of canines other than dogs; or
 - (8) Any other animal that is not indigenous to the State or is not classified as a domesticated animal.

- (b) Alleged domestication of any prohibited animal shall not affect its status under this Section. In the event of uncertainty about whether a particular animal is a prohibited animal, it shall be presumed prohibited until proven by a preponderance of the evidence to the contrary to the satisfaction of the Municipal Court.
- (c) Nothing herein shall prohibit the bona fide activities of the following:
- (1) A wildlife rehabilitator, falconer or scientific collection permit holder currently licensed by the Colorado Division of Wildlife, so long as such license or permit holder complies with all applicable City Code and zoning ordinance provisions; or
 - (2) A veterinary hospital operated by a veterinarian currently licensed by the State which complies with all applicable City Code and zoning ordinance provisions.

(Ord. 1700 §1, 2001)

Sec. 6-4-310. - Livestock unlawful except in specified zoning districts.

It shall be unlawful for any person to own or have custody of any livestock except in a zoning district where such use is permitted in accordance with Chapter 17, Land Use and Development Code of this Code, or as permitted within Section 6-4-900, as the same may be amended from time to time.

(Ord. 1700 §1, 2001; Ord. 2199 §5, 2015)

Sec. 6-4-320. - Guard dog.

It is unlawful to place or maintain a guard dog in any area for the protection of persons or property unless the following conditions are met:

- (1) It shall be under the complete control of a handler at all times; or
- (2) The dog shall be confined to an enclosed area adequate to ensure that it will not escape. The enclosure shall include a minimum seventy-two-inch chain link fence, with security arms and barbed wire turning in, or a ninety-six-inch high chain link fence; and
- (3)

Warning signs shall be conspicuously posted indicating the presence of a guard dog, and such signs shall plainly show a telephone number where some person responsible for controlling the guard dog can be reached at all times; and

- (4) The guard dog shall be kept on and used for protecting property developed and used as industrial, commercial, flood plain control, mineral extraction purposes or other public lands.

(Ord. 1700 §1, 2001; Ord. 2199 §6, 2015)

Division 5 - Health and Sanitation Requirements

Sec. 6-4-400. - Removal of animal feces from certain areas.

When an animal defecates upon property other than that of the owner or custodian, including common areas of condominiums, townhouses, duplexes or apartments, it shall be the duty of the owner or custodian of such animal immediately to remove and properly dispose of such feces, as outlined in Section 6-4-410(b).

(Ord. 1700 §1, 2001)

Sec. 6-4-410. - Cleanliness of premises.

- (a) It is hereby declared to be a nuisance and it shall be unlawful for any person to allow the accumulation of feces on any premises owned, occupied or controlled by such person in the City, to the extent that it creates an unsanitary, offensive or unhealthy condition.
- (b) It shall be unlawful for any person to place animal feces in storm sewers or upon property of another or to dispose of such feces in any manner except by depositing it in a toilet or a covered, fly-tight container normally used for garbage.
 - (1) Properties which are not connected to City sewer service and use an on-site wastewater treatment system for the disposal of their waste shall not use the toilet as a means for disposal of animal feces and disposal of animal waste and feces shall be in a covered, fly-tight container used for garbage.

(Ord. 1700 §1, 2001; Ord. 2199 §7, 2015)

Sec. 6-4-420. - Responsibility for reporting vehicular accidents involving animals.

Any person who, as the operator of a motor vehicle, strikes any animal shall stop at once and shall immediately report such incident, including injury to person, property or animal, to an animal control officer. The animal control officer shall then notify the owner or custodian of the animal.

(Ord. 1700 §1, 2001)

Sec. 6-4-430. - Death of animals.

Any dead animal shall be disposed of by the owner or custodian within twenty-four (24) hours of death by burial, incineration in a State-approved facility, rendering or other State-approved means. No dead animal shall be dumped or abandoned on any public or private property.

(Ord. 1700 §1, 2001)

Sec. 6-4-440. - Accumulation of animals.

- (a) Within the City limits, no person or household shall own or have custody of more than:
 - (1) Four (4) dogs of more than four (4) months of age;
 - (2) Four (4) cats of more than four (4) months of age;
 - (3) Four (4) rabbits of more than four (4) months of age; or
 - (4) A total of four (4) dogs, cats, and/or rabbits of more than four (4) months of age in any combination.
- (b) In addition to the limits set forth above, no person or household shall own or have custody of more than ten (10) small animals such as guinea pigs, hamsters, caged birds or the like, more than four (4) months of age. Additional allowances for certain residential properties shall also be made for poultry and bee keeping as permitted in Section 6-4-900, as the same may be amended.
- (c) If an owner or custodian who violates this Section has been convicted in the past two (2) years of possession or harboring of a vicious, aggressive or nuisance animal, the total number of animals permitted under this Section may be reduced by the Municipal Court to a total of two (2) animals in any combination.
- (d)

Unless otherwise specified in a Planned Unit Development (PUD) zone district, properties which are zoned for the keeping of livestock shall not exceed more than four (4) animals per acre. Properties which are smaller than five (5) acres shall not exceed more than one (1) animal per acre of land, and must have a minimum of one (1) acre of land to keep livestock.

(Ord. 1700 §1, 2001; Ord. 2199 §8, 2015)

Sec. 6-4-450. - Sale of animals.

- (a) No person shall engage in the commercial business of breeding, buying, selling, trading, training or boarding of cats or dogs, without having obtained a kennel license from the City Clerk. For the purpose of this Section, the act of advertising animals for sale constitutes selling of animals for commercial purposes.
- (b) No person shall display any animal in a public place for purposes of selling or giving the animal away. *Public place* shall include, but not be limited to, streets, highways, parking lots, areas exterior to shops or businesses, carnivals, sidewalks and flea markets. This Section does not apply to a registered rescue group or animal welfare society.

(Ord. 1700 §1, 2001)

Division 6 - Care and Treatment of Animals

Sec. 6-4-500. - Improper treatment of animals.

- (a) Cruelty. It shall be unlawful for any person to commit or cause to be committed any intentional act of cruelty, abandonment, harassment or torture to any animal, or intentionally cause any animal to be wounded, mutilated or strangled, or to throw or shoot any object, missile, stone or snowball, or to be inhumanely killed. Ownership of said animal shall not be a defense to such acts or to a violation of this Section.
- (b) Neglect. It shall be unlawful for the owner or custodian of any animal to deprive such animal of adequate nutrition, potable water available at all times, proper protection from the elements and extremes in temperature, opportunity for exercise, adequate veterinary care, grooming, socialization or otherwise neglect such animal in any manner as to endanger its health or cause it to suffer.

Minimum standards for care of animals may be established by the animal control officer to assist in the education of owners or custodians and enforcement of this Section.

- (c) Unsafe tethering. It shall be unlawful for the owner or custodian of any animal to tether any animal in such a manner that the animal may become entangled and unable to reach shelter or water, or in such a manner that the animal may be injured, strangled or otherwise caused to suffer.
- (d) Unsafe transporting. It shall be unlawful for any person who has control of any animal to allow such animal to ride in or upon any motor vehicle in such a manner as to permit injury or endanger the life of said animal, such as:
 - (1) Transporting any animal in an open truck or any motor vehicle in such a manner as to permit the animal to jump or be thrown therefrom from acceleration, sudden movement or collision involving the vehicle, including, but not limited to, having the rear tailgate unlatched; or
 - (2) Confinement or transportation of any animal in such a way that the animal is exposed to extremes in temperature or weather conditions.

For purposes of this Section, the operator of a motor vehicle shall be deemed to have control of any animals riding therein.

- (e) Care of animals. It shall be unlawful for any owner, manager or employee of a pet shop, kennel, animal hospital or shelter to fail to maintain the facilities in a sanitary condition, provide proper heating and ventilation, provide space appropriate to the size, weight and species of the animal, provide adequate nutrition, provide adequate veterinary care for all animals in his or her care, or fail to take reasonable care to release for sale, trade or adoption only those animals which are free of disease or injuries.

(Ord. 1700 §1, 2001)

Sec. 6-4-510. - Poisoning.

It shall be unlawful for any person knowingly to poison any domesticated animal or livestock, or to knowingly distribute or set out poison or any other toxicant anywhere in the City in any manner whatsoever that causes the poisoning of any such animal. The distribution or setting out

of any poison, toxicant or poisoned meat or food, other than those specified for insect, bat, rat, mouse or other rodent poisoning, shall be prima facie evidence of this Section. The poisoning of insects, bats, rats, mice and other rodents shall conform to all applicable State and federal laws.

(Ord. 1700 §1, 2001)

Sec. 6-4-520. - Promotion of fights.

It shall be unlawful for any person to cause, instigate or encourage any animal fight with another of its own species or with another of a different species. It shall be unlawful to maintain any place where animals are permitted to fight for exhibition, for wager or for sport. For the purposes of this Section, a person encourages a fight between animals for the purpose of monetary gain if he or she:

- (1) Is knowingly present at such a fight;
- (2) Possesses equipment used to train or condition animals for fighting; or
- (3) Knowingly allows any such fight to occur on any property owned or controlled by such person.

(Ord. 1700 §1, 2001)

Sec. 6-4-530. - Trapping animals.

- (a) When deemed necessary by an animal control officer for the health, safety and welfare of the residents of the City, such officers or their agents may place a humane trap on the property of a resident of the City when the resident requests such trap for the purpose of capturing any wild or pet animal creating a nuisance in the City. It shall be unlawful for any person to fail to monitor any trap in accordance with the written trap agreement as provided by the City or State law.
- (b) Animal control officers are authorized to use any tranquilizer guns, firearms, humane traps or other suitable devices to control, subdue or destroy any animal that is deemed by the animal control officer, in his or her discretion, to be a danger to itself or to the public health and safety.
- (c) It shall be unlawful for any person to set or cause to be set within the City any steel-jaw leghold trap, snare or any trap other than a humane trap, as defined in Section 6-4-10, for the purpose of capturing any animal, whether wild or domestic.
- (d)

It shall be unlawful for any person to molest, destroy or tamper with any trap set by an animal control officer or owned by the City, or to release any confined animal in a trap set by an animal control officer or owned by the City without prior permission from an animal control officer.

(Ord. 1700 51, 2001)

Division 7 - Impoundment

Sec. 6-4-600. - Impoundment; disposition; fees.

- (a) Any animal in violation of this Chapter or any other ordinance or law of the State may be taken into custody by any animal control officer and impounded in a humane manner.
- (b) Whenever any provision of this Chapter, the ordinances of the City or State statutes provide that an animal may be taken into custody or impounded by animal control officers, this Section shall also apply.
- (c) Whenever an animal control officer impounds an animal, the animal shall be impounded in a humane manner for a period of not less than three (3) business days following the date of impoundment except as otherwise set forth herein. Any animal so impounded which is not claimed within said three-business-day period may be disposed of by adoption, donation or destruction at the sole discretion of the animal shelter. The animal shelter will not donate or sell animals for consumption or scientific research.
- (d) Any animal impounded or held as evidence shall be impounded for a period of not less than three (3) business days following the date of impoundment. Any animal so impounded which is not claimed within said three-business-day period may be disposed of as set forth in Subsection (c) above. In no event shall said animal be released to the animal owner or custodian prior to service of a summons and complaint upon the animal owner or custodian.
- (e) No animal shall be destroyed before the lapse of three (3) business days following notice of impoundment pursuant to Section 6-4-610, unless the animal shelter determines that the animal is critically ill, suffering extreme pain or has a poor prognosis for recovery. The animal shelter will consult with a licensed Colorado veterinarian as to the proper disposition of injured animals, when the animal's prognosis cannot be ascertained by the animal shelter with reasonable certainty.

- (f) The animal shelter shall from time to time establish charges and fees for impoundment, boarding, euthanasia, disposal, veterinary and all other services as needed. The owner or custodian of any impounded animal shall be responsible for the payment of all charges and fees, together with any veterinary fees incurred. No impounded animal shall be released until the owner or custodian has paid or arranged to pay all such charges and fees. Failure of the owner or custodian of any impounded animal to claim such animal from the animal within three (3) business days shall not relieve the owner or custodian from payment of all applicable charges and fees as established by the shelter. It shall be unlawful for any owner or custodian to fail to pay such fees and charges.
- (g) The charges assessed against each animal impounded pursuant to the provisions of this Article shall be set by resolution of the City Council for the feeding and maintenance of such animal.

(Ord. 1700 §1, 2001)

Sec. 6-4-610. - Notice of impoundment to animal owner; redemption conditions; disposition.

In the event of impoundment of any animal pursuant to this Chapter, as soon as practicable after impoundment, written notice of impoundment shall be posted in a public place in the City for three (3) business days. If the owner or custodian of the impounded animal is known, immediate notice shall be given to him or her by means of telephone or in writing. Thereafter, the impounded animal may be reclaimed by the owner, keeper or lawful possessor upon payment of the impoundment fee, care and feeding charges, and such other costs as may have been incurred by the City as a result of the impoundment; provided that any prohibited animal or vicious animal as defined in this Chapter may be reclaimed in the manner herein authorized only if the animal control officer, in his or her sole discretion, is satisfied that the owner of such prohibited animal or vicious animal is capable of safely removing such animal and will safely remove such animal from the City to a place where other animals and persons will not be endangered, and not permit its return to the City. If any animal impounded, pursuant to this Chapter, is not redeemed within three (3) business days after notice to the owner or custodian as provided herein, the animal may be considered abandoned and the City may humanely dispose of the animal or have such animal euthanized.

(Ord. 1700 §1, 2001)

Sec. 6-4-620. - Immediate destruction when deemed in public interest.

- (a) Nothing in this Chapter shall be construed to prevent the immediate destruction of any vicious dog or other vicious animal when deemed necessary in the interest of public safety by an animal control officer under circumstances where a significant and immediate threat to the health or safety of a person or other animal exists.
- (b) Nothing in this Chapter shall be construed to prevent the immediate destruction of any domestic or wild animal when a veterinarian or animal control officer has deemed that such animal is critically ill or injured, is suffering extreme pain or has a poor prognosis for recovery. Moreover, nothing in this Chapter shall be construed to limit or restrict a person's ability to protect life and property, or to limit or restrict the authority of any person working for the Colorado Division of Wildlife.

(Ord. 1700 §1, 2001)

Sec. 6-4-630. - Disposition of wild animals.

Animal control officers, at their discretion, are hereby authorized to apprehend any wild animal that may be at large within the City and causing damage to property or constituting a hazard to the public. Such wild animal may be impounded, released to appropriate keepers, relocated or destroyed at the discretion of an animal control officer, subject to applicable provisions of the laws of the State.

(Ord. 1700 §1, 2001)

Division 8 - Kennel License

Sec. 6-4-700. - Kennel licenses required.

- (a) It shall be unlawful for any person, firm or corporation to maintain or operate any kennel within the City without first having obtained a City kennel license therefor as required by this Chapter. The owner or operator of any kennel shall procure a City license from the City Clerk on or before the first day of March each year or prior to commencement of the operation of such kennel. Licenses and renewals shall be procured in the manner prescribed herein, and fees therefor shall be set by resolution of City Council.

(b)

Unless and until modified by resolution of City Council, all new applications for licenses shall be accompanied by an application fee of fifty dollars (\$50.00) and a yearly license fee of fifty dollars (\$50.00), for a total of one hundred dollars (\$100.00). Thereafter, licenses shall be subject to a yearly license renewal fee of fifty dollars (\$50.00).

(Ord. 1700 §1, 2001)

Sec. 6-4-710. - Licensing; procedure.

- (a) Filing. Applications for a new license or renewal of an existing license under the provisions of this Chapter shall be on forms furnished by the City Clerk.
- (b) Applications complete. The City Clerk shall not accept any application that is not complete in every detail. If an omission or error is discovered by the City Clerk, the application shall be rejected and returned to the applicant for completion or correction without further action by the City Clerk. All fees shall be returned with the application. For purposes of this Chapter, the date the City Clerk accepts an application which is complete in every detail shall be the filing date.
- (c) Compliance with City regulation. No kennel license shall be issued until:
 - (1) A written inspection certificate has been issued by an animal control supervisor or his or her designee certifying approval of the kennel, compliance with applicable laws of the City and the State, and that the applicant has licenses to operate the kennel which have been issued by the Colorado Department of Health and Colorado Division of Agriculture and which are valid at the time of the issuance of the certificate; and
 - (2) A written certificate has been issued by the code enforcement supervisor or his or her designee certifying that the operation of the kennel is in compliance with the zoning ordinance at the time of the issuance of the certificate.
- (d) State licenses. The existence of State licenses referenced in Subsection (c) above shall not in itself assure that a City license shall be issued.
- (e) Inspections. The animal control officer or code enforcement officer shall have the right to inspect any premises licensed under this Section at any time, and nothing shall prevent the entry onto private property for the purposes of such inspection. The application for or issuance of a kennel license shall constitute consent by the licensee to such entry and inspection.

(Ord. 1700 §1, 2001)

Sec. 6-4-720. - Renewal.

- (a) All kennel licenses must be renewed every year before the end of March.
- (b) If the City Clerk has not received any protest against its renewal, the City Clerk may issue a renewal of an existing kennel license at the same location without any report from an animal control officer or code enforcement officer.
- (c) If the animal control officer or the code enforcement officer finds that the holder of any kennel license is violating any zoning law, health law or any other law of the State or the City, or is maintaining said facility in a manner detrimental to the health, safety or peace of mind of any person residing in the immediate vicinity, he or she shall report such fact to the City Clerk, who shall notify the licensee in writing that said license may not be renewed until after a public hearing before the City Council.

(Ord. 1700 §1, 2001)

Sec. 6-4-730. - Suspension.

- (a) The City Council may suspend or revoke a kennel license if, pursuant to a public hearing, it finds any of the following:
 - (1) The kennel is maintained in violation of any applicable law of the State or the City;
 - (2) The kennel is maintained so as to be a public nuisance;
 - (3) The kennel is maintained so as to be detrimental to the health or safety of the animals therein; or
 - (4) The kennel is maintained so as to be detrimental to the health, safety or peace of mind of persons residing in the immediate vicinity.
- (b) This Section shall not apply to and will not be construed to require a kennel license for a licensed veterinarian to operate an animal hospital.

(Ord. 1700 §1, 2001)

Division 9 - Control of Infestations

Sec. 6-4-800. - Control of infestations.

- (a) No owner of any lot, block or parcel of ground within the City shall allow or permit said lot, block or parcel of ground to become or remain infested with prairie dogs.
- (b) For the purpose of this Section, *infestation* shall mean the presence of more than one (1) prairie dog burrow or nest per nine hundred (900) square feet of ground.
- (c) If the owner of any lot, block or parcel of ground within the City fails to or refuses to remove or eliminate rodent infestations within thirty (30) days after being served notice by a City official, the City will abate the property and request payment or lien on the property.

(Ord. 1700 §1, 2001)

Division 10 - Urban Agriculture

Sec. 6-4-900. - Urban agriculture and small animal husbandry.

- (a) Purpose and intent. The purpose of these regulations is to permit limited small animal husbandry uses within urban residential environments. The regulations below are intended to permit poultry and beekeeping with reasonable limitations, while preventing negative impacts that may occur during large operations or poorly educated practices to maintain the health benefits of local and small scale food production.
- (b) Applicability. The regulations below apply to single-family detached properties where farming is not permitted by Chapter 17, Land Use and Development Code of this Code, as it may be amended. The regulations below shall not restrict farming uses already permitted within the Agricultural/Residential (A/R) and Agricultural Estate (A/E) zone districts or specific provisions of a Planned Unit Development (PUD) district which specifically permit agricultural uses with higher densities than what is contained within this Section.
- (c) Location. In order to ensure adequate care and minimal negative impacts to surrounding property and property owners, the following regulations shall only apply to single-family detached structures being used for residential purposes. Regulations and permits, as applicable, for urban agriculture may be permitted within City owned parks and open space properties as determined by the City Parks and Recreation Department.
- (d)

Use consent. The keeping of bees or poultry as provided in this Section may occur on properties zoned for and used as a single-family detached property under the ownership of the person keeping the poultry or bees or by a tenant or occupant of the premises with the written consent or permission of the property owner, manager or person in control thereof, or the homeowner's association for any property located in a common-interest development. The required consent shall be obtained prior to establishing any use within these regulations. The written consent or permission by the property owner, manager, person in control thereof or the homeowner's association for a common interest development shall be kept available at the location of the bee or poultry keeping to be produced by the person keeping the poultry or bees or an occupant of the premises upon request of any officer or agent of the City. Nothing in this Subsection 6-4-900(d) shall be deemed to require the City's agents or officers to secure the required written permission of the owner, manager, person in control of the premises or homeowner's association, and it shall be the sole responsibility of the person keeping the bees or poultry or occupant of the premises to do so.

(e) Use regulations.

(1) Poultry keeping.

- a. Good practices required. Poultry shall be properly kept by providing sufficient shelter for protection from weather and predators. The shelter shall be cleaned regularly to prevent infestation, disease, or rotten eggs and other disagreeable odors from emanating beyond the property line.
 - (i) Removal and disposal of poultry waste and feces shall be in accordance with Sections 6-4-400 and 6-4-410, as the same may be amended. No animal waste or feces shall be disposed of or allowed to enter into the sanitary sewer system without the prior written approval from the City Department of Utilities.
- b. All shelters shall be located and maintained in accordance with the setback and height regulations for accessory structures for the applicable zone district in which the property is located. The construction, expansion or maintenance of structures and the installation of any heating or lighting elements shall be approved through the applicable building permit process.

c.

Food and fresh water shall be provided and maintained for the poultry.

Feed shall be stored and served within a building or structure in a rodent-proof container.

- d. The slaughter of poultry shall be performed off-site or in a location shielded from public view. If performed on-site, the meat shall only be used for personal use, and all remains must be properly disposed of in a safe and sanitary manner and in accordance with Sections 6-4-410 and 6-4-430, as they may be amended, as they relate to disposal of waste.
 - e. Number of animals. In addition to the limits of domestic pets as provided in Section 6-4-440, as the same may be amended, a person may keep up to six (6) domestic poultry in any combination of permitted types and species as listed in Subsection f. below.
 - f. Poultry type. Only chickens and/or ducks shall be kept on properties for residential use as permitted under this Section 6-4-900, as it may be amended. Male chickens (roosters), turkeys, geese, guinea fowl, pheasants, peafowl, and large birds such as ostriches and emus shall be prohibited. Doves and pigeons caged outside of the residence shall also be considered poultry keeping and subject to the restrictions of this Section 6-4-900, as the same may be amended from time to time. Doves and pigeons caged inside a residence shall be considered a household pet and shall meet the requirements set forth in Section 6-4-440(c), as the same may be amended.
- (2) Apiculture.

- a. Good practices required.
 - (i) Only the common honeybee (*apis mellifera*) may be kept and raised within City limits. The keeping of any other bee type is strictly prohibited within City limits.
 - (ii) Non-aggressive queens shall be selected for the generation of the colony. Any colony which exhibits unusual aggressive characteristics shall be re-queened.
 - (iii) The hive shall be built and designed for regular maintenance and upkeep. It shall have proper ventilation and be elevated off the ground to prevent swarming and weather damage.
 - (iv)

Hives should be worked safely and at appropriate times according to the season and time of day, without the presence of neighbors and other public, and using the proper safety equipment.

- (v) A convenient water source shall be provided for the hive(s). A clear path between the hive(s) and the water source shall be evident so that the honeybee flight path does not create a nuisance to persons or pets when entering and exiting the hive.
- b. Hive location. All hives must be placed no closer than fifteen (15) feet from any property line, or public right-of-way, and must be located behind the front setback of the house. Optimal hive orientation and the installation of flyway may be used to reduce the setback requirement to a minimum of five (5) feet from the property line or public right-of-way. Said reduction shall be permitted if the following conditions are met:
 - (i) A flyway is provided between the hive and the property line(s) and/or public area which requires the bees to fly upward from the hive. At a minimum, the flyway shall consist of a solid wall, fence, dense vegetation or some combination thereof which is a minimum of six (6) feet in height and extends a distance beyond the hive to properly direct the bee fly pattern. The flyway must be properly maintained and repaired to ensure functionality of the flyway. The City may require the relocation of the hive(s) including additional requirements or setbacks should evidence exist which indicates that the flyway does not shift the bee fly pattern above six (6) feet at the property line or public right-of-way.
 - (ii) The entrance to the hive shall be oriented to face towards the interior of the property with a minimum of a ten-foot clear path to deter contact with humans and domestic pets.
- c. Hive density. The number of hives permitted for each beekeeper will be determined by the size of the property in which the hive(s) will be located, as follows:
 - (i) One-half ($\frac{1}{2}$) acre (twenty-one thousand seven hundred eighty (21,780) square feet) or less shall have a maximum of two (2) hives;
 - (ii)

More than one-half (½) acre (twenty-one thousand seven hundred eighty (21,780) square feet) but less than one (1) acre (forty-three thousand five hundred sixty (43,560) square feet) shall have no more than six (6) hives;

- (iii) One (1) acre (forty-three thousand five hundred sixty (43,560) square feet) or more shall have no more than eight (8) hives.

Hives located on any property which maintains a minimum two hundred-foot setback from any property line or public right-of-way shall be exempt from the density limits listed above.

(Ord. 2199_59, 2015)

Exhibit B: Fees

Between Adams County Animal Shelter/Adoption Center
and City of Brighton
2018-2019

<u>Service</u>	<u>Cats/Dogs</u>	<u>All Other Animals</u>
Court Hold	\$150.00	\$70.00
Police Hold	\$150.00	\$70.00
Protective Custody	\$150.00	\$70.00
Quarantine	\$150.00	\$70.00
Owner Surrender (Field)	\$150.00	\$70.00
Stray	\$150.00	\$70.00
Litters (Under 6 months)	\$70.00	\$0
Daily Board	\$10.00	\$10.00
Disposal	\$35	\$35

Court Holds: If ACASAC receives restitution and/or other such payment for housing an animal on Court Hold, ACASAC will credit the City the equal amount of funds received for impound and daily care costs.

Police Holds, Protective Custody, Strays and Quarantines: If the owner reclaims their animal(s), ACASAC will waive all fees to the City.

Daily Board: Fee starts after 5 business days for court holds, police holds, protective custody and quarantines.

Litters: Fee is per live littermate and also applies to litters of pregnant females who give birth within 5 days of arriving at ACASAC.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: 10/09/2018
SUBJECT: Lease Extension – Brighton Head Start Facilities
FROM: Nicci Beauprez, Land & Asset Coordinator
AGENCY/DEPARTMENT: Facilities & Fleet Management
HEARD AT STUDY SESSION ON: N/A
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the Lease for the Brighton Head Start facility.

BACKGROUND:

Adams County currently leases space at 1850 Egbert St., Brighton, CO for its Head Start Facilities and Classroom. This space continues to offer services for residents and their children in the Brighton area. Original grant funding to Brighton Urban Renewal Authority prevented ownership in Community Reach's name at the time of the original Lease. Those grant requirements have since expired; the property Landlord has been and shall remain Community Reach Center. This new 5 year Lease replaces the prior 10 year Sub-Lease to Community Reach Center. The shorter term allows the County flexibility to adapt to strategic Master Planning objectives. The base rent is increased approximately 5% to \$ 6,515.84 per month (Annual Base \$78,190.08) for the duration of the Lease.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Human Services
Head Start

ATTACHED DOCUMENTS:

Resolution
Community Reach Center Lease Agreement effective 11/1/2018 thru 7/31/2023

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 31
Cost Center: 935118

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u> </u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:	7915		\$119,218
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u> </u> <u>\$119,218</u>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING COMMUNITY REACH CENTER LEASE
AGREEMENT BETWEEN ADAMS COUNTY AND COMMUNITY REACH
CENTER FOR BRIGHTON HEAD START FACILITIES AT 1850 EGBERT
STREET, BRIGHTON, CO

Resolution

WHEREAS, Adams County currently leases space at 1850 Egbert St., Brighton, CO (the Property), for use as facilities including classrooms for one of its Head Start locations; and,

WHEREAS, Adams County wishes to continue leasing the Property for approximately (5) five years from November 1, 2018 until July 31, 2023, pursuant to the terms and conditions of the attached Amendment to Lease, for a monthly gross rate of \$6,515.84; and,

WHEREAS, Adams County believes the proposed use of the lease space at the Property is a legitimate governmental use as it has been leased since 2008 for the same purpose and this will enhance the welfare of those residents and their children participating in the Head Start program.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Adams, State of Colorado, that the Community Reach Center Lease Agreement between Adams County and Community Reach Center, for Brighton's Head Start facilities and classrooms, a copy of which is attached hereto, be and hereby is approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said Community Reach Center Lease Agreement on behalf of Adams County.

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Lease") is made and entered into as of **September __, 2018**, by and between, **Community Reach Center Foundation, Inc.** ("Landlord") and **Adams County, Colorado**, ("Tenant"). The following exhibits and attachments are incorporated into and made a part of the Lease: Exhibit A (Legal Description of Project); Exhibit B (Depiction of Premises), Exhibit C (Option to Extend) and Exhibit D (the Work Letter).

1. Basic Lease Information.

a. "Building" shall mean the building located at **1850 Egbert Street, Brighton, CO 80601**. "Rentable Square Footage of the Building" is deemed to be 73,957 square feet.

b. "Premises" is located in the Building and shall mean the area and improvements shown on Exhibit B to this Lease to be established and installed pursuant to the Work Letter attached to this Lease as Exhibit D. The Premises is known as Suite **G10**. The "Rentable Square Footage of the Premises" is deemed to be **7,819** square feet. Landlord and Tenant stipulate and agree that the Rentable Square Footage of the Building and the Rentable Square Footage of the Premises are correct.

c. "Gross Monthly Rent":

Term	Gross Monthly Rent
11/1/18 – 7/31/19	\$6,515.84
8/1/19 – 7/31/20	\$6,515.84
8/1/20 – 7/31/21	\$6,515.84
8/1/21 – 7/31/22	\$6,515.84
8/1/22 – 7/31/23	\$6,515.84

d. "Term": The Term shall commence **11/1/2018** (the "Commencement Date") and unless terminated early, or unless extended through Tenant's exercise of its Option to Extend, in accordance with this Lease, the Lease will end **57 Months** from 11/1/2018 Date (the "Termination Date").

e. "Guarantor(s)": None.

f. "Permitted Uses": General office, meeting and classroom use.

g. "Notice Address(es)":

Landlord:
Community Reach Center NPO

Attn: Christi Mecillas, CFO
1870 West 122nd Ave. Westminster,
CO 80234

Tenant:
Adams County, Colorado
Attn: Head-Start Administrator
11860 Pecos Street
Westminster, CO 80234
Brighton, CO 80601-8206

With a copy to:
Adams County Attorney Office
4430 S. Adams County
Parkway
5th Floor, Suite C5000B
Brighton, CO 80601-8206

Adams County Facilities and
Fleet Management
4430 S. Adams County
Parkway
1st Floor
Brighton, CO 80601-8206

h. "Business Day(s)" are Monday through Friday of each week, exclusive of New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day following Thanksgiving Day and Christmas ("Holidays"). Landlord may designate additional Holidays that are commonly recognized by other office buildings in the area where the Building is located. "Building Service Hours" are 7:00 a.m. to 10:00 p.m., on Business days and 7:00 a.m. to 1:00 p.m. on Saturdays, except on Holidays.

i. "Option to Extend": None.

j. **Lease Grant:** The Premises are hereby leased to Tenant from Landlord, together with the right to use any portions of the Property that are designated by Landlord for the common use of tenants and others (the "Common Areas"). This Lease shall not constitute a multi-year fiscal obligation. This Lease is subject to annual appropriation. In the event Tenant fails to appropriate sufficient funds for this Lease in any given fiscal year, Tenant may terminate this Lease upon thirty days written notice.

k. The terms "Property" or "Project" as those terms are used in this Lease shall mean the real property on which the Building is located and which is described on Exhibit B.

2. **Lease Grant.** The Premises are hereby leased to Tenant from Landlord, together with

the right to use any portions of the Property that are for the common use of tenants and others such as common lobbies, elevators, bathroom, stair cases, hallways and parking lots (the "Common Areas"). The ability to use the parking lots is more precisely addressed in section 7.b. of this Lease.

3. Possession.

a. Tenant may take possession of the Premises on the Commencement Date.

b. The Premises are accepted by Tenant in "as is" condition and configuration without any representations or warranties by Landlord except as otherwise addressed in the Work Letter and as otherwise stated in this section 4.b). By taking possession of the Premises, Tenant agrees that the Premises are in good order and satisfactory condition. Landlord shall not be liable for a failure to deliver possession of the Premises or any other space due to the holdover or unlawful possession of such space by another party, however Landlord shall use reasonable efforts to obtain possession of the Premises. The Commencement Date for the Premises, in such event, shall be postponed until the date Landlord delivers possession of the Premises to Tenant free from occupancy by any party. If Tenant takes possession of the Premises before the Commencement Date, such possession shall be subject to the terms and conditions of this Lease and Tenant shall pay Rent (defined in Section 4.a.) to Landlord for each day of possession before the Commencement Date. However, except for the cost of services requested by Tenant, Tenant shall not be required to pay Rent for any days of possession before the Commencement Date during which Tenant, with the approval of Landlord, is in possession of the Premises for the sole purpose of performing improvements or installing furniture, equipment or other personal property. Landlord represents and warrants that Landlord has received no notice of any environmental contamination of the Property or of any hazardous materials on the Property (as that term hazardous materials is defined under Federal law), nor is Landlord otherwise aware of any such contamination or hazardous materials on the Property.

4. Rent.

a. Except for the Landlord credits to Tenant contemplated by section 4.b. of this Lease, Tenant shall pay to Landlord, without deduction, setoff, prior notice, or demand, one twelfth of the annual Gross Rent (the "Gross Monthly Rent"), payable in advance on the first day of each calendar month during the Lease Term. The obligations of Tenant to pay Gross Monthly Rent and other sums to Landlord and the obligations of Landlord under this Lease are independent obligations. If the Lease Term commences on a date other than the first day of a calendar month, the Gross Monthly Rent for that month shall be prorated on a per diem basis and be paid to Landlord on or before the Commencement Date.

b. Tenant shall pay as additional rent each year the amount, if any, by which the Tenant's Proportionate Share of Operating Costs during each Operating Year of the Lease Term exceed the **base year operating costs, identified by Landlord as** fifty four thousand four hundred twenty and 24/100ths (\$54,420.24) dollars ("Operating Cost Rent"). Tenant's Proportionate Share of Operating Costs is a **fraction** (10.57%) percent. Landlord may make a good faith estimate of the Operating Cost Rent to be due by Tenant for any Operating Year or

part thereof during the Lease Term. During each Operating Year or partial Operating Year of the Lease Term after the initial Operating Year, Tenant shall pay to Landlord, in advance concurrently with each monthly installment of Base Monthly Rent, an amount equal to the estimated Operating Cost Rent for such Operating Year divided by twelve. Landlord estimates that the Operating Cost Rent for the full initial Operating Year of this Lease is zero (\$0.00). From time to time, Landlord may estimate and re-estimate the Operating Cost Rent to be due by Tenant and deliver a copy of the estimate or re-estimate to Tenant. Thereafter, the monthly installments of Operating Cost Rent payable by Tenant shall be appropriately adjusted in accordance with the estimations so that, by the end of the Operating Year in question, Tenant shall have paid all of the Operating Cost Rent as estimated by Landlord. Any amounts paid based on such an estimate shall be subject to adjustment as herein provided when actual Operating Costs are available for each Operating Year. Notwithstanding the foregoing, Tenant's exposure for its share of any increase in Operating Costs shall never exceed more than a five percent (5.00%) increase from one year to the next. By May 1 of each Operating Year, or as soon thereafter as practicable, Landlord shall furnish to Tenant a statement of the actual Operating Costs for the previous year (the "Operating Costs Statement"). If Tenant's payments of estimated Operating Cost Rent for the year covered by the Operating Costs Statement exceed Tenant's Proportionate Share of such items as indicated in the Operating Costs Statement, then Landlord shall promptly credit or reimburse Tenant for such excess; likewise, if Tenant's estimated payments of Operating Costs for such year are less than Tenant's share of such items as indicated in the Operating Costs Statement, then Tenant shall promptly pay Landlord such deficiency, notwithstanding that the Term has expired and Tenant has vacated the Premises. For purposes of this Lease (a) "Operating Costs" means and includes all costs of management, maintenance, and operation of the Project, including but not limited to the costs of cleaning, repairs, utilities, air conditioning, heating, plumbing, elevator, parking, landscaping, insurance, property taxes and special assessments, and all other costs which can properly be considered operating expenses but excluding costs of property additions (except additions and improvements made to the common areas of the Building in order to comply with any law hereafter promulgated by any governmental authority or any interpretation hereafter rendered with respect to any existing law), alterations for tenants, leasing commissions, advertising, depreciation, interest, income taxes and administrative costs not specifically incurred in the management, maintenance and operation of the Project; and (b) "Operating Year" means a year beginning January 1 and ending December 31. Tenants with leases expiring or terminating prior to the end of the Operating Year shall be responsible for their portion of Operating Costs above the Operating Costs for the Base Year based on Landlord's estimate of Operating Costs.

5. Compliance with Laws, Use, Declarations.

a. The Premises shall be used only for general office, meeting and classroom(s). Tenant shall use and maintain the Premises in a clean, careful, safe, lawful and proper manner and shall not allow within the Premises, any offensive noise, odor, conduct or private or public nuisance or permit Tenant's employees, agents, licensees or invitees to create a public or private nuisance or act in a disorderly manner within the Building or in the Project. Any statement as to the particular nature of the business to be conducted by Tenant in the Premises and uses to be made thereof by Tenant as set forth in Section 1.f hereof shall not constitute a representation or warranty by Landlord that such business or uses are lawful

or permissible under any certificate or occupancy for the Premises, the Building, or the Project or are otherwise permitted by law. Tenant shall be responsible for compliance with the Americans with Disabilities Act within the Premises. Landlord shall be responsible for compliance with the American with Disabilities Act for that portion of the Project that is not the Premises.

b. Tenant shall, at Tenant's sole expense, (a) comply with all laws, orders, ordinances, and regulations of federal, state, county, and municipal authorities having jurisdiction over the Premises, (b) comply with any directive, order or citation made pursuant to law by any public officer requiring abatement of any nuisance or which imposes upon Landlord or Tenant any duty or obligation arising from Tenant's occupancy or use of the Premises or from conditions which have been created by or at the request or insistence of Tenant, or required by reason of a breach of any of Tenant's obligations hereunder or by or through other fault of Tenant, (c) comply with all insurance requirements applicable to the Premises and (d) be solely responsible for any loss, cost, claim or expense which Landlord incurs or suffers by reason of Tenant's failure to comply with its obligations under clauses (a), (b) or (c) above. If Tenant receives notice of any such directive, order, citation or of any violation of any law, order, ordinance, regulation or any insurance requirement, Tenant shall promptly notify Landlord in writing of such alleged violation and furnish Landlord with a copy of such notice. Tenant shall promptly provide Landlord with copies of any notices it receives regarding an alleged violation of law. Tenant shall comply with all rules and commercially reasonable regulations adopted by Landlord from time to time that are not inconsistent with the terms of this Lease, including but not limited to rules and regulations for the performance of Alterations (defined in Section 9).

c. Landlord shall, at Landlord's sole expense, (a) comply with all laws, orders, ordinances, and regulations of federal, state, county, and municipal authorities having jurisdiction over the Building or the Property; (b) comply with any directive, order or citation made pursuant to law by any public officer requiring abatement of any nuisance or which imposes upon Landlord or Tenant any duty or obligation arising from Landlord's ownership of the Building or the Property or from conditions which have been created by or at the request or insistence of Landlord, or required by reason of a breach of any of Landlord's obligations hereunder or by or through other fault of Landlord; (c) comply with all insurance requirements applicable to the Building or the Property; and (d) indemnify and hold Tenant harmless from any loss, cost, claim or expense which Landlord incurs or suffers by reason of Landlord's failure to comply with its obligations under clauses (a), (b) or (c) above. If Landlord receives notice of any such directive, order, citation or violation of any law, order, ordinance, regulation or any insurance requirement, Landlord shall promptly notify Tenant in writing of such alleged violation and furnish Tenant with a copy of such notice. Landlord shall promptly provide Tenant with copies of any notices it receives regarding an alleged violation of law.

6. Security Deposit. None. Not Applicable.

7. Building.

a. **Landlord** shall furnish Tenant with the following services: (a) water for use in the Building lavatories; (b) customary heat, ventilation or air conditioning, as appropriate, in such amounts as customarily and seasonally provided to tenants occupying comparable space in a comparable project during Building Service Hours; (c) standard janitorial service in common areas; (d) elevator service in the Building; (if applicable) (e) electricity in accordance with the terms and conditions in Section 7.02; (t)electric lighting for Common Areas of the Project; (g) snow removal in parking areas; and (h) such other services as Landlord reasonably determines are necessary or appropriate for the Project. All services referred to in this Section 7.01 shall be provided by Landlord and paid for by Tenant as part of Tenant's Pro Rata Share of Operating Expenses.

b. Landlord shall furnish Tenant with parking in accordance with Landlord's parking ratio calculation of 2.3 parking spots per one thousand (1000) square feet of rentable square footage (the "Building Parking Ratio") so that Landlord shall furnish tenant with 17 parking spaces. Employee parking is limited to the North East corner of 18th and Egbert or the Eastside parking adjacent to the irrigation ditch. Landlord will not furnish any other tenant in the Building with any more parking than permitted by the Building Parking Ratio. The number of parking spots set forth in this Agreement shall, unless otherwise specifically agreed by Landlord, be used in common with the other tenants, in such locations as may be designated by Landlord from time to time, all subject to Landlord's rules and regulations from time to time adopted. Tenant agrees that (a) the use by Tenant, or by Tenant's agents, employees, contractors or invitees of the parking facilities does not create a bailment; (b) the use of the parking facilities is at the user's own risk; (c) Landlord shall not be responsible in any manner for any damage or loss to the vehicles or other personal property of Tenant or of Tenant's agents, employees, contractors or invitees; and (d) Landlord shall have the right to tow any vehicle wrongfully parked in the parking facilities. .

c. Electricity used by Tenant in the Premises shall, be paid for by Tenant through inclusion in Expenses (except as provided for excess usage). (Without the consent of Landlord, Tenant's use of electrical service shall not exceed, either in voltage, rated capacity, use beyond Building Service Hours or overall load, which Landlord reasonably deems to be standard for the Building. Landlord shall have the right to measure electrical usage by commonly accepted methods. If it is determined that Tenant is using excess electricity, Tenant shall pay Landlord for the cost of such excess electrical usage as Additional Rent. Tenant shall not install any electrical equipment requiring special wiring unless approved in advance by Landlord. At no time shall use of electricity in the Premises exceed the capacity of existing feeders and risers to or wiring in the Premises. Any risers or wiring to meet Tenant's excess electrical requirements shall, upon Tenant's written request, be installed by Landlord, at Tenant's sole cost, if, in Landlord's reasonable judgment, the same are necessary and shall not (i) cause permanent damage or injury to the Project, the Building or the Premises, (ii) cause or create a dangerous or hazardous condition, (iii) entail excessive or unreasonable alterations, repairs or expenses or (iv) interfere with or disturb other tenants or occupants of the Project.

d. Landlord's failure to furnish, or any interruption, diminishment or termination of services due to the application of Laws, the failure of any equipment, the performance of repairs, improvements or alterations, utility interruptions or the occurrence of an event of Force Majeure (defined in Section 26.03) (collectively a "Service Failure") shall not render Landlord liable to Tenant, constitute a constructive eviction of Tenant, give rise to an abatement of Rent, nor relieve Tenant from the obligation to fulfill any covenant or agreement. Notwithstanding the foregoing, Landlord shall make commercially diligent efforts to abate any Service Failure in less than forty-eight (48) hours. Absent Landlord's successful resolution of a Service Failure after forty-eight (48) hours, Tenant's rent shall be abated on a day by day basis.

e. Landlord shall, at Landlord's sole cost and expense provide: a) a Building standard directory listing in the main lobby of the Building; and c) Building standard suite entry signage on the door to the Premises or adjacent to the entry to the Premises. Landlord shall, at Tenant's sole cost and expense provide: signage on exterior monument. Any change to the exterior, directory listing or the suite entry signage after initial installation shall be at Tenant's cost and expense.

8. Leasehold Improvements. All Alterations made by Tenant to the Premises after the Commencement Date without the consent of the Landlord (collectively, "Alterations") shall remain upon the Premises at the end of the Term without compensation to Tenant. Without limiting the generality of the foregoing, Alterations do not include any tenant finish installed by Landlord or Landlord's contractors. Landlord, however, by written notice to Tenant at least 30 days prior to the Termination Date, may require Tenant, at its expense, to remove any Alterations that, in Landlord's reasonable judgment, are of a nature that would require removal and repair costs that are materially in excess of the removal and repair costs associated with standard office improvements (collectively referred to as "Required Removables"). The designated Required Removables shall be removed by Tenant before the Termination Date. Tenant shall repair damage caused by the installation or removal of Required Removables. If Tenant fails to perform its obligations in a timely manner, Landlord may perform such work at Tenant's expense. Tenant, at the time it requests approval for a proposed Alteration, may request in writing that Landlord advise Tenant whether the Alteration or any portion of the Alteration is a Required Removable. Within 20 days after receipt of Tenant's request, Landlord shall advise Tenant in writing as to which portions of the Alteration are Required Removables.

9. Repairs and Alterations.

Tenant shall periodically inspect the Premises to identify any conditions that are dangerous or in need of maintenance or repair. Tenant shall promptly provide Landlord with notice of any such conditions. Tenant shall, at its sole cost and expense, perform all maintenance and repairs to the Premises that are not Landlord's express responsibility under this Lease, and keep the Premises in good condition and repair, reasonable wear and tear excepted. Tenant's repair and maintenance obligations include, without limitation, repairs to: (a) floor covering; (b) interior partitions; (c) doors; (d) the interior side of demising walls; (e) electronic, phone and data cabling and related equipment that is installed by or for the exclusive benefit of Tenant (collectively, "Cable"); (f) supplemental air conditioning units,

kitchens, including hot water heaters, plumbing, and similar facilities exclusively serving Tenant; and (g) Alterations. To the extent Landlord is not reimbursed by insurance proceeds, Tenant shall reimburse Landlord for the cost of repairing damage to the Building caused by the acts of Tenant, Tenant Related Parties (defined in Section 13 of this Lease) and their respective contractors and vendors. If Tenant fails to make any repairs to the Premises for more than 15 days after notice from Landlord (although notice shall not be required in an emergency), Landlord may make the repairs, and Tenant shall pay the reasonable cost of the repairs

a. Landlord shall keep and maintain in good repair and working order and perform maintenance upon the: (a) structural elements of the Building; (b) mechanical (including HVAC), electrical, plumbing and fire/life safety systems serving the Building in general; (c) Common Areas; (d) roof of the Building; (e) exterior windows of the Building; and (f) elevators serving the Building. Landlord shall promptly make repairs for which Landlord is responsible.

b. Tenant shall not make alterations, repairs, additions or improvements or install any Cable (collectively referred to as "Alterations") without first obtaining the written consent of Landlord in each instance, which consent shall not be unreasonably withheld or delayed. However, Landlord's consent shall not be required for any Alteration that satisfies all of the following criteria (a "Cosmetic Alteration"): (a) is of a cosmetic nature such as painting, hanging pictures and installing carpeting; (b) is not visible from the exterior of the Premises or Building; (c) will not affect the Building; and (d) does not require work to be performed inside the walls or above the ceiling of the Premises. Cosmetic Alterations shall be subject to all the other provisions of this Section 9.03. Prior to starting work, Tenant shall furnish Landlord with plans and specifications; names of contractors reasonably acceptable to Landlord (provided that Landlord may designate specific contractors with respect to Building); required permits and approvals; evidence of contractor's and subcontractor's insurance in amounts reasonably required by Landlord and naming Landlord as an additional insured; and any security for performance in amounts reasonably required by Landlord. Changes to the plans and specifications must also be submitted to Landlord for its approval. Alterations shall be constructed in a good and workmanlike manner using materials of a quality reasonably approved by Landlord. Tenant shall reimburse Landlord for any sums paid by Landlord for third party examination of Tenant's plans for non-Cosmetic Alterations. Upon completion, Tenant shall furnish "as-built" plans for non-Cosmetic Alterations, completion affidavits and full and final waivers of lien. Landlord's approval of an Alteration shall not be deemed a representation by Landlord that the Alteration complies with Law.

10. Entry by Landlord. Landlord may enter the Premises to inspect, show or clean the Premises or to perform or facilitate the performance of repairs, alterations or additions to the Premises or any portion of the Building. Except in emergencies or to provide Building services, Landlord shall provide Tenant with reasonable prior verbal notice of entry and shall use reasonable efforts to minimize any interference with Tenant's use of the Premises. If reasonably necessary, Landlord may temporarily close all or a portion of the Premises to perform repairs, alterations and additions. However, except in emergencies, Landlord will not close the Premises if the work can reasonably be completed on weekends and after Building Service Hours. Entry by Landlord shall not constitute a constructive eviction or entitle Tenant

to an abatement or reduction of Rent.

11. Assignment and Subletting.

a. Except in connection with a Permitted Transfer (defined in Section 11.c.), Tenant shall not assign, sublease, transfer or encumber any interest in this Lease or allow any third party to use any portion of the Premises (collectively or individually, a "Transfer") without the prior written consent of Landlord, which consent may not be unreasonably withheld. Any attempted Transfer in violation of this Section is voidable by Landlord. In no event shall any Transfer, including a Permitted Transfer, release or relieve Tenant from any obligation under this Lease.

b. Tenant shall provide Landlord with financial statements for the proposed transferee, a fully executed copy of the proposed assignment, sublease or other Transfer documentation and such other information as Landlord may reasonably request. Within 15 Business Days after receipt of the required information and documentation, Landlord shall either: (a) consent to the Transfer by execution of a consent agreement in a form reasonably designated by Landlord; or (b) notify Tenant that Landlord has refused to consent to the Transfer and provided Tenant with Landlord's reason for Landlord's rejection of the Transfer.

c. Tenant may assign this Lease to a successor to Tenant by purchase, merger, consolidation or reorganization (an "Ownership Change") or assign this Lease or sublet all or a portion of the Premises to an Affiliate without the consent of Landlord, provided that all of the following conditions are satisfied (a "Permitted Transfer"): (a) Tenant is not in Default; (b) in the event of an Ownership Change, Tenant's successor shall own substantially all of the assets of Tenant and have a net worth which is at least equal to Tenant's net worth as of the day prior to the proposed Ownership Change; (c) the Permitted Use shall remain the same; and (d) Tenant shall give Landlord written notice at least fifteen (15) Business Days prior to the effective date of the Permitted Transfer. Tenant's notice to Landlord shall include information and documentation evidencing the Permitted Transfer and showing that each of the above conditions has been satisfied. If requested by Landlord, Tenant's successor shall sign a commercially reasonable form of assumption agreement. "Affiliate" shall mean an entity controlled by, controlling or under common control with Tenant.

12. Liens. Tenant shall not permit mechanics' or other liens to be placed upon the Property, Premises or Tenant's leasehold interest in connection with any work or service done or purportedly done by or for the benefit of Tenant or its transferees (other than work directed by Landlord). Tenant shall give Landlord notice at least fifteen (15) days prior to the commencement of any work in the Premises to afford Landlord the opportunity, where applicable, to post and record notices of non-responsibility. Tenant, within ten (10) days of notice from Landlord, shall fully insulate Landlord from risk from any lien by settlement, by any commercially reasonable means which include bonding or insuring over the lien in the manner prescribed by the applicable lien Law, or by escrowing one hundred and fifty percent (150%) of the amount of such claimed lien until such claimed liens expire by operation of law. If Tenant fails to do so, Landlord may bond, insure over or otherwise discharge the lien.

Tenant shall reimburse Landlord for any amount paid by Landlord, including, without limitation, reasonable attorneys' fees.

13. Insurance. Tenant shall maintain the following insurance ("Tenant's Insurance"):
(a) Commercial General Liability Insurance applicable to the Premises and its appurtenances providing, on an occurrence basis, a minimum combined single limit of \$1,000,000.00; (b) Workers' Compensation Insurance in amounts required by Law; and (c) Tenant shall be responsible for maintaining insurance to cover its personal property, trade fixtures within the Premises. Any company writing Tenant's Insurance shall have an A.M. Best rating of not less than A-VIII. All Commercial General Liability Insurance policies shall name the Landlord as an additional insured. All policies of Tenant's Insurance shall contain endorsements that the insurer(s) shall give Landlord and its designees at least 30 days' advance written notice of any cancelation, termination, material change or lapse of insurance. Tenant shall provide Landlord with a certificate of insurance evidencing Tenant's Insurance prior to the earlier to occur of the Commencement Date or the date Tenant is provided with possession of the Premises, and thereafter as necessary to assure that Landlord always has current certificates evidencing Tenant's Insurance.

14. Casualty Damage.

a. If all or any portion of the Premises becomes untenable by fire or other casualty to the Premises (collectively a "Casualty"), Landlord, with reasonable promptness (but in any event not less than sixty (60) days after the casualty, shall cause a general contractor selected by Landlord to provide Landlord and Tenant with a written estimate of the amount of time required using standard working methods to Substantially Complete the repair and restoration of the Premises and any Common Areas necessary to provide access to the Premises ("Completion Estimate"). If the Completion Estimate indicates that the Premises or any Common Areas necessary to provide access to the Premises cannot be made tenantable within ninety (90) days from the date the repair is started, then either party shall have the right to terminate this Lease upon written notice to the other within ten (10) days after receipt of the Completion Estimate. Tenant, however, shall not have the right to terminate this Lease if the Casualty was caused by the negligence or intentional misconduct of Tenant or any Tenant Related Parties. In addition, Landlord, by notice to Tenant within ninety (90) days after the date of the Casualty, shall have the right to terminate this Lease if: (1) the Premises have been materially damaged and there is less than one (1) year remaining in the Extension Period from the date of the Casualty; (2) any Mortgagee requires that the insurance proceeds be applied to the payment of the mortgage debt; or (3) a material uninsured loss to the Building occurs.

b. If this Lease is not terminated, Landlord shall promptly and diligently, subject to reasonable delays for insurance adjustment or other matters beyond Landlord's reasonable control, restore the Premises and Common Areas. Such restoration shall be to substantially the same condition that existed prior to the Casualty, except for modifications required by Law or any other modifications to the Common Areas deemed desirable by Landlord. Landlord shall not be liable for any inconvenience to Tenant, or injury to Tenant's business resulting in any way from

the Casualty or the repair thereof. Provided that Tenant is not in Default, during any period of time that all or any portion of the Premises is rendered untenable as a result of a Casualty, the Rent shall abate for the portion of the Premises that is untenable and not used by Tenant.

15. Condemnation. Either party may terminate this Lease if any material part of the Premises is taken or condemned for any public or quasi-public use under Law, by eminent domain or private purchase in lieu thereof (a "Taking"). Landlord shall also have the right to terminate this Lease if there is a Taking of any portion of the Building or Property which would have a material adverse effect on Landlord's ability to profitably operate the remainder of the Building. The terminating party shall provide written notice of termination to the other party within forty five (45) days after it first receives notice of the Taking. The termination shall be effective on the date the physical taking occurs. If this Lease is not terminated, Base Rent and Tenant's Pro Rata Share shall be appropriately adjusted to account for any reduction in the square footage of the Building or Premises. If only a part of the Premises is subject to a Taking and this Lease is not terminated, Landlord, with reasonable diligence, will restore the remaining portion of the Premises as nearly as practicable to the condition immediately prior to the Taking.

16. Events of Tenant Default. Each of the following occurrences shall be a "Default": (a) Tenant's failure to pay any portion of Rent when due, if the failure continues for ten (10) days after written notice to Tenant ("Monetary Default"); (b) Tenant's material failure (other than a Monetary Default) to comply with any term, provision, condition or covenant of this Lease, if the failure is not cured within 10 days after written notice to Tenant provided, however, if Tenant's failure to comply cannot reasonably be cured within ten (10) days, Tenant shall be allowed additional time (not to exceed sixty (60) days) as is reasonably necessary to cure the failure so long as Tenant begins the cure within ten (10) days and diligently pursues the cure to completion; (c) Tenant or any Guarantor becomes insolvent, makes a transfer in fraud of creditors, makes an assignment for the benefit of creditors, admits in writing its inability to pay its debts when due or forfeits or loses its right to conduct business; (d) the leasehold estate is taken by process or operation of Law; or (e) Tenant is in default beyond any notice and cure period under any other lease or sublease or agreement with Landlord at the Building or Property. If Landlord provides Tenant with notice of Tenant's failure to comply with any specific provision of this Lease on two (2) separate occasions during any twelve (12) month period, Tenant's subsequent violation of such provision shall, at Landlord's option, be an incurable Default by Tenant.

17. Landlord Remedies. Upon Default, Landlord shall have the right, at Landlord's option, to elect to do any one or more of the following without further notice or demand to Tenant: (a) terminate this Lease, in which event Tenant shall immediately surrender the Premises to Landlord; and Tenant shall be liable for all loss and damage which Landlord suffers by reason of such termination, including damages in an amount equal to the total of (1) the costs of recovering the Premises and all other expenses incurred by Landlord in connection with Tenant's default; (2) the unpaid Rent earned as of the date of termination; (3) the total Rent which Landlord would have received under this Lease for the remainder of the Term, less the greater of any rent actually received by Landlord from a replacement Tenant or, in a scenario in which the Landlord fails to reasonably

mitigate its damages from a Default by Tenant, the rent Landlord should have received from a market rate replacement tenant, and (4) all other sums of money and damages owing by Tenant to Landlord; or (b) enter upon and take possession of the Premises without terminating this Lease and re-let the Premises on such terms as Landlord deems advisable, in which event Tenant shall pay to Landlord on demand the cost of repossession, repairing the Premises for a new tenant or tenants and any deficiency between the Rent payable hereunder and the rent paid under such re-letting; provided, however, that Tenant shall not be entitled to any excess payments received by Landlord from such re-letting.; or (c) enter the Premises without terminating this Lease and maintain the Premises and repair or replace any damage thereto or do anything for which Tenant is responsible hereunder. Tenant shall reimburse Landlord immediately upon demand for any expenses which Landlord incurs in thus effecting Tenant's compliance under this Lease.

19. Default by Landlord. Landlord's failure to comply with any term, provision, condition or covenant of this Lease, if the failure is not cured within 10 days after written notice to Landlord, provided, however, if Landlord's failure to comply cannot reasonably be cured within ten (10) days, Landlord shall be allowed additional time (not to exceed sixty (60) days) as is reasonably necessary to cure the failure so long as Landlord begins the cure within ten (10) days and diligently pursues the cure to completion, and provided the Premises are habitable. If Tenant provides Landlord with notice of Landlord's failure to comply with any specific provision of this Lease on two (2) separate occasions during any twelve (12) month period, Landlord's subsequent violation of such provision shall, at Tenant's option, be an incurable Default by Landlord. In the event of a default by Landlord pursuant to this section, Tenant may terminate the lease upon 10 days written notice, receive a refund of any prepaid rent, and Landlord shall be liable for any damages sustained by Tenant as a result of the default, including, but not limited to, re-location costs and the increased cost of any replacement location.

20. Relocation. Not Applicable.

21. Holding Over. If Tenant fails to surrender all or any part of the Premises at the termination of this Lease, without the written consent of the Landlord, occupancy of the Premises after termination shall be that of a tenancy at sufferance. Tenant's occupancy shall be subject to all the terms and provisions of this Lease and Tenant shall pay an amount (on a per month basis without reduction for partial months during the holdover) equal to one hundred and twenty-five (125%) of the sum of the Base Rent and Additional Rent due for the period immediately preceding the holdover. No holdover by Tenant or payment by Tenant after the termination of this Lease shall be construed to extend the Term or prevent Landlord from immediate recovery of possession of the Premises by summary proceedings or otherwise. If Landlord is unable to deliver possession of the Premises to a new tenant or to perform improvements for a new tenant as a result of Tenant's holdover and Tenant fails to vacate the Premises within fifteen (15) days after notice from Landlord, Tenant shall be liable for all damages that Landlord suffers from the holdover. If Tenant remains in possession of the Premises at the termination of this Lease with the written permission of the Landlord, then the terms of such consensual holdover will be addressed in such writing.

22. Subordination to Mortgages; Estoppel Certificate. Tenant accepts this Lease

subject and subordinate to any mortgage(s), deed(s) of trust, ground lease(s) or other lien(s) now or subsequently affecting the Premises, the Building or the Property, and to renewals, modifications, refinancing's and extensions thereof (collectively referred to as a "Mortgage"). The party having the benefit of a Mortgage shall be referred to as a "Mortgagee". This clause shall be self-operative, but upon request from a Mortgagee, Tenant shall execute a commercially reasonable subordination agreement in favor of the Mortgagee. As an alternative, a Mortgagee shall have the right at any time to subordinate its Mortgage to this Lease. Upon request, Tenant, without charge, shall attorn to any successor to Landlord's interest in this Lease. Landlord and Tenant shall each, within 10 days after receipt of a written request from the other, execute and deliver a commercially reasonable estoppel certificate to those parties as are reasonably requested by the other (including a Mortgagee or prospective purchaser). Without limitation, such estoppel certificate may include a certification as to the status of this Lease, the existence of any defaults and the amount of Rent that is due and payable.

23. Notice. All demands, approvals, consents or notices (collectively referred to as a "notice") shall be in writing and delivered by hand or sent by registered or certified mail with return receipt requested or sent by overnight or same day courier service at the party's respective Notice Address(es) set forth in Section 1.h. Each notice shall be deemed to have been received on the earlier to occur of actual delivery or the date on which delivery is refused, or, if Tenant has vacated the Premises or any other Notice Address of Tenant without providing a new Notice Address, 3 days after notice is deposited in the U.S. mail or with a courier service in the manner described above. Either party may, at any time, change its Notice Address (other than to a post office box address) by giving the other party written notice of the new address.

24. Surrender of Premises. At the termination of this Lease or Tenant's right of possession, Tenant shall remove Tenant's property from the Premises, and quit and surrender the Premises to Landlord, broom clean, and in good order, condition and repair, ordinary wear and tear and damage which Landlord is obligated to repair hereunder excepted. If Tenant fails to remove any of Tenant's property within 2 days after termination of this Lease or Tenant's right to possession, Landlord, at Tenant's sole cost and expense, shall be entitled (but not obligated) to remove and store Tenant's property. Landlord shall not be responsible for the value, preservation or safekeeping of Tenant's property. Tenant shall pay Landlord, upon demand, the expenses and storage charges incurred. If Tenant fails to remove Tenant's property from the Premises or storage, within 30 days after notice, Landlord may deem all or any part of Tenant's property to be abandoned and title to Tenant's property shall vest in Landlord.

25. Miscellaneous.

a. This Lease shall be interpreted and enforced in accordance with the Laws of the state of Colorado. If any term or provision of this Lease shall to any extent be void or unenforceable, the remainder of this Lease shall not be affected. If there is more than one Tenant or if Tenant is comprised of more than one party or entity, the obligations imposed

upon Tenant shall be joint and several obligations of all the parties and entities, and requests or demands from any one person or entity comprising Tenant shall be deemed to have been made by all such persons or entities. Notices to any one person or entity shall be deemed to have been given to all persons and entities. Tenant represents and warrants to Landlord that each individual executing this Lease on behalf of Tenant is authorized to do so on behalf of Tenant and that Tenant is not, and the entities or individuals constituting Tenant or which may own or control Tenant or which may be owned or controlled by Tenant are not, among the individuals or entities identified on any list compiled pursuant to Executive Order 13224 for the purpose of identifying suspected terrorists.

b. If either party institutes a suit against the other for violation of or to enforce any covenant, term or condition of this Lease, the prevailing party shall be entitled to all of its costs and expenses, including, without limitation, reasonable attorneys' fees. Landlord and Tenant hereby waive any right to trial by jury in any proceeding based upon a breach of this Lease. Either party's failure to declare a default immediately upon its occurrence, or delay in taking action for a default, shall not constitute a waiver of the default, nor shall it constitute an estoppel.

c. Whenever a period of time is prescribed for the taking of an action by Landlord or Tenant (other than the payment of the Security Deposit or Rent), the period of time for the performance of such action shall be extended by the number of days that the performance is actually delayed due to strikes, acts of God, shortages of labor or materials, war, terrorist acts, civil disturbances and other causes beyond the reasonable control of the performing party ("Forced Majeure").

d. Landlord shall have the right to transfer and/or assign, in whole or in part, all of its rights and obligations under this Lease and in the Building and Property.

e. Tenant shall be solely responsible for all claims of any brokers (other than the broker mentioned in Section 1 of this Lease) claiming to have represented Tenant in connection with this Lease.

f. Time is of the essence with respect to Tenant's obligations under this Lease. The expiration of the Term, whether by lapse of time, termination or otherwise, shall not relieve either party of any obligations which accrued prior to or which may continue to accrue after the expiration or termination of this Lease.

g. Tenant may peacefully have, hold and enjoy the Premises, subject to the terms of this Lease, provided Tenant pays the Rent and fully performs all of its covenants and agreements. This covenant shall be binding upon Landlord and its successors only during its or their respective periods of ownership of the Building.

h. This Lease does not grant any rights to light or air over or about this Building. Landlord accepts and reserved exclusively to itself any and all rights not specifically granted to Tenant under this Lease. This Lease constitutes the entire agreement between the parties and supersedes all prior agreements and understandings related to the Premises, including all lease

proposals, letters of intent and other documents. Neither party is relying upon any warranty, statement or representation not contained in this Lease. This Lease may be modified only by a written agreement signed by an authorized representative of Landlord and Tenant.

i. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED
5/13/08

Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, Landlord shall meet the following requirements prior to signing this Lease (public contract for service) and for the duration thereof:

- A. The Landlord shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- B. The Landlord shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- C. The Landlord shall not enter into a contract with a subcontractor that fails to certify to the Landlord that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- D. At the time of signing this public contract for services, the Landlord has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Landlord shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If Landlord obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Landlord shall: notify the subcontractor and the Tenant within three days that the Landlord has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Landlord shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

- G. Landlord shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

- H. If Landlord violates this Section of this Lease, the Tenant may terminate this Lease for breach of contract. If the Lease is so terminated, the Landlord shall be liable for actual and consequential damages to the Tenant.

LANDLORD'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Landlord hereby certifies that at the time of this certification, Landlord does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Landlord will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

LANDLORD:



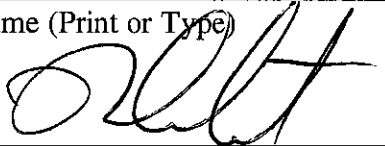
Community Reach Center Foundation, Inc.

9/14/18

Date

Rick Doucet

Name (Print or Type)



Signature


Chief Executive Officer

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

IN WITNESS WHEREOF, the parties have executed this Lease Agreement to be effective as of the date first set forth above.

LANDLORD: Community Reach Center Foundation, Inc

SIGNATURE: _____


PRINT NAME: Rick Doucet

TITLE: Chief Executive Officer

TENANT: Adams County, Colorado

SIGNATURE: _____


PRINT NAME: _____

TITLE: _____

EXHIBIT A
(Legal Description)

PARCEL B:

A PART OF PLOT "A", BRIGHTON GARDENS, AND A PART OF THE NORTHEAST 1/4 OF SECTION 8, TOWNSHIP 1 SOUTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, DESCRIBED AS BEGINNING AT THE NORTH 1/4 CORNER OF SAID SECTION 8; THENCE SOUTH 00 DEGREES 13 MINUTES WEST, ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 8, A DISTANCE OF 1,110.00 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT OF BEGINNING BEING ON THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET; THENCE NORTH 89 DEGREES 57 MINUTES 30 SECONDS WEST, A DISTANCE OF 298.3 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE TO THE EAST RIGHT-OF-WAY LINE OF 18TH AVENUE; THENCE NORTH 00 DEGREES 15 MINUTES EAST, A DISTANCE OF 200.00 FEET ALONG SAID EAST RIGHT-OF-WAY LINE OF 18TH AVENUE; THENCE SOUTH 89 DEGREES 57 MINUTES 30 SECONDS EAST, A DISTANCE OF 435.60 FEET; THENCE SOUTH 00 DEGREES 15 MINUTES WEST, A DISTANCE OF 200.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET; THENCE NORTH 89 DEGREES 57 MINUTES 30 SECONDS WEST, A DISTANCE OF 137.30 FEET TO THE TRUE POINT OF BEGINNING;

COUNTY OF ADAMS, STATE OF COLORADO.

EXCEPTING FROM PARCEL B THAT PORTION DESCRIBED AS FOLLOWS:

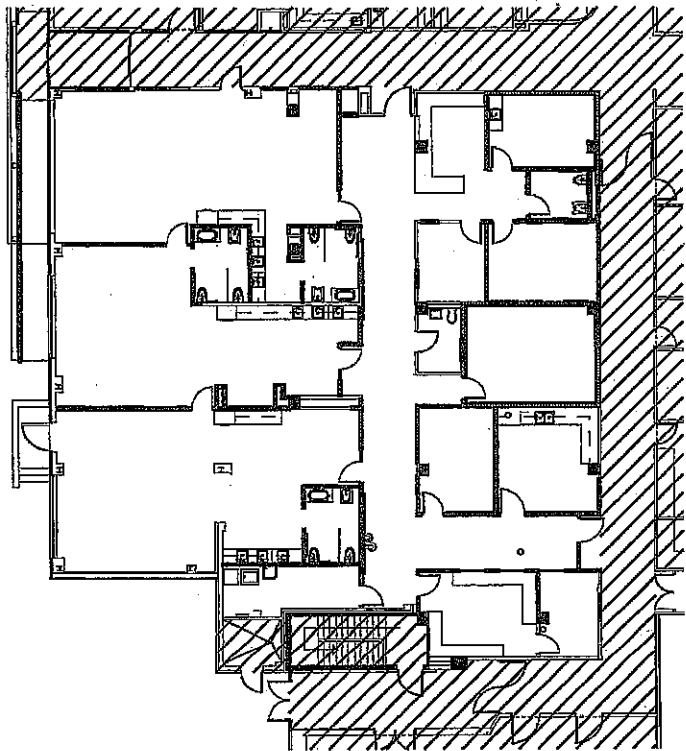
A PART OF PLOT "A", BRIGHTON GARDENS, AND A PART OF THE NORTHEAST 1/4 OF SECTION 8, TOWNSHIP 1 SOUTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, DESCRIBED AS BEGINNING AT THE NORTH 1/4 CORNER OF SAID SECTION 8; THENCE SOUTH 00 DEGREES 13 MINUTES WEST, ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 8, A DISTANCE OF 1,110.00 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT OF BEGINNING BEING ON THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET; THENCE NORTH 89 DEGREES 57 MINUTES 30 SECONDS WEST, A DISTANCE OF 173.3 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE; THENCE NORTH 00 DEGREES 15 MINUTES EAST 200.00 FEET PARALLEL TO THE EAST RIGHT-OF-WAY LINE OF 18TH AVENUE; THENCE SOUTH 89 DEGREES 57 MINUTES 30 SECONDS EAST A DISTANCE OF 217.80 FEET; THENCE SOUTH 00 DEGREES 15 MINUTES WEST A DISTANCE OF 200.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET; THENCE NORTH 89 DEGREES 57 MINUTES 30 SECONDS WEST 44.50 FEET TO THE TRUE POINT OF BEGINNING,

COUNTY OF ADAMS, STATE OF COLORADO.

ALSO EXCEPTING FROM PARCEL B THAT PORTION DESCRIBED AS FOLLOWS:

THAT PART OF THE NORTHEAST 1/4 OF SECTION 8, TOWNSHIP 1 SOUTH, RANGE 66 WEST OF THE 6TH PRINCIPAL MERIDIAN, DESCRIBED AS BEGINNING AT THE NORTH 1/4 CORNER OF SAID SECTION 8; THENCE SOUTH 00 DEGREES 13 MINUTES 00 SECONDS WEST ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 8, A DISTANCE OF 1,110.00 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET; THENCE SOUTH 89 DEGREES 57 MINUTES 30 SECONDS EAST, ALONG THE NORTH RIGHT-OF-WAY LINE OF EGBERT STREET A DISTANCE OF 44.50 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 89 DEGREES 57 MINUTES 30 SECONDS EAST ALONG SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 369.50 FEET; THENCE NORTH 00 DEGREES 15 MINUTES 00 SECONDS EAST, 200.00 FEET; THENCE NORTH 89 DEGREES 57 MINUTES 30 SECONDS WEST, 369.50 FEET; THENCE SOUTH 00 DEGREES 15 MINUTES 00 SECONDS WEST, A DISTANCE OF 200.00 FEET TO THE TRUE POINT OF BEGINNING, COUNTY OF ADAMS, STATE OF COLORADO.

EXHIBIT B
(Depiction of Premises)
Page 1 of 2



HEAD START PLAN
NOT TO SCALE

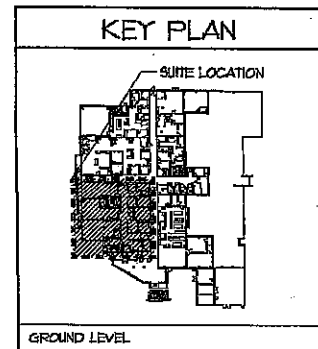


EXHIBIT B Page 2 of 2
DEPICTION OF PREMISES

BURKETT DESIGN
Architectural Firm
1850 EGGERT
BRIGHTON, CO 80601
PH: 303.438.4200
WWW.BURKETTDESIGN.COM

**BRIGHTON LIFELONG LEARNING
AND RESOURCE CENTER**
1850 EGGERT
BRIGHTON, CO

JOB #01101000 DATE: 03.11.08
SCALE: NTS REVISE DATE
CONTENTS: HEAD START PLAN
ARCHITECTURAL SKETCH NUMBER: **L.O.D.**



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: Approval of Chafee Foster Care Independence Program 2018-2019 Annual Plan
FROM: Chris Kline, Director of Human Services
AGENCY/DEPARTMENT: Human Services
HEARD AT STUDY SESSION ON: n/a
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the 2018-1019 Chafee Foster Care Independence Program plan

BACKGROUND:

In December of 1999, the Foster Care Independence Act of 1999 was signed into law. Title I of the Act is the Chafee Foster Care Independence Program (CFCIP). This legislation helps ensure that young people involved in the foster care system get the tools they need to make the most of their lives. They may have opportunities for additional education or training, housing assistance, counseling or other services.

The Chafee Foster Care Independence Program is a federally funded program that is county administered. The State requires a plan each year that is approved by the Board of County Commissioners and County Human Services Director in regard to expenditures and detailed program information. Upon plan approval, funds are allocated to the county to provide direct services to youth who have emancipated or are emancipating out of foster care in efforts to assist them in becoming self-sufficient.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Department of Human Services and multiple community based programs

ATTACHED DOCUMENTS:

Resolution
The 2018-2019 Adams County Collaborative Plan
The 2018-2019 Chafee Foster Care Independence Program Plan Budget Worksheets

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE ADAMS COUNTY HUMAN SERVICES
DEPARTMENT FISCAL YEAR 2018-2019 CHAFEE PROGRAM PLAN

WHEREAS, in December of 1999, the Foster Care Independence Act of 1999 (“Act”) was signed into law; and,

WHEREAS, the Act helps ensure that young people involved in the foster care system who have limited or no family resources have access to the tools they need to improve their lives as adults, including opportunities for additional education or training, housing assistance, counseling or other services; and,

WHEREAS, ACHSD has reviewed the attached plan for the time period of October 1, 2018 through September 30, 2019; and,

WHEREAS, the Adams County Board of County Commissioners has reviewed said plan and finds it to be appropriate and in the best interest of the youth of Adams County.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, acting in its own capacity and in its capacity as the Board of Social Services, that the Adams County Fiscal Year 2018-2019 Chafee Program Plan, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said Chafee Program Plan on behalf of Adams County.



REQUEST FOR STATE APPROVAL OF PLAN

Please complete all portions of the plan for the Chafee Foster Care Independence Program (CFCIP).

This CFCIP collaborative plan is hereby submitted for ADAMS COUNTY (*Indicate host county name*), for the performance period of **October 1, 2018 through September 30, 2019**.

The Plan includes the following:

- o Completed and Signed "Request for State Approval" form
- o Completed "FFY19 Program Plan Cover Page" form
- o Completed "Statement of Assurances" form
- o Completed "Narrative Summary and Program Description" form
- o Completed and Signed "Regional Collaborative MOU(s)" (*if applicable*)
- o Completed "Financial Pre-award Questionnaire" form
- o Completed "Budget and Budget Justification Form Workbook"
 - Completed "Population to be Served" Worksheet
 - Completed "Budget Template" Worksheet
 - Completed "Workload Worksheet" (for each worker)

This Chafee Foster Care Independence Program Collaborative Services Plan has been developed in accordance with State Department of Human Services rules and is hereby submitted to the Colorado Department of Human Services, Division of Child Welfare for approval. If the enclosed proposed Chafee Foster Care Independence Program Plan is approved, the plan will be administered in conformity with its provisions and the provisions of State Department rules and plan requirements.

Contact Information:

Primary Contact:

Name: Susan Adams Phone: 720-523-4419
 Title: Chafee Program Coordinator/SCW IV Email: smadams@adcogov.org

Supervisor/Administrator Contact:

Name: Rick Schilling Phone: 720-523-4330
 Title: Community Services Supervisor Email: rschilling@adcogov.org

Accounting Contact:

Name: Nick Beston Phone: 720-523-2925
 Title: Senior Accountant Email: nbeston@adcogov.org

By signing below you verify that the information provided in this plan is correct and current and the county agrees to provide services in accordance with this plan. Your signature also acknowledges agreement to the statement of assurances found herein. If two or more counties propose this plan, the required signatures below are to be completed by each participant county. Please attach an additional signature page as needed.

Signature, Director, County Department of Human Services DATE

Signature, CHAIR, BOARD OF COUNTY COMMISSIONERS or Appointed Representative DATE



**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM (CFCIP)
Federal Fiscal Year (FFY) 2019 PROGRAM PLAN COVER PAGE**

Period of Performance: October 1, 2018 to September 30, 2019

- Chafee Case Management and Support Services
- Education and Training Voucher (ETV) Services
- National Youth in Transition Data Base (NYTD) Services

Host County Name: ADAMS

Fiscal Agent: Adams

Host County DUNS Number: 076476373

Regional Chafee Collaborative Counties (*if any*)

Collaborative Counties:

1. N/A
- 2.
- 3.
- 4.
- 5.

Contracted Agency Name (*if applicable*)

Name of Agency Contracted to Provide CFCIP Services on behalf of the County:

Agency Name: N/A

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN
STATEMENT OF ASSURANCES**

The following County(ies): ADAMS assure that, upon approval of the Chafee Foster Care Independence Program Collaborative Services Plan and notice of funding, the following will be adhered to in the implementation of the CFCIP Collaborative Services Plan:

Once the state has received final approval FFY19 will be a transitional year for the Chafee program in that county programs will be given the option to provide aftercare services for youth up to the age of 23 [SSA Section 477(a)(4)].

Chafee Foster Care Independence Program - Federal and State Required Statement of Assurances:

1. Funds shall be used exclusively for the purposes specified in the plan (12 CCR 2509-4 (7.305.41));
2. Funds shall not be used to supplant, duplicate, or replace existing child welfare funds and;
3. Funds shall not be used for county budget shortfalls;
4. Assistance and services shall be provided only to Chafee-eligible youth [Social Security Act (SSA), Title IV-E, Section 477(b)(3)(A)] on a voluntary basis;
5. Not more than 30 percent of the amounts allocated for CFCIP for a fiscal year (performance period) will be expended for room and board for youth who have left foster care because they have attained 18 years of age and have not attained 21 years of age [SSA Section 477(b)(3)(B)];
6. None of the amounts paid to the County Department from its Chafee award will be expended for room and board for any child who has not attained 18 years old [SSA Section 477(b)(3)(C)];
7. The County Department will make every effort to coordinate the CFCIP program receiving funds with other Federal and State programs for youth (especially transitional living youth projects funded under part B of Title III of the Juvenile Justice and Delinquency Prevention Act of 1974), abstinence education programs, local housing programs, programs for disabled youth (especially sheltered workshops), and school-to-work programs offered by high schools or local workforce agencies [SSA Section 477(b)(3)(F)];
8. Youth participating in the program under this section will participate directly in designing their own program activities that prepare them for independent living and the youth will be required to accept personal responsibility for living up to their part of the program [SSA Section 477(b)(3)(H)];
9. The County Department will enter data on services into the State automated reporting system (Colorado Trails);
10. The County Department will assure that National Youth in Transitions Database (NYTD) program evaluation and youth survey requirements are met; and
11. Ensure all youth 18 to 21 have documents that demonstrate legal presence in the United States before CFCIP services are provided [SSA Section 472(a)(3), Immigration and Nationality Act (INA) Section 245A(h), and INA Section 210(f)].
12. Chafee services and funding are utilized only for those youth who qualify according to the eligibility standards contained in 12 CCR 2509-4 (7.305.42).

The County's Chafee Foster Care Independence Program (CFCIP) services plans are required to be approved annually. Given that services are not standardized across counties, it is important to provide detailed bullets of information about a County's projected services.

According to Volume 7, the Chafee Foster Care Independence Program (CFCIP) is a federally funded statewide independent living program that is county administered.

The purpose of the Chafee Program is to provide flexible funding to enable programs to be designed and conducted for the following purposes [SSA Section 477(a)]:

1. Support all youth who have experienced out-of-home placement at age 14 or older in their transition to adulthood through transitional services such as assistance in obtaining a high school diploma and post-secondary education, career exploration, vocational training, job placement and retention, training and opportunities to practice daily living skills, substance abuse prevention, and preventative health activities;
2. Help children who have experienced foster care at age 14 or older achieve meaningful, permanent connections with a caring adult;
3. Help children who have experienced foster care at age 14 or older engage in age or developmentally appropriate activities, positive youth development, and experiential learning that reflects what their peers in intact families experience;
4. Provide financial, housing, counseling, employment, education, and other appropriate support and services to former foster care recipients between 18 and 21 (or 23) years of age to complement their own efforts to achieve self-sufficiency and to assure that program participants recognize and accept their personal responsibility for preparing for and then making the transition from adolescence to adulthood;
5. Make available vouchers for education and training, including postsecondary training and education, to youths who have aged out of foster care;
6. Provide the services to children who, after attaining 16 years of age, have left foster care for kinship guardianship or adoption, and
7. Ensure children who are likely to remain in foster care until 18 years of age have regular, ongoing opportunities to engage in age or developmentally-appropriate activities.

These services shall supplement existing independent living resources and programs in county departments, residential child care facilities and child placement agencies, and by federal statute, shall not replace or duplicate existing services.

Chafee Foster Care Independence Program funds shall not exceed 30% of a counties budget or be used for room and board for a youth under eighteen (18) years of age.

NARRATIVE SUMMARY AND PROGRAM DESCRIPTION

It is acknowledged that the eligible youth for Chafee services per 12 CCR 2509-4 (7.305.41) represents a diverse population with many different developmental needs. For certain questions there is a request to provide information on how each population will be addressed by the department of human/social services and/or the Chafee program. It will be important to differentiate the services that are available when there is continued DHS/DSS involvement as opposed to when this is no longer an option.

When completing each section please provide the requested information for the three separate identified populations:

- **Population #1:** 14 through 16 year olds currently in an out-of-home placement.
- **Population #2:** 17 to 21 year olds currently in an out-of-home placement.

- **Population #3:** 17 to 21 (or 23) year olds who are being served because they have entered relative guardianship assistance, adoption assistance, or they have aged out of foster care.

Positive Youth Development (PYD) is extremely important in guiding service implementation and should be taken into consideration and documented throughout the annual plan. The PYD principles are provided below.

- *Strengths-based - Taking a holistic approach that focuses on the inherent strengths of an individual, family or community, then building upon them.*
- *Inclusive - Addressing the needs of all youth by ensuring that our approach is culturally responsive.*
- *Engaging youth as partners - Ensuring the intentional, meaningful, and sustained involvement of youth as equitable partners in the programs, practices, and policies that seek to impact them.*
- *Collaborative - Creating meaningful partnerships within and across sectors to effectively align our work.*
- *Sustainable - Addressing long-term planning through funding, training, capacity building, professional development, and evaluation in order to ensure ongoing support and engagement of youth.*

1. Identification and Outreach:

- A) Describe in bulleted detail how the program will identify and engage youth eligible for CFCIP services in each of the eligible populations.

Population #1: The Adams County Chafee program has offered skill building groups to youth 14 and older for over 20 years.

- Groups formerly known as Socialization Group, Youth Connections and most recently, Basic Life Skills have been offered yearly or biannually with limited success
- A Trails report was developed to identify 14-15-year old youth in care in Adams County; outreach to caseworkers via email and phone calls in attempts to generate referrals
- Groups were scheduled after school hours, however, issues with limited referrals and securing transportation for youth have proven to be ongoing barriers to sustain the groups.
- Multiple attempts are made to engage this population, including tasking an IL Transition worker from Youth in Transition (YIT) to complete the Casey Life Skills Assessment (CSLA) and develop an Independent Living Plan (ILP) with the youth within 60-days based on their assessment. This plan proved difficult at times, often due to scheduling issues with the youth, caseworker, IL transition worker and placement/provider. This practice has been discontinued.
- Agency contacts for CSLA and provided login and technical assistance to workers completing the assessment with youth on their workloads
- In October 2016, we began offering a monthly Basic Life Skills group, providing pre-Chafee skill building. After a few months, attendance dwindled and the group was cancelled
- Basic Life Skills was offered again in 2017 but we did not receive enough referrals to reinstate the groups. We are exploring the possibility of collaborating with the Sanctuary and other placements within the county to provide some form of groups to youth in these placements.
- Currently we provide consultation and resources to caseworkers working with 14-15 year old youth in care and send agency staff a monthly email with tips designed to help youth build independent living skills
- When you reach age 16 they are referred to regular Chafee services; introduction to services and assessment scheduled

Population #2: Youth in this age group are the most naturally referred as youth in care get closer to aging out.

- Chafee staff work closely with our YIT teams to try to ensure eligible youth are receiving services
- We attend a joint monthly meeting with YIT and provide them with information about openings and program updates since they are likely to refer to Chafee as they work with older youth
- Provide outreach and technical assistance to other programs within the agency that work with adolescents in placement.
- Ensure that workers are aware of Chafee as a resource for their clients.
- Attend team, unit or section meetings to present information about our program
- Communicate with group home staff and foster parents to generate referrals as they generally notify us when they have an eligible youth and we reach out to the caseworkers to initiate a referral
- Participate in a yearly Resource Fair at our agency for additional outreach to staff. Provide a table to share program information, brochures, photos that reflect our work with youth and answer case specific question from workers
- Offer a yearly newsletter to agency staff with articles and poetry written by youth about their experiences, articles and photos reflecting events throughout the year, information about policy changes and resources, and eligibility information
- Developed a program brochure and a referral flowchart to simplify questions about eligibility and when to refer youth
- Pathways to Transition Snapshot reports are utilized on all referrals to confirm eligibility

Population #3: Many youth make the transition from traditional Chafee to After Care when their child welfare case is closed and they maintain involvement with the program.

- Referrals for After Care youth may come from professionals, community members, peers and the youth themselves
- Youth at Urban Peak are often referred if they plan to live in Adams County or were previously involved with the county.
- We work with DYS staff to obtain referrals for youth on parole that are in community placement
- Referrals occasionally come through CDHS if the youth aged out in another state and CDHS assists in confirming eligibility
- We maintain a program Facebook page that youth can access to connect to the program and see what we offer, as well as find posted resources

B) Describe (in bulleted format) how the county will verify a youth meets the citizenship or qualified alien requirements before accessing CFCIP services [SSA Section 472(a)(3), INA Section 245A(h), and INA Section 210(f)].

- Referrals are not accepted as complete unless they include:
 - Copy of birth certificate
 - Copy of Social Security card or recently stamped (within 60 days) official request for a new card
 - A photo ID, if available
- Referrals for youth in the Unaccompanied Refugee Minor (URM) program must include at least two supporting documents that may include:
 - Colorado ID
 - Social Security card
 - Alien Registration card/Green Card

- Employment Authorization card
- Affidavit of Proof of Lawful Presence
- Youth must have an approved I-485. Eligible URM youth are in the custody of Denver, Clear Creek or El Paso County Human Services and are placed through Lutheran Family Services and have an approved I-485.
- SIJS status youth are not eligible

2. Program Narrative: *Describe in bulleted detail and short summary how the program will design and deliver individualized services to achieve the purposes below.*

A) Legal permanency and lifelong connections

- 1) Describe how the County child welfare agency will help young people identify, develop, and strengthen relationships with family, kin, mentors, and other supportive adults through the course of ongoing casework practice for youth who continue to have ongoing involvement with child welfare.

Population #1: ACHSD utilizes a wide array of tools to ensure adolescents involved with the agency have every opportunity to have appropriate, supportive relationships with biological family, extended family, psychological family, mentors and other community supports. Efforts to reunify with family and/or maintain family relationships are always a priority unless there are no viable options available. Among the resources available to caseworkers are:

- Family Team Meetings (FTM's)
- Permanency Round Tables (PRT's)
- Youth Voice meetings
- Diligent Search/Court Partners pilot program with Maplestar initiates the process at the shelter hearing
- Therapeutic services through our Internal Treatment Team
- Supportive services through our Life Skills Team
- Services through Griffith Center, Maplestar, Shiloh, Savio, The Hope Initiative and other contracted programs
- Permanency Pacts
- Snapshot of Support
- Youth Connectedness Scale
- Genograms
- Court Appointed Special Advocates (CASA)
- Child Family Resource Team (CFRT)
- Adoption
- Allocation of Parental Rights (APR)
- Relative Guardian Assistance (RGA)

Population #2: All tools listed for population #1 may be used with youth 16 and older still in care, and additional resources may include:

- Colorado Teen Project
- Dream Makers
- Youth Advocacy Program (YAP)
- Metro Youth Alliance
- Project Foster Power

Youth assist with identifying their support network and permanent connections through all of these resources, but especially through development of Independent Living (IL) plans (ITP/ETP or Chafee plan) with their caseworker and/or Chafee worker. Caseworkers are generally

mindful of potentially supportive relationships and nurture those potential relationships while ensuring for the safety of the youth by following appropriate protocols.

- 2) Describe how the CFCIP program will serve as a support, rather than a replacement to the efforts described in question 1 above, to support the development of lifelong connections.

Population #1: Caseworkers will primarily work with the youth and/or family to identify possible connections and will request diligent searches, when needed.

- All tools listed above may be utilized in any case open to the agency.
- Chafee provides consultation and resources as needed with this population
- In situations where a Chafee case is open prior to age 16, Chafee workers may attend PRT's and FTM's to gain an understanding of the family history that may be useful in continued work with the youth and to support transition goals set by the team.

Population #2: Although the caseworker would still be the primary on these cases, Chafee workers may be increasingly involved in the quest for permanent connections for our clients.

- We attend PRT's and FTM's whenever possible to gain a clear understanding of the family history and level of support
- Chafee workers may be assigned tasks with the youth through PRT's that assist in the process of identifying supportive, permanent connections for youth
- We encourage them to "think outside the box" when identifying possible supports in their Chafee plan
- We provide groups on healthy relationships and communication, as well as provide socialization activities to help youth build confidence in developing relationships
- We have provided funding, when available and appropriate, to support maintaining connections (i.e.: plane ticket for a client to see their grandparents)

- 3) For Population #3 describe how your CFCIP program will help young people identify, develop, and strengthen relationships with family, kin, mentors, and other supportive adults, including your program's use of the Youth Connections Scale and other tools to support the development of lifelong connections.

Population #3: After Care youth are supported in developing and maintaining relationships with family, friends, coworkers and professionals

- We provide opportunities for groups, experiential and social activities with peers
- Funding to support connectedness (i.e.: restaurant gift card to take someone they cared for out to a meal over the holidays)
- We utilize the Youth Connectedness Scale and Circle of Support to revisit relationships that may have changed over time and identify new supports
- We utilize the Permanency Pact as youth near transition to identify specific supportive adults and peers that can help in specific situations (i.e.: where they can spend the holidays, help if their car breaks down, regular check ins, etc.)
- We accept a youth's chosen relationships. We do not judge whether a relationship is positive or negative for the youth, but we do address any concerns we see that arise

B) Wellbeing

- 1) Describe the services the program will provide to help youth meet their physical, dental and mental health needs. Include your program's efforts to educate and enroll youth in Former Foster Care Medicaid.

- Chafee can provide individual consultation to youth to assist with any personal and confidential issues and make referrals to appropriate resources when necessary.

- We collaborate with the University of Colorado School of Nursing to provide a Life Skills group centered on Health and Hygiene. The group covers general physical and dental health issues the youth may have and provides for a Q&A in an open, honest environment.
- We collaborate with a nutritionist through Tri-County Health to present information about choosing a diet that is beneficial to their overall health as well as signs of any vitamin deficiencies.
- We have utilized the Adams County Wellness Program and CSU Cooperative Extension to teach youth on health, nutrition and wellness
- Chafee provides education to youth about options for medical care based on immediate needs (i.e.: PCP, doctor's office/clinic, Urgent Care, Emergency Room).
- Chafee staff can assist youth in locating medical, dental and mental health providers that accept Medicaid.
- We assist youth with the Colorado PEAK tools so they can monitor their benefits
- We provide youth a Health Record resource so they can use to keep a record of their own providers, vaccinations, medical history, etc.
- Chafee staff ensures that all active After Care youth who are eligible for Former Foster Care Medicaid are currently enrolled. We can easily confirm if their FFC Medicaid case is open through a Trails search.
- When in contact, Chafee staff provide former clients under the age of 26 with information about Former Foster Care Medicaid so they can confirm coverage or be quickly reactivated. We contact CDHS when there are issues or errors with a youth's eligibility. In addition, if a youth moves out of Colorado after their child welfare case is closed, Chafee staff ensure they are aware their Former Foster Care Medicaid will be deactivated, but may be reinstated if they return prior to age 26. We may facilitate reactivation or refer them to an appropriate resource if they are not living in Adams County. This is often the case with youth who go to Job Corps or those who find family members and move to reconnect.

2) Describe the services the program will provide to help young people make informed sexual health decisions and meet their sexual health needs.

- Life Skills group youth attend two groups presented by Tri-County Health Department: Abstinence/Birth Control Methods and Sexually Transmitted Infections. They receive the most accurate and up-to-date information possible through this program, as well as a variety of confidential resources they can access.
- Life Skills group members also participate in groups regarding Healthy Relationships and Healthy Sexuality presented by Rainbow Alley, our Internal Treatment Team, or Chafee staff. These groups are presented twice a year as part of the group curriculum.
- Through our partnership with Tri-County Health, the Chafee program has condoms available for all youth at all times. We regularly provide information about local resources (i.e. Planned Parenthood, Tri-County Health, local clinics, etc.) and make referrals, as needed.
- We have worked with several transgender and questioning youth and have utilized various community resources including Rainbow Alley, The Center, The Gender Identity Center and Corey Barrett (private provider) to assist in our work with these youth. We strive to ensure that these youth receive very specialized referrals and services as this population can be at

increased risk if in the community without supports. Often, youth are coming to realizations about their sexuality after they have aged out of the program, but we continue to provide resources and support.

- 3) Describe the services and supports the program will provide to young people who are pregnant and parenting.
- Approximately every other summer, we collaborate with our Internal Treatment Team to provide a one-day workshop on relationships and parenting.
 - We utilize and refer youth to community based services such as Tri-County Health/Nurse Family Partnership, CSU Extension classes, Child Find, Head Start, A Precious Child, Megan's Wish, CCAP and Qualistar, parenting classes and fatherhood boot camps/rights resources, among others.
 - We may refer pregnant/parenting teens to available housing programs including Hope House, Warren Village, Mercy House, Father Ed Judy House/Catholic Charities, Bannock Youth Center/Volunteers of America, etc.
 - We provide ongoing, individual support to our young parents throughout the duration of their Chafee case. We assist them with gifts for their children at the holidays as most of them cannot afford to purchase anything on their own.
 - We attend FTM's and other staffings related to the child(ren) of clients when requested by the caseworker.
 - We support youth in choosing to place their child up for adoption. We provide information about various local agencies so youth can decide what program feels right to them and have accompanied youth to appointments at agencies and provided support throughout the adoption process.
 - We work with struggling parents to locate supportive resources which at times, may require a child protection referral. We are honest and straightforward with our young parents if this is the case in the hopes we can continue to maintain our relationship with them while they work to resolve safety and well-being issues related to their children
- 4) Describe the services the county and program will provide to help young people make healthy relationship decisions.

Population #1: Youth in this age range may receive support and services through:

- Chafee workshops/activities open to all clients
- Individual and group therapy
- Use of mentoring opportunities (i.e.: CASA)
- Early intervention through Fostering Healthy Futures between the ages of 9-12

Population #2: Youth in this age group participating in Chafee receive services in a variety of ways:

- Group discussing Healthy vs. Unhealthy Relationships
- Workshop every other summer regarding relationships and parenting
- Utilizing "Tea Consent" and similar online tools in group and individual discussions with youth
- PRT's and FTM's
- Utilizing programs such as the Youth Advocacy Program (YAP), CASA, Dream Makers and Colorado Teen Project
- Referrals to local mental health agencies for therapeutic intervention

- Individual, timely work based on a youth's specific relationship situation
- Opportunities for social and experiential activities

Population #3: Older youth generally require a lot of support around relationships and this may be provided through:

- Ongoing individual meetings with youth
- After Care peer support group
- Workshops specific to healthy relationships and parenting
- Referrals to local mental health agencies for therapeutic intervention/individual or couples counseling
- Unfortunately, on occasion Chafee staff have had to involve law enforcement to ensure the safety of our clients when they have reported incidents of abuse

- 5) Describe the services the county and program will provide to help young people make healthy lifestyle decisions (including but not limited to substance use, exercise, tobacco use prevention, etc).

Population #1: Many of the resources available to youth in this age range are external, including:

- School programs such as PE, health classes and specialized activities
- Physicians/medical staff
- Church/religious organizations
- Mentors
- Providers and caseworkers

Population #2: Youth in the Chafee program receive detailed information pertaining to these issues through:

- Lifestyle Choices group discussing personal values, habits and choices (substance abuse and sexual health), reputation and stress
- Health & Hygiene group facilitated by staff and students from the CU School of Nursing covering a variety of health-related topics, including dental health, and the impacts of smoking/substance abuse
- Food I/Nutrition group with a nutritionist from Tri-County Health or the Adams County Wellness program discussing diet, exercise and general health
- Specialized groups related to substance abuse, when needed
- School programs such as PE, health classes and specialized activities
- Physicians/medical staff
- Individual meetings with Chafee worker
- Probation-UA's and/or classes
- Church/religious organizations
- Mentors
- Providers and caseworkers

Population #3: This group may receive additional information and support through:

- Group attendance (Health & Hygiene, Food I/Nutrition, specialized groups)
- After Care support group peer discussions
- Online resources and research
- Individual discussions with youth, when pertinent
- Probation or Parole-UA's and/or classes
- Referrals to available/appropriate community resources

- 6) Describe how your program will collaborate with family, kin, mentors, other supportive adults, community health and mental health centers, and community partners to support the wellbeing of young people in the program.

- Youth are asked to identify specific support people and how they would utilize those supports. While one person may be a support for a place to stay, another might be utilized for a ride to a medical appointment. Youth are often surprised by the number of support people they have in their lives once they think about it, and others need assistance to build that network.
- Youth often struggle after leaving the system and we work with those youth to access services they may need. We assist them in connecting or reconnecting to appropriate resources, when needed. Often, services through a mental health agency are necessary, especially for those having great difficulty adjusting to being out of care.
- After Care group provides an opportunity for youth who were in care to connect to other youth with similar experiences. They are often in a position to provide support and resources for each other through peer-to-peer support. They can provide each other a different level of encouragement and support than they receive through professionals in their lives.
- Youth are offered opportunities to participate in leadership and peer driven programs such as the Metro Youth Alliance and Project Foster Power.
- Joint activities for all Chafee program youth can and have resulted in “natural mentoring” situations that benefit both the older and younger youth.
- Youth are encouraged to get involved in the community through volunteering, faith-based programs, community events, Rainbow Alley, Bridging the Gap events, etc. to encourage interactions with non-agency professionals.
- Youth who reconnect to family members after leaving care are counseled and assisted with the process to help address issues as they arise.
- Youth at certain postsecondary education programs are connected to Fostering Success, a program that assists former foster youth in adjusting to college life. They provide support in a multitude of ways including school/dorm supplies, counseling, activities and tutoring.
- Youth have been utilizing Dream Makers, a program that reaches out to teens who are aging out of the foster care system without family support. They strive to empower youth by providing them opportunities to dream about their future. They fulfill dreams related to employment and education needs for these youth.

7) Describe how the county and program will collaboratively serve young people with physical and developmental disabilities.

Population #1: When youth with disabilities are in care, their caseworker ensures they receive specific accommodations to meet their needs:

- Specialized foster care/medical foster care
- Contact with the schools to provide appropriate educational related services and accommodations
- Assessment/Referral for SSDI and/or CHRP
- Working with physicians to ensure medical needs are addressed and any necessary medical devices are available to the youth (hearing aids, glasses, wheelchairs, etc.)
- Referrals to local community center boards for possible transition to adult services

Population #2: Youth with disabilities will be referred to Chafee when the caseworker believes they may benefit from services. Collaborative efforts may include:

- Assessment to determine appropriateness for the program
- Recommendations for services and/or activities based on the assessment

- Referrals to external programs such as Honeyman Inc, school-based programs, SWAP or the Division of Vocational Rehabilitation (DVR)
- Open Chafee case if youth can understand the concepts of independent living at an approximate 9th grade level and is willing to engage in services
- Individual appointments and/or group attendance to build independent living skills, based on need
- Appropriate transition support
- Referrals to local community center boards for possible transition to adult services

Population #3: Youth in this age group with disabilities may be receiving or have been referred to:

- Adult services for transition at age 21
- SWAP or DVR to build employment skills
- Honeyman Inc. or community center board to build a support network, learn basic life skills and receive services specific to their disability
- Youth open to Chafee may continue to receive supportive services and resource referrals until they age out of the program
- Transition support if the youth's child welfare case closed prior to them turning 21 and they were not appropriate for adult services

8) Describe how the program will support the young people you serve when it comes to their culture, linguistic needs, racial and ethnic backgrounds, sexual orientations, and gender identifies.

- As the Adams County Chafee program has had several URM clients on our caseloads for the past three years, we are always trying to obtain more information on best practices in working with these youth. This includes participating in CDHS URM Quarterly meetings when possible, as well as educating ourselves about the youth's history and region they came from.
- Our program strives to provide culturally responsible services to our youth and if we cannot meet their needs, we try to locate and secure supplemental services that can fill that void. For example, a Native American youth may be referred to DIFRC or DIC to receive additional services that are culturally specific.
- Several years ago, an incident with a youth led us to add a Prejudice & Tolerance group to our curriculum. The group discusses the meanings of the words and different groups that have faced prejudice in the past and present. Youth consistently bring up ethnicity, sexual identity/preferences, religious preferences and often, being a teenager in foster care. Current events are often a topic of what can become a lively conversation. The group watches "The Mighty Times of Rosa Parks" and then we discuss the difference one person was able to make. We encourage them to stand up for others when it is safe to do so.
- Adams County Children & Family Services staff are participating with the Human Rights Campaign to obtain the seal of recognition for being an LGBTQ inclusive agency.
- Rainbow Alley staff provide a Life Skills group addressing healthy sexuality and includes information about consent, sexual identity, sexual preferences and supportive resources for struggling youth.
- Chafee clients often have issues around sexual identity and sexual orientation. Chafee workers strive to have open, honest relationships with our youth that allow them to share their issues and concerns so we can help them to the best of our ability. Program staff has become more and more familiar with local community resources that can offer them information and support. We refer youth to these resources any time they confide their

struggles so they can have additional supports in place while determining who they are and what they envision for their future relationships and sexual identity.

- AS GLBTQI youth would often benefit from additional support services, youth are often referred to community resources including The Center, Rainbow Alley and Cory Barrett, a private provider who was affiliated with The Center for many years and continues to work with GLBTQI youth through grant funding. Program staff take extra care in working with these youth and seek applicable training to ensure their needs are being met as they can be at increased risk of maltreatment and self-harm.

C) Safe and stable housing

- 1) Describe how the county will strategically access the full continuum of financial housing resources for youth including Independent Living Arrangements (ILA), Chafee, and Family Unification Program (FUP) vouchers.

ACHSD may offer ILA stipends to youth 16 and older who meet specific criteria. When a supportive adult is identified, a background check is completed and if approved, an independent living contract is created with goals and objectives the youth must complete to receive a stipend. Through the use of stipends, youth contract to receive a dollar amount attached to a certain task or goal. As they accomplish those tasks or goals, they receive an appropriate stipend to help support them in their IL situation. The caseworker documents the plan in Trails and provides monthly reports on progress, as well as works with the support person in providing independent living skill opportunities. The maximum amount a youth can earn is up to \$800/month, increased in 2016 from \$500/month. An ILA may be approved for placement with a non-relative, positive permanent connection or for a scattered site apartment. On a limited and case-by-case basis, administration may approve a \$400 monthly incentive to providers when there is a need. We also utilize transitional programs such as Third Way Lincoln and Next Steps to assist youth in preparing for their eventual emancipation. Adams County has had a contract in place with Shiloh Homes to operate a two-bedroom independent living house that youth may reside in to assist them in transitioning into independence. Unfortunately, previous residents have caused a variety of damages to the house, resulting in its closure for extended periods of time. As of this writing, we are unsure if/when it will reopen due to damage reportedly caused by the most recent resident. When available, this house is assigned a "house caseworker" who works specifically with them on their day to day needs. Youth who meet the criteria to live in the IL House have the opportunity to practice living on their own with a safety net provided through continued involvement with ACHSD. The youth has to have an OPPLA goal and the ability to show progress in treatment, consistent responsibility and consistent ability to make good decisions. As housing options in the Denver Metro area are limited and increasingly expensive, ACHSD and Shiloh have been in discussions about potentially opening some form of IL housing or scattered site apartments to serve additional appropriate youth. If approved, this would be a supervised independent living situation for youth transitioning from higher levels of care. Once it is determined that a youth can live independently, a staffing occurs and the transitional case manager works independently with the youth to assess their needs and determine what is required to ensure the youth's success. Youth are expected to be employed and/or attend an education program and to actively work toward their emancipation. When they are ready to move to an IL situation, youth who are still in care may receive county funding to pay application fees and deposits as well as set up their new home. They may also contract to earn a stipend until their child welfare case is closed. Additionally, a project has been proposed to redevelop our old offices at 7401 N. Broadway into low-income housing for youth and families. The proposal includes up to 8 one-bedroom apartments for youth still in care on IL stipends and youth who have aged out and are in good standing. We are very excited about the project and although it will not be available for approximately 3 years (projected availability June 2021), it will provide an invaluable resource for this population. This will not be a resource for clients who are sexual offenders, and it is difficult to find housing for youth in this situation. For After Care youth, we often utilize Craig's List and other sources offering "rooms for rent", as very few apartment complexes are an option.

- 2) Describe the housing supports including financial assistance (fees, deposits, rental assistance, and emergency funds), referral services, and assistance locating housing the program will provide to help youth secure safe and stable housing.

Youth still in care are expected to work and save money to assist in their transition to their own housing. The county may assist with costs of deposits to help them secure a place to live, and they may receive further financial support through their stipend. After Care youth may be referred to Family Unification Program (FUP), Volunteers of America (VOA), Colorado Access or other programs for housing assistance. They may be assisted with application fees, deposits, household items, furniture, food, etc. through Chafee housing dollars (2801). FUP and VOA may also be utilized to provide financial assistance when youth are securing housing. Our collaboration with the Dream Makers program has become invaluable as they assist in providing items that support youth in their transition to independence. They are often able to assist with funding and household related items, including move-in kits and gift cards for furniture. In addition, ACHSD has developed a program called Building Blocks for Young Adult Program (BBYAP). Youth who emancipated from ACHSD custody can request funding for a variety of needs, including housing until the age of 24. BBYAP funds have been used to meet the needs of a multitude of youth who were either not in Chafee, who have aged out of Chafee or when Chafee funds were unavailable. Youth are also able to contact adolescent caseworkers or Chafee workers within Adams County through YIT and Chafee Facebook pages that are monitored daily. There are in-house Benefits Navigators that can assist youth in determining eligibility and signing up for appropriate benefits. We moved to a new county building in September 2017, giving clients the opportunity for "one stop shopping" as eligibility programs, the housing authority, Child Welfare, the Workforce and Business Center, Chafee, etc. are now housed under one roof. This has improved access to various supportive programs as we can walk them directly to the check-in area. We work closely with the youth to develop a reasonable, working budget prior to move out so they are as prepared as possible for the reality of being self-sufficient and revisit their budgets often when they are living on their own.

- 3) Briefly describe barriers to securing safe and stable housing in the communities you serve and efforts your county is engaged in to address those barriers.

There is a consistent lack of transitional housing resources for our emancipating youth that can provide them with an opportunity to learn the skills they need while living in a realistic environment. The options for a youth who is out of care are very limited and if they do not have openings, they can be wait-listed for several months. Many of our youth have significant mental health needs or substance abuse issues and maintaining housing on their own proves very difficult. Housing programs through mental health, FUP and VOA are utilized when appropriate and available. Currently, the lack of affordable housing in the Denver metro area is a significant barrier for youth, even for those with housing vouchers as it is difficult to find housing that is within the payment standard, at times resulting in a youth's voucher expiring before they are able to secure stable housing. We are connected to a property manager who facilitates groups on searching for appropriate housing and understanding leases so youth have as much information as possible to make informed decisions about their housing. An updated MOU was submitted in July 2018, however, we have not yet received a fully executed copy. The MOU allows for youth currently in foster care to be referred and utilize the vouchers with a case worker providing the case management. Vouchers have been extended from 18 months to 3 years, giving youth extra time to achieve stability. While we feel strongly that moving directly from foster care to public housing is not an ideal transition plan, some youth have been referred during their transition due to limited options. FUP is our primary housing assistance resource for After Care youth, and we prefer to utilize it closer to age 21, when possible. Vouchers were frozen for a good portion of the 2017-18 year, but they have recently become available again and they are working through the waiting list. Youth are required to attend the walk-in orientation to be placed on the waiting list, and we work with youth to ensure they have the documents needed when they attend. As previously noted, there is a proposed project to redevelop our former offices, and if this project continues to proceed, it would make available some low-income apartments that could be utilized specifically by

former foster youth. There has also been some discussion with Unison Housing (formerly Adams County Housing Authority) that some of the apartments would have a lifetime voucher attached to them that would travel with the youth, and the next youth in that apartment would start with a new voucher. We would work with Unison Housing to refer the most appropriate youth to these situations.

- 4) Describe ways in which the program will collaborate with family, kin, mentors, supportive adults, housing authorities, or community partners to help young people secure safe and stable housing.

Chafee program staff work with youth to consider all possible housing options including housing vouchers, renting rooms, or living with a roommate. Many youth reconnect to family members or psychological family members after leaving care, more notably since the implementation of PRT's. We can assist them in exploring possible housing options with these resources. We may provide roommate questionnaires to address issues prior to move-in, simple leases to use in room rental situations, and assistance with apartment searching. Our program works in conjunction with programs like FUP and VOA to help youth maintain housing once it has been secured. We are connected to a property manager who facilitates groups on searching for appropriate housing and understanding leases so youth have as much information as possible to make informed decisions about their housing. She has also assisted in helping some of our youth get housed as she often notifies us when there are apartments available at her properties. As previously noted, we have collaborated with Unison Housing in the planning of a proposal to redevelop our former offices, and through that process, advocated for apartments specific to foster and former foster youth. This project continues forward and we are excited at the prospect of having new scattered site apartments for our youth within the next 3 years.

- 5) Describe the status of the county and Chafee partners with local runaway and homeless youth (RHY) providers, and/or continuums of care (CoC). Include efforts underway, through those partnerships, to prevent youth from discharging from foster care to a homeless shelter facility.

ACHSD has a long history of collaborating with Urban Peak, the primary homeless shelter for young people in Denver. Other programs in the Denver Metro area we may work with include Bannock Youth Center/VOA, Comitis, Samaritan House, Colorado Coalition for the Homeless and Open Door Fellowship. When appropriate, we can work with other providers outside of our area, such as The In-Between in Boulder County and Urban Peak in El Paso County. We work with a youth and their case manager to assist the youth in obtaining steady employment and permanent housing. These youth are primarily in After Care and discharged from care to a living situation that did not work out and is no longer viable. On occasion, a youth will transition out of care to a homeless shelter. This is never our first choice and only occurs only after all efforts to stabilize a youth have been exhausted. Unfortunately, these youth are often struggling with mental health or substance abuse issues and are refusing to comply with agency recommendations and/or court orders. Many times, these youth are "done with being in the system" and request their child welfare case be closed, even if they do not have a housing plan. Fortunately, it is often the case that after some time away from the "system", they are more willing and able to follow through with the things they need to do to become stabilized. This is a prime opportunity for Chafee After Care services to be of benefit and if we have previously closed a case due to refusal of services, we can re-open their Chafee case and coordinate with shelter staff to help them obtain stability.

- 6) Describe the status of the county and Chafee program efforts to re-engage youth who may be receiving services through an RHY provider and are Chafee Eligible, and/or may be on the run from foster care.

If a youth who is freed for adoption and has an OPPLA goal runs from care prior to their 18th birthday, the child welfare case is held open until their 18th birthday. If they do not return, a motion to dismiss is submitted to the court after their 18th birthday requesting approval to close the

case. For youth with a goal of "Return Home" where parental involvement is active, the case is held open for 30-60 days before a motion to dismiss is filed. The length of time a case is held open in this situation is on a case-by-case basis. For example, a case involving a teen mother may be held open longer with the hope she will return and reengage with services. As Chafee services are available until age 21, the youth may reconnect for services any time and the case can be reopened as long as they are eligible. This situation does require that a youth did not run prior to their 18th birthday and was in a paid placement on that date. We are often contacted by Urban Peak in these situations to reopen a case for a youth who left placement prior to their child welfare case being closed.

D) Secondary educational attainment

- 1) Describe how the county and program will support or encourage young people as they work to complete their high school diploma or GED.

Population #1: Youth in this age group are supported in whatever ways possible to continue making educational progress and to limit school changes while in care. When appropriate, caseworkers try to place youth in or near their home school, or make transportation arrangements if that is not possible. Caseworkers attend school staffings including IEP's, 504 meetings, safety meetings, etc. to ensure youth are receiving appropriate educational services. Under ESSA guidelines, caseworkers are responsible to request BID meetings to discuss possible school changes to assure decision-making is sound, should a move be considered.

Population #2: All youth are encouraged to work toward an educational goal and we adjust programming for youth, as needed. For example, if a youth is in high school and it was determined they would benefit from Life Skills group but there is a scheduling issue, we will work with them one-to-one until their schedule allows for group attendance. Chafee workers always take a youth's school schedule into account when scheduling appointments and if a meeting must occur during school hours, it will be scheduled during a less intrusive time such as lunch or study hall. In some cases, youth have been able to receive high school credits for attending Life Skills group when we have provided their school with information about the groups they attended. We support and encourage participation in extracurricular activities that allow for a more "normal" school experience, and we have often helped with funds to support those activities. We have often referenced HB 08-1019, Section 2, 22-32-128, (7) which states that foster youth will have all school related fees waived, however, we have had little success with fee waivers. Chafee workers also attend school meetings, IEP staffings, 504 meetings, and other staffings when requested to provide an additional layer of support to the youth. If a youth has dropped out, is too far behind in credits and credit recovery either isn't available or the youth is not interested, they are supported in getting their GED. We assist youth with getting referred for the GED including pre-testing and paying the necessary fees for tests and retests when other resources are unavailable. We have added a College Prep 101 group to our curriculum that covers the basics of college planning and timelines for FAFSA, scholarships and ETV. This has also been extended into a one-day workshop in the past.

Population #3: We are strong advocates for youth who are struggling or may be behind in school and could consider alternative programs to reach a more attainable goal. Fortunately, there are many options available to youth who struggle in traditional public schools including alternative schools, online and credit recovery programs. If an alternative is deemed appropriate, we can assist youth in the referral process, especially those who did not complete an educational goal while still in care.

- 2) Describe ways in which the program will collaborate with family, kin, mentors, supportive adults, and education and community partners to support the achievement of high school diplomas or GEDs by youth in your program.

While a youth is working on their educational goals, we are encouraging them throughout the process to attend each of their classes, to complete their homework assignments, access tutoring, etc. so they can see progress each term. This allows them to stay focused on the end goal. As a

youth prepares to graduate from an educational program, Chafee may assist with the costs of a basic graduation package for program participants. ACHSD consistently participates in the Celebration of Educational Excellence to ensure all foster or Chafee youth involved with ACHSD who achieved an educational goal while in foster care are recognized. The Chafee Program Coordinator sends out the information agency-wide and reviews, documents and submits the referrals to ensure all eligible youth are offered the opportunity to participate. Youth are encouraged to bring family members, friends, foster parents/placement providers, therapists, teachers, coaches, CASA's, GAL's, YAP workers, or anyone else who supported them throughout their educational journey to the event. As CDHS provides each youth a significant graduation gift at the ceremony, we provide an incentive card to youth with open Chafee cases, when our budget allows. Chafee youth receive a congratulatory card and motivational pin from the program.

E) Post-secondary training and educational attainment

- 1) Describe how the program will support and encourage young people as they work to complete their postsecondary educational goals.

Youth are encouraged to utilize the tools offered through the College In Colorado website throughout the various stages of planning for school. We can assist them in exploring their interests and corresponding programs, as well as with applying to colleges/vocational programs, scholarship searching/applications, financial aid applications, ETV applications, College Opportunity Fund, etc. We may take them to tour a school or program they are interested in and meet with a school representative to make sure any questions they have are addressed. We refer youth to a multitude of scholarships including Helen J. McLoraine, Forward Steps, Family Fellowship and Daniel's Fund, and recommend the use of available online scholarship sites including Fastweb and Cappex. We provide technical support to youth during the application process and provide letters of recommendation when needed. Youth at certain postsecondary education programs are connected to Fostering Success, a program that assists former foster youth in adjusting to college life. The program provides support in a multitude of ways including school/dorm supplies, counseling, activities and tutoring. Youth may be referred to schools connected to the Western Undergraduate Exchange Program to help with costs if they want to attend school out of state. We refer youth to the Educational Opportunity Center and take them to meet with staff there, when appropriate. Chafee staff provide ongoing support while youth are in school which may be psychological or monetary, such as meeting with them on campus or at the dorms, or helping with rent during a difficult month. We recognize that attending a program while trying to maintain housing and employment is extremely difficult so we will support them in any way we can. Our program often refers youth to technical/trade programs, Job Corps, Mile-High Youth Corps, apprenticeships, and the military when a youth is not interested in a traditional college education. We provide specific Life Skills groups about Job Corps, military careers and college preparation.

- 2) Describe how the program will collaborate with family, kin, mentors, supportive adults, institutions of higher education, and community partners to support the achievement of postsecondary certifications or degrees by youth in your program.

ACHSD participates annually in the Celebration of Educational Excellence to ensure all foster or Chafee After Care youth who obtained a diploma, GED, degree or vocational certificate are recognized. Again, the Chafee Program Coordinator sends out the information agency-wide and reviews, documents and submits the referrals to ensure all eligible youth are included. These youth have often aged out of care and often out of Chafee as well, however, we try to maintain contact and follow up with youth when they are graduating so they can be celebrated. Youth are encouraged to bring family members, friends, foster parents/placement providers, therapists, teachers/coaches, CASA's, GAL's YAP workers or anyone else who supports them to the event. As youth receive a substantial graduation gift from CDHS at the ceremony, Chafee provides a small token gift to active clients when our budget allows. All Adams County Chafee and former Chafee youth receive a congratulatory card and motivational pin from the program

F) Adequate employment

- 1) Describe how the county and program will help young people gain the experience and skills needed to become or remain employed.

Population #1: Youth in this age group are fully capable of learning job related skills without being employed and are easily supported by providers. These skills can be enhanced through helping youth keep their school supplies and assignments organized, keeping their personal space clean and organized, assisting with household chores, volunteering, practicing good hygiene, etc. Many youth in higher levels of care are offered opportunities to work in the kitchen or with maintenance through their placement, skills which can transfer when a youth is ready for regular employment. Youth can begin working at selected jobs with limited hours as young as 14 years old. The WBC offers employment opportunities for younger youth during the summer, and some youth may to obtain a work permit to work during the school year if they are able to maintain their grades. Most activities involving a level of responsibility for the youth will benefit their ability to obtain and maintain employment. Use of the Casey Life Skills Assessment and free resources to identify appropriate activities and tasks is highly recommended and Chafee workers assist caseworkers and providers with the process.

The Chafee program offers numerous opportunities for youth to gain employment skills as well as employment. Our Workforce & Business Center staff facilitate one of our weekly groups and youth learn about available services, filling out applications, interviewing skills and maintaining employment; they may also register on www.ConnectingColorado.com during the group. The WBC is the primary resource for employment services for foster and Chafee youth and they offer a multitude of resources including job referrals, self-help computer stations, access to job listings and internships. We are now housed in the same building with WBC and have been meeting with them regularly to discuss ways to improve services. This has allowed for easier access to services, direct contact with WBC professionals and with making timely referrals and we can walk youth directly over to meet with a case manager or set an appointment. We receive all job fair notices through the WBC and post them on our program Facebook page and attend events with our group when our schedule allows. Youth also have access to internship and apprenticeship opportunities through the WBC. When our budget allows, we may offer a "Work Experience" for our clients. Youth are "hired" to complete projects at ACHSD including manning our agency booth at different events, preparing mass mailings, assembling training binders or working on our Community Resources booklet when it is time to reprint them. Youth are paid minimum wage and in addition to earning a small amount of money, they gain on-the-job experience, professional office experience they can use on resumes, while also using program staff as a reference. Chafee staff also assist youth with developing their resumes and have flash drives with various resume templates they can choose from. After their resume is completed, multiple copies are printed on the paper of their choice and they keep the flash drive so they can make changes easily and use it when uploading their resume on job search websites/online applications. If a youth is struggling to obtain employment or wants to improve their interviewing skills, we may do mock interviews and record them so we can show the youth areas of improvement. Program staff also assist with employment needs such as uniforms, specific footwear, tools/supplies and transportation costs to help them maintain employment. When our budget allows, we have contracted with the Strive for Students/Career Services Network to provide either a one-day or three-day Work Readiness workshop for youth. Youth leave the workshop with exceptional skills for understanding their interests, completing a job application, developing their resume and increased confidence when interviewing for jobs. As we have been working with the program since 2003, they will plan trips to Colorado from Arizona around our schedule so we do not have to pay for their travel and we only pay lodging and transportation for the time they are in Denver for the workshop. Youth who completed the workshop receive a certificate, a copy of their mock interview and a small incentive. We had a workshop scheduled for summer 2018, but had to cancel due to funding. When youth has special needs they may be referred to SWAP/DVR services.

Population #3: It is an expectation that youth in this group are employed unless there are extenuating circumstances. Chafee youth would attend employment group with the WBC to learn

about basic skills and available services. If they are not employed or are underemployed, we may refer specific youth to the WBC for services, or work with them individually to practice filling out applications, learn to track applications and follow-up, practice interviewing to build skills and confidence, provide funds for interview clothes, etc. We post job openings and information about job fairs on our program Facebook page and often contact specific youth when we learn about a particular job opportunity that might be a good fit and assist with referrals as needed. We try to make connections with employers in the area that might be willing to work with our youth, understanding they may have a lot of appointments, they may need some extra hand-holding as they build skills, and they may have limitations to the hours they are available.

- 2) Describe how the county and program will collaborate with family, kin, mentors, supportive adults, local workforce centers (WIOA), and community based workforce programs to help youth prepare for and attain adequate employment.

Population #1: Youth in this population are generally only employed during the summer or with a work permit, but they may be able to utilize family or other resources for informal job opportunities to build skills. Family members and other supportive adults can also help youth build skills through everyday tasks and activities. Chafee staff can equip caseworkers and providers with age appropriate worksheets or activity ideas that require employee related skills. They may also be referred to the Workforce & Business Center (WIOA) for workshops, volunteer opportunities and job searching through the Governor's Summer Job Hunt Program.

Population #2: The Chafee program offers numerous opportunities for youth to gain employment skills as well as employment. Our Workforce & Business Center staff facilitate one of our weekly groups and youth learn about available services, filling out applications, interviewing skills and maintaining employment. They may also register on www.ConnectingColorado.com during the group. The WBC is the primary resource for employment services for foster and Chafee youth through the WIOA program, and they offer a multitude of resources including job referrals, self-help computer stations, access to job listings, internships, and apprenticeships. We are now housed in the same building with WBC and have been meeting with them regularly to discuss ways to improve services. This has allowed for much easier access to services as we can walk youth directly over to meet with a case manager or set an appointment. We receive notices of job fairs and training opportunities through the WBC and post them on our program Facebook page. Youth can be encouraged to become responsible employees through the encouragement of their various supports, whether they be professional or personal. Assigning youth responsibilities and ensuring tasks are completed is a very basic tool that can help make them valuable employees. Many youth obtain their first, entry level job through a connection they have made through their support team/personal network. These resources often provide the basis for a youth's employment history and we utilize them whenever possible.

Population #3: This population should have a full-time schedule between work and school, and by age 17 we hope they have begun to build their savings for eventual move-out. Obtaining employment is a priority at this age and we may meet with youth several times to build the skills they need if they have not been able to secure or maintain employment. We encourage them to talk to friends and family members about their jobs, the expectations and if there are openings. Many of these youth obtain employment through "word of mouth" from peers, often foster siblings, who let them know about immediate openings. Youth often have a YAP worker or CASA that may help them with job searching as an assigned task through a PRT. Chafee workers also assist with job searching, applications, interviewing, clothing, etc. in efforts to help youth obtain employment.

- 3) Describe how the County and CFCIP utilize the Reasonable and Prudent Parent Standards to support youth in engaging with employment opportunities while in foster care.

While a youth is in care, they are given the opportunity to begin working when appropriate and approved by their team. Minimally, the provider is expected to be familiar and have open

communication with the employer, although often a caseworker and /or Chafee worker will work with them directly, as well. Youth who are doing well in school and in the home are encouraged to work outside the home or facility so they can begin to save for their transition out of care. Work hours and number of hours worked are determined by their schedule, progress and grades in school, as well as behavior at home and in the community. If a youth begins to struggle, those issues will be taken into consideration and adjustments will need to be made. If a youth is a sexual offender, great caution is used to ensure they are not working in a situation that allows for contact with children or violates the terms and conditions of probation or diversion.

G) Financial stability

- 1) Describe how the county and program will work with youth to develop a functional knowledge of budgeting, money management, and basic financial literacy.

Population #1: There are a variety of resources that can be utilized with this age group to educate them and assist with beginning skills building. Casey Life Skills offers a multitude of resources and activities for not only this population but also for children as young as 8 years old. Utilizing free tools such as Ready, Set, Fly gives parents, providers and professionals ideas of skills they can teach using the age appropriate recommendations. Young American's Bank is a brick and mortar resource where children of all ages can go to learn about financial literacy and savings at their level in a fun, youth-friendly environment. Youth often learn the basics of money management through observation, which can have a positive or negative influence. Providers and supports can model money management daily through the use of budgeting, common sense spending habits and by setting spending priorities. Simple tasks like having a youth utilize a piggy bank that allows them to see savings progress or planning to make a meal on a budget can have a positive effect on their future financial decisions.

Population #2: As part of the Chafee Life Skills group curriculum, youth begin to learn about money management through groups on budgeting, banking and credit over a three-week span. Bank or credit union representatives present information about savings, checking and credit so youth receive detailed information from professionals in the banking field, and have opportunities to practice the skills while in group. Budgeting and money management are concepts we address on an ongoing basis both through groups and individual work with youth. Youth receive tools to use to learn the concepts of budgeting and ones they can use ongoing to be aware of spending habits and to avoid overspending when planning for their transition from care. The Chafee worker may use a three-month bill pay exercise to help them understand the concepts of paying bills and knowing what their income vs. expenses are at all times. The worker mails "bills" to the youth and they must "pay" them in a timely manner or pay "late fees". Youth must keep track of their account balance to ensure they do not "bounce checks". It can be a useful tool for youth struggling with the concept of bill paying. We also use self-sufficiency calculators to give them a realistic picture of life on their own or to help them budget when they are already emancipated. We provide a yearly Income Tax group to help youth either fill out their tax forms for the previous year or practice filling out the forms with a mock W-2 form. Youth are also provided with information on locating Volunteer Income Tax Assistance (VITA) sites for free tax assistance that they can access in the future. Youth are assisted individually with completing tax forms, as needed. The majority of youth are encouraged to save at least 80% of any income they have while they are still in care so they can be more prepared for the costs of moving out on their own. This is generally included in their Chafee Independent Living Plan.

Population #3: Most youth in this population have either attended the 3 money management related Chafee Life Skills groups or have worked individually with their Chafee worker to enhance their skills. For older youth, developing and tracking their budget may take several months of work until they are more confident and competent regarding their spending. Youth on stipends are often required to complete a budget with their Chafee worker or caseworker, and this becomes even more crucial for youth who have aged out and are working to become self-sufficient. ETV applications

also require a student budget and is a great reminder for youth to consider school costs and scholarships when developing their budget.

- 2) Describe how the county will provide youth in out-of-home care with practical money management experience prior to emancipation or discharge, including providing opportunities to open savings and/or checking accounts.

Population #1: As these youth are several years from aging out of foster care, they can begin with the basics of saving, and continue to improve their skills and knowledge over time. Challenging youth to consistently save a certain percentage of allowance or gift money, and providing safe place for them to keep their money is important. Young American's Bank provides the best opportunities for youth this age to open bank accounts and learn practical skills they will need as they begin to work and save more substantial amounts of money. Other banks offer youth programs as well, but are not necessarily as youth friendly as Young American's Bank. Hands on Banking is available online is a good resource that provides learning/games to teach banking skills and to increase a young person's awareness of banking, money and budgeting.

Population #2: Youth work with caseworkers and/or Chafee workers to discuss budgets and the money it will take to live independently. Once foster youth are earning their own money, it is suggested that they save 80% of each check towards their emancipation and practice budgeting the remaining 20% to demonstrate their ability to manage their funds between pay periods. Youth are encouraged to and assisted with opening checking and savings accounts to practice budgeting their money. Some of our foster parent providers will assist youth in investing their savings into CD's after they have saved a substantial sum. Youth are also required to complete a realistic budget per their IL plan. These discussions are documented in the Independent Living Plan section in Trails. In working with youth to develop a positive credit history, a local credit union suggested a program involving use of secured credit cards to allow youth the opportunity to use credit in a limited manner. A secured credit card can help establish, strengthen and even rebuild credit. Chafee would encourage exploration of a "pilot" program where youth on an IL stipend could be issued a credit card with a defined amount they can spend to demonstrate responsible credit card use. In addition, the Life Skills group curriculum provides for groups specific to budgeting, banking and credit where they receive information that will assist them in beginning stages of money management. Chafee staff also work individually with emancipating youth around all aspects of money management as they prepare to leave care, and that work continues if they choose to stay involved in After Care.

- 3) Describe how your program will collaborate with family, kin, mentors, supportive adults, financial literacy programs, and community partners to support the financial education and decision making needs of young people in the program.

Budgeting and saving are topics discussed at most staffings and FTM's so the team working with the youth understands where they are at both fiscally, and in regard to their skills around money management. Youth who would benefit from more intensive education related to banking and investments are generally referred to Young American's Bank as it specializes in working with young people. They offer financial literacy classes and make navigation through information about banking, credit and investments very suitable for youth. Youth who are on a FUP voucher automatically receive services through Bridging the Gap and Young American's Bank to help them save and plan for their expenses more efficiently through the use of IDA's. Youth may also be referred to a personal banker at their local bank. ETV applicants are required to complete a Student Budget Worksheet and it allows for them to acknowledge real costs when living on their own, as well as school related expenses. They must take into account all of their income, including scholarships and student loans as well as the cost of tuition, fees, student housing and meal plans. We have previously collaborated with Banking on Our Future/Operation Hope to provide a one-day workshop addressing the importance of fiscal planning and the options available. They remain a resource for future workshops related to financial education for our clients.

H) Successful transition to adulthood from foster care.

- 1) Describe ways in which the county and the Chafee program promotes and supports normalized experiences among young people through age or developmentally appropriate activities.

Although involvement in normalized activities for foster youth is supported at a younger age, Chafee workers develop individualized Chafee plans with each youth following their assessment beginning at age 16. We base it on their goals and needs and update it when there are major changes to the plan. The Chafee program provides many venues for developmentally appropriate activities including several levels of groups, experiential activities and socialization activities. Youth are encouraged to participate in extracurricular activities at school and work outside of their placement when appropriate, and we will work with their schedules to accommodate these normalizing activities. The program's philosophy encourages that whenever possible, our clients should be treated like anyone else and that they should have as much of a "normal" teenage experience as possible. Sometimes this means having to deal with the consequences of their behaviors, such as getting fired from a job or not having money to pay their phone bill. We work with them individually to address decision making and how they would handle a similar situation the next time. Throughout the summer and during the holiday's we make extra efforts to offer program youth experiential and socialization activities so they can have more normalized experiences and opportunities for growth.

- 2) Briefly describe any group classes or activities not already mentioned including the name of the group, purpose of the group, intended audience, expected frequency and length of time, and name of the curriculum used for the group, if applicable.

Population #1: Although we are no longer providing Basic Life Skills group to foster youth 14 and older, we send out a monthly tip for caseworkers and/or providers with ideas and resources that can help their youth begin learning the skills they will eventually need to become self-sufficient. Tips may be related to time management, organization, saving money, etc. We have a multitude of resources available to caseworkers and providers that can assist them in turning everyday activities into learning opportunities. A collaboration with the Sanctuary and other group homes within the county to provide Basic Life Skills will be evaluated to determine viability.

Population #2:

- Chafee Life Skills Groups have been part of our program for over 20 years. Groups are held year-round on Wednesday's from 4:30-5:45pm, with the exception of summer workshops/activities and holidays. Life Skills groups are attended by youth aged 15 to 21 who have an open/active Chafee case and have completed an assessment. Recommendations for Life Skills group attendance are based upon each youth's individual assessment. This group covers daily living skills such as money management, housing, employment, health, relationships, etc. and we have secured an extensive group of professionals who volunteer their time and present on their area of expertise. There are 25+ group/workshop topics in our curriculum and we continue to add new topics based on need and new resources.
- Independent Living Issues Group is a 12-week group held on an as needed basis for youth on the verge of moving out on their own. This is a discussion group about issues such as problems with roommates or landlords, locating and utilizing local resources, and dealing with life issues such as buying a car. This group is appropriate for youth 17 and older who have completed Chafee Life Skills Groups and are preparing for move out within approximately 6 months.

Population #3: After Care group is a weekly drop-in support group for youth who emancipated on or after their 18th birthday and have a closed Child Welfare case. This group is generally youth driven based upon what they would like to discuss, but we may also provide a topic for the week, when

indicated. Youth also share resources and have often established long-term relationships through attending After Care. This group has been running for over 30 years and former Chafee youth know they can drop in if they need support or want to share how they are doing. We encourage this as they can often provide valuable advice to newly emancipated youth who may be struggling.

- 3) Describe any services not addressed previously in this section that the program will provide to help young people develop life skills and self-sufficiency competencies.

Chafee has the ability of being a program that allows for creative thinking when working with youth. Our direct services with a youth are client driven and based on their needs. We are always open to new opportunities that allow us to assist them in becoming self-sufficient.

Our newest workshop addition in summer 2018, was a Housing, Household Maintenance & Home Safety event at a local apartment complex. We collaborated with Legacy Partners and took a group of youth to an on-site workshop to provide more in-depth information about the topic. Youth met with management, leasing agents and maintenance to cover a variety of topics. They learned tips related to apartment searching, landlord expectations when applying for an apartment, how to maintain housing and what can lead to eviction, etc. They then spent time in a vacant apartment and he explained that while in an apartment situation, most of their needs would be taken care of through a maintenance request, but there are precautions they can take and skills they could learn for when they are responsible for their own maintenance. Youth learned about using and maintaining appliances including the dishwasher, stove/oven, refrigerator, microwave, ceiling fan and gas fireplace. They learned basic plumbing skills including how to change a washer and shut off main valves. Our facilitator also showed them how to change a furnace filter and why it is important, as well as the importance of not hanging anything from smoke detectors or sprinklers if they have them. He shared a lot of stories about mistakes renters have made and how in one case, it cost a renter \$12,000 to make repairs after he did not report a leak he was aware of. The group also discussed renters insurance, what it covers and why it is important. Our idea behind this workshop was to give youth a realistic look at what it will be like when they are in their own housing, and the responsibilities that entails so they do not make costly mistakes.

We also held our 2nd RTD bus riding event where youth in care were invited to the building to begin a round-trip to and from downtown Denver. Sixteen Chafee and non-Chafee youth attended the event and learned about shuttles, interpreting schedules, trip planning, costs to ride, etc. When light rail is operational in the north area of Denver, we plan to incorporate it into the event.

- 4) Describe collaborative partnerships or leveraging of resources not addressed previously in this section.

The Adams County Chafee program could not function without the support of our collaborative partners. Resources may assist youth in their transition out of care or provide support in maintaining their stability. They include group presenters, workshop facilitators, experiential programs, donors and community resources. Our collaborative partners include:

- A Precious Child
- ACHSD Internal Treatment Team
- ACHSD Youth In Transition Teams
- Adams County Animal Shelter
- Adams County Fleet Management
- Adams County Government/Wellness Program

- Adams County Workforce and Business Center
- Adoption Exchange
- All branches of the military
- Banking on our Future/Operation Hope
- Bannock Youth Center
- CASA
- CDHS-Emancipation Medicaid
- College in Colorado
- Colorado Teen Project
- Community Choice Credit Union
- Community Reach Center
- CU Ropes Course
- Dream Makers
- Educational Opportunity Center
- Education and Training Vouchers
- SCL Health/West Pines Training Center
- Forward Steps
- Front Range Community College (and other local community and state colleges)
- Hope Tank
- Informational meetings with the faith-based community upon request
- Integral Property Management
- Jefferson County Chafee (joint activities)
- Job Corps
- Legacy Partners
- Lutheran Family Services/Unaccompanied Refugee Minor Program
- Medicine Horse Equine Assisted Therapy
- Mile High United Way/Bridging the GAP
- Rainbow Alley
- Rites of Passage (ROP)
- RTD

- Shiloh House
- Smart Enterprises
- Strive for Students/Career Services Network
- Thornton Police Department
- Tri-County Health Department/Nurse Family Partnership
- University of Colorado School of Nursing
- Urban Peak
- Victory Outreach Fellowship
- Wells Fargo Bank
- Westminster Police Department
- Youth Advocacy Program

I) Sex Trafficking Reporting requirement

1) Describe how your program will identify victims of sex trafficking according to the definition of Sexual Servitude of an Adult (C.R.S. § 18-3-504).

Chafee workers will identify adult, active After Care victims of sex trafficking through self-report and following up on any concerning information we may receive from third-party sources including other professionals, other clients, family members, etc.

2) Describe the county's reporting procedure including who from the county program will make the report to law enforcement and to which law enforcement agency this report will be made. If the county provides CFCIP services through an independent contractor, include the procedure for how the contractor will notify the county and how the county will ensure a report is made to law enforcement.

Chafee workers who provide services to After Care youth will complete the High-Risk Victim Identification Tool for youth currently open to Chafee After Care services, and will contact law enforcement where the suspected trafficking occurred within twenty-four (24) hours of becoming aware of any alleged abuse. If the location is unknown, we will contact the agency's jurisdiction to file a report.

The completed High Risk Victim Identification Tool will also be sent to the Multi-Disciplinary Team within our agency which reviews and monitors reports of suspected trafficking.

3) Identify what information will be presented in the report to law enforcement.

Whenever possible, information will include: name and demographics of alleged victim; dates and times of alleged trafficking; locations or any information that could identify the location of alleged trafficking; name and demographic information about suspected perpetrator(s); any available details related to trafficking, including third-party sources that may have information.

4) Detail how and what will be documented in Trails about the report law enforcement.

Information will be documented in the After Care Trails record for the youth and will include: date report was made; time report was made, name of law enforcement agency that was contacted; name

of law enforcement representative taking the report; report number; disposition (assigned/not assigned), if available.

Information regarding report and historical information regarding the alleged victim will be included on the High-Risk Victim Identification Tool, as required.

5) Discuss how your program will mitigate the potential effect of reporting youth to law enforcement and the impact that may have on the professional relationship.

When appropriate, the Chafee worker will discuss a pending report with the youth and let them know that while we are mandated to report, our goal is for them to be safe and supported. We will assist them with locating emergency shelter, therapeutic, and other supportive services if they are willing to utilize them. We will offer extended support throughout investigation and outcome (i.e. assistance with transportation to interviews, therapeutic appointments, medical appointment, attending court hearings, etc.), when appropriate and using caution to not impact any pending investigation.

There may be situations when we suspect a youth may run or disappear if they know we are making a report, so a report may be filed without their knowledge if it is deemed to be in their best interest. This may also occur if we have suspicions, but limited information, and need to discuss with law enforcement to determine how to proceed.

6. Training and Program Support

A. Describe the training needs of staff in your program, ways in which your county will help staff develop skills to more effectively work with youth and young adults, and gaps in training opportunities offered through the Child Welfare Training System and in the community.

All casework and Chafee staff are required to complete 40 hours of state approved, job related training each year. These trainings may be offered through the agency, county, CDHS, national programs and/or local resources. We are always an available resource for caseworkers and providers when they are looking for information or ideas in their work with adolescents. For the past several years, ACHSD has developed and held a local conference for child welfare employees with workshops that address issues we deal with in day to day case management. The YIT supervisors offer adolescent training to new workers, CASA, foster parents, and on call workers. The Chafee workers offer Casey Life Skills Assessment training on an ongoing or as needed basis. In addition, we provide support to workers through assistance with setting up accounts, providing an instruction sheet and technical assistance. With the changes to Volume VII that requiring IL services for foster youth beginning at age 14, new staff involved in managing Ongoing child protection cases will need initial training specific to creation of ILP's with youth. These trainings can be accessed through CWTA or through inter-agency trainings. Our YIT teams provide ILP training on a regular basis to ensure all agency staff can create a substantive ILP with their youth. Staff can attend whenever needed to ensure they remain competent in the development of ILP's. Chafee staff are often asked to assist Ongoing workers with ILP's if a training is not available.

7. Program Reporting

A. Describe in bulleted detail how your county will engage foster parents and caseworkers to ensure full documentation of all independent living skill activities in Trails.

With Trails Modernization, it will be much easier for caseworkers to document IL related services that are being provided, but not necessarily documented.

Population #1:

- Professionals and providers involved in a youth's case may be tasked to complete IL activities with the youth. They will report back when activities are completed and workers will enter them into Trails as a specific IL activity.

Population #2: Chafee workers and caseworkers are expected to document all IL activities in Trails

- Chafee workers will continue to update the Chafee group/activity window to reflect IL activities, contacts and attempted contacts/services
- IL plans may also be reviewed during Family Team Meetings and changes are documented in Trails

B. Describe ways in which your county and program will support efforts to contact youth participating in National Youth in Transition Database (NYTD) surveys.

- Ongoing education of staff within ACHSD
- Workers must ensure Trails records are complete with addresses, phone numbers and emails of youth and anyone who may stay in contact with them
- Educate 17-year-old baseline youth about the NYTD surveys so they are aware they will be asked to complete them again at 19 and 21
- Chafee assists with contacting caseworkers and supervisors to ensure pending surveys are being completed
- Chafee communicates with CDHS regarding issues with surveys and updated youth contact information
- Encourage youth to be "Facebook Friends" with YIT and/or Chafee following closure so we can contact them through Messenger

**CHAFEE PROGRAM
REGIONAL MEMORANDUM OF UNDERSTANDING**

Date: N/A

This Memorandum of Understanding (MOU) is between _____ County (Host County) and _____ County (Partnering County) regarding the provision of Chafee program services.

This MOU is entered into in order to clarify and define the roles and responsibilities for each County (listed above) in order to meet the requirements of the Chafee Foster Care Independence Program (CFCIP) regarding Regional County agreements for service delivery to CFCIP participants.

It is the intent that by entering into this agreement that _____ County (Host County) and _____ County (Partnering County) mutually agree to adhere to State and Federal statutes and policies that apply to the CFCIP program.

General Provisions:

1. It is expected that the Directors (or Director's designee) from both the Host County and the Partnering County sign this MOU.
2. It is expected that both Counties entering this agreement shall be responsible to communicate and coordinate with each other regarding case referral and to provide each other with pertinent information regarding the child and any other issues deemed necessary for effective and constructive service delivery.
3. The Host County shall be responsible for Trails documentation.
4. The Host County is responsible for providing funds for a Chafee participant being served by the Host County.
5. The Host County shall be responsible for documenting and tracking the Chafee funds disbursed and such funds shall be reflected in the Host County's annual reporting.
6. The Host County shall be responsible for expending funds per CFCIP and Federal guidelines, documentation of expenditures and reporting the annual expenditures in annual reports.
7. The Host County shall be responsible for compiling the annual individual data reports and submit them to the Chafee Program Coordinator.
8. The writing and revision of Youth Transition Plans shall include the Chafee participant; care providers, and both the Host County and the Partnering County.
9. The Host County will agree to update the partnering County by use of Trails entry.
10. The Host County will provide any Chafee services determined necessary by the initial assessment in accordance with CFCIP regulations.
11. The Host County is responsible for initial follow up reports.
12. The Host County will inform the Partnering County of case closure through written documentation and will close the Independent Living case in Trails.
13. The Host County is responsible for providing a copy of the annual County Collaborative Chafee Plan to the Partnering County upon plan approval and ensures that expenditures are allowable costs.

Specific Provisions:

1. Please list specific services to be provided by the Host County:

2. Financial agreements: The Host County receives a total regional award of \$ _____ for the County Collaborative Chafee Plan submitted by the Host and Partnering Counties to the Division of Child Welfare. This award includes an amount of \$ _____ available for Chafee services to be provided to Chafee eligible youth from the Partnering County and for which referral is made to the Host County by the Partnering County requesting services. Any funds not expended by August 31st shall be expended at the discretion of the Host County.

Chafee funds shall be used in accordance with Federal guidelines in Public Law 106-169 and 2 C.F.R. Part 200, and per federal statute Title IV-E of the Social Security Act at Section 477.

Signatures:

County, Host Collaborative County

_____ Director (or Director's designee)
_____ Administrator
_____ Chafee Supervisor
_____ Chafee Caseworker

County, Partner Collaborative County

_____ Director (or Director's designee)
_____ Administrator
_____ Chafee Supervisor
_____ Chafee Caseworker

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN
ABOUT THE AWARD AND SUB-RECIPIENT DETERMINATION**

Per the Uniform Administrative Requirements for grants and agreements at 2 CFR Part 200, DCW is required to notify funding recipients about the source of federal funds and about whether the recipient is considered a vendor or a sub-recipient of those federal funds. County recipients of Chafee Independent Living Awards are considered **sub-recipients** and are subject to the provisions of 45 CFR Part 92 and the Uniform Administrative Requirements of 2 CFR Part 200 (formerly OMB Circulars A-87, A-122, and A-133).

About the Award:

Federal Award Identification Number:	CAN - 2018,G994415,ACF	Federal Award Date:	October 1, 2017 - September 30, 2019
Federal Award CFDA #:	93.674	Total Amount of Federal Award:	\$1,682,748
Awarding Agency:	US Department of Health and Human Services, Administration for Children & Families	Pass-through Entity:	Colorado Department of Human Services, Division of Child Welfare
Award Description:	John H. Chafee Foster Care Independence (Chafee ILP) Program under Title IV-E of the Social Security Act (42 U.S.C. 677 et. Seq.).		
Awarding Agency Contact Information:	Derek Blake, Chafee Program Coordinator 303-866-5995 / Derek.Blake@State.co.us		
Indirect cost rate for the Federal award (including if the de minimis rate is charged per 2 CFR §200.414 Indirect (F&A) costs).	CDHS uses an actual cost allocation model to assess indirect costs. The budget exhibit outlines any indirect costs assumed by the sub-recipient. 0% of this award is R&D.		

The tentative Federal Fiscal Year 2019 award for each county is shown in Attachment 1. This is for planning purposes only, and should be treated as an estimate. Only county programs that received CFCIP funds in FFY 2018 are listed. The actual award may increase or decrease.

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN
FINANCIAL PRE-AWARD QUESTIONNAIRE**

Per 2 CFR Part 200, effective July 1, 2015, DCW is also required to conduct a financial risk assessment for all sub-recipients prior to awarding grant funds. Counties must complete and submit this financial pre-award questionnaire and submit it along with their county plan.

Name of organization: Adams County Human Services Department

Name and title of person completing this form: Nick Beston, Senior Accountant

- 1) Please complete the following table (adding lines as necessary) or attach your own document detailing your organization's current sources of funding for services for the Chafee-eligible population (including CDHS grants). Provide the funding agency, the program name, the types of funds (i.e., Federal, State, local, private, etc.), and the contract/award budget amount:

Grantor Agency	Type of Funds	Program	Contract/Award Budget Amount	Contract/Award Period
CDHS	Federal	Chafee Foster Care Independence Program	115,749.00	10/1/17 - 9/30/18
				-
				-
				-

- 2) Describe your experience managing similar awards. You may use the table below as needed.

Program Name	Program Dates	Program Description	Granting Agency	Amount
Child Welfare Block Allocation	1/2014-Current	Children, Youth & Family Services placement costs, staff payroll, case services, special circumstances daycare, etc.	CDHS	\$36 Million
Core Services	1/2014-Current	Funding for Mental Health, Substance Abuse, Life Skills, Home Based Services, Day Treatment, etc. for Child Welfare clients	CDHS	\$5.1 Million
LEAP	1/2014-Current	Low Income Energy Assistance for Adams County Residents	CDHS	\$385,663
PSSF	1/2014-Current	Promoting Safe & Stable Families	CDHS	\$200,000

- 3) For the accounting/fiscal FTE assigned to this project, provide their name, title, and how long they have worked for your organization in their current role. Identify the person that is in charge of maintaining your accounting and financial records for this project and provide a brief description of their accounting experience and qualifications. Identify any new accounting personnel assigned to this project within the previous 12 months, and whether any of your accounting systems have changed within the previous 12 months. Nick Beston, Senior Accountant Human Services Finance as of January 2014. I have been a part of the Human Services Finance Teams since September 2008. I started at Otero County as a Child Welfare and Child Support Bookkeeper and worked there for 2 years. I then moved to Arapahoe County and was an Accountant at varying levels for 3 and a half year. I then came to Adams County in January 2014 and have been in my role since then. We have not had any changes in the accounting system in the last 12 months.

- 4) Does your organization receive an annual financial statement audit under:
- The Single Audit Act/OMB Circular A-133 (Government Auditing Standards) YES OR
 - Generally Accepted Auditing Standards (GAAS) _____
 - Click [here](#) for more information on audit requirements for sub-recipients.

If yes, please provide a copy (electronic preferred) or link to your most recent audit report and STOP HERE AND SIGN/DATE BELOW.

IF NO, PLEASE ANSWER ALL THE REMAINING QUESTIONS AND SIGN/DATE BELOW.

- 5) Are your organization's financial records maintained in accordance with Generally Accepted Accounting Principles (GAAP)? _____
- 6) Are accounting records supported by original documentation specific to contracting with your vendors?

- 7) What controls are followed to ensure all of the following:
- a) The reasonableness of cost;

 - b) The allowability of costs;


 - c) The allocability of costs to a contract?

- 8) Do you have available accounting policies and procedures to review? If not, please describe your organization's overall fiscal controls and structure to sufficiently:
- a) Permit the preparation of financial statements.

 - b) Allow the organization's staff, in the normal course of performing their assigned functions, to prevent or detect misstatements in financial reporting or the loss of assets in a timely manner.

 - c) Compare the budget to actual expenditures.

Please Sign and Date Below:



Signature

9/7/2018
Date

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN
BUDGET AND BUDGET JUSTIFICATION FORM INSTRUCTIONS**

Introduction

All counties who submit a plan are required to submit a plan budget and budget justification using the attached budget form. This form is the same as last year application, but see additional information below:

1. *The Division of Child Welfare (DCW) has estimated county awards for federal fiscal year (FFY)19.*

Counties should use the tentative FFY19 county awards table to formulate their budget for FFY19.

2. *The budget categories and level of justification required are more closely aligned with standard federal grant budget categories and justification requirements.*

The budget and justification breaks out personnel, supplies and operating, travel, and indirect expenditures from the standard Chafee activities. Accordingly, please use the budget form to describe how the categorical costs are derived. In the "description" field discuss the necessity, reasonableness, and allocation of the proposed costs. Calculations should include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated.

For example: Telephone costs. Average cost is \$40 per month per staff. Two 0.5 FTE staff are assigned for 12 months. $\$40 \times 2 \times 12 \times 0.5 = \480 .

3. *DCW is requesting additional information about the additional funds that are utilized in meeting the needs for serving the Chafee population.*

In addition to knowing the planned use for your Chafee award, DCW is interested in knowing the actual total cost of serving the Chafee-eligible population, above and beyond what the Chafee grant is able to cover. Please include all of the costs of serving the Chafee population, and indicate in the appropriate column whether that cost is traditionally covered by Chafee or by another county funding source. DCW will not assume that the non-Chafee costs are match for the CFCIP funding.

Please use the following categories and guidelines for preparing the budget and budget justification form. If applicable, please review the guidance under 'Host Counties'. This form was designed to make automatic calculations. However, it is your responsibility to DOUBLE CHECK ALL CALCULATIONS to ensure accuracy before submitting your final application.

Personnel - CFMS - Program Code E010, Function Code 2850

Description: Costs of employee salaries/wages and benefits. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using and whether those are a part of your CFCIP match.

Justification: Indicate information for each employee for whom CFCIP funding is proposed in whole or in part. For each staff person, provide their title, monthly salary/wages/rates, monthly fringe/benefits costs, time commitment to the project as a percentage or full-time equivalent, and time commitment to the project in months per year. Do not include the costs of consultants or personnel costs of delegate agencies, unless otherwise indicated.

If CFCIP is not funding 100% of the position, please provide information about the other funding sources you are using.

Example personnel line items include:

Chafee Coordinator: Direct program time associated with providing leadership to the program.

Adolescent caseworker*:

Administrative staff: Administrative support positions such as a receptionist, administrative assistant or program assistant, general clerical help, temporary help, etc.

*Federal IV-E requires a 20% match for the state/county programs to access Independent Living Funds. To meet the match requirement the county should code adolescent caseworkers currently reported in CFMS as (Program Code 3200, Function Code 1210) to an 80/20 (Program Code E050, Function Code 2875).

Supplies & Operating - CFMS - Program Code E010, Function Code 2850

Description: Costs of operating the program and of tangible personal property other than that included in the "Other" or "Indirect" categories. Such costs, where applicable and appropriate, may include but are not limited to: insurance, food, space and equipment rentals, printing and publication, computer use, training costs such as tuition and stipends, staff development costs, and administrative costs. This used to be included in the 'Personnel' budget category, which distorted budget projections for personnel. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Specify general categories of supplies and operating expenses. Show computations and provide other information that supports the amount requested.

Travel - CFMS - Program Code E010, Function Code 2850

Description: Costs of employee's project-related travel (This item does not include costs of consultant travel). This used to be included in the 'Personnel' budget category, which distorted budget projections for personnel. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: For each type of trip show: the purpose, the duration, per diem, mileage allowances, and other transportation costs and subsistence allowances.

Room and Board Reimbursement - CFMS - Program Code E010, Function Code 2810

Description: Reimbursement for room and board is available to young adults, ages 18-21, who emancipated from foster care on or after their 18th birthday. Room and board is defined as rent, rental deposits, furniture, and household start-up items. No more than 30% of your total award may be spent for room and board. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Indicate the number of young adults for whom reimbursement is to be provided, the estimated rate of reimbursement, the quantity, and the percent that will be billed to Chafee. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Purchase of Service Contracts - CFMS - Program Code E010, Function Code 2850

Description: Indicate information for each specific provider from whom CFCIP services are proposed to be purchased. The definition of 'purchase of service contracts' is found in 12 CCR 2509-1 ([Volume 7.607](#)). If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: The justification shall include the provider's name, the description of services provided, the rate of services, the quantity of services, and the percent of the cost assigned to Chafee. The description field shall describe the solicitation method for all known or anticipated purchase of service contracts greater than \$10,000.

Youth Direct Service - CFMS - Program Code E010, Function Code 2850

Description: Youth Direct Services shall be used according to federal guidelines [SSA Section 477(d)(1)] as incentives for completing goals in the plan for transition to independent living. It should include other expenditures that will assist Chafee youth to emancipate and when no other funding sources exist. This may not be used for Room and Board. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: The justification shall include the provider's name, the description of services provided, the rate of services, the quantity of services, and the percent of the cost assigned to Chafee.

Host County/Other - CFMS - Program Code E010, Function Code 2810

Description: If you are a host county or the fiscal agent for a county, provide details for how much is being requested for each hosted county, including a description of the services offered and details about the calculation methodology.

Also, use this section to indicate any other types of services your CFCIP program will provide. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Provide computations, a narrative description and a justification for each cost under this category.

Indirect Charges

Description: Indirect costs are those that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved. After direct costs have been determined and assigned directly to federal awards and other activities as appropriate, indirect costs are those remaining to be allocated to benefited cost objectives. A cost may not be allocated to a federal award as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been assigned to a federal award as a direct cost.

Justification: Describe your indirect rate or allocation methodology, including whether that methodology has been approved by the federal government and whether it has changed with the introduction of 2 CFR Part 200, Appendix VII (Uniform Administrative Guidance for Grants and Cooperative Agreements, States and Local Government Indirect Cost Proposals).

CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN

Attachment 1

PROJECTED FEDERAL FISCAL YEAR 2019 COUNTY FUNDING TABLE

County	Amount
Adams	\$117,209
Arapahoe	\$122,354
Boulder	\$76,067
Denver	\$205,293
Delta	\$7,072
El Paso	\$239,649
Fremont	\$51,146
Garfield	\$12,464
Jefferson	\$100,359
La Plata	\$30,945
Larimer	\$92,029
Mesa	\$94,801
Montrose	\$9,025
Pueblo	\$97,960
Weld	\$66,297
Broomfield	\$14,456
Balance of State	\$10,000
TOTAL	\$1,347,116

These funding amounts are tentative and shall be treated as an estimate for budgeting purposes only. If your county is not listed, you do not need to complete a plan unless you would like to apply for Chafee Program funds for FFY19.

If you have a need for Chafee funds but do not wish to apply for full funding, please review the Balance of State application process which can be found in the Informational Memorandum titled *Chafee Foster Care Independence Program Services Plan 2018-2019 Planning Package Due on September 15, 2018* (IM-CW_2018-xxxx). The memo can be found on the Memo Website (<https://sites.google.com/a/state.co.us/cdhs-memo-series/home>).

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN
FFY 2018-19 POPULATION TO BE SERVED FORM**

Projected No. Unaccompanied Youth to be served	Projected No. Youth with a Family To Be Served**	
Regional County:		Chafee-Eligible Populations:
0	60	1) Youth, age 14 to 17, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
0		2) Youth, age 17-21 currently in out-of-home care, 6 months not required.
0	2	3) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
0	1	4) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
0	20	5) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
0	7	
Regional County:		
		1) Youth, age 14 to 17, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
		2) Youth, age 17-21 currently in out-of-home care, 6 months not required.
		3) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
		4) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
		5) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
		6) Youth, age 14-21, who meet community placement requirements for the Division of Youth Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an unlocked facility) on their 18th birthday.
Regional County:		
		1) Youth, age 14 to 17, currently in out-of-home care and who have been in out-of-home care a
		2) Youth, age 17-21 currently in out-of-home care, 6 months not required.
		3) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
		4) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
		5) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
		6) Youth, age 14-21, who meet community placement requirements for the Division of Youth Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an unlocked facility) on their 18th birthday.
0	95	TOTALS

*NOTE 1: If you are part of a regional collaborative, please list all the counties for the regional collaborative, the projected total number of number of projected Chafee-eligible youth to be served for each county in the regional collaborative.

**NOTE 2: An unaccompanied youth is a lone client. A youth in a family may be a youth accompanied by a family as defined by the youth. This may be a youth who is a pregnant and/or parenting teen, with a dependent child, dependent parent, in an adoption assistance or guardianship assistance agreement, etc. Only the Chafee-eligible youth receives the direct services benefit.

				\$0	\$0	
				\$0	\$0	
Total Host County/Other				\$0	\$0	
SUB-TOTAL BEFORE INDIRECT				\$118,791	\$194,601	
Indirect – CFMS – Program Code E010, Function Code 2810					NOT COVERED BY CHAFEE*	
Rate	Description			Amount	Other Funding	Description of other funding source
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total Indirect				\$0	\$0	\$0
TOTAL				\$118,791	\$194,601	\$0

Chafee Worker #1 Name: Susan Adams - 100% Chafee funded SCW IV position

Key Tasks, Requirements, and Standards of Practice		Hrs/Week	Hrs/Month	Hrs/Year	% of Time
1	Case Management and Support Services Recommended full-time caseloads: <ul style="list-style-type: none"> • Single County Metro, Suburban and Second City Programs - 20 youth This position includes administrative functions and requires a smaller caseload • May include: review and assignment of referrals; assessment and IL planning; home, school, office and community visits with youth; weekly group scheduling and facilitation; educational and placement staffings; Youth Voice meetings; PRT's, FTM's; collateral contacts; Trails documentation of all contacts and activities 	30	120	1440	75%
2	Reports Program reporting requirements: <ul style="list-style-type: none"> • Annual County Chafee Program Plan • Annual County Chafee Program Report • Monthly Wait-List Report, monthly Caseload Reports, monthly CFMS Reconciliation, yearly spend-down, tracking of out of county referrals, weekly tracking of expenditures, updating Adco Chafee policy manual and Sex Trafficking Procedure for Adult Participants 	3	12	144	8%
3	Technical Assistance Training and technical assistance with caregivers, new Chafee workers, caseworkers, CASAs, Guardians ad Litem, and community partners. Casey Life Skills assessment training and support for case workers and providers. Individual/group IL Plan trainings with caseworkers. Supervision of case aide position.	1	4	48	3%
4	Collaborative Services Development Chafee program staff may engage in: Local collaborative service and resource development <ul style="list-style-type: none"> • ACHSD committees/projects including joint meetings with YIT, Youth Services meetings, IL housing development meetings, as needed • State Chafee program projects, committees and task groups as needed, including monthly Metro Youth Alliance meetings and special events, Trails Modernization meetings 	2	8	96	5%
5	Program Evaluation <ul style="list-style-type: none"> • Youth feedback surveys to evaluate and update programming • National Youth in Transition Database Youth Surveys (NYTD)/emails to workers and sups/locating youth/assisting youth with completion of surveys • County quality improvement efforts (including young people and stakeholders) 	1	4	48	3%
6	Continuing Education: Minimum 40 hours per year <ul style="list-style-type: none"> • Required Chafee/Adolescent Services Quarterlies (four full-day meetings annually) to receive training, updates, and to provide county input on program decisions. • Required minimum of 40 hours of training per year. 	1	4	48	3%
7	Staff Support Time (e.g. annual leave, sick leave, holidays, etc.)	2	8	96	5%
Totals:		40	160	1920	100%

Chafee Worker #2 Name: Brenda Redding - 100% Child Welfare funded SCW III position

Key Tasks, Requirements, and Standards of Practice		Hrs/Week	Hrs/Month	Hrs/Year	% of Time
1	Case Management and Support Services Recommended full-time caseloads: <ul style="list-style-type: none"> • Single County Metro, Suburban and Second City Programs - 25 youth • May include: assessment and IL planning; home, school, office and community visits with youth; weekly group scheduling and facilitation; educational and placement staffings, Youth Voice meetings, PRT's, FTM's; collateral contacts; Trails documentation of all contacts and activities 	32	128	1536	80%
2	Reports Program reporting requirements: <ul style="list-style-type: none"> • Monthly Caseload Report • Review and edit Annual County Chafee Plan Report and Program Report • Financial report monthly when case aide position is vacant 	1.5	6	72	4%
3	Technical Assistance Training and technical assistance with caregivers, new Chafee workers, caseworkers, CASAs, Guardians ad Litem, and community partners. Casey Life Skills assessment training and support for case workers and providers. IL Plan support for caseworkers.	1.5	6	72	4%

4	Collaborative Services Development Chafee program staff may engage in: <ul style="list-style-type: none"> Local collaborative service and resource development and outreach ACHSD special committees/projects State Chafee program projects, committees and task groups, including: <ul style="list-style-type: none"> Chafee assesment review committee 	1	4	48	3%
5	Program Evaluation <ul style="list-style-type: none"> National Youth in Transition Database Youth Surveys (NYTD). Agency education regarding NYTD and follow up to ensure surveys are completed County quality improvement efforts (including young people and stakeholders) 	1	4	48	3%
6	Continuing Education: Minimum 40 hours per year <ul style="list-style-type: none"> Required Chafee/Adolescent Services Quarterlies (four full-day meetings annually) to receive training, updates, and to provide county input on program decisions. Required minimum of 40 hours of training per year. 	1	4	48	3%
7	Staff Support Time (e.g. annual leave, sick leave, holidays, etc.)	2	8	96	5%
Totals:		40	160	1920	100%

Chafee Worker #3 Name: Julie Hegge - 100% Child Welfare funded part-time project desiggnated Case Aide position

Key Tasks, Requirements, and Standards of Practice		Hrs/Week	Hrs/Month	Hrs/Year	% of Time
1	Case Management and Support Services May include: Support services to Chafee workers through Trails documentation; monthly tracking of incentive cards, bus tickets and household items; tracking of weekly incentive and storage unit inventory; assistance with group prep/facilitation; assist youth with college related applications and searches; assistance with youth apartment searches; general support for program	24.75	99	1188	83%
2	Reports Weekly group ROC notes	1	4	48	3%
3	Technical Assistance Assists workers with referral process	1	4	48	3%
4	Collaborative Services Development Chafee program staff may engage in: <ul style="list-style-type: none"> Metro Youth Alliance monthly meetings 	1	4	48	3%
5	Program Evaluation <ul style="list-style-type: none"> National Youth in Transition Database Youth Surveys (NYTD)/social media and internet searches to locate survey youth Complie data from youth program surveys 	1.5	6	72	5%
6	Continuing Education: Minimum 20 hours per year <ul style="list-style-type: none"> Required minimum of 20 hours of training per year 	0.5	2	24	2%
7	Staff Support Time (e.g. annual leave, sick leave, holidays, etc.)	0	0	0	0%
Totals:		29.75	119	1428	100%

Chafee Worker #4 Name:

Key Tasks, Requirements, and Standards of Practice		Hrs/Week	Hrs/Month	Hrs/Year	% of Time
1	Case Management and Support Services Recommended full-time caseloads: <ul style="list-style-type: none"> Single County Metro, Suburban and Second City Programs - 25 youth Rural and Regional Collaborative Programs – 15-20 youth 	0	0	0	#DIV/0!
2	Reports Program reporting requirements: <ul style="list-style-type: none"> Annual County Chafee Program Plan Annual County Chafee Program Report Monthly Wait-List Report 	0	0	0	#DIV/0!
3	Technical Assistance Training and technical assistance with caregivers, new Chafee workers, caseworkers, CASAs, Guardians ad Litem, and community partners.	0	0	0	#DIV/0!
4	Collaborative Services Development Chafee program staff may engage in: <ul style="list-style-type: none"> Local collaborative service and resource development Local youth advisory board development and support State Chafee program projects, committees and task groups, including: <ul style="list-style-type: none"> Celebration of Educational Excellence Planning Team Colorado 9 to 25 Youth Summit Planning Team Colorado Youth Leadership Network Chafee assesment review committee Chafee program guidance development team 	0	0	0	#DIV/0!
5	Program Evaluation <ul style="list-style-type: none"> National Youth in Transition Database Youth Surveys (NYTD) County quality improvement efforts (including young people and stakeholders) 	0	0	0	#DIV/0!

6	Continuing Education: Minimum 40 hours per year <ul style="list-style-type: none"> • Required Chafee/Adolescent Services Quarterlies (four full-day meetings annually) to receive training, updates, and to provide county input on program decisions. • Required minimum of 40 hours of training per year. 	0	0	0	#DIV/0!
7	Staff Support Time (e.g. annual leave, sick leave, holidays, etc.)	0	0	0	#DIV/0!
Totals:		0	0	0	#DIV/0!



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: Statement of Work with the Department of Health Care Policy and Financing (HCPF) on funding to create a Member Experience Advisory Council (MEAC)
FROM: Chris Kline, Director
AGENCY/DEPARTMENT: Human Services Department
HEARD AT STUDY SESSION ON: n/a
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the statement of work for Human Services with Department of Health Care Policy and Financing (HCPF).

BACKGROUND:

Adams County Human Services was recently awarded an \$8,000 grant from the Colorado Department of Health Care Policy and Financing to develop a Member Experience Advisory Council. Adams County Human Services, along with a few other Human Services offices across the state, will pilot the ambassador program at the county level. The group will likely be made up of 10 or so Medicaid recipients who reside in Adams County.

The Council members will assist Adams County Human Services staff in identifying what customers do and do not understand about Medicaid's eligibility stipulations, application processes, reporting requirements, client correspondence and notices & other customer experiences. After gathering community feedback, the group will advise Adams County Human Services on how to improve basic messaging, communication around the program, and lobby and phone interactions between the public and staff.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Department of Health Care Policy and Financing (HCPF)

ATTACHED DOCUMENTS:

Resolution
Statement of Work
Approval of Grant Funding

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

There is no direct fiscal impact as a result of executing the statement of work. No additional FTE are needed. This is a program enhancement opportunity.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING A STATEMENT OF WORK AGREEMENT FOR
ESTABLISHING A MEMBER EXPERIENCE ADVISORY COUNCIL WITH THE
DEPARTMENT OF HEALTH CARE POLICY AND FINANCING

WHEREAS, Adams County Human Services applied for and was granted funding (CS7174) from the Colorado Health Foundation to partner with Healthcare Policy and Financing (“HCPF”) to establish sustainable Member Experience Advisory Councils (MEAC’s); and,

WHEREAS, Adams County and HCPF wish to enter into an agreement for the purpose of outlining improvements to the Health First Colorado (Colorado’s Medicaid Program) eligibility process; and,

WHEREAS, the statement of work and the purchase order attached hereto details the rights and obligations of both Adams County and HCPF with respect to the responsibilities under the HCPF grant.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Statement of Work between Adams County and HCPF, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is authorized to execute said Statement of Work Agreement on behalf of the County of Adams, State of Colorado.



STATE OF COLORADO

Department of Health Care Policy & Financing

ORDER *****IMPORTANT*****

Number: PO,UHAA,201900005208
Date: 9/25/18
Description:
 FY19, UHAA, GRNT, Adams County, MEAC
 Development Project
Effective Date: 09/26/18 **Expiration Date:** 03/31/19

The order number and line number must appear on all invoices, packing slips, cartons, and correspondence. Please review each line for its corresponding shipping/billing address and delivery instructions.

BUYER

Buyer: Kim Taylor
Email: kim.taylor@hcpf.state.co.us

VENDOR

ADAMS COUNTY
 Department of Finance
 4430 S ADAMS COUNTY PKWY STE C4000A
 BRIGHTON, CO 80601-8212
Contact: Krysti Stehle
Phone: 1.800.ADAM.CTY

EXTENDED DESCRIPTION

This PO will be executed for Adams County participating in the County MEAC Development Project. It establishes the deliverables required for the counties to receive their funding for the project.

Line Item	Commodity/Item Code	UOM	QTY	Unit Cost	Total Cost	MSDS Req.
1	96258		0	0.00	\$8,000.00	<input type="checkbox"/>

Description: Professional Services (Not Otherwise Classified)

Service From: 09/26/18 Service To: 03/31/19

Delivery Instructions

FOB: FOB Dest, Freight Prepaid Delivery Date: 09/25/18

Ship To:	Bill To:
-----------------	-----------------

Dept of Health Care Policy and Financing 1570 Grant Denver, CO 80203	Dept of Health Care Policy and Financing 1570 Grant Denver, CO 80203
--	--

TERMS AND CONDITIONS

<https://www.colorado.gov/osc/purchase-order-terms-conditions>

DOCUMENT TOTAL = \$8,000.00

STATEMENT OF WORK

1.0 PROJECT OVERVIEW

- 1.1 The Colorado Department of Health Care Policy and Financing (the Department) is contracting with Adams County (The County) to establish sustainable Member Experience Advisory Councils (MAEC's) to improve the customer experience for Medicaid Members of that County. The counties involved shall collect feedback from local Medicaid members to enhance the person-centered approach. This is a grant funded PO made possible by Grant CS7175 from The Colorado Health Foundation.

2.0 TERM OF PROJECT

- 2.1 The County shall begin work upon acceptance of this Purchase Order. All work pursuant to this Statement of Work and Purchase Order shall be completed no later than March 31, 2019.

3.0 GENERAL REQUIREMENTS

- 3.1 The County shall perform all work in accordance with all applicable Federal and State statutes, regulations and rules, as now and hereafter amended, and the requirements described within this Statement of Work and the Purchase Order.
- 3.2 The County shall work closely and collaboratively with the Department, discuss suggestions or issues as they occur and incorporate suggestions or guidance from the Department while performing the work described within this Statement of Work and the Purchase Order.
- 3.3 The County shall coordinate and prioritize all work to ensure that all deliverables and deadlines are met.
- 3.4 The County shall employ an internal quality control process to ensure that all deliverables are complete, accurate, easy to understand, and of high quality. The County shall provide deliverables that, at a minimum, are responsive to the specific requirements, organized into a logical order, contain no spelling or grammatical errors, formatted uniformly, and contain accurate information and correct calculations. The County shall retain all work papers generated for reference through the duration of the project and project acceptance. The County shall participate in the review and revision process, until the Department provides written acceptance of the deliverable.
- 3.5 The County shall provide copies of any supporting documentation to the Department upon request of the Department and without charge.
- 3.6 The County shall respond to all telephone calls, voicemails and e-mail inquiries from the Department or Department Subcontractors within one (1) business day.

- 3.7 The County shall enable all County staff to exchange documents and electronic files with the Department staff in formats compatible with the Department's systems. The Department currently uses Microsoft Office 2016 and/or Microsoft Office 365 for PC.

4.0 PROJECT BACKGROUND

- 4.1 In State fiscal year 2017-18, the Department initiated a research project into the member experience at the county level in the Health First Colorado (Colorado's Medicaid program) eligibility process. The Department's intention that the project would yield a variety of discrete projects that county departments of human/social services could undertake to improve member experience for Health First Colorado recipients and their families. One conclusion was that county partners could benefit from ongoing engagement with members wherein sharing their lived experiences could potentially improve eligibility operations specific to local needs. The Department has been operating a Member Experience Advisory Council (MEAC) for three years with positive results and changes made.
- 4.2 The goal of this project is to establish sustainable Member Experience Advisory Councils (Council) in counties. The Councils will advise on operational matters within the scope of responsibility of the county and aimed at improvement of the Health First Colorado member experience at the County level.

5.0 PROJECT REQUIREMENTS

- 5.1 The County shall recruit volunteers for the MEAC using its own resources. The County shall not use CBMS client information in order to obtain volunteers.
- 5.1.1 The County shall obtain written authorization from each individual who participate in the County MEAC.
- 5.2 The County shall work cooperatively with any State Contractors, including but not limited to Government Performance Solutions Inc. (GPS) Work shall include, but is not limited to:
- 5.2.1 Attending MEAC workshop with GPS.
- 5.2.2 Attend and review the first two to three meetings that GPS runs for the county.
- 5.2.3 3 Quarterly Reports (5.3 for more details) at \$2,000/piece that will be based on the template developed at the workshop with GPS. (toolkit, reports, agendas, etc.)
- 5.2.4 Work with GPS to do sustainability plan for continuing operations in the County.
- 5.3 The County shall return a signed copy (wet signature or electronic) of the Award letter/Conditions of Funding Document (Attachment B.)
- 5.3.1 DELIVERABLE: Signed Award letter/Conditions of Funding Document.
- 5.3.2 DUE: within 5 business days of the PO execution date.
- 5.4 The County shall facilitate the remainder of the MEAC council meetings (3-4). Facilitation of these meetings shall include, but are not limited to the following:
- 5.4.1 Develop agendas.

- 5.4.2 Prepare activities and materials.
- 5.4.3 Facilitate the meeting events.
- 5.4.4 Prepare follow-up reports, including “To Do” lists, “Action Items,” etc.
- 5.4.5 The County shall advise volunteers who serve on a county MAEC regarding the privacy of their own information. The county shall provide the volunteers with an advanced warning of any audio or video recordings, as well as meeting minutes that may disclose confidential or private health information.
- 5.5 The county shall write 3 Quarterly Reports that summarize work completed by each individual county-level MEAC. Quarterly Reports shall include, but are not limited to:
 - 5.5.1 Template from Workshop (expand on what we are looking for here.)
 - 5.5.2 Goals set for each quarter, and how the county met these goals.
 - 5.5.3 Documentation of expenses.
 - 5.5.4 Summary of the MEAC meetings that held during the Quarter.
 - 5.5.5 Agendas.
 - 5.5.6 Meeting notes.
 - 5.5.7 Attendance Rosters.
 - 5.5.8 DELIVERABLE: 3 Quarterly Reports
 - 5.5.9 DUE: Please refer to the table 5.4.5 for due dates of each report.
 - 5.5.10

Report deadlines delineated by Quarter

FY 2017-18 Quarter	Deadline to Submit Reports
Quarter 1 July 1 – October 15	October 30, 2018
Quarter 2 October 16 – December 31	January 15, 2019
Quarter 3 January 1 – March 31	March 15, 2019

6.0 DELIVERABLES, TIMELINE AND COMPENSATION

- 6.1 The County shall provide the stated deliverables in accordance with the dates stated in the table in Section 6.4.
- 6.2 The County shall invoice the Department upon completion of a deliverable and will be paid the fixed price amount stated in the table in Section 6.4 upon review and acceptance by the Department of each deliverable. All invoices must be submitted to the Department no later than June 30, 2019.

6.3 The total amount of funding for this fixed price purchase order for all work to be performed pursuant to this Statement of Work is \$8,000.00. This total amount of funding will be the sole compensation to the County for the services and/or deliverables provided.

6.4 The due date and payment for each deliverable is detailed in the following table:

DELIVERABLES	DATE DUE TO THE DEPARTMENT	AMOUNT OF TOTAL AWARDED FIXED PRICE COUNTY WILL BE PAID UPON ACCEPTANCE OF DELIVERABLE
*Please note all Deliverables shall not contain PHI.		
1 Signed acceptance letter (seed money)	Within 5 business days of PO execution date	\$2,000.00
Quarter 1 Report	October 30, 2018	\$2,000.00
Quarter 2 Report	January 15, 2019	\$2,000.00
Quarter 3 Report	March 15, 2019	\$2,000.00
Total		\$8,000.00

7.0 GRANT PROVISIONS

7.1 This Contract is funded one hundred percent (100%) by Grant CS7175 from Colorado Health Foundation.



COLORADO

Department of Health Care
Policy & Financing

Approval of Grant Funding

September 26, 2018

Sue Bozinovski, Division Director
Community Support Services
Adams County, Colorado

Congratulations! Your application for the Member Experience Advisory Council Development project was **approved** by the Department. Please follow the instructions below to access funding.

A draft of the statement of work for the purchase order (PO) that establishes the funding source and outlines the deliverables schedule for funding the project is attached.

The county director or signing authority must return the [Award Letter/Conditions of Grant Funding document](#) with signature within five days of the execution of the PO for this project and **no later than close of business Friday, August 31, 2018**.

By returning this signed document, the county is agreeing to abide by all Conditions of Funding (COF).

All COF must be met to be eligible for funding through this grant.

The Department looks forward to working with you on this exciting project.

Further questions and inquiries regarding your county's approval, can be directed to me, Betsy.Holt@state.co.us.

Sincerely,

Betsy J. Holt
PFC Project Manager
Policy, Communication, and Administration Office
P 303.866.2831
betsy.holt@state.co.us

Our mission is to improve health care access and outcomes for the people we serve while demonstrating sound stewardship of financial resources.
www.colorado.gov/hcpf



Conditions of Grant Funding

County: Adams

Proposed Project: Member Experience Advisory Council Development

Approved Amount: \$8000.00

Conditions of Funding:

Project deliverables and requirements must be complete no later than March 15, 2019.
Grantees must sign and return this Conditions of Grant Funding document.
Grantees are required to submit 3 Quarterly Reports (template provided by the facilitator).
Grant funds will be paid as deliverables are received per the Purchase Order schedule.
The final Quarterly Report must be submitted to the Department no later than close of business March 15, 2019 .

By checking this box and signing below, the county acknowledges and accepts all Conditions of Funding described above and will provide deliverables as described in the purchase order for this project.

Name: Mary Hodge, Chair of the Board of County Commissioners

Signing under authority for: Adams County Community Support Services

Signature

Date





PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
Subject: Approval of IGA for Landlord/Tenant Legal Services Pilot Program
FROM: Heidi Miller, County Attorney
AGENCY/DEPARTMENT: County Attorney's Office
HEARD AT STUDY SESSION ON: Multiple discussions
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the Intergovernmental Agreement Between Adams County, Colorado Legal Services, the Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield Regarding Contributions Toward a Landlord/Tenant Legal Services Pilot Program

BACKGROUND:

Over the last several years, the Commissioners and staff have received countless complaints and concerns regarding landlord/tenant issues from Adams County citizens. Many issues that have come forward involve legal issues that are outside of the authority of the County, but the County recognizes that there is often a disparity of financial and legal resources between landlords and tenants. The County further recognizes that inability of landlords and tenants to reach agreement on these issues contributes to homelessness in Adams County and homelessness has a significant impact on Adams County.

In working with cities within Adams County and neighboring Broomfield, the County desires to enter into an agreement to fund a pilot project that will provide legal services to tenants in Adams County for landlord/tenant issues. Colorado Legal Services has agreed to provide legal services to tenants and has established guidelines to provide legal services to those that have financial need. The pilot project is intended to be a two-year pilot project.

The terms of the pilot project and the financial contributions from participating jurisdictions are set forth in the attachments to the Intergovernmental Agreement.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office
Board of County Commissioners
County Manager's Office

Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield

ATTACHED DOCUMENTS:

Resolution approving Intergovernmental Agreement

Intergovernmental Agreement Between Adams County, Colorado Legal Services, the Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield Regarding Contributions Toward a Landlord/Tenant Legal Services Pilot Program

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

The County's \$50,000 contribution to the Pilot Program is funded through the Adams County foundation.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT BETWEEN ADAMS COUNTY, COLORADO LEGAL SERVICES, THE CITIES OF WESTMINSTER, THORNTON, FEDERAL HEIGHTS, BRIGHTON, COMMERCE CITY, AURORA, AND THE CITY AND COUNTY OF BROOMFIELD REGARDING CONTRIBUTIONS TOWARD A LANDLORD/TENANT LEGAL SERVICES PILOT PROGRAM

WHEREAS, Commissioners and staff have received countless complaints and concerns regarding landlord/tenant issues from Adams County citizens; and,

WHEREAS, many issues that have come forward involve legal issues that are outside of the authority of the County, but the County recognizes that there is often a disparity of financial and legal resources between landlords and tenants; and,

WHEREAS, the County further recognizes that inability of landlords and tenants to reach agreement on these issues contributes to homelessness in Adams County and homelessness has a significant impact on Adams County; and,

WHEREAS, working with cities within Adams County and neighboring Broomfield, the County desires to enter into an agreement to fund a pilot project that will provide legal services to tenants in Adams County for landlord/tenant issues; and,

WHEREAS, Colorado Legal Services has agreed to provide legal services to tenants and has established guidelines to provide legal services to those that have financial need; and,

WHEREAS, the pilot project is intended to be a two-year pilot project; and,

WHEREAS, the terms of the pilot project and the financial contributions from participating jurisdictions are set forth in the attachments to the Intergovernmental Agreement, a copy of which is attached hereto.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Intergovernmental Agreement Between Adams County, Colorado Legal Services, the Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield Regarding Contributions Toward a Landlord/Tenant Legal Services Pilot Program be and hereby is approved, and that the chair of the Board is authorized to execute the same.

INTERGOVERNMENTAL AGREEMENT BETWEEN ADAMS COUNTY, COLORADO LEGAL SERVICES, THE CITIES OF WESTMINSTER, THORNTON, FEDERAL HEIGHTS, BRIGHTON, COMMERCE CITY, AURORA, AND THE CITY AND COUNTY OF BROOMFIELD REGARDING CONTRIBUTIONS TOWARD A LANDLORD/TENANT LEGAL SERVICES PILOT PROGRAM

The following Intergovernmental Agreement ("IGA") is made on this ___ day of _____, 2018, by and among Adams County, Colorado Legal Services, a Colorado Nonprofit Corporation ("CLS"), and the Cities of Westminster, Thornton, Federal Heights, Brighton, Commerce City, Aurora, and the City and County of Broomfield (all parties with the exception of CLS may be collectively referred to as the "Contributing Members"):

WHEREAS, CLS and the Contributing Members desire to enter into this IGA to address the cost associated with the Landlord/Tenant Legal Services Pilot Program ("Pilot Program") as defined in the Attached Scope of Services, Exhibit "A"; and

WHEREAS, the total annual cost for Pilot Program is estimated to be one hundred eighty two thousand dollars (\$182,000) (the "Annual Cost"); and

WHEREAS, the Contributing Members desire to fund the Pilot Program for an initial term of two years; and

WHEREAS, the Contributing Members desire that the proportionate contributions set forth herein in Exhibit "B" be committed to pay the cost of the Pilot Program; and

WHEREAS, in the event actual Pilot Program cost is less than the Annual Cost, the Parties agree that the excess funds be refunded to the Contributing Members based upon the proportionate share of their contributions.

TERMS

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

1. The term of this IGA shall be the two-year term of the Pilot Project.
2. The Contributing Members agree to pay funds in accordance with Exhibit "B" directly to CLS no later than November 1, 2018 and then again no later than November 1, 2019.
3. CLS is an independent contractor responsible for management of the Pilot Project and its employees. Contributing Members will have no direct oversight of the work performed under the Pilot Project.

4. Recitals Incorporated. The recitals set forth above are incorporated into this IGA, and shall be deemed terms and provisions hereof, to the same extent as if fully set forth in this section.

5. Integration and Amendment. This IGA represents the entire agreement between the Parties with regard to the subject matter of this agreement and there are no oral or collateral agreements or understandings. This IGA may be amended only by an instrument in writing signed by all the Parties. If any provision of this IGA is held invalid or unenforceable, no other provision shall be affected by such holding, and all of the remaining provisions of this IGA shall continue in full force and effect.

6. Nothing herein shall be deemed or construed as a waiver of the monetary limitations, or any other rights, immunities, and protections provided to the Contributing Members pursuant to the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101, *et. seq.* as may be amended.

7. All payments of the Contributing Members under this Agreement are subject to annual appropriation of funds by their governing bodies. Therefore, nothing in this Agreement shall be deemed or construed as a multiple year fiscal obligation under the meaning of Colorado Constitution Article X, Section 20, also known as the TABOR Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this IGA to be executed as of the day and year first above written.

ADAMS COUNTY

By: _____
Chair, Board of County Commissioners

Date: _____

ATTEST:

APPROVED AS TO FORM:

COLORADO LEGAL SERVICES

By: _____

Date: _____

ATTEST:

APPROVED AS TO FORM:

CITY OF WESTMINSTER, COLORADO

By: _____
Donald M. Tripp, City Manager

Date: _____

ATTEST:

Michelle Parker, City Clerk

APPROVED AS TO LEGAL FORM:

David Frankel, City Attorney

CITY OF THORNTON, COLORADO

By: _____

Date: _____

ATTEST:

Nancy Vincent, City Clerk

APPROVED AS TO FORM:
Luis Corchado, City Attorney

_____, Deputy City Attorney

CITY OF FEDERAL HEIGHTS, COLORADO

By: _____
_____, Mayor

Date: _____

ATTEST:

Patti Lowell, CMC, City Clerk

APPROVED AS TO FORM:

William P. Hayashi, City Attorney

CITY OF BRIGHTON, COLORADO

By: _____
Philip Rodriguez, City Manager

Date: _____

ATTEST:

Natalie Hoel, City Clerk

APPROVED AS TO FORM:

Jack D. Bajorek, City Attorney

CITY OF COMMERCE CITY, COLORADO

By: _____

Date: _____

ATTEST:

Laura Bauer, City Clerk

APPROVED AS TO FORM:

Robert Sheesley, City Attorney

CITY OF AURORA, COLORADO

By: _____
James M Twombly, City Manager

Date: _____

ATTEST:

Michael Lawson, Interim City Clerk

APPROVED AS TO FORM:

Tim Joyce, Assistant City Attorney

CITY AND COUNTY OF BROOMFIELD

By: _____

Date: _____

ATTEST:

APPROVED AS TO FORM:

City and County Attorney

Exhibit "A"

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PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
Subject: Approval of Third Amended Contract for E-470
FROM: Heidi Miller, County Attorney
AGENCY/DEPARTMENT: County Attorney's Office
HEARD AT STUDY SESSION ON: September 18, 2018
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners Approves the Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority

BACKGROUND:

Adams County is a member of the E-470 Public Highway Authority, which is comprised of the following governmental units: Adams County; Arapahoe County; Douglas County; City of Aurora; Town of Parker; City of Thornton; City of Brighton; and City of Commerce City. The E-470 Authority Board has asked the governmental units to approve a Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority.

The Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority clarifies that the purpose of E-470 includes securing adequate transportation in the form of both E-470 Public Highway and other Public Highways in order to meet the regional need for coordinated planning and construction of beltways or other transportation improvements. It also clarifies that E-470 has authority to construct, finance, operate or maintain Public Highways within or without the Authority's boundaries, as may be determined from time to time by the E-470 Authority Board.

A copy of the proposed Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority is attached.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Attorney's Office
E-740 Authority

ATTACHED DOCUMENTS:

Resolution approving Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority Intergovernmental Agreement

Third Amended and Restated Establishing Contract

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/> <hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/> <hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

**RESOLUTION APPROVING THIRD AMENDED AND RESTATED ESTABLISHING
CONTRACT FOR THE E-470 PUBLIC HIGHWAY AUTHORITY**

WHEREAS, the E-470 Public Highway Authority ("Authority") is a body corporate and a political subdivision of the State of Colorado that consists of the following governmental units: Adams County; Arapahoe County; Douglas County; City of Aurora; Town of Parker; City of Thornton; City of Brighton; and City of Commerce City; and

WHEREAS, the Authority was created by the Establishing Contract for the E-470 Public Highway Authority on January 13, 1988, as amended by the governmental units from time to time over the years; and

WHEREAS, Adams County approved the Second Amended and Restated Establishing Contract for the E-470 Public Highway Authority on January 31, 2011; and

WHEREAS, the E-470 Authority Board has asked the governmental units to approve a Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority; and

WHEREAS, the Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority clarifies that the purpose of E-470 includes securing adequate transportation in the form of both E-470 Public Highway and other Public Highways in order to meet the regional need for coordinated planning and construction of beltways or other transportation improvements; and

WHEREAS, the Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority clarifies that E-470 has authority to construct, finance, operate or maintain Public Highways within or without the Authority's boundaries, as may be determined from time to time by the E-470 Authority Board.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Third Amended and Restated Establishing Contract for the E-470 Public Highway Authority be and hereby is approved, and that the chair of the Board is authorized to execute the same.

**THIRD AMENDED AND RESTATED
ESTABLISHING CONTRACT
FOR THE
E-470 PUBLIC HIGHWAY AUTHORITY**

THIS THIRD AMENDED AND RESTATED ESTABLISHING CONTRACT FOR THE E-470 PUBLIC HIGHWAY AUTHORITY ("Second Amended and Restated Contract") is made and entered into as of this ____ day of _____, 2018, pursuant to Article XIV, Section 18(2) of the Colorado Constitution, part 2 of article 1, title 29, C.R.S., title 30, C.R.S., title 31, C.R.S., appropriate municipal charter provisions, and part 5 of article 4, title 43, C.R.S., by and between ADAMS COUNTY, a body politic and corporate and a political subdivision of the State of Colorado, ARAPAHOE COUNTY, a body politic and corporate and political subdivision of the State of Colorado, DOUGLAS COUNTY, a body politic and corporate and a political subdivision of the State of Colorado, the CITY OF AURORA, a municipal corporation and political subdivision of the State of Colorado, the TOWN OF PARKER, a municipal corporation and political subdivision of the State of Colorado, the CITY OF THORNTON, a municipal corporation and political subdivision of the State of Colorado, the CITY OF BRIGHTON, a municipal corporation and political subdivision of the State of Colorado, and the CITY OF COMMERCE CITY, a municipal corporation and political subdivision of the State of Colorado (singularly or collectively the "Governmental Unit(s)").

RECITALS

WHEREAS, the large population and population growth within the Denver metropolitan region, the significant and growing demand for Construction of beltways within the Denver metropolitan region to facilitate traffic movement and the inadequacy of current transportation facilities to meet that demand, the division of the Denver metropolitan region into a variety of incorporated and unincorporated areas, the need to coordinate planning and Construction of beltways or other transportation improvements to serve regional needs, and the limited availability of state and federal funds for such purposes, have caused the Colorado General Assembly to enact the Public Highway Authority Law in part 5 of article 4, title 43, C.R.S. ("the Act"); and

WHEREAS, it is the stated intention of the Colorado General Assembly that public highway authorities be formed to finance, Construct, operate, or maintain all or a portion of a beltway or other transportation improvements in, inter alia, the Denver metropolitan region which, because of the cost or the location thereof in the jurisdiction of more than one municipality or county, cannot feasibly be financed, Constructed, operated, or maintained by a municipality or county acting alone; and

WHEREAS, a public highway authority denominated the "E-470 Public Highway Authority" ("the Authority") was created by the Establishing Contract for the E-470 Public Highway Authority dated as of January 13, 1988, as amended by the First Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of March 2, 1988, as amended by the Second Amendment to the Establishing Contract for the E-470 Public Highway

Authority dated as of January 18, 1989, as amended by the Third Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of July 28, 1989 (the "Third Amendment"), as amended by the Fourth Amendment to the Establishing Contract for the E-470 Public Highway Authority (the "Fourth Amendment"), as amended by the Fifth Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of December 3, 1990 (the "Fifth Amendment"), as amended by the Sixth Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of January 10, 1995 (the "Sixth Amendment"), as amended by the Seventh Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of June 13, 1995, as amended by the Eighth Amendment to the Establishing Contract for the E-470 Public Highway Authority dated as of April 26, 2000, as amended by the 2001 Amended and Restated Establishing Contract for the E-470 Public Highway Authority, as amended by this Third Amended and Restated Contract, and as may be further amended from time to time (collectively and in its various iterations referred to herein as the "Establishing Contract"), by and between Adams County, Arapahoe County and Douglas County, and, by amendments to the Establishing Contract, the City of Aurora, the Town of Parker, the City of Thornton, the City of Brighton, and the City of Commerce City, to finance, Construct, operate or maintain E-470 and other Public Highways; and

WHEREAS, the execution of this Establishing Contract by the Governmental Units is permitted by Article XIV, Section 18(2) of the Colorado Constitution, part 2 of article 1, title 29, C.R.S., and the Act, and is essential to the continued economic growth of the Denver metropolitan region, is in the public interest, and will promote the health, safety, and welfare of the citizens of this state by securing for them more adequate transportation in the form of both E-470 Public Highway and other Public Highways in order to meet the regional need for coordinated planning and construction of beltways or other transportation improvements; and

WHEREAS, the right-of-way dedication provisions of the Third, Fourth, Fifth and Sixth Amendments ("the Right-of-Way Amendments") to the Establishing Contract are still in full force and effect as described in said Amendments and are considered to be fully incorporated by this Establishing Contract. Such Right-of-Way Amendments are attached hereto as Appendices A, B, C and D, respectively; and

NOW, THEREFORE, in consideration of the mutual promises and benefits herein expressed, and for other good and valuable consideration, the receipt and sufficiency of which is hereby freely acknowledged, the Governmental Units hereby covenant and agree as follows:

DEFINITIONS

As used in this Establishing Contract, unless the context otherwise requires:

"Affiliate" shall mean any Colorado local government, regional planning agency, or regional transportation agency seeking to have a non-voting member on the Board and accepted as such by the Governmental Units.

"Authority" means the E-470 Public Highway Authority, a body corporate and political subdivision of the State of Colorado created pursuant to the Establishing Contract and the Act.

"Board" means any board of directors of the Authority.

"Bond" means any bond, note, interim certificate, contract, or other evidence of indebtedness of the Authority authorized by the Act.

"Construct," "Constructed" or "Construction" means the planning, designing, engineering, acquisition, installation, construction, and reconstruction of E-470 or other Public Highways.

"County" means any county organized under the laws of the state, including any city and county.

"Director" means a voting member of the Board, and shall include a qualified alternate Director.

"E-470" shall mean the E-470 Public Highway which generally circumscribes the northern, eastern and southern perimeters of the Denver metropolitan region and which may comprise any and all elements of a Public Highway.

"Governmental Unit" means any political subdivision that is a party to this Third Amended and Restated Contract Establishing Contract.

"Meeting" means a regular or special meeting of the Board.

"Municipality" has the same meaning as that provided in section 31-1-101, C.R.S.

"Public Highway" shall have the meaning assigned to such term in Section 43-4-503(12), C.R.S. of the Act and the term shall be interpreted in accordance with the legislative declaration set forth in Section 43-4-502, C.R.S., the Authority's broad cooperative powers set forth in Section 43-4-510, C.R.S., and the cooperative powers of the Governmental Units set forth in Section 43-4-511, C.R.S. in order to provide beltways and other transportation improvements to serve regional needs.

"Statutory Representative" shall mean any representative designated as a non-voting member of the Board as provided in Section 43-4-504(5), C.R.S.

COVENANTS AND AGREEMENTS

1. Establishment and Denomination of Public Highway Authority. The Governmental Units hereby create and establish a public highway authority denominated the E-470 Public Highway Authority (the "Authority").

2. Purposes. The purposes of the Authority shall be to finance, Construct, operate, and/or maintain E-470 and other Public Highways as may be determined by the Board to aid in regional cooperation regarding transportation infrastructure, improvements and facilities which are presently inadequate given continued population growth and financial constraints upon state and local government in Colorado that continue to serve the overall mission of E-470 as adopted by its Board of Directors, and in this regard to carry out all or any part of those functions or activities permitted by the Act, except as specifically limited by this Establishing Contract.

3. Powers. The Authority, by and through the Board, shall possess all the powers, privileges and duties permitted by the Act, except as specifically limited by this Establishing Contract.

4. Establishment of Board of Directors. There is hereby established the Board, in which all legislative power of the Authority is vested. Each Governmental Unit shall have the right to appoint one Director to the Board, who shall be, at the time of appointment and throughout such Director's tenure on the Board, an elected officer of the legislative or governing body of such Governmental Unit. Such appointment shall be evidenced by notification, in writing, to the Authority by the appointing Governmental Unit. Each Director shall serve at the pleasure of such Governmental Unit and may only be removed or replaced by the Governmental Unit that appointed such Director. The Board may from time to time establish Affiliates the representatives of which shall be non-voting members of the Board. Statutory Representatives shall be non-voting members of the Board.

The Board shall elect executive officers of the Authority. The officers of the Authority shall consist of a Chairman, a Vice-Chairman, a Secretary, and a Treasurer (or if the Board elects to combine the offices of Secretary and Treasurer then a Secretary/Treasurer); in addition such officers, assistant officers, agents and employees that the Board may from time to time deem necessary may be elected by the Board or be appointed in a manner prescribed by the Board. The Chairman shall preside at all Meetings of the Board. The Vice-Chairman shall assist the Chairman and shall, in the absence of the Chairman, preside at all Meetings of the Board and shall perform such other duties as the Board may from time to time determine. The Secretary or Secretary/Treasurer shall maintain the records and files of the Board and of the Authority and shall perform such other duties as the Board may from time to time prescribe. The Treasurer or Secretary/Treasurer shall keep and maintain financial records of the Board and of the Authority and shall report on the financial state of the Authority as directed by the Board, and shall perform such other duties as the Board may from time to time prescribe. The Chairman, Vice-Chairman, Treasurer or Secretary/Treasurer shall be elected from among and by the Directors. In the event of a vacancy in the office of Chairman, the Vice-Chairman shall serve as Chairman for the remaining portion of the Chairman's term of office. The Board may act by resolution to prescribe the terms of office, times of elections and methods of filling vacancies in offices other than Chairman.

The Board may act by motion and/or resolution and the actual attendance of a majority of Directors at a Meeting of the Board shall constitute a quorum, the vote of a majority of Directors at a Meeting of the Board at which a quorum is present shall be required to constitute action by the Board, except for: (i) approval or amendment of an annual operating budget for the Authority, (ii) convening an executive session of the Board, or (iii) determining the location of the **alignment** of E-

470, in which case the affirmative vote of at least two-thirds of all Directors shall be required. For purposes of a quorum being present pursuant to this paragraph, Directors may attend, participate, debate and vote on matters before the Board by telephone or other two-way electronic means of communications provided the comments and votes of the Directors attending electronically are able to be contemporaneously communicated to the Directors and to the general public present at the Meeting.

Any Director may, from time to time, designate, in writing, an Alternate Director, who shall possess the same qualifications as a Director and who shall, in the absence of such Director, be entitled to attend Meetings of the Board and exercise the same powers of such Director. However, Alternate Directors are not eligible for election to office.

5. Meetings. Regular Meetings of the Board shall be held from time to time, on such day, and at such hour as the Board shall from time to time establish. Special Meetings of the Board may be held at any time at any place within or without the state of Colorado, upon seventy-two (72) hours' electronic or printed written notice to each Director, unless such notice be waived in writing by the Director entitled to receive notice. Notice of all Meetings of the Board shall be given by providing written notice thereof to the clerk of each Governmental Unit at least three (3) days in advance of such meeting. Notice of all Meetings of the Board shall be given to the public as required by law.

6. Distribution, Disposition, or Division of Assets. Subject to the provisions of this paragraph, the Board may make such decisions regarding the distribution, disposition or division of assets of the Authority as it deems appropriate. In all cases, the fixed assets of the Authority shall be distributed to each Governmental Unit that has territory where such assets are situated, and in this regard a Municipality's territory shall apply as opposed to that of a County. The liquid assets of the Authority shall be distributed to each Governmental Unit on an equitable basis, subject to unanimous ratification by the Governmental Units.

7. Boundaries of the Authority. The boundaries of the Authority are hereby redesignated and reestablished as one and one-half miles on either side of the proposed center-line of E-470, and as more specifically described in the legal description and sketch attached hereto as Exhibit A and incorporated herein by this reference. The Governmental Units acknowledge that the boundaries of the Authority may be changed by action of two-thirds of the Governmental Units of the Authority. Section 43-4-506(1)(f), C.R.S. authorizes the Authority to construct, finance, operate or maintain Public Highways within or without the Authority's boundaries, as may be determined from time to time by the Board.

8. Term, Withdrawal and Dissolution. This Establishing Contract shall commence on the date of its full execution by all the Governmental Units, and be perpetual until terminated or rescinded by the unanimous written agreement of all the Governmental Units or until the Authority consists of fewer than two (2) Governmental Units. Additionally, any Governmental Unit may withdraw from participation in the Authority upon thirty (30) days' written notice of its intent to withdraw to the Board. However, no such termination, rescission, dissolution or withdrawal shall be effective until and unless satisfactory provisions have been made to discharge all the obligations of the Authority, including any Bonds issued or assumed thereby, in

a manner that will protect the rights and interest of the holders of such obligations, including Bonds of the Authority, and any withdrawing Governmental Unit shall remain liable for the performance of any financial commitments made to the Authority prior to the time of such withdrawal.

9. Amendments. This Establishing Contract contains all of the terms agreed upon by and among the Governmental Units. Any amendments or modifications to this Establishing Contract must be reduced to writing and executed by all the Governmental Units to be valid and binding.

10. Local Land Use of Governmental Units for E-470. All decisions relating to local land use aspects of E-470 including, without limitation, the approval and/or provision of slip ramps, interchanges, over-passes, etc., shall remain under the exclusive control of the Governmental Unit within whose territory such facilities are located; provided, however, that no such decision(s) shall impair the overall integrity or function of E-470; and provided further that no such decision(s) shall impose any additional costs upon the Authority or the other Governmental Units.

11. Eminent Domain. The Authority may exercise the power of eminent domain as provided in section 43-4-506(1)(h), C.R.S.; provided, however, the Authority may not exercise the power of eminent domain with respect to the property of any Governmental Unit.

12. Addition of Parties. The Board may include additional parties to this Establishing Contract upon such terms and conditions as it deems appropriate; provided, however, that any decision by the Board to include additional parties shall be subject to the amendment of this Establishing Contract by the unanimous, written agreement of the Governmental Units, and shall be further subject to compliance with the provision of the Act.

13. Successor to Prior Entity. The Authority may be the successor in interest to the E-470 Authority established by contract as of February 25, 1985, pursuant to Article XIV, Section 18(2) of the Colorado Constitution and part 2 of article 1, title 29, C.R.S., and shall be entitled to all rights and privileges, and may assume all obligations and liabilities, thereof under all existing contracts to which the E-470 Authority is, as of the date of execution of this Establishing Contract, a party. It is further the intent of the Governmental Units that the Authority shall be entitled to all rights and privileges, and shall assume all obligations and liabilities, of Arapahoe County with respect to bonds previously issued by Arapahoe County for the planning, designing, engineering, acquisition, installation, Construction, and reconstruction of E-470.

14. Reliance. The Governmental Units acknowledge and agree that each is relying on the performance of the other(s) under this Establishing Contract, and that all actions or changes of positions undertaken pursuant thereto are made in such reliance. The Government Units further acknowledge and agree that each enters into this Establishing Contract in reliance upon the affirmative agreement contained in Section 43-4-516, C.R.S., that, *inter alia*, the state will not limit, alter, restrict, or impair the rights vested in the Authority or the rights or obligations of any of the Governmental Units in relation thereto.

15. Indemnification. The Authority shall indemnify and defend each Director, officer and employee of the Authority in connection with any claim or actual or threatened suit, action, or proceeding (civil, criminal, or other, including appeals), in which he or she may be involved in his or her official capacity by reason of his or her being or having been such Director, officer or employee, or by reason of any action or omission by him or her in any such capacity, and shall pay any judgment resulting therefrom, except any liability arising from criminal offenses or willful misconduct or gross negligence. The Authority shall further indemnify and defend each Governmental Unit in connection with any claim or actual or threatened suit, action or proceeding (civil, criminal, or other, including appeals), in which the Governmental Unit may be involved in its capacity as a member of the Authority, and shall pay any judgment resulting therefrom, except for liability arising from criminal offenses or willful misconduct or gross negligence. Such indemnification and duty to defend in either event shall be subject to and limited by the resources of the Authority available for such purposes, including available insurance coverage, which the Authority shall act in good faith to obtain and maintain.

16. No Obligations. No Bond or other obligation of the Authority shall be deemed to be an obligation or indebtedness of any Governmental Unit.

17. Non-Impairment. Nothing in this Establishing Contract shall be deemed to restrict, modify or otherwise impair the powers of any Governmental Unit in any manner, including any separate or discrete actions which may be taken by any Governmental Unit relating to the financing, Construction, operation or maintenance of E-470 or other Public Highways.

18. Severability. If any provision of this Establishing Contract or the application thereof to any Governmental Unit(s), person, entity or circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this Establishing Contract, which can be given effect without the invalid provision or application, and to this end the provisions of this Establishing Contract, and each and every provision thereof, are declared to be severable.

19. Applicable Laws. This Establishing Contract shall be governed by and construed in accordance with the laws of the state of Colorado.

20. Assignability. No Governmental Unit may assign or transfer any of its rights or obligations hereunder without the prior written consent of the Governmental Unit(s) that is a nonassigning Party(ies) to this Establishing Contract.

21. Binding Effect. The provisions of this Establishing Contract shall bind and shall inure to the benefit of the Governmental Unit(s) and to their respective successors and permitted assigns, if any.

22. Enforcement. The Governmental Unit(s) agree and acknowledge that this Establishing Contract may be enforced in law or in equity, by decree of specific performance, and, in the event of a judgment that a breaching Governmental Unit acted arbitrarily and capriciously, or in bad faith, including an award of appropriate damages, or such other legal and

equitable relief as may be available subject to the provisions of the statutes of the state of Colorado.

23. Counterpart Execution. This Establishing Contract may be executed in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

[The remainder of this page left intentionally blank.]

EXHIBIT A



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: Construction Agreement for Government Entities between Public Service Company of Colorado d.b.a. Xcel Energy and Adams County for the York Street Project
FROM: Jeffery Maxwell, P.E., PTOE, Director of Public Works
AGENCY/DEPARTMENT: Public Works
HEARD AT STUDY SESSION ON: June 26, 2018, July 10, 2018
AUTHORIZATION TO MOVE FORWARD: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves the Construction Agreement for Government Entities regarding Adams County York Street Project between Public Service Company of Colorado d. b. a. Xcel Energy and Adams County

BACKGROUND:

Adams County (Applicant) and Public Service Company of Colorado d. b. a. Xcel Energy (Company) wish to enter into a Construction Agreement for Governmental Entities (Construction Agreement) regarding the York Street Project Phase I (Project). The County has requested Xcel Energy to underground the existing electrical lines; design and install street lighting along York Street Avenue from State Highway 224 to E. 78th Avenue. This Agreement outlines the roles and responsibilities of both Xcel Energy and Adams County for undergrounding the electrical lines. Xcel Energy has approved and signed the Construction Agreement.

Xcel Energy has completed the engineering design and cost estimate to underground their lines for the Project. The expenditure for Adams County is \$1,913,408.47. In addition, they have submitted a cost allocation proposal for approximately \$81,815.55 to replace the existing lighting on a one-to-one basis for each existing street light on the road. The County's revised lighting plan, under development, estimates a need to triple the amount of lights on this stretch of road. Therefore, the estimated cost for the lighting is \$245,446.65 (\$81,815.55 x 3). Adams County is also requesting Xcel Energy install black poles instead of the standard galvanized streetlights for an additional \$40,000.00. The estimated total dollar value for both undergrounding and

installation of new lighting is \$2,198,855.12. Xcel Energy will bill Adams County the actual costs incurred after the work is complete and the monies are due within 60 days.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Public Works
Xcel Energy

ATTACHED DOCUMENTS:

Draft resolution
Construction Agreement for Government Entities

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 13
Cost Center: 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u> </u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9135	30561801	\$3,000,000
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<u>\$3,000,000</u>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

RESOLUTION APPROVING THE CONSTRUCTION AGREEMENT FOR GOVERNMENTAL ENTITIES BETWEEN PUBLIC SERVICE COMPANY OF COLORADO D.B.A. XCEL ENERGY AND ADAMS COUNTY FOR THE YORK STREET PROJECT

WHEREAS, Adams County and Public Service Company of Colorado d.b.a. Xcel Energy, wish to enter into a Construction Agreement for Governmental Entities to underground the utilities as part of the York Street Project Phase I (Project); and,

WHEREAS, Adams County has requested the removal of existing street lights and installation of new street lights on York Street; and,

WHEREAS, the Project costs will be reimbursed to Xcel Energy as outlined in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Construction Agreement for Governmental Entities, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said Agreement and on behalf of Adams County.



CONSTRUCTION AGREEMENT FOR GOVERNMENTAL ENTITIES

CONTRACT NO. 10089858

This Construction Agreement for Governmental Entities, "Construction Agreement", is between Public Service Company of Colorado, a Colorado corporation, d.b.a. XCEL ENERGY, hereinafter referred to as "Company" and Adams County, a Municipality hereinafter referred to as "Applicant". This version of Construction Agreement is specifically designed for Applicants which are governmental entities. The Applicant has requested the Company construct and install the necessary Electric Distribution Line Extension, hereinafter referred to as "Extension", to provide Plan A – Permanent Service or, under limited conditions, Plan B – Indeterminate Service, to serve 7640 York St. Project in the City of Denver in the County of Adams in the State of Colorado. This Construction Agreement is subject to the Company's Distribution Extension Policy, as stated in the Company's tariffs, available for inspection at the Colorado Public Utilities Commission and on the Company's website, and such policy and tariffs are incorporated herein by this reference. Any capitalized term in this Construction Agreement that is not expressly defined herein shall have the meaning set forth in our policy and tariffs.

The Company has completed the engineering design and cost estimate to provide the Extension based upon the information Applicant has provided and the service requirements that you have requested. The estimated total Construction Cost to provide the requested Extension is \$1,913,408.47. Based upon the information provided, the Company's design for the Extension includes _____ and/or _____ N/A service. Your potentially awardable Construction Allowance for such number of meters, and/or _____ for Electric service, based on the rate schedule as applicable for the Electric service for which the Extension is being constructed, is \$0.00. Your estimated Construction Payment is \$1,913,408.47. If the Applicant elects to have the Company advance the Construction Payment for the duration of the construction period, Applicant will be billed by the Company in accordance with the Company's tariffs, within 30 days after the construction of the Extension is complete. The Applicant will have 90 days thereafter to pay such bill. If the Applicant does not elect to have the Company advance the required Construction Payment, the Applicant shall pay the Company the Construction Payment before approval of this Extension Agreement and commencement of construction.

The Company will not approve this Construction Agreement unless and until the following two requirements have been satisfied: 1) execution and return to Company of this Construction Agreement by Applicant, and of any other Enclosures that are applicable and 2) receipt of one-line diagrams, load information and any other necessary information requested by the Company in order to calculate the appropriate equipment needed to determine the Company's estimate of the Applicant's load. The Construction Payment quoted above shall be effective for sixty (60) days from the Contract Origination Date set forth below. Should this Construction Agreement not be returned to, and accepted by, the Company within those 60 days the Construction Costs may be re-estimated and this Construction Agreement may be terminated and replaced with a new Construction Agreement.

A Construction Allowance will be calculated and awarded to Applicant as provided by this Construction Agreement and the Company's aforementioned policy and tariffs. Construction Allowance will be awarded in a one-time payment if the Company estimates a Permanent Service will be physically connected (ie. a permanent meter will be set) within one year from the execution of this Construction Agreement or upon Company review and acceptance of a final plat of the development or subdivision that has been approved by the governmental entity having jurisdiction as applicable. If Construction Allowance is awarded in one payment under this Construction Agreement, Applicant shall not be entitled to any future Construction Allowance or Refunds with respect to this Extension. Unless and until a one-time Construction Allowance payment is awarded by the Company, Construction Allowances will be calculated and awarded on a per-meter and/or volumetric basis, when new

permanent meters are set, in conformance with the aforementioned policies and tariffs. The one-time awardable Construction Allowance may differ from the sum stated above if the final plat submitted contains different facts or information from that which was originally provided by Applicant as the basis for this Construction Agreement.

Additional payments greater than this estimated Construction Payment may be required if customer associated delays, obstructions, permit fees, or design changes in the field are encountered which are not included in the original job or Construction Cost estimate. The Construction Cost stated above does not include special items such as but not limited to frost or rock conditions. In the event the Company encounters any special items during construction, the Company shall bill Applicant for such special items as a non-refundable contribution in aid of construction.

This Construction Agreement does not include any Construction Cost of Service Lateral Extensions. Any costs and payments with respect to Service Lateral Extensions will be calculated and contracted separately from this Construction Agreement.

Applicant may not assign this Construction Agreement without the prior written consent of the Company.

Applicant agrees to execute the Company's standard right-of-way agreement granting, free of charge to Company, any rights-of-way upon, over or under Applicant's property that may be required for Company to accomplish the objective of this Construction Agreement, to obtain such other rights-of-way, free of charge and on other terms satisfactory to Company, from other parties as may be required. Applicant recognizes the Company's ability to perform under this Construction Agreement is contingent upon the obtaining any other rights-of-way from other parties if required. The Company shall not be required to expend more than commercially reasonable efforts to assist in the acquisition of any third party right-of-way.

If there is a possibility that other utilities or facilities will be installed jointly with the Extension, Applicant must personally contact the local telephone company, the local cable TV company and/or any other utility company to arrange for the installation and payment of any costs of their facilities.

If there is a possibility that the Extension will be constructed during frost conditions, Applicant shall execute a Frost Agreement and return such with this Construction Agreement. Should Applicant not do so, Applicant's project may be delayed until frost conditions have ceased and there is no further chance of encountering frost. Please refer to the Frost Agreement for terms and conditions of that service.

Upon the acceptance of the terms and conditions of this Construction Agreement, Applicant must return all applicable documents and the Construction Payment (unless Applicant chooses to have the Company advance the Construction Payment in accordance with its tariffs), payable to Public Service Company of Colorado, at the address shown below. The Company is unable to accept checks with any sort of lien waiver because our tariffs do not allow it, and Applicant agrees that any attempt to create a lien waiver in such a manner (including by any printed or stamped lien waiver on a check) shall be ineffective and void. After an executed original of this Construction Agreement, all applicable documentation and the Construction Payment (unless Applicant chooses to have the Company advance the Construction Payment in accordance with its tariffs) is received and accepted by the Company and all other prerequisites have been satisfied, a work order will be issued and released to construction so the Extension can be scheduled. The Company's current lead-time to begin construction after receiving the non-refundable payment (if applicable) and signed documents is approximately 6-8 weeks. You will be notified of which week the Applicant's construction is scheduled to begin. If you have any questions regarding this project, please call a Company representative at 303-592-2771.

The Company looks forward to being your energy provider.

Sincerely,



Clint Lucatuorto
UC Synergetic

Construction Agreement Origination Date: June 20, 2018

Mailing address: UC Synergetic
555 Zang, Suite 250
Lakewood, CO 80228

Applicant has reviewed and accepts the terms and conditions of this Construction Agreement. Applicant will return a signed Construction Agreement and will pay the applicable Construction Payment amount of \$1,913,408.47 within 90 days after construction is complete. Applicant will send an original signed copy of this Construction Agreement with the any applicable agreements/documents.

Applicant: Adams County_a Municipality

*Signature: _____

*Date: _____

*Print Name: _____

*Title: _____

*Mailing address: _____


*Phone: _____

Company Representative

Date: 8-29-2018

Name: Larry R Crosby

Title: SVP Distribution

Signature:  _____



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: 2019 Proposed Adams County Budget
FROM: Nancy Duncan, Budget Director
AGENCY/DEPARTMENT: County Manager's Office and Budget Department
HEARD AT STUDY SESSION ON:
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners considers the 2019 Proposed Adams County Budget being recommended by the County Manager

BACKGROUND:

As a political subdivision of the State of Colorado, Adams County prepares an annual budget as required by Colorado State Statutes (CRS 29-1-103). As part of the 2019 annual budget development process, the 2019 Proposed Budget is being proposed during Public Hearing on October 9, 2018. In addition to this Public Hearing, the Board of County Commissioners will review this proposed budget at the Budget Retreat and will have work sessions to discuss the 2019 Adams County Proposed Budget as needed.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget Department

ATTACHED DOCUMENTS:

PowerPoint Presentation
2019 Proposed Budget Book- Link Below to Adams County Website
<http://www.adcogov.org/documents/2019-proposed-budget>

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:
Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/>

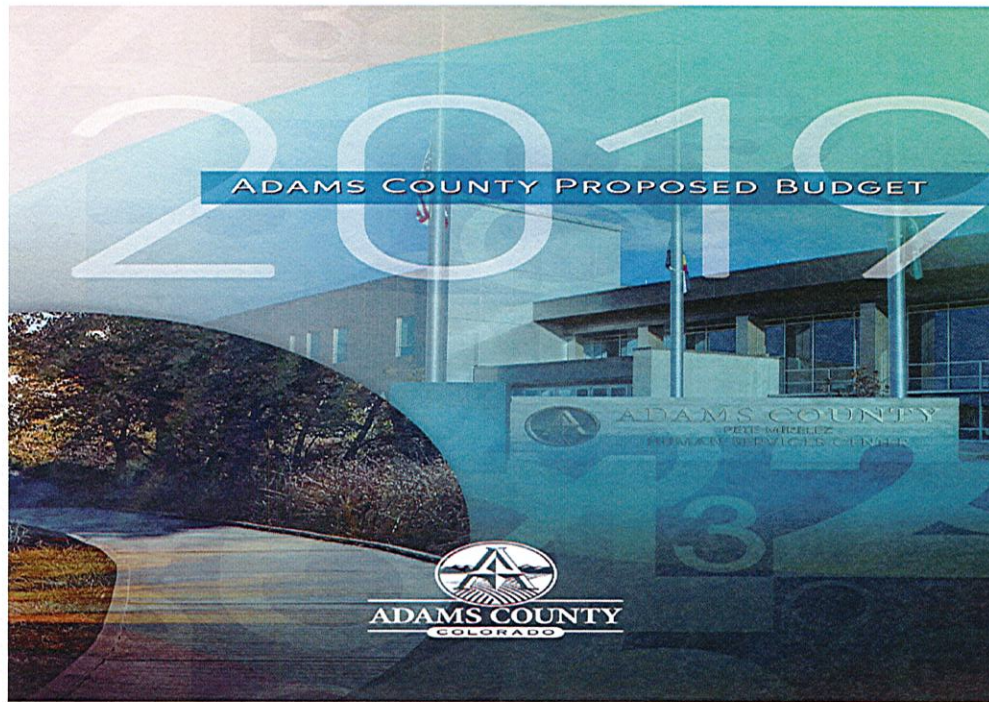
	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/>

New FTEs requested: **YES** **NO**

Future Amendment Needed: **YES** **NO**

Additional Note:

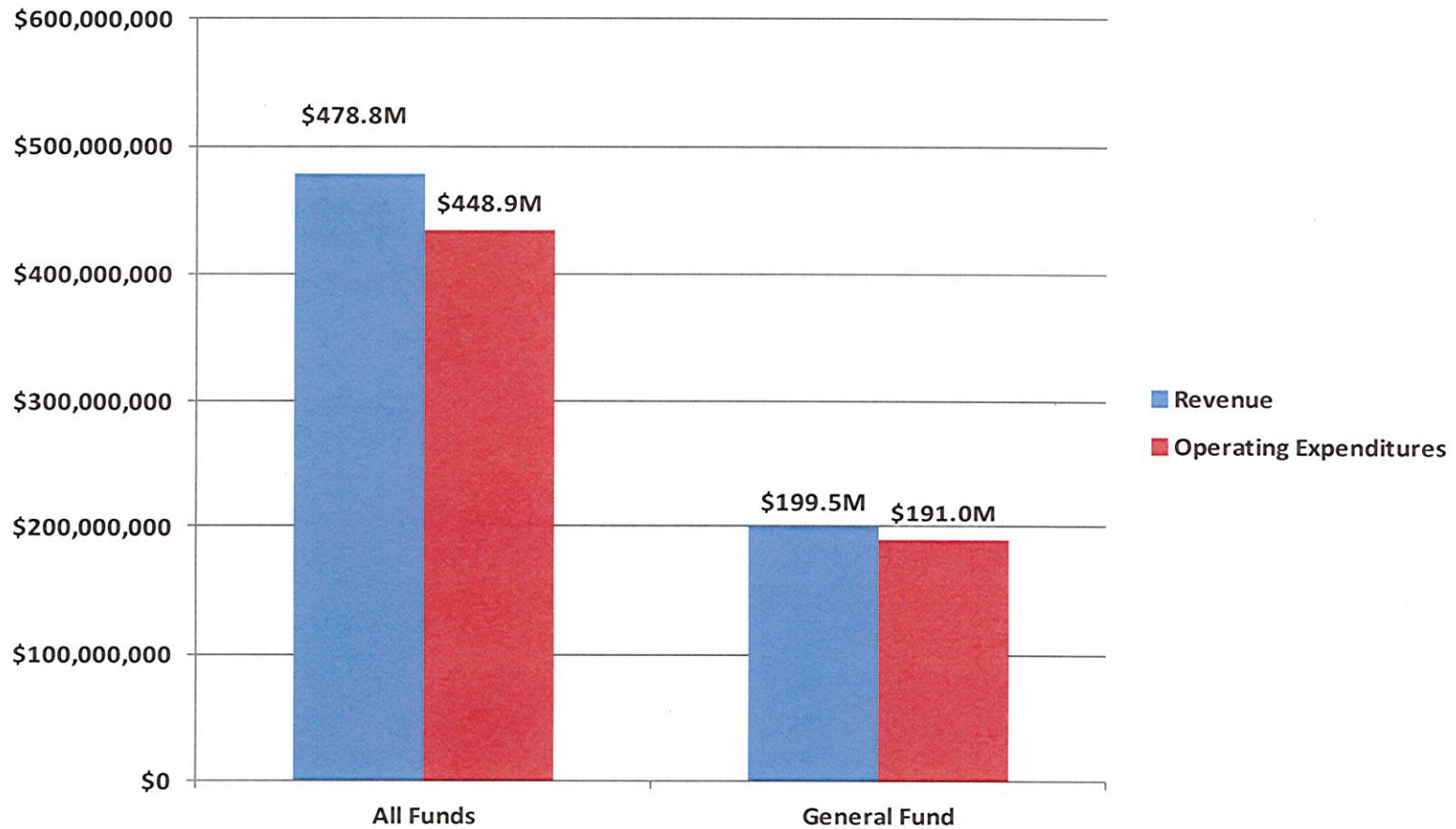
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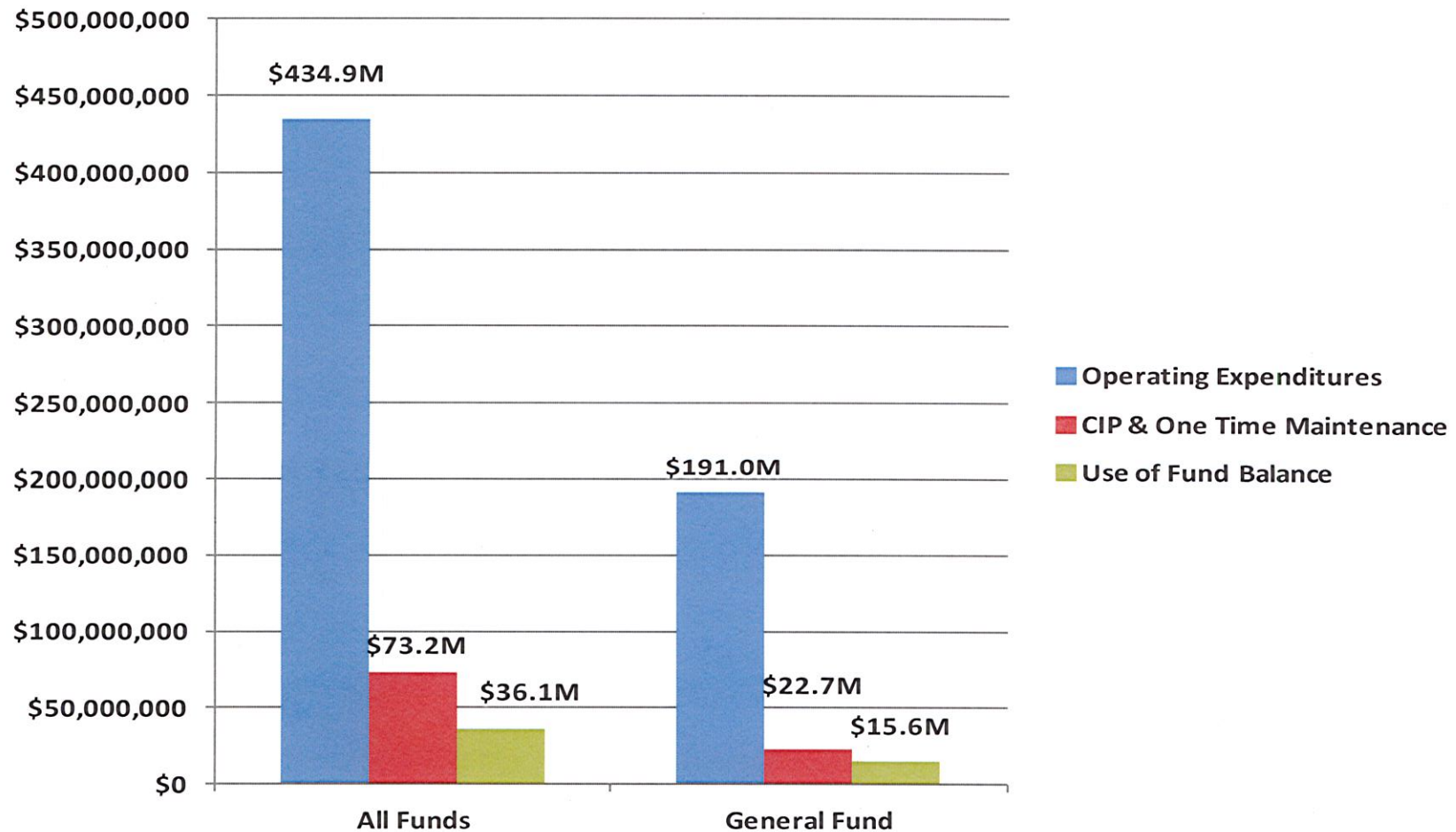
2019 Adams County Proposed Budget

October 9, 2018

2019 Proposed Revenues and Operating Expenditures



2019 Expenditures and Use of Fund Balance





Next Steps

- October 16 & 30 – Study Sessions, as needed.
- November – Study Sessions, as needed.
- December 4 – First Reading of the 2019 Proposed Adams County Budget.
- December 11 – Second Reading and Adoption of the 2019 Adams County Budget.
- December 11 – Certification of Mill Levies.



PUBLIC HEARING AGENDA ITEM

DATE OF PUBLIC HEARING: October 9, 2018
SUBJECT: Lowell Boulevard Improvements, Clear Creek to 62 nd Avenue Project
FROM: Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Benjamin Dahlman, Finance Director Kim Roland, Procurement and Contracts Manager
HEARD AT STUDY SESSION ON:
AUTHORIZATION TO MOVE FORWARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
RECOMMENDED ACTION: That the Board of County Commissioners approves a bid award to Jalisco International, Inc., to provide Construction Services for the Public Works Improvement Project at Lowell Boulevard from Clear Creek to 62 nd Avenue.

BACKGROUND:

The Adams County Public Works Department (Public Works), Infrastructure Management Division, has determined the need for roadway improvements located at Lowell Boulevard (Blvd) from Clear Creek to 62nd Avenue. The improvements to Lowell Blvd from Clear Creek to 62nd Avenue are in compliance with the stated County Goals, specifically for Safe and Reliable Infrastructure. The Project consists of 0.7 miles of roadway improvements that include; curbs, gutters, sidewalks, curb ramps, utility relocations, demolition, storm sewer infrastructure, retaining wall, guardrail, lowering water line, signing and striping, and pedestrian accommodations across the railroad right of ways. It has been determined that these project construction services are required for the Public Works Improvement Project completion.

A formal Invitation for Bid (IFB) was solicited on July 11, 2018, utilizing the Rocky Mountain E-Purchasing System (BidNet). The County received six (6) bids on August 2, 2018, from the following firms:

Firm Name	Overall Submitted Bid Total
Jalisco International, Inc.	\$3,761,864.30
American West, Inc.	\$3,785,450.00
Concrete Express, Inc.	\$3,851,162.25
Colt & Steel	\$3,997,624.86
Duran Excavating	\$4,039,950.30
Wagner Construction	\$4,305,000.00

After a thorough review of the submitted bid items, staff determined that Jalisco International, Inc., was the lowest responsive and responsible bidder. Staff recommends the award be made to Jalisco International, Inc., in the not to exceed amount of \$3,761,864.30.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Public Works Department

ATTACHED DOCUMENTS:

Resolution

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund: 13
Cost Center: 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<u> </u>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9135	30561503	\$3,511,957
Add'l Capital Expenditure not included in Current Budget:		30561503	\$650,000
Total Expenditures:			<u>\$4,161,957</u>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

Additional Budget will be included on the 3rd Amendment to the 2018 Adopted Budget.

BOARD OF COUNTY COMMISSIONERS FOR
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE AGREEMENT BETWEEN ADAMS COUNTY AND
JALISCO INTERNATIONAL, INC., FOR CONSTRUCTION SERVICES AT LOWELL
BOULEVARD FROM CLEAR CREEK TO 62ND AVENUE

WHEREAS, on August 7, 2018, Jalisco International, Inc., submitted a bid to provide Construction Services for the Public Works Improvement Project at Lowell Boulevard from Clear Creek to 62nd Avenue; and,

WHEREAS, Jalisco International, Inc., is the lowest responsive and responsible bidder; and,

WHEREAS, Jalisco International, Inc., will provide Construction Services for the Lowell Boulevard, Clear Creek to 62nd Avenue project in the not to exceed amount of \$3,761,864.30.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the agreement between Adams County and Jalisco International, Inc., to provide Construction Services for the Public Works Improvement Project at Lowell Boulevard from Clear Creek to 62nd Avenue be approved.

BE IT FURTHER RESOLVED that the Chair is hereby authorized to sign the agreement with Jalisco International, Inc., after negotiation and approval as to form is completed by the County Attorney's Office.