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Your 2016 Official Election Mail™ Communications Plan

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<http://about.usps.com/postal-bulletin>.

Cover Story

2016 Election Mail/Political Mail Communications Plan



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Background

Be Prepared — Vote-by-Mail is on the Rise

To increase voter turnout and make it more convenient for citizens to participate in elections, many states nationwide have adopted policies such as “No Excuse Absentee Voting” and “Vote-by-Mail.” These alternatives to the traditional obligation of going to a polling station on Election Day provide the Postal Service™ with an opportunity to increase First-Class Mail® volume and revenue, and enhance the value of mail.

Leading up to the general election on November 8, 2016, Vote-by-Mail ballots and other mail prepared by election officials will be entering the mailstream. Concurrently, there will be Political Campaign Mail promoting candidates, referendums, and issues. During this time, Postal Service employees should watch for this important time-sensitive mail and do their part to ensure each mailing receives the highest level of service.

Concerns have been raised regarding how the change in delivery standards could require additional time for Election Mail, Political Campaign Mail, and ballots to reach voters. The Postal Service takes these concerns very seriously and plans are in place from coast to coast to ensure the timely receipt, processing, and delivery of election and political mail.

Generally, citizens use one of three methods to cast their votes — a traditional polling place via electronic or paper ballot, an absentee paper ballot, or early in-person voting. Although traditional poll voting is still the most popular method, voting by mail is increasing across broad segments of the American electorate. For example, in the 2014 midterm federal election, 25 percent of voters cast ballots by mail — an increase of 3.5 percent over the 2012 presidential election.

Key Dates

- Presidential election primaries began February 1 in Iowa — and continue through June.
- Super Tuesday — March 1.
- General Election — November 8.

Key Elections

- **Presidential Election — November 8.**
- A total of 469 seats in the U.S. Congress are up for election:
 - 34 Senate seats — AL, AK, AZ, AR, CA, CO, CT, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, MD, MO, NV, NH, NY, NC, ND, OH, OK, OR, PA, SC, SD, UT, VT, WA, WI.
 - All 435 House seats.
- 12 Gubernatorial — DE, IN, MO, MT, NC, ND, NH, OR, UT, VT, WA, WV.

- 2 Territorial Gubernatorial — PR, AS.
- Numerous state and local elections.
- See chart on page 7 for details.

Election Mail

Plan Objectives

- Educate and inform the public on proper mail handling, key dates, and general election mail/political mail tips.
- Reinforce message that the Postal Service takes its job of delivering ballots and other election/political mail very seriously.
- Emphasize correct use for Tag 57, *Political Campaign Mailing*.
- Highlight correct use for Tag 191, *Domestic and International Mail-In Ballots*, and ensure this mail is correctly identified and promptly processed.
- Build awareness that official Election Mail and Political Campaign Mail are normally related to the same election event, but they are actually two distinct types of mail.
- Assure election officials that ballots will be handled correctly and educate them on the changes related to service standards so they can make changes to their processes in order for ballots to be mailed and returned in time.
- Increase attentiveness among employees that when they encounter official Election Mail or Political Campaign Mail in the mail stream to always handle it promptly and provide it with equal care and attention.

Key Messages

- The U.S. Mail is an important part of the U.S. election process, and the Postal Service is confident in the dependable and timely delivery of Election Mail and Political Campaign Mail.
- Voting by mail works and the Postal Service can be trusted to deliver ballots in a timely manner.
- The Postal Service is instituting a state-by-state outreach program to ensure election boards, political candidates, and mailers are aware of the deadlines for Election Mail and Political Mail.
- The Postal Service takes pride in the popularity of U.S. Mail as an efficient and effective means for citizens to participate in the voting process.
- The Postal Service expects to handle millions of ballots this election cycle — proof that mail is a dependable and protected way to cast your vote. The Postal Service strongly recommends allowing five days for the safe delivery of Election Mail ballots.
- More information: <http://www.usps.com/electionmail>.

Key Voter Message – Return Ballots

Customers who opt to vote through the U.S. Mail need to familiarize themselves with their local jurisdiction's requirements regarding timely submissions of absentee ballots, including postmarking requirements. Voters should contact their local election officials for questions about local deadlines. The Postal Service recommends mailing ballots early to account for any unforeseen events or weather issues and to allow for timely receipt by election officials.

Key Election Official and Political Mailer Message – Return Ballots

Delivery times vary based on the class of mail, where it's entered, and where it's going. Most mail will be delivered within 5 days. Standard Mail® may take longer depending on where the mail is being sent from and delivered to. Election Mail coordinators can provide additional information about standard delivery times.

Whether the decision is to use First-Class Mail® or Standard Mail, working closely with local Postal Service election mail coordinators to determine a delivery time for the mailing is strongly encouraged. Contact information for coordinators can be found at <http://www.usps.com/electionmail>.

FAQs

1. What is Election Mail?

Election Mail is any item mailed to or from authorized election officials that enables citizens to participate in the voting process, such as ballot materials, voter registration cards, absentee applications, and polling place notifications.

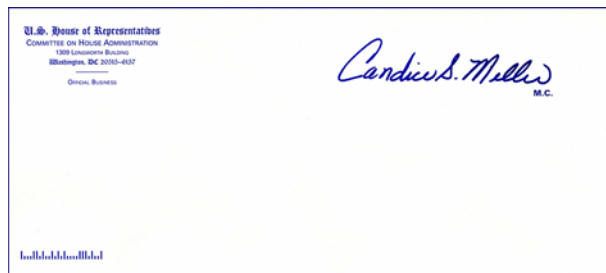
2. What is Political Mail?

Political Mail is any material mailed at First-Class Mail or Standard Mail prices for political campaign purposes by a registered political candidate, a campaign committee (federal, state, or local), or a committee of a political party (Democratic National Committee, Republican Congressional Campaign Committee).

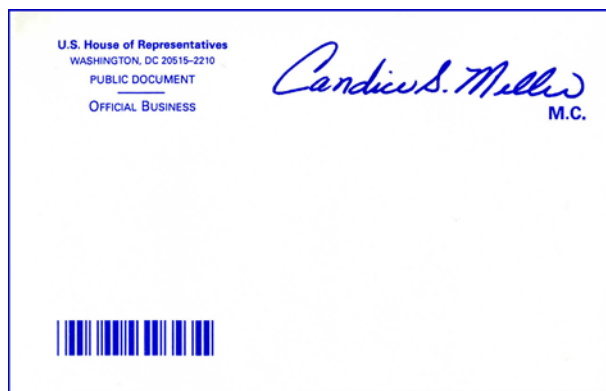
3. What is Franked Mail?

Franked Mail is official mail sent by members and members-elect of Congress, the Vice-President, and other authorized individuals. Mail must relate to the mailer's official business, activities, and duties. Franked Mail has a written or facsimile signature of an authorized user in the upper right corner of the envelope or a franked label, followed by "M.C." standing for member of Congress, or "U.S.S." for U.S. Senate. A Franked Mail label is required for items larger than a flat sized envelope. Franked Mail must not be returned for postage or delivered to the recipient as "postage due."

Franked Mail Envelope

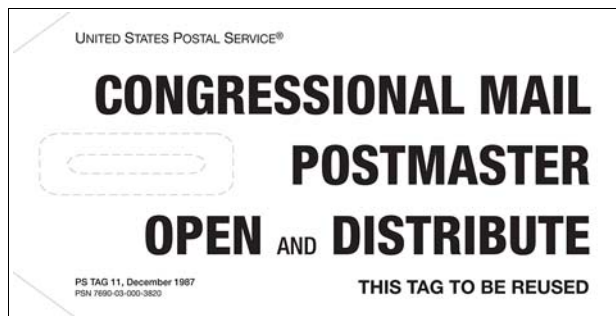


Franked Mail Label



Mass Franked Mailings are identified by Tag 11, *Congressional Mail*, and are **NOT** eligible to use the red Tag 57. Franked Mail should not be detained, except for mail security, and must be dispatched and delivered as addressed.

Tag 11



4. How many states use Vote-By-Mail?

Twenty-two states have some form of Vote-By-Mail elections. Three of the 22 states — Oregon, Washington, and Colorado — hold all elections by mail. 19 states besides CO, OR, and WA allow "certain types of elections" to be held entirely by mail. For more information, visit: <http://www.ncsl.org/research/elections-and-campaigns/all-mail-elections.aspx>.

5. How many ballots is the Postal Service projecting it will deliver for this year's elections?

The Postal Service handled more than 25 million return ballots (not including military ballots) in the last Presidential election. The expectation is that there

will be more ballots this year since there is another Vote-By-Mail state.

6. How many ballots were delivered to troops around the world in the 2012 general election?

Between September 1, 2012, and November 30, 2012, the Military Postal Service (MPS) received 51,725 absentee ballots from local election offices for distribution to overseas military members. A total of 89,329 voter ballots were transmitted back to the U.S. and local election officials using Priority Mail Express®. The difference between the number of ballots received and transmitted back is likely due to the fact that many voters chose to receive their blank ballots electronically, but printed them out and returned them by mail. The overall average transit of voter ballots from the absentee voter to election offices was 5.6 days. For more information, visit: <https://www.fvap.gov/uploads/FVAP/Reports/2012report.pdf>.

7. Is the Postal Service ready for the increased volume?

Yes. The U.S. Mail is an important part of the U.S. election process, and the Postal Service is confident in its dependable and timely delivery of Election Mail and Political Campaign Mail.

8. Will the service standard changes made last year impact voting by mail in any way?

No. Postal Service representatives are working closely with local and federal election officials to address and alleviate any concerns. The Postal Service is ready and committed to ensuring timely delivery of all election and political campaign mail.

9. What is the Hatch Act?

The Hatch Act (5 U.S.C. §§ 7321-7326) limits certain political activities of most executive branch employees. For example, the law prohibits employees from engaging in political activity while on duty or in the Federal workplace. It also prohibits them from soliciting or receiving political contributions. Employees who violate the Hatch Act are subject to a range of disciplinary actions, including removal from federal service, reduction in grade, debarment from federal employment for a period not to exceed 5 years, suspension, reprimand, or a civil penalty not to exceed \$1,000.

10. How does the Hatch Act affect the Postal Service and its employees?

The Postal Service is non-political — meaning the organization cannot and does not support any political party or affiliation over another. The continued effectiveness of this organization depends on the ability to deliver all political mailings without giving the perception that the views of one candidate, polit-

ical party, or political viewpoint are endorsed over another.

It is the responsibility of all Postal Service employees to know and obey the Hatch Act restrictions. This means that employees may not display political buttons while on postal property or place bumper stickers on a Postal Service vehicle indicating a preference for a specific candidate, party, or a political position. Employees are also urged to not participate in any political discussions where customers are present.

This brief summary does not address all of the Hatch Act prohibitions. For additional information about the Hatch Act, visit the Ethics page on *Blue* at <http://blue.usps.gov/uspslaw/Ethics.htm>, contact the HQ Ethics Helpline at 202-268-6346, or send an email message to “Ethics Help” (internal email) or ethics.help@usps.gov.

11. What is Vote-By-Mail?

A ballot is automatically mailed to every registered voter in advance of Election Day. Traditional in-person voting precincts are not available.

12. What is No Excuse Absentee Voting?

All states will mail an absentee ballot to certain voters who request one. The voter may return the ballot by mail or in person. In 20 states, an excuse is required, while 27 states and the District of Columbia permit any qualified voter to vote absentee without offering an excuse. Some states offer a permanent absentee ballot list. Once a voter asks to be added to the list, she/he will automatically receive an absentee ballot for all future elections.

13. What are Absentee Ballots?

An absentee ballot is a ballot completed and typically mailed in advance of an election by a voter who is unable to be present at the polls.

14. Does the Postal Service process mail less now than it used to?

No. Mail is processed daily.

15. Do the return ballots need to be postmarked by a certain date?

That varies on a state-by-state basis. There are currently 13 states that require postmarks in order to accept ballots post-election: AL, AK, IL, IA, MD, NY, NC, ND, OH, UT, WA, WV, and WI. Go to your state’s election website for specific information.

16. Do the return ballots need to be postmarked even if there is a meter?

It depends on the location. Go to your state’s election website for specific information.

Political Campaign Mail



Direct mail is the winner's choice. It is the spark that can start voter action. When the message is relevant and personal, it is powerful. And when people listen to power, they are more likely to act. See why, year after year, direct mail continues to prove itself as one of the most engaging and effective channels for winning campaigns — <http://www.deliverthewin.com>.

Objectives

- Emphasize correct use for Tag 57, *Political Campaign Mailing*.
- Increase attentiveness among employees, so when they encounter official Political Campaign Mail in the mail stream, they always handle it promptly and provide it with equal care and attention.
- Process and deliver Political Campaign Mail in a timely manner.

Key Messages

- The U.S. Mail is an important part of the U.S. election process, and the Postal Service is confident in the dependable and timely delivery of Election Mail and Political Campaign Mail.
- Political Mail is an important communications method for candidates to reach constituents directly.
- The timely processing and delivery of political mail promoting candidates and causes is essential to the success of this election mailing season.
- The best campaign is a multi-channel campaign.
- Tag 57, *Political Campaign Mailing*, can be used for any political campaign mailing by a registered political candidate, campaign committee, and committee of a political party, or political message mailing by a political action committee (PAC), super-PAC, or other organizations engaging in issue advocacy or voter mobilization.
- More information: <https://www.usps.com/business/political-mail.htm>.

Why Political Mail?

- Mail can reach 100% of target voters.
- Mail prompts action — often through other channels.
- Mail lifts all boats — it's all in the mix.
- Mail is tested and proven. Direct mail works.

What's Different This Year?

- A political mail website — <http://www.deliverthewin.com> — has been created to provide a variety of information and to act as an online platform to promote direct mail through support materials including white papers, case studies, etc.
- Connections to digital content such as augmented reality are being touted to emphasize the link between digital and hard copy content as a means to extend and increase effectiveness of political messaging. Augmented reality mailpieces allow campaigns to promote their messages in a way that engages voters.
- A Political Mail dashboard is being created to provide real-time visibility as well as tools for analyzing and sharing data.
- Webinars will be presented highlighting key political industry topics.
- The Postal Service has sponsorship agreements with the American Association of Political Consultants (AAPC) and Campaigns and Elections (C&E) to help promote the use of mail early and often in the political arena. Activities include attending events, co-sponsored webinars, advertising and white paper development and placement, and direct meetings with political operatives.

Area Election Mail/Political Mail Contacts

| Area | Election Mail/Political Mail Coordinators |
|---------------|--|
| Capital Metro | Danny Luc danny.m.luc@usps.gov 301.548.1416 |
| | Shari Myers shari.j.myers@usps.com 412.494.3904 |
| Great Lakes | Sandy Chopra sangeeta.chopra@usps.gov 630.539.4784 |
| Northeast | Michele Saracusa michelle.saracusa@usps.gov 978.664.7748 |
| Pacific | Christine Carmichael christine.a.carmichael@usps.gov 858.674.3124 |
| Southern | Felicia Carter felicia.l.carter@usps.gov 214.819.8733 |
| Western | Ray Cordova rcordova@usps.gov 303.313.5045 |

Please go to <http://www.usps.com/electionmail> for a list of District Election Mail and Political Campaign Mail coordinators and District sales managers.

Resources

Internal Election Mail/Political Mail sites:

- <http://blue.usps.gov/marketing/electionmail/welcome.htm>.
- <http://blue.usps.gov/sales/sales-organization/sop/strategy/mailing/political-mail.htm>.
- <http://blue.usps.gov/bma/election.htm>.

External Election Mail:

- <http://www.usps.com/electionmail>.

Official Election Mail Program Kit:

- <http://www.usps.com/electionmail>.

Deliver the Win/Political Mail site:

- <http://www.deliverthewin.com/>.

Local Mailpiece Design Analysts:

- <http://about.usps.com/gov-services/election-mail>
(Database searchable by ZIP Code).

Green Tag 191 Fact Sheet and Sample Tag:

- Information and guidelines to help your Election Mail get higher visibility during processing: <http://usps.com/election-mail/tag-191-election-mail-kit.pdf>.

Special Procedures APO/FPO Absentee Ballots Fact Sheet:

- Tips to ensure absentee ballots reach military personnel who are currently overseas: <http://usps.com/election-mail/apo-fpo-election-mail-kit.pdf>.

Red Tag 57:

- Learn about the proper use of Tag 57 and political eligible mail classes: http://blue.usps.gov/bma/_pdf/Tag%2057%20Political%20Campaign%20Mail.pdf.

Publication 631 — Official Election Mail — Graphic Guidelines and Logos:

- Learn about the proper use of the Official Election Mail logo for inclusion on mailpieces: <http://about.usps.com/publications/pub631.pdf>.

Publication 632 — State and Local Election Mail User's Guide:

- Contains information that election officials must consider before mailing: <http://about.usps.com/publications/pub632.pdf>.

Domestic Mail Manual (DMM) 703:

- Non-profit Standard Mail and Other Unique Eligibility: <http://pe.usps.com/cpim/ftp/manuals/dmm300/703.pdf>.
 - 703.1.3, *Qualified Political Committees and State and Local Voting Registration Offices.*
 - 703.2, *Overseas Military Mail.*
 - 703.5, *Free Matter for the Blind and Physically Handicapped Persons.*
 - 703.8, *Absentee Ballot Materials.*

Election Mail vs. Political Campaign Mail

- **Election Mail** is any item mailed to or from authorized election officials that enables citizens to participate in the voting process, such as:
 - Absentee ballots,
 - Vote-By-Mail ballots,
 - Other balloting related materials,
 - Voter registration cards,
 - Absentee applications,
 - Polling place notifications, and
 - Voter reply mail.
- **Political Mail** is any material mailed at First-Class Mail or Standard Mail rates for political campaign purposes by a registered political candidate, a campaign committee (federal, state, or local), a committee of a political party (Democratic National Committee, Republican Congressional Campaign Committee), or Political Action Committees (PAC), Super-PACs, and other organizations engaging in issue-advocacy or voter mobilization.

What's an Absentee Ballot?

Not all voters can get to the polling place on Election Day. An absentee ballot is the printed ballot marked by an absent voter, sealed in a special envelope, and given or mailed to the municipal clerk.

The number of ballots mailed back to election officials with insufficient postage is on the rise. Each election cycle presents a different set of parameters for ballot creation and for the size and weight of the return mailpiece. Election officials should consult with Postal Service officials to determine the proper postage required for mailing ballots to voters and the return of ballots to election officials.

Absentee and Early Voting

Most states have a method for any eligible voter to cast a ballot before Election Day, either during the early voting period or by requesting an absentee ballot. In 13 states, early voting is not available and an excuse is required to request an absentee ballot.

States offer three ways for voters to cast a ballot before Election Day:

1. **Early Voting** — In 37 states (including three that mail ballots to all voters for every election) and the District of Columbia, any qualified voter may cast a ballot in person during a designated period prior to Election Day. No excuse or justification is required.
2. **Absentee Voting** — All states will mail an absentee ballot to certain voters who request one. The voter may return the ballot by mail or in person. In 20 states, an excuse is required, while 27 states and the District of Columbia permit any qualified voter to vote

absentee without offering an excuse. Some states offer a permanent absentee ballot list. Once a voter asks to be added to the list, she/he will automatically receive an absentee ballot for all future elections.

- 3. Mail Voting** — A ballot is automatically mailed to every eligible voter (no request or application is necessary). In-person voting sites may also be available for voters who would like to vote in-person and to provide additional services to voters. Three states mail ballots to all eligible voters for every election. Other states may provide this option for some types of elections.

Vote-By-Mail



Twenty-two states have provisions allowing certain elections to be conducted entirely by mail. For these elections, all registered voters receive a ballot in the mail. Typically, the voter marks the ballot, puts it in a secrecy envelope or sleeve, places it into a separate mailing envelope, signs an affidavit on the exterior of the mailing envelope, and returns the package via mail or by dropping it off.

Ballots are mailed out well ahead of Election Day, and thus voters have an “election period,” not just a single day, to vote. All-mail elections can be thought of as absentee voting for everyone. This system is also referred to as “Vote-By-Mail.”

Three of the 22 states — Oregon (2000), Washington (2011), and Colorado (2013) — hold all elections entirely by mail. Other states permit all-mail elections in certain circumstances, such as for special districts, municipal elections, when candidates are unopposed, or at the discretion of the county clerk. Traditional in-person voting precincts are not available in these three states. Instead, voters are

able to return ballots by mail, in a drop-off location, and in some cases vote in-person at voter centers.

Generally, states begin with providing all-mail elections only in certain circumstances, and then add additional opportunities as citizens become familiar with procedures.

At least 15 states and the District of Columbia, allow some form of permanent absentee voting. In some states, this system is called “permanent mail-in voting.” Permanent absentee voting operates in a similar manner to all-mail elections. Voters in these states can sign up to have a ballot automatically mailed for every election where the voter is eligible.

Tag 57

Tag 57, *Political Campaign Mailing*, is a red container tag designed to provide visibility to political mail while it's in the mail stream. It can be used for any political campaign mailing by a registered political candidate, campaign committee, and committee of a political party, or political message mailing by a political action committee (PAC), super-PAC, or other organizations engaging in issue advocacy or voter mobilization. A registered political candidate or party is an individual or organization recognized by a government election control authority (national, state, or local), according to *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®).

Tag 57



Tag 191

Tag 191, *Domestic and International Mail-In Ballots*, is a green container tag that has been in use since November 2007. It may be used by election officials to identify trays and sacks of their ballot mail destined for either domestic or international addresses. The tag (shown right) provides greater visibility to ballot mail during Postal Service handling.

Military — APO/FPO/DPO

Key Messages

- Any American voter living overseas has the opportunity to mail his or her completed ballot back home **Free of Charge** at the nearest American embassy or consulate, or APO/FPO if the voter has authorized access to the military base.
- Even in times of war, the Postal Service has delivered the most fundamental symbol of democracy — a ballot. One of the efforts we're proudest of is our contribution to seeing that the brave men and women of our armed forces serving abroad can vote.
- There are special procedures for APO/FPO/DPO Absentee Ballots for the 2016 presidential general election. These procedures are in effect between September 1 and November 8.
- During this time, the Postal Service will provide special handling for dispatch via the International Service Centers.
- The Postal Service recommends that ballots be returned no later than the mailing dates found at <https://www.usps.com/election-mail/2016-americans-overseas-ballot-mailing-deadlines.pdf>.

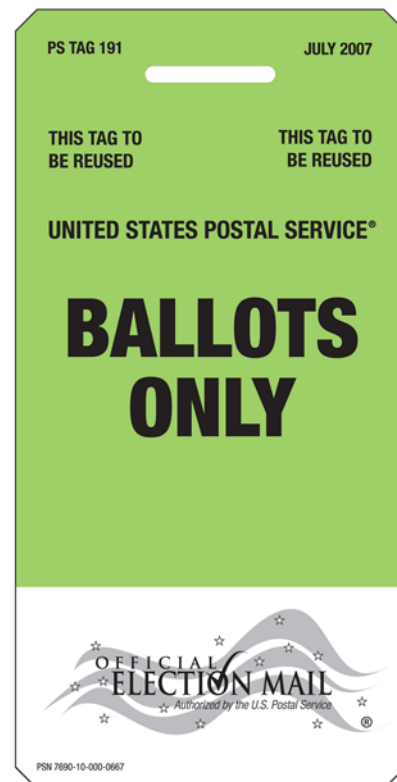
Military — APO/FPO/DPO Absentee Ballots

The Postal Service and the Military Postal Service have joined forces to provide special handling of absentee ballots to overseas military personnel. The Postal Service recognizes the important role mail plays in the election process and is committed to ensuring that everyone who votes by mail experiences a smooth, well-organized process — one that provides them with the highest level of trust and confidence. Special procedures for APO/FPO/DPO Absentee Ballots are provided for Election Officials and Postal Service employees.

Here is a summary of the program:

- Election officials should mail absentee ballots at least 45 days prior to the November 8 election.
- All military absentee ballots mailed by election officials from September 1 through November 8 will be subject to special handling procedures.
- Local election offices are requested to segregate military absentee ballots to the Chicago International/Military Service Center (ISC) gateway and the Miami International Service Center.

Tag 191



- At the International Service Centers, absentee ballots receive special handling.
- Trays or containers of absentee ballot mail may be identified using Tag 191, *Domestic and International Mail-in Ballots*, and presented to the Post Office™.
- APO/FPO absentee ballots will be sent from local Post Office locations to the nearest Processing and Distribution Center for further processing.

Military — APO/FPO/DPO Returning Absentee Ballots

Military personnel with APO/FPO/DPO addresses can now return absentee ballots via Priority Mail Express® using Label 11-DOD. “*Waiver of Signature*” and “*Guaranteed by End of Day*” endorsements are printed on the label, so ballots sent with it are delivered on the day they arrive at the destination Post Office.

Label 11-DOD



- The Military Postal Service distributes the labels overseas and pays for the postage.
- The Priority Mail Express ballot label is only for absentee ballots mailed from Military Post Offices overseas.
- The label may be used on any size ballot envelope. It always goes in the upper right corner.
- Voters can keep part of the tracking label and use the tracking number to track their ballots.
- At the ISC, absentee ballots receive special handling including accelerated sortation, special tray identification, and priority transportation.
- Overseas U.S. military and civilian citizens will be returning their absentee ballots either via the Military/Diplomatic Postal Service (APO/FPO/DPO) or via the international mail system.
- The ballots will arrive by international transportation at one of the Postal Service’s gateway offices for Customs clearance and initial processing at select designated offices (ISC/P&DC).
- At these facilities, the mail is processed by postal automation equipment in an initial domestic primary sort for distribution throughout the United States.

— Public Relations,
Corporate Communications, 9-1-16

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Registered COD

Effective October 3, 2016, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, subsections 503.2.1.5 and 503.9.1.3, Registered COD Mail, to remove First-Class Package Service® (FCPS) as an eligible product.

In the October 26, 2015, *Federal Register* (80 FR 65149-65150), the Postal Service restructured FCPS. As a result of the restructuring, it was determined FCPS would not be sealed against postal inspection. Therefore, FCPS was no longer an eligible product under registered COD mail. This revision removes FCPS as an eligible product in the registered COD mail subsection under the Registered Mail™ and COD sections.

Although this clarification will not be published in the DMM until October 3, 2016, this revision is effective immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

| | | | | | |
|------------|--------------------------------------|---|---|---|---|
| | * | * | * | * | * |
| 500 | Additional Mailing Services | | | | |
| 503 | Extra and Additional Services | | | | |
| | * | * | * | * | * |
| 2.0 | Registered Mail | | | | |
| 2.1 | Basic Standards | | | | |
| | * | * | * | * | * |

[Revise the title and introductory text of 2.1.5 to read as follows:]

2.1.5 Registered COD

Sealed domestic mail bearing First-Class Mail or Priority Mail postage may be sent as registered COD when meeting the standards in 9.0 and as follows:

* * * * *

9.0 Collect on Delivery (COD)

9.1 Basic Standards

* * * * *

[Revise the title and text of 9.1.3 to read as follows:]

9.1.3 Registered COD

Sealed domestic mail bearing First-Class Mail or Priority Mail postage may be sent as registered COD as provided under 9.0 and 2.1.5.

* * * * *

We will incorporate this revision into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Marketing and Sales, 9-1-16

DMM Revision: Customized MarketMail

Effective October 3, 2016, the Postal Service™ will revise *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, sections 201.9.0 and 243.9.0, Customized MarketMail, for simplification and consistency with standards and to remove redundancy.

The Postal Service will revise the standards in 201.9.0 to simplify the process used to determine the length and height of a Customized MarketMail™ piece. The revised standards will provide consistency in the DMM when determining the length and height of a mailpiece. Section 243.9.0 will be revised to remove redundancy.

Although this clarification will not be published in the DMM until October 3, 2016, this revision is effective immediately.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

| | | | | | |
|------------|--|---|---|---|---|
| | * | * | * | * | * |
| 200 | Commercial Letters, Cards, Flats, and Parcels | | | | |
| 201 | Physical Standards | | | | |
| | * | * | * | * | * |
| 9.0 | Customized MarketMail | | | | |
| | * | * | * | * | * |

b. The pieces must not be smaller than the minimum size for letter-size mail in 1.0 or greater than the maximum

size for flat-size mail in 4.0. Length and height are defined as follows:

[Revise items b1 and b2 to read as follows:]

1. The length is the longest dimension of the piece.
2. The height is the longest dimension perpendicular to the length.

* * * * *

[Revise item e. to read as follows:]

- e. Pieces must be flexible enough to fit inside a minimum-size mail receptacle measuring 15 inches long (deep), 4-7/8 inches wide, and 5-7/8 inches high.

* * * * *

240 Standard Mail

243 Prices and Eligibility

* * * * *

9.0 Customized MarketMail

* * * * *

[Delete 9.3, Physical Standards, in its entirety and renumber current 9.4 as new 9.3.]

* * * * *

We will incorporate this revision into the next update of the online DMM, which is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Marketing and Sales, 9-1-16

IMM Revision: Retention Period for Inbound International Mail Items

Effective September 1, 2016, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®), section 766.1, to move information from a cross-reference in *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), section 508.1.1.7, directly into the IMM for clarity and ease of use.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * * *

7 Treatment of Inbound Mail

* * * * *

760 Forwarding

* * * * *

766 Retention Period

766.1 General Procedure

[Revise the text of 766.1 to read as follows:]

Post Office facilities must hold international mail items for pickup by the addressee for 30 days. However, inbound Express Mail Service items must be returned to sender after 5 days, unless the sender specifies fewer days on the piece.

* * * * *

Although effective September 1, 2016, we will incorporate this revision into a later edition of the online IMM (scheduled for October 3, 2016). The online IMM is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification, Marketing and Sales, 9-1-16

IMM Revision: Global Direct Entry Wholesaler Program

Effective September 1, the Postal Service™ is revising *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®), sections 622.2, 622.3, 623.2, and 625, to replace the term “manager of Global Direct Entry” with “International Integration Program Manager.”

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * * *

6 Special Programs

* * * * *

620 Global Direct Entry Wholesaler Program

* * * * *

622 Qualifying as a GDE Wholesaler

* * * * *

622.2 Letter of Request

[Revise the first line of the address to read as follows (changing the job title from “manager of Global Direct Entry” to “International Integration Program Manager”):]

INTERNATIONAL INTEGRATION PROGRAM
MANAGER

* * * * *

[In the last paragraph, revise the second sentence to read as follows (changing the job title from “manager of Global Direct Entry” to “International Integration Program Manager”):]

If the Postal Service rejects a company’s request to participate in the GDE Wholesaler Program, the Postal Service’s International Integration Program Manager will notify that company by email that the request is not approved.

* * * * *

622.3 Length of Qualification – Approval Period

[Revise the second sentence to read as follows (changing the job title from “manager of Global Direct Entry” to “International Integration Program Manager”):]

***At the end of that 2-year period, the GDE wholesaler must submit another letter of request to the Postal Service’s International Integration Program Manager in accordance with 622.2.

* * * * *

623.2 Notification of Disqualification and Appeal

[Revise the first sentence to read as follows (changing the job title from “manager of Global Direct Entry” to “International Integration Program Manager”):]

If the Postal Service discovers at any time, by whatever means, that a company that has qualified as a GDE wholesaler has not complied with any of the terms and conditions in IMM 620, the Postal Service’s International Integration Program Manager will notify that company by email that the company has not complied with the terms and conditions of the GDE Wholesaler Program and that the company will be stricken from the list of approved GDE wholesalers within 30 calendar days.***

* * * * *

625 Preapproved Advertising

[Revise the text to read as follows (changing the job title from “manager of Global Direct Entry” to “International Integration Program Manager”):]

A GDE wholesaler may state on advertising material that it has been qualified as a GDE wholesaler of the Postal Service, but the Postal Service’s International Integration Program Manager must approve, in advance and in writing, the statement as it will appear on the advertising material.

* * * * *

Although effective September 1, 2016, we will incorporate this revision into a later edition of the online IMM (scheduled for October 3, 2016). The online IMM is available via Postal Explorer® at <http://pe.usps.com>.

– Product Classification,
Marketing and Sales, 9-1-16

IMM Revision: Suspension of Priority Mail Express International with Money-Back Guarantee Service to Germany

Effective August 19, 2016, the Postal Service™ suspended Priority Mail Express International® with Money-Back Guarantee service to Germany.

The Postal Service is removing Germany from the list of countries in the *Mailing Standards of the United States Postal Service*, International Mail Manual (IMM®), section 221.2, that receive Priority Mail Express International with Money-Back Guarantee service, and we are updating Germany’s Individual Country Listing to remove the Priority Mail Express International with Money-Back Guarantee option.

Customers may continue to send Priority Mail Express International items to Germany.

Although effective on August 19, 2016, we will incorporate the following revisions into the next online IMM, scheduled for October 3, 2016.

Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

* * * * *

2 Conditions for Mailing

* * * * *

220 Priority Mail Express International
221 Description and Physical Characteristics

* * * * *

221.2 Priority Mail Express International With Money-Back Guarantee Service

* * * * *

[Revise the list by deleting item e. (Germany) and renumbering current items f through p as items e through o.]

* * * * *

Country Conditions for Mailing — Germany

* * * * *

Priority Mail Express International

* * * * *

Customs Forms Required

* * * * *

Notes

[Delete note 5, which states that Priority Mail Express International With Money-Back Guarantee service is available to Germany.]

* * * * *

Although effective on August 19, 2016, we will incorporate this revision into a later edition of the online IMM (scheduled for October 3, 2016). The online IMM is available via Postal Explorer® at <http://pe.usps.com>.

— Product Classification,
Marketing and Sales, 9-1-16

Handbooks

Handbook EL-312 Revision: Screening Process Philosophy

Effective September 1, 2016, the Postal Service™ is revising Handbook EL-312, *Employment and Placement*, part 512, to update policy on the storage processes for certain pre-employment forms. The revision also clarifies what types of photo identification are suitable for admission to entrance examinations.

Handbook EL-312, *Employment and Placement*

* * * * *

5 Suitability

* * * * *

51 Employment Eligibility and Suitability

* * * * *

512 Screening Process Philosophy

[Revise the second paragraph of 512 to read as follows:]

Proper execution of the screening process will do the following:

- Identify applicants who meet suitability requirements; and
- Give officials valuable information for use in considering applicants for employment.

512.1 Personal Qualifications

[Revise the text of 512.1 to read as follows:]

In addition to possessing the required skills and abilities, potential employees must have personal qualifications consistent with the characteristics in sections 512.11 through 512.14.

* * * * *

512.13 Cooperation

[Revise the text of 512.13c to read as follows:]

* * * * *

- Courteously help coworkers and customers without complaint.

* * * * *

512.2 Sequence of Screening Activities

[Revise the text of 512.2 to read as follows:]

The sequence of suitability activities in 512.21 and 512.22 is designed to conserve time and hasten the process of screening. An overview of other screening activities is in 512.23 through 512.26. Nothing in this section should be interpreted to prevent the Postal Service from taking action based on false information given during the screening process.

512.21 Preemployment Orientation

[Revise the text of 512.21 to read as follows:]

The objective of preemployment orientation is to provide those applicants whose standing on the pre-hire list is such that they will be considered for employment within a reasonable time an opportunity to become more familiar with the jobs for which they could receive future consideration. Applicants are scheduled for a preemployment orientation session consisting of, but not limited to, the following activities:

- Tour of the job site.
- Explanation of pay, benefits, terms of employment, job expectations, probationary/evaluation period, and training requirements that must be met to be retained.
- Overview of screening requirements.
- Explanation of corporate values.

- e. Showing of realistic job preview videos, as appropriate, to enhance applicants' understanding of the positions to be filled externally.
- f. Collecting copies of the following documents:
 1. SF 15, *Claim for 10-Point Veteran Preference*.
 2. DD Form 214, *Certificate of Release or Discharge from Active Duty*.
 3. Letters or certificates from the Department of Veterans Affairs.
 4. Statements or retirement orders issued by branches of the Armed Forces.

512.22 Prescreening

[Revise the text of 512.22 to read as follows:]

The responsible hiring officials will establish a preemployment investigation file for each applicant who meets all of the following items:

- a. Attends preemployment orientation;
- b. Remains interested in postal jobs; and
- c. Is likely to be considered.

The preemployment investigative file is the repository for all documents collected at the preemployment orientation, information obtained during suitability screening, and investigative results recorded on the Interview Sheet and Checklist (Exhibit 512.22, pages 1 and 2). The hiring officials will complete and sign the Post-Offer Checklist (Exhibit 512.22, page 3). Records that are kept in the preemployment investigation files are described below and are retained for five years and then sent to the Federal Records Center for another five years (see Handbook AS-353, Appendix. E, USPS 100.100 for details):

- a. Correspondence and statements relating to applicants having relatives that are Postal Service employees.
- b. Documents relating to claims for veterans' preference including:
 1. SF 15, *Claim for 10-Point Veteran Preference*;
 2. Letters or certificates from the Department of Veterans Affairs; and
 3. Statements or retirement orders issued by military service branches.
- c. Copies of DD Form 214, *Certificate of Release or Discharge from Active Duty*, and other military records used in adjudicating veteran's preference and determining applicants' suitability for military service history.
- d. Interview Sheet (Exhibit 512.22, page 1 for bargaining unit hiring) or notes.
- e. Interview Checklist (Exhibit 512.22, page 2).
- f. Post-Offer Checklist (Exhibit 512.22, page 3).

The following records are collected, reviewed, and stored electronically:

- a. PS Form 2591, *Application for Employment*, including supplemental application forms and any statements from applicants adding to original applications.
- b. PS Form 2181-A, *Preemployment Screening — Authorization and Release*.
- c. PS Form 2181-B, *Applicant Drug Testing — Consent and Release*.
- d. PS Form 2181-D, *Disclosure and Release for Consumer Reports and Investigative Consumer Report*.
- e. Police records (state, county, and local) and correspondence to and from police departments.
- f. Driving abstracts from state departments of motor vehicles.
- g. Results of automotive mechanic bench test, qualification review panel evaluation, typing test, or other requirements.

[Revise title and text of Exhibit 512.22 to read as follows:]

Exhibit 512.22 Interview Sheet and Checklist and Post-Offer Checklist (see page 41 for Checklist)

[Delete Exhibit 512.221 in its entirety.]

512.221 Authorization and Release

[Revise the text of 512.221 to read as follows:]

Hiring officials should make no inquiry regarding the applicant without having the applicant complete the following:

- a. PS Form 2181-A, *Preemployment Screening — Authorization and Release*;
- b. PS Form 2181-B, *Applicant Drug Testing — Consent and Release*; and
- c. PS Form 2181-D, *Disclosure and Release for Consumer Reports and Investigative Consumer Report*.

PS Forms 2181-A and 2181-D are collected electronically in connection with preemployment screening requests for motor vehicle abstracts, and criminal background checks, and PS Form 2181-B is collected electronically for drug testing. Completed hard copies of PS Forms 2181-A, 2181-B, and 2181-D are required for any screenings performed outside of the applicant tracking system (i.e., military records requests, noncompetitive hiring, etc.). If the applicant fails to complete PS Form 2181-A, 2181-B, or 2181-D, then the hiring official may be unable to make a suitability determination.

512.222 Applicant Identification

[Revise the text of 512.222 to read as follows:]

No applicant will be admitted to an entrance examination without photo ID. The ID must be:

- a. Original;
- b. Current;
- c. Legible;
- d. Issued by the federal or a state government; and
- e. One of the following:
 1. Driver License.
 2. U.S. State-Issued ID Card.
 3. U.S. Passport.
 4. U.S. Military ID.
 5. U.S. Resident Card/Green Card.
 6. U.S. Employment Authorization Card or Document.
 7. U.S. Government-Issued Visa.
 8. U.S. Territory ID (Puerto Rico, Guam, etc.).
 9. Postal Service employee ID.

512.223 Adjudicating Veterans' Preference

[Revise the text of 512.223 to read as follows:]

It is of the utmost importance to verify veterans' preference claims early in the process to ensure that the claimants are entitled to potential consideration. The HR Shared Service Center is responsible for the adjudication of veterans' preference. Failure to verify claims could delay hiring, increase costs, and unnecessarily raise the expectations of applicants.

512.224 Reviewing the Employment Application

[Revise the text of 512.224 to read as follows:]

The hiring official must carefully review the applicants' PS Form 2591 and all other forms for the following:

- a. Omissions;
- b. False statements;
- c. Unaccounted periods; and
- d. Poor employment records.

Each application must bear the applicant's signature and must contain satisfactory answers to the items on the form. Human resources personnel or a certified interviewer notes the results of the review on the interview checklist (see Exhibit 512.22, page 2).

512.225 Initiating Inquiries

[Revise the text of 512.225 to read as follows:]

HR Shared Service Center will:

- a. Obtain official personnel folders (OPFs) if an applicant has prior Postal Service or other federal service.

b. Perform county criminal record checks for all applicants after extension of a job offer.

c. Requests Department of Veterans Affairs records as appropriate. If an applicant who served on active duty in the Armed Forces received a *character of service* rating other than *honorable*, then the HR Shared Service Center will obtain the applicant's statement about why the discharge was not *honorable*. Inquiries are then sent to the military for an explanation of why an *honorable* discharge was not given.

512.226 Applicants for Positions That Require a Commercial Driver's License

[Revise the text of 512.226 to read as follows:]

As a condition of Postal Service employment, information must be obtained on these applicants' positive alcohol or drug tests and refusals to be tested within the prior two years. The HR Shared Service Center will issue a release of information form to the applicant for signature. This form is sent to the previous employer and returned to the medical review officer. Only applicants who have been determined as drug-free are eligible for selection consideration. If the applicant refuses to sign the release or the previous employers refuse to release the information, the conditional job offer should be rescinded for insufficient information. See Management Instruction PO-720-2010-1, *Alcohol and Drug Testing of Employees With a Commercial Driver's License*, December 5, 2009.

512.227 Reviewing Replies

[Revise the text of 512.227 to read as follows:]

HR Shared Service Center will review responses to the inquiries listed above as they are received.

512.228 Initiating Qualifying Tests

[Revise the text of 512.228 to read as follows:]

Applicants for jobs that have performance test requirements are scheduled for the performance examinations. Similarly, where a qualification review panel evaluation is required, applicants are sent appropriate supplemental forms for their completion to be evaluated by a review panel.

512.229 Evaluating and Determining Applicant Suitability

[Revise the text of 512.229 to read as follows:]

Selecting officials or designees evaluate and determine applicants' overall or personal suitability for Postal Service employment by taking into account, but not limiting themselves to, the following factors:

- a. Prior employment history (see 514.1).
- b. Military service (see 514.2).
- c. Criminal conviction history (see 514.3).

Selecting officials also make determinations regarding eligibility factors such as the following:

- a. Minimum age (see 513.2).
- b. Selective Service System status (if required) (see 515).
- c. Driving history (if required) (see 516).

HR Shared Service Center rejects applicants found unsuitable or ineligible for employment and notifies these applicants in a letter of this decision. Applicants who are unsuitable are informed that they may request reconsideration. Applicants who are ineligible because they do not meet safe driving requirements (if driving is required) are provided a copy of the motor vehicle record and information necessary to file a dispute, if desired, of the record. If an unsuitable or ineligible decision is reversed after a review of a request for reconsideration, the applicant is reactivated.

* * * * *

512.24 Selection and Extension of Job Offer

[Revise the text of 512.24 to read as follows:]

The object of the selection process is to select the best-qualified applicant for each vacancy and make a job offer. The rule of three requires that each vacancy be filled by selection of one of the three highest ranking applicants on the appropriate list, provided that a preference-eligible applicant is not passed over in order to select a lower ranking nonpreference eligible applicant (see 61, Selection Preparations and 62, Selection Procedures).

If fewer than three applicants are on the list, the hiring official may still select an applicant observing the same restriction on passing over a preference-eligible applicant. Applicants who have been disqualified are not included among the applicants to be considered (see 522, Deciding Eligibility and Suitability). To comply with the Rehabilitation Act of 1973, the applicant must have a bona fide job offer before participating in the medical assessment. The requirements of the Rehabilitation Act of 1973 prohibits a federal employer from asking orally or in writing about the applicant’s physical fitness for the position before making the job offer (see Appendix E, paragraph d., Rehabilitation Act of 1973).

When the applicant receives a bona fide job offer, he or she will be asked about his or her criminal history. He or she will also be asked to authorize a criminal background check. No such check will be obtained until the applicant has completed the necessary authorization and release documents. See 512.221.

512.25 Post-Job Offer Activities

[Revise the text of 512.25 to read as follows:]

In addition to the medical assessment, post-job offer activities include the following tasks:

- a. Verifying of employment eligibility using OMB Form I-9, *Employment Eligibility Verification*.
- b. Initiating National Agency Checks with Inquiries (NACIs) or the appropriate background investigation for the position.
- c. Reviewing of PS Form 61, *Appointment Affidavit*, to ensure its completion.
- d. Administering the oath of office.
- e. Reviewing official personnel folders (OPFs) from prior Postal Service or other agency employment, if they had not been available before appointment because of current employment.
- f. Reviewing job expectations with the new employee (career or noncareer) using PS Form 1750, *Employee Evaluation and/or Probationary Report*, and the probationary period or first 90 days of employment (non-career) evaluation process.

512.26 Components

[Revise the text of 512.26 to read as follows:]

Components of the suitability process listed below are covered in the sections indicated:

| | |
|--|--------|
| a. Veterans’ Preference Adjudication. | 512.27 |
| b. Eligibility Requirements. | 513 |
| 1. Minimum Age. | 513.2 |
| 2. Relatives. | 513.3 |
| 3. Citizenship Policy. | 513.4 |
| c. Application for Employment. | 514 |
| 1. Employment History. | 514.1 |
| 2. Military Service History. | 514.2 |
| 3. Criminal Conviction History. | 514.3 |
| 4. Selective Service Registration. | 515 |
| 5. Driving History (Driving Positions only). | 516 |
| 6. Qualifying Tests. | 517 |
| 7. Illegal Drug Use and Drug Screening. | 518 |
| d. Determination of Eligibility and Suitability. | 52 |
| 1. Other Suitability Issues. | 53 |
| 2. Preemployment Interview. | 54 |
| e. Selection and Extension of Job Offer. | 545 |
| f. New Hire Investigation. | 56 |
| g. Medical Suitability. | 57 |
| h. Appointment Affidavit. | 581 |
| i. Review of Official Personnel Folder. | 582 |
| j. Security Investigation. | 583 |
| k. Employee Evaluation. | 584 |

* * * * *

512.273 Verification of Entitlement to Preference Claimed

[Revise the text of 512.273 to read as follows:]

Veterans' preference claimed is added to ratings in the Applicant Tracking System. Entitlement to and proof of preference are outlined in 48, Veterans' Preference.

* * * * *

We will incorporate these revisions into the next online update of Handbook EL-312, *Employment and Placement*, which is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- In the left-hand column under "Essential Links", click *PolicyNet*.
- Click *Hbks*.

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Human Resources (HQ),
Employee Resource Management, 9-1-16

Publications

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective September 1, 2016, Publication 431, *Post Office Box Service and Caller Service Fee Groups*, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups

* * * * *

[Revise the following entries:]

| ZIP Code | Fee Group |
|----------|-----------|
| 15753 | 6 |
| 87325 | 5 |
| 87326 | 3 |
| 98025 | 34 |

* * * * *

The online version of Publication 431 is dated July 2013. Publication 431 is currently available on the Postal Service™ PolicyNet website (<http://blue.usps.gov/cpim>):

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- Click *PUBs*.

Offices with WebBATS Manager/Supervisor access can view current Publication 431 information by going to the WebBATS Edit Facility Information page, as follows:

1. Go to the WebBATS main menu, and select Utility> Facility>Edit Facility option.
2. View the Fee Group field on the Edit Facility Information page.

— Retail Operations,
Retail and Customer Service Operations, 9-1-16

Forms

PS Form 17-G Revision: Federal Agency Stamp Requisition

Effective July 2016, the Postal Service™ revised PS Form 17-G, *Federal Agency Stamp Requisition*, to reflect current postage rates.

For any questions about additional denominated stamps not included on PS Form 17-G, please contact Stamp Fulfillment Services at OMAS.stamp.info@usps.gov. For general Official Mail Accounting System questions, please email OMASHQ@usps.gov.

The revised PS Form 17-G is available on the Postal Service PolicyNet website:

- Go to <http://blue.usps.gov>.
- Under "Essential Links" in the left-hand column, click *PolicyNet*.
- Click *Forms*

The direct URL for the Postal Service PolicyNet website is <http://blue.usps.gov/cpim>.

— Revenue and Field Accounting
Controller, 9-1-16

Pull-Out Information

Fraud

Invalid USPS Corporate Account Numbers

This listing should be provided to Contract Postal Units and used by acceptance clerks in non-POS locations without intranet access to validate a USPS Corporate Account (USPSCA) number online. For all other locations, online USPSCA validation is preferred. The online validation process is outlined in the USPSCA Validation SOP on the Retail webpage. This list supersedes all previous notices,

which must be recycled. Acceptance clerks must not accept Priority Mail Express™ shipments bearing an invalid USPSCA number in the “Payment by Account” or “Agreement Number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

| | | | | | | | | | | | | |
|--------|--------|--------|---------------|---------------|---------------|---------------|---------------|--------|---------------|---------------|--------|--------|
| 005008 | 020085 | 060315 | 097134 | 115893 | 210488 | 337140 | 532314 | 602602 | 681377 | 890100 | 921059 | 926491 |
| 005388 | 020106 | 061086 | 097230 | 117519 | 210498 | 349362 | 532359 | 602630 | 730751 | 891207 | 921097 | 926651 |
| 005395 | 020278 | 061350 | 097341 | 117998 | 210593 | 372001 | 532588 | 602659 | 731713 | 891220 | 921100 | 927197 |
| 005863 | 020623 | 061366 | 097834 | 119002 | 210604 | 372995 | 537290 | 602713 | 734005 | 891271 | 921103 | 927520 |
| 006263 | 020631 | 062064 | 097873 | 119108 | 210606 | 376150 | 541000 | 602750 | 740876 | 891286 | 921119 | 930071 |
| 006817 | 021125 | 064384 | 097902 | 124159 | 210804 | 377121 | 541044 | 602873 | 741109 | 891597 | 921145 | 931898 |
| 006918 | 021167 | 064448 | 098082 | 126086 | 210839 | 377123 | 543140 | 602889 | 741388 | 891851 | 921154 | 932018 |
| 008272 | 021231 | 065205 | 098139 | 127048 | 210853 | 379275 | 549200 | 602993 | 741574 | 893004 | 921162 | 945840 |
| 008394 | 021253 | 068929 | 098454 | 135114 | 220450 | 381862 | 551613 | 604122 | 744166 | 901460 | 921272 | 946295 |
| 008406 | 021339 | 069004 | 098525 | 142056 | 220859 | 392703 | 570086 | 604150 | 750234 | 901528 | 921310 | 946386 |
| 008560 | 021694 | 069027 | 098658 | 142090 | 232600 | 402889 | 571016 | 604302 | 751011 | 901853 | 921362 | 948361 |
| 008726 | 021744 | 070714 | 098763 | 142103 | 235231 | 410194 | 573020 | 605131 | 752137 | 901927 | 921396 | 950712 |
| 011354 | 021934 | 071768 | 100038 | 142111 | 235470 | 441171 | 576018 | 605255 | 752248 | 902647 | 921447 | 951225 |
| 012378 | 022037 | 071773 | 100304 | 142151 | 235520 | 441320 | 581089 | 605302 | 770051 | 902916 | 921497 | 951811 |
| 014822 | 022081 | 075229 | 100463 | 142280 | 270059 | 441774 | 585256 | 608044 | 771559 | 903435 | 921584 | 958408 |
| 014924 | 022082 | 075309 | 100514 | 142522 | 277010 | 441978 | 585265 | 610102 | 772676 | 910033 | 921601 | 958664 |
| 014935 | 022138 | 076037 | 100558 | 150150 | 278019 | 450021 | 585267 | 611112 | 778021 | 910414 | 921709 | 968235 |
| 015616 | 022405 | 077759 | 100566 | 151064 | 282965 | 451039 | 585273 | 611157 | 782085 | 911082 | 921723 | 970405 |
| 015727 | 022475 | 078233 | 100568 | 171269 | 300268 | 452496 | 600010 | 611236 | 782707 | 911182 | 921757 | 971109 |
| 015736 | 022554 | 080156 | 100826 | 171313 | 300471 | 468442 | 600035 | 613112 | 790001 | 912424 | 921761 | 971117 |
| 015768 | 022669 | 080181 | 100876 | 175052 | 300522 | 480217 | 600190 | 616161 | 793063 | 913153 | 921847 | 980430 |
| 015789 | 022687 | 080322 | 100879 | 180050 | 300715 | 481166 | 600302 | 618096 | 794218 | 913179 | 921849 | 980689 |
| 015817 | 022966 | 088404 | 100910 | 181052 | 301483 | 481595 | 600307 | 618104 | 801142 | 913192 | 921929 | 980810 |
| 016132 | 023215 | 088713 | 100913 | 181067 | 301563 | 481652 | 600515 | 625116 | 801667 | 914793 | 921937 | 982593 |
| 016163 | 023381 | 090030 | 100920 | 183060 | 302995 | 486284 | 600553 | 626015 | 802192 | 915557 | 921948 | 982659 |
| 016372 | 023574 | 090557 | 100949 | 184061 | 303939 | 489438 | 600629 | 627095 | 802400 | 917530 | 921964 | 982695 |
| 016537 | 026595 | 090690 | 100951 | 191101 | 306887 | 490728 | 600706 | 627129 | 802645 | 917551 | 922050 | 995412 |
| 016550 | 028471 | 091232 | 100952 | 191256 | 316000 | 493315 | 600723 | 629064 | 802646 | 918095 | 922194 | 995464 |
| 016611 | 030059 | 092216 | 100959 | 191593 | 321024 | 494155 | 600743 | 630258 | 805580 | 920021 | 922284 | 995467 |
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USPS® Issues New Forever® Stamp in
*Celebrating the Lunar New Year
Series: Year of the Monkey*



On Sale Nationwide: February 5, 2016.

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the

numbers listed appear in the *Postal Bulletin*. The actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

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|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 010 001 0200 to 0299 | 040 674 7100 to 7199 | 073 763 0878 to 0887 | 122 451 9879 to 9899 |
| 010 504 1932 to 1999 | 040 688 8816 to 8899 | 073 763 0889 to 0898 | 122 714 6805 to 6900 |
| 011 582 1889 to 1899 | 041 299 6752 to 6799 | 077 617 5481 to 5499 | 124 916 0304 to 0499 |
| 011 588 2900 to 3099 | 041 623 8889 to 8899 | 077 999 4001 to 4090 | 126 423 0136 to 0169 |
| 012 441 0784 to 0799 | 041 803 6565 to 6599 | 078 174 4475 to 4499 | 127 500 2328 to 2399 |
| 012 579 5675 to 5699 | 043 129 1968 to 1997 | 078 219 4931 to 4999 | 160 901 2254 to 2299 |
| 013 289 6176 to 6199 | 043 205 5922 to 5999 | 078 250 4756 to 4799 | 161 103 6581 to 6599 |
| 013 610 0014 to 0099 | 044 087 3457 to 3499 | 078 823 8312 to 8399 | 161 194 2857 to 0899 |
| 014 932 1000 to 1099 | 044 087 4000 to 4099 | 079 374 0300 to 2499 | 162 032 4447 to 4499 |
| 014 972 0800 to 0899 | 044 226 2487 to 2512 | 079 807 2342 to 2399 | 163 257 1085 to 1099 |
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| 018 569 5333 to 5399 | 045 524 4121 to 4298 | 083 784 8886 to 8899 | 167 555 5201 to 5212 |
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| 022 021 9110 to 9181 | 051 774 8857 to 8899 | 088 404 5584 to 5699 | 174 281 9347 to 9399 |
| 022 037 1411 to 1499 | 051 781 2875 to 2885 | 088 757 8688 to 8699 | 175 251 2600 to 0699 |
| 022 527 9201 to 9210 | 051 977 7010 to 7023 | 088 757 9400 to 9499 | 176 281 7937 to 7950 |
| 022 529 1882 to 1899 | 052 058 7115 to 7199 | 089 358 2248 to 2257 | 176 281 7963 to 7999 |
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| 025 729 1151 to 1199 | 058 895 3746 to 3799 | 094 081 5074 to 5099 | 180 428 4580 to 0599 |
| 025 729 1643 to 1799 | 059 986 0814 to 0899 | 094 216 2555 to 2599 | 182 368 7544 to 0599 |
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| 027 369 4482 to 4495 | 063 916 9968 to 9999 | 095 070 7186 to 7199 | 182 631 0031 to 0099 |
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| 224 636 4855 | to | 4885 | 391 574 1466 | to | 1499 | 410 867 0917 | to | 0966 | 432 708 6800 | to | 6999 |
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| 224 730 2207 | to | 2299 | 392 854 8500 | to | 8899 | 412 193 0900 | to | 0999 | 433 757 3047 | to | 3099 |
| 225 970 0500 | to | 0599 | 393 584 7566 | to | 7699 | 412 395 8599 | to | 8699 | 433 765 4003 | to | 4099 |
| 225 970 0600 | to | 0699 | 393 650 0074 | to | 0099 | 412 485 6500 | to | 6599 | 434 482 7060 | to | 7199 |
| 225 970 0700 | to | 0799 | 393 838 8316 | to | 8499 | 412 485 6610 | to | 6699 | 434 513 2386 | to | 2399 |
| 227 033 8679 | to | 8699 | 393 893 6007 | to | 6099 | 412 885 5953 | to | 5999 | 434 968 3076 | to | 3092 |
| 227 275 9400 | to | 9999 | 394 126 6907 | to | 6999 | 414 193 3608 | to | 3674 | 435 303 1831 | to | 1842 |
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| 229 668 5977 | to | 5999 | 395 343 3264 | to | 3299 | 414 965 1727 | to | 1799 | 436 160 6441 | to | 6499 |
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| 229 924 6696 | to | 6699 | 395 396 9649 | to | 9799 | 417 387 6532 | to | 6599 | 437 427 0500 | to | 3499 |
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| 236 366 2431 | to | 2499 | 397 622 4054 | to | 4099 | 417 871 9250 | to | 9299 | 439 310 0458 | to | 0499 |
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| 375 169 4400 | to | 4599 | 401 310 9505 | to | 9599 | 420 969 3951 | to | 3971 | 450 560 5173 | to | 5199 |
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| 450 780 2716 | to | 2799 | 463 945 7400 | to | 7899 | 482 541 5255 | to | 5299 | 502 227 7645 | to | 7699 |
| 450 801 2700 | to | 2799 | 464 629 9000 | to | 9399 | 482 729 6800 | to | 6899 | 502 424 0200 | to | 0499 |
| 451 109 2967 | to | 2984 | 464 711 4332 | to | 4399 | 483 363 7207 | to | 7299 | 502 424 0600 | to | 0699 |
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| 455 221 1348 | to | 1499 | 472 987 0290 | to | 0299 | 489 318 6200 | to | 6300 | 510 150 2400 | to | 2499 |
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 903 370 6934 to 6999
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| 904 892 0378 | to | 0399 | 911 268 9077 | to | 9099 | 919 519 2786 | to | 2799 | 924 946 6300 | to | 6699 |
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| 905 056 2216 | to | 2299 | 911 508 1620 | to | 1799 | 919 814 3095 | to | 3199 | 925 336 2300 | to | 2399 |
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| 905 794 0288 | to | 0299 | 912 882 0563 | to | 0899 | 919 889 5030 | to | 5070 | 928 197 8100 | to | 8199 |
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| 906 558 8812 | to | 8899 | 914 453 1366 | to | 1399 | 920 857 5500 | to | 5899 | 931 156 1502 | to | 1579 |
| 906 982 2214 | to | 2299 | 914 529 6185 | to | 6299 | 920 864 3480 | to | 3499 | 931 156 1600 | to | 1625 |
| 907 725 8500 | to | 8599 | 914 896 4658 | to | 4699 | 920 963 4567 | to | 4599 | 931 156 1671 | to | 1699 |
| 907 815 0216 | to | 0257 | 915 187 8774 | to | 8779 | 921 333 7400 | to | 7499 | 932 506 6400 | to | 6599 |
| 908 622 4225 | to | 4235 | 915 300 2783 | to | 2799 | 921 477 3762 | to | 3799 | 932 732 1796 | to | 1799 |
| 908 936 9254 | to | 9299 | 915 546 6822 | to | 6999 | 922 278 1048 | to | 1399 | 932 827 9026 | to | 9099 |
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| 911 245 2545 | to | 2599 | 918 951 7231 | to | 7299 | 924 685 1957 | to | 1999 | | | |

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new

money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000**. Advise holders to send invalid money orders To Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

| | | | | | | | | | | | |
|--------------------|-----------|--------------|--------------------|-----------|--------------|--------------------|-----------|--------------|--------------------|-----------|--------------|
| 719 869 731 | to | 9 760 | 728 702 338 | to | 2 400 | 734 950 111 | to | 0 170 | 742 408 771 | to | 8 830 |
| 720 227 871 | to | 7 930 | 728 915 371 | to | 5 850 | 735 120 331 | to | 0 840 | 742 512 120 | to | 2 150 |
| 720 227 949 | to | 7 960 | 728 953 141 | to | 3 410 | 735 283 008 | to | 3 020 | 742 684 849 | to | 4 890 |
| 720 368 543 | to | 8 570 | 728 954 280 | to | 4 310 | 735 293 131 | to | 3 220 | 742 839 553 | to | 9 630 |
| 720 392 151 | to | 2 570 | 729 169 081 | to | 9 140 | 735 635 010 | to | 5 040 | 742 913 668 | to | 3 700 |
| 720 556 491 | to | 6 640 | 729 363 841 | to | 3 870 | 735 783 961 | to | 3 990 | 742 917 287 | to | 7 296 |
| 720 558 621 | to | 8 650 | 729 682 891 | to | 3 190 | 735 803 401 | to | 3 430 | 742 921 891 | to | 1 980 |
| 720 575 361 | to | 5 570 | 729 838 940 | to | 9 070 | 736 005 420 | to | 5 440 | 742 983 631 | to | 3 810 |
| 720 590 152 | to | 0 179 | 729 839 101 | to | 9 130 | 736 366 021 | to | 6 110 | 743 020 021 | to | 0 170 |
| 721 638 331 | to | 9 170 | 730 077 683 | to | 7 840 | 736 624 456 | to | 4 500 | 743 206 491 | to | 6 500 |
| 721 815 391 | to | 5 420 | 730 109 847 | to | 9 880 | 736 670 851 | to | 1 060 | 743 235 992 | to | 6 050 |
| 721 969 713 | to | 9 740 | 730 373 761 | to | 3 850 | 736 767 061 | to | 7 090 | 743 940 631 | to | 0 900 |
| 722 072 137 | to | 2 160 | 730 501 951 | to | 2 130 | 736 767 093 | to | 7 120 | 743 978 011 | to | 8 070 |
| 722 378 265 | to | 8 280 | 730 519 379 | to | 9 470 | 736 982 191 | to | 2 370 | 744 234 751 | to | 4 780 |
| 722 413 990 | to | 4 004 | 730 569 278 | to | 9 360 | 736 982 551 | to | 2 730 | 744 499 591 | to | 9 680 |
| 722 764 948 | to | 4 980 | 730 711 711 | to | 1 740 | 737 110 141 | to | 0 170 | 744 626 901 | to | 6 910 |
| 722 825 840 | to | 5 889 | 730 722 991 | to | 3 230 | 737 185 501 | to | 5 710 | 745 388 794 | to | 8 910 |
| 723 153 841 | to | 3 850 | 730 845 970 | to | 5 990 | 737 317 321 | to | 7 350 | 746 446 806 | to | 6 820 |
| 723 237 616 | to | 7 630 | 730 888 291 | to | 8 320 | 737 517 781 | to | 7 840 | 746 818 351 | to | 8 410 |
| 723 331 081 | to | 1 110 | 730 927 591 | to | 7 680 | 737 628 181 | to | 8 210 | 747 245 266 | to | 5 280 |
| 723 496 443 | to | 6 470 | 731 307 914 | to | 7 930 | 737 634 258 | to | 4 270 | 747 364 813 | to | 4 830 |
| 723 967 291 | to | 7 320 | 731 402 431 | to | 2 460 | 738 361 971 | to | 1 980 | 747 501 434 | to | 1 450 |
| 724 655 196 | to | 5 340 | 731 407 232 | to | 7 320 | 738 447 601 | to | 7 660 | 747 739 891 | to | 0 070 |
| 724 711 441 | to | 1 500 | 731 588 301 | to | 8 340 | 738 648 355 | to | 8 450 | 748 148 649 | to | 8 760 |
| 724 711 538 | to | 1 560 | 731 767 273 | to | 7 320 | 738 849 811 | to | 9 900 | 748 259 960 | to | 9 970 |
| 724 793 221 | to | 3 250 | 731 781 061 | to | 1 120 | 738 892 270 | to | 2 290 | 748 565 162 | to | 5 280 |
| 724 908 109 | to | 8 120 | 731 837 821 | to | 7 910 | 738 997 259 | to | 7 380 | 748 874 988 | to | 5 030 |
| 724 937 461 | to | 7 670 | 731 841 377 | to | 1 450 | 739 161 451 | to | 1 540 | 749 137 381 | to | 7 410 |
| 725 163 118 | to | 3 151 | 732 018 481 | to | 8 600 | 739 219 381 | to | 9 440 | 749 190 192 | to | 0 210 |
| 725 202 735 | to | 2 750 | 732 067 972 | to | 8 370 | 739 740 151 | to | 0 180 | 749 685 421 | to | 5 450 |
| 725 398 591 | to | 8 800 | 732 188 649 | to | 8 670 | 739 793 491 | to | 3 520 | 749 846 791 | to | 6 850 |
| 725 464 591 | to | 4 920 | 732 193 460 | to | 3 470 | 739 793 527 | to | 3 550 | 749 993 131 | to | 3 580 |
| 725 475 321 | to | 5 330 | 732 201 241 | to | 1 390 | 739 942 621 | to | 2 650 | 750 071 587 | to | 1 610 |
| 725 711 057 | to | 1 070 | 732 220 431 | to | 0 440 | 739 999 231 | to | 9 320 | 750 408 167 | to | 8 183 |
| 725 738 581 | to | 8 730 | 732 355 201 | to | 5 380 | 740 011 517 | to | 1 530 | 750 438 421 | to | 8 501 |
| 725 981 311 | to | 1 430 | 732 472 320 | to | 2 560 | 740 030 701 | to | 0 970 | 750 743 911 | to | 4 030 |
| 725 987 835 | to | 7 880 | 732 541 605 | to | 1 620 | 740 261 740 | to | 1 820 | 750 779 118 | to | 9 400 |
| 726 060 811 | to | 0 900 | 732 572 221 | to | 2 490 | 740 265 811 | to | 6 290 | 750 910 981 | to | 1 010 |
| 726 391 970 | to | 2 520 | 732 586 479 | to | 6 710 | 740 299 111 | to | 9 170 | 750 960 841 | to | 0 900 |
| 726 484 771 | to | 4 800 | 732 994 037 | to | 4 080 | 740 299 231 | to | 9 260 | 751 296 211 | to | 6 240 |
| 726 493 351 | to | 5 300 | 733 163 449 | to | 3 460 | 740 329 266 | to | 9 320 | 751 539 121 | to | 9 180 |
| 726 504 031 | to | 4 063 | 733 297 171 | to | 7 290 | 740 889 081 | to | 9 090 | 751 541 311 | to | 1 790 |
| 726 504 070 | to | 4 090 | 733 446 631 | to | 7 110 | 741 010 421 | to | 0 530 | 751 757 641 | to | 7 700 |
| 726 504 331 | to | 4 390 | 733 474 665 | to | 4 770 | 741 113 041 | to | 3 370 | 751 936 951 | to | 7 010 |
| 726 563 701 | to | 4 060 | 733 704 482 | to | 4 570 | 741 373 891 | to | 4 340 | 751 951 861 | to | 1 890 |
| 726 599 371 | to | 9 460 | 733 751 041 | to | 1 130 | 741 452 369 | to | 2 490 | 751 999 021 | to | 9 110 |
| 726 626 356 | to | 6 370 | 734 009 101 | to | 9 130 | 741 492 991 | to | 3 140 | 752 139 516 | to | 9 570 |
| 727 182 271 | to | 2 510 | 734 290 759 | to | 0 770 | 741 553 460 | to | 3 470 | 752 182 892 | to | 2 950 |
| 727 416 181 | to | 6 240 | 734 389 273 | to | 9 290 | 741 764 431 | to | 4 520 | 752 206 861 | to | 7 100 |
| 727 481 431 | to | 1 460 | 734 440 031 | to | 0 111 | 742 178 834 | to | 8 880 | 752 295 241 | to | 5 600 |
| 727 749 241 | to | 9 780 | 734 797 201 | to | 7 320 | 742 325 500 | to | 5 520 | 752 731 351 | to | 1 410 |
| 728 382 331 | to | 2 480 | 734 939 611 | to | 9 640 | 742 325 668 | to | 5 700 | 752 767 441 | to | 7 470 |

| | | | | | | | | | | | |
|--------------------|-----------|--------------|--------------------|-----------|--------------|--------------------|-----------|--------------|--------------------|-----------|--------------|
| 753 008 941 | to | 9 030 | 763 155 160 | to | 5 180 | 773 231 311 | to | 1 340 | 800 872 741 | to | 2 830 |
| 753 194 311 | to | 4 370 | 763 178 631 | to | 8 660 | 773 348 739 | to | 8 940 | 801 349 801 | to | 9 830 |
| 753 620 378 | to | 0 400 | 763 506 001 | to | 6 060 | 773 348 739 | to | 8 940 | 801 676 681 | to | 7 100 |
| 754 013 917 | to | 3 940 | 763 522 141 | to | 2 470 | 773 575 891 | to | 5 950 | 802 967 821 | to | 7 940 |
| 754 161 061 | to | 1 120 | 763 717 694 | to | 7 800 | 773 852 971 | to | 3 030 | 803 217 601 | to | 7 780 |
| 754 358 445 | to | 8 610 | 763 826 461 | to | 6 520 | 775 373 449 | to | 3 460 | 803 729 731 | to | 9 850 |
| 754 410 451 | to | 0 660 | 763 900 460 | to | 0 471 | 789 257 191 | to | 7 250 | 803 747 402 | to | 7 520 |
| 754 438 393 | to | 8 410 | 763 900 479 | to | 0 530 | 790 448 020 | to | 8 460 | 804 138 181 | to | 8 420 |
| 754 493 109 | to | 3 130 | 763 917 271 | to | 7 750 | 790 597 485 | to | 7 530 | 804 428 224 | to | 8 250 |
| 754 664 182 | to | 4 220 | 764 125 801 | to | 5 860 | 790 911 883 | to | 1 900 | 804 682 411 | to | 2 710 |
| 754 816 377 | to | 6 470 | 764 284 525 | to | 4 560 | 791 057 441 | to | 7 550 | 805 272 525 | to | 2 540 |
| 755 487 421 | to | 7 600 | 764 526 241 | to | 6 330 | 791 239 081 | to | 9 290 | 805 523 445 | to | 3 460 |
| 755 592 901 | to | 3 140 | 764 601 421 | to | 1 600 | 791 374 483 | to | 4 500 | 805 745 704 | to | 5 730 |
| 755 790 020 | to | 0 030 | 764 650 231 | to | 0 470 | 791 387 971 | to | 8 030 | 806 452 907 | to | 2 980 |
| 755 791 730 | to | 1 800 | 764 984 371 | to | 4 850 | 791 447 521 | to | 7 850 | 806 744 781 | to | 4 850 |
| 755 926 951 | to | 7 070 | 765 003 667 | to | 3 680 | 791 451 151 | to | 1 240 | 806 982 181 | to | 2 300 |
| 755 934 332 | to | 4 510 | 765 042 517 | to | 2 540 | 791 500 009 | to | 0 470 | 807 764 791 | to | 4 910 |
| 755 957 701 | to | 8 000 | 765 194 728 | to | 4 970 | 791 771 431 | to | 1 490 | 808 089 931 | to | 9 960 |
| 755 962 981 | to | 3 280 | 765 387 365 | to | 7 450 | 792 004 293 | to | 4 320 | 808 656 423 | to | 6 450 |
| 756 035 371 | to | 5 490 | 765 541 801 | to | 2 100 | 792 018 379 | to | 8 420 | 808 753 771 | to | 3 800 |
| 756 301 257 | to | 1 290 | 765 638 461 | to | 8 970 | 792 070 621 | to | 0 740 | 809 189 001 | to | 9 010 |
| 756 371 565 | to | 1 580 | 765 647 101 | to | 7 190 | 792 145 211 | to | 5 230 | 809 886 879 | to | 6 930 |
| 756 876 031 | to | 6 120 | 765 813 781 | to | 4 029 | 792 391 381 | to | 1 620 | 809 890 489 | to | 0 500 |
| 756 876 151 | to | 6 240 | 765 879 314 | to | 9 390 | 792 452 779 | to | 2 790 | 810 323 734 | to | 3 760 |
| 756 970 129 | to | 0 140 | 765 954 001 | to | 4 030 | 792 772 728 | to | 2 770 | 810 367 116 | to | 7 140 |
| 757 059 613 | to | 9 630 | 766 120 286 | to | 0 320 | 792 903 511 | to | 3 990 | 810 526 351 | to | 6 500 |
| 757 078 540 | to | 8 560 | 766 125 716 | to | 5 750 | 793 282 518 | to | 2 533 | 810 806 911 | to | 6 940 |
| 757 086 209 | to | 6 240 | 766 158 824 | to | 8 840 | 794 041 831 | to | 2 040 | 810 807 211 | to | 7 240 |
| 757 240 591 | to | 0 650 | 766 388 433 | to | 8 460 | 794 397 709 | to | 7 780 | 811 423 021 | to | 3 110 |
| 757 277 371 | to | 7 700 | 766 509 421 | to | 9 660 | 794 581 741 | to | 2 040 | 811 517 221 | to | 7 239 |
| 757 291 591 | to | 2 730 | 766 572 901 | to | 3 020 | 794 592 122 | to | 2 150 | 811 721 101 | to | 1 130 |
| 757 964 251 | to | 4 280 | 766 748 500 | to | 8 521 | 795 032 251 | to | 2 340 | 812 025 721 | to | 5 900 |
| 758 067 001 | to | 7 090 | 767 024 341 | to | 4 370 | 795 796 291 | to | 6 350 | 812 093 073 | to | 3 130 |
| 758 105 221 | to | 5 250 | 767 326 471 | to | 6 590 | 796 070 139 | to | 0 160 | 812 100 821 | to | 0 840 |
| 758 324 941 | to | 5 000 | 767 332 561 | to | 2 950 | 796 143 151 | to | 3 630 | 812 465 251 | to | 5 610 |
| 758 593 628 | to | 3 650 | 768 009 841 | to | 9 960 | 796 159 725 | to | 9 740 | 812 918 341 | to | 8 670 |
| 758 709 038 | to | 9 060 | 768 011 489 | to | 1 520 | 796 169 306 | to | 9 340 | 812 918 701 | to | 8 760 |
| 758 744 101 | to | 4 160 | 768 177 980 | to | 7 990 | 796 373 406 | to | 3 430 | 813 050 491 | to | 0 520 |
| 758 850 883 | to | 0 900 | 768 391 081 | to | 1 170 | 796 602 961 | to | 3 050 | 813 073 171 | to | 3 200 |
| 758 860 951 | to | 1 550 | 768 661 569 | to | 1 650 | 796 708 441 | to | 8 500 | 813 398 476 | to | 8 550 |
| 759 152 851 | to | 2 880 | 769 000 051 | to | 0 080 | 796 886 281 | to | 6 430 | 813 713 971 | to | 4 000 |
| 759 740 941 | to | 1 090 | 769 050 841 | to | 0 900 | 796 901 701 | to | 2 000 | 813 858 121 | to | 8 150 |
| 760 004 596 | to | 4 610 | 769 159 081 | to | 9 178 | 796 975 466 | to | 5 590 | 814 789 330 | to | 9 349 |
| 760 118 191 | to | 8 250 | 769 737 496 | to | 7 510 | 797 272 917 | to | 2 950 | 814 984 656 | to | 4 680 |
| 760 155 001 | to | 5 090 | 769 778 491 | to | 8 730 | 797 519 441 | to | 9 460 | 815 016 020 | to | 6 030 |
| 760 378 002 | to | 8 020 | 769 827 331 | to | 7 450 | 797 519 731 | to | 0 240 | 815 199 410 | to | 9 420 |
| 760 692 722 | to | 2 749 | 770 216 071 | to | 6 100 | 797 535 181 | to | 5 330 | 815 240 491 | to | 0 520 |
| 761 055 460 | to | 5 480 | 770 723 281 | to | 3 400 | 797 646 151 | to | 6 180 | 815 755 591 | to | 5 620 |
| 761 169 781 | to | 9 810 | 770 790 451 | to | 0 480 | 798 040 053 | to | 0 080 | 815 755 622 | to | 5 650 |
| 761 504 941 | to | 5 120 | 770 915 150 | to | 5 490 | 798 055 813 | to | 5 830 | 815 806 381 | to | 6 680 |
| 761 516 836 | to | 6 910 | 771 455 551 | to | 5 610 | 798 055 891 | to | 5 950 | 816 126 834 | to | 6 870 |
| 761 613 588 | to | 3 600 | 771 609 661 | to | 9 690 | 798 326 371 | to | 6 520 | 816 156 721 | to | 6 780 |
| 761 688 631 | to | 8 690 | 771 932 551 | to | 2 580 | 798 339 167 | to | 9 210 | 816 580 903 | to | 0 920 |
| 761 805 199 | to | 5 240 | 772 057 224 | to | 7 440 | 798 562 411 | to | 2 440 | 816 945 571 | to | 5 600 |
| 761 826 106 | to | 6 120 | 772 162 660 | to | 3 070 | 798 632 461 | to | 2 490 | 817 253 011 | to | 3 280 |
| 761 881 171 | to | 1 560 | 772 718 615 | to | 8 640 | 798 807 151 | to | 7 510 | 817 763 881 | to | 4 060 |
| 761 975 641 | to | 5 670 | 772 940 140 | to | 0 160 | 798 944 761 | to | 5 030 | 818 330 562 | to | 0 610 |
| 761 975 886 | to | 5 895 | 772 970 886 | to | 0 940 | 799 118 616 | to | 8 640 | 818 459 641 | to | 9 670 |
| 762 304 144 | to | 4 170 | 773 009 419 | to | 9 430 | 799 133 191 | to | 3 220 | 818 926 273 | to | 6 320 |
| 762 324 931 | to | 4 960 | 773 112 031 | to | 2 060 | 799 177 626 | to | 7 650 | 818 950 351 | to | 0 380 |
| 762 439 261 | to | 9 290 | 773 125 387 | to | 5 410 | 799 854 751 | to | 5 200 | 818 962 492 | to | 2 530 |
| 762 524 158 | to | 4 220 | 773 179 320 | to | 9 410 | 800 044 320 | to | 4 410 | 819 032 341 | to | 2 730 |
| 762 584 872 | to | 4 970 | 773 202 989 | to | 3 140 | 800 211 901 | to | 2 440 | 819 127 054 | to | 7 080 |
| 762 593 431 | to | 3 460 | 773 208 991 | to | 9 290 | 800 427 530 | to | 7 540 | 819 278 540 | to | 8 670 |

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|--------------------|-----------|--------------|-------------|----|-------|-------------|----|-------|-------------|----|-------|
| 819 544 681 | to | 4 740 | 822 900 991 | to | 1 020 | 826 582 951 | to | 3 430 | 828 732 331 | to | 2 390 |
| 819 928 441 | to | 8 650 | 822 925 951 | to | 6 100 | 826 720 201 | to | 0 230 | 828 807 781 | to | 7 840 |
| 820 034 406 | to | 4 430 | 823 284 931 | to | 4 990 | 827 005 671 | to | 5 830 | 828 830 952 | to | 0 963 |
| 820 070 761 | to | 1 540 | 823 293 031 | to | 3 210 | 827 287 861 | to | 7 950 | 828 939 781 | to | 0 050 |
| 820 191 342 | to | 1 360 | 823 556 011 | to | 6 100 | 827 291 502 | to | 1 520 | 829 002 721 | to | 2 870 |
| 820 274 856 | to | 4 880 | 824 078 341 | to | 8 370 | 827 575 381 | to | 5 470 | 829 005 301 | to | 5 540 |
| 820 600 171 | to | 0 230 | 824 156 325 | to | 6 340 | 827 609 085 | to | 9 100 | 829 080 241 | to | 0 330 |
| 821 172 241 | to | 2 360 | 824 511 252 | to | 1 270 | 827 619 811 | to | 9 840 | 829 160 986 | to | 1 000 |
| 821 229 661 | to | 9 720 | 824 588 281 | to | 8 370 | 827 883 511 | to | 3 600 | 829 176 841 | to | 6 930 |
| 821 229 743 | to | 9 780 | 825 140 397 | to | 0 460 | 828 160 441 | to | 0 530 | 829 471 561 | to | 1 590 |
| 821 903 731 | to | 3 910 | 825 409 651 | to | 9 680 | 828 376 201 | to | 6 260 | 829 561 065 | to | 1 080 |
| 821 927 841 | to | 7 850 | 825 472 171 | to | 2 200 | 828 441 602 | to | 1 630 | 829 566 481 | to | 6 510 |
| 822 505 801 | to | 5 830 | 826 042 898 | to | 2 920 | 828 539 316 | to | 9 340 | 829 569 931 | to | 9 960 |
| 822 703 442 | to | 3 470 | 826 226 644 | to | 6 670 | 828 539 341 | to | 9 370 | | | |

— Criminal Investigations Group, Postal Inspection Service, 9-1-16

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service™ money order:

1. Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word “USPS” repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at <https://www.usps.com/shop/money-orders.htm>.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

— *Retail and Customer Service Operations, 9-1-16*

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the Postal Bulletin.

| | |
|-------------|-------------|
| 671,819,086 | 686,794,382 |
| 676,612,640 | 686,794,426 |
| 677,891,039 | 686,794,427 |
| 678,282,493 | 686,794,431 |
| 678,916,031 | 687,262,502 |
| 679,552,215 | 687,262,503 |
| 679,694,334 | 687,262,525 |
| 679,751,983 | 687,262,526 |
| 679,800,207 | 687,287,578 |
| 681,130,536 | 687,287,581 |
| 681,844,376 | 687,287,582 |
| 683,594,542 | 694,063,898 |
| 684,683,610 | 694,063,899 |
| 686,619,878 | 694,063,980 |
| 686,619,886 | 701,321,725 |
| 686,619,887 | |

— *Criminal Investigations Group,
Postal Inspection Service, 9-1-16*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Criminal Investigations Group,
Postal Inspection Service, 9-1-16*

USPS® Introduces *Botanical Art* Forever® Stamps



On Sale Nationwide: January 29, 2016.

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) page following the table).

Acceptance clerks should use the table with the POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to the Military Postal Service Agency at <https://amps.usps.gov/ijy2/frm.htm>.

The entries under “Changes” appear in bold in the APO/FPO/DPO table starting below.

Changes

| APO/FPO/DPO | Action | Effective Date | See Restrictions |
|--------------|--------|----------------|------------------|
| APO AE 09245 | Close | 09/01/2016 | |
| FPO AP 96427 | Close | 09/01/2016 | |
| FPO AP 96447 | Close | 09/01/2016 | |

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO/DPO Table

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
|---------------------|-------------------------|---------------------|---------------------------------|---------------------|---|---------------------|--|
| 09003 | B-C-D-E-H-M-P-R-U | 09096 | B-C-D-E-H-M-R-U | 09261 | B-C-D-E-F1-H-M-R-U-V-Z1 | 09333 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z1 |
| 09004 | B-C-D-E-H-M-R-U | 09103 | B-C-D-E-H-U | 09263 | B-C-D-E-H-M-R-U | 09337 | A-B-C1-E2-F-F1-H1-M-R-R1-V-Z1 |
| 09005 | B-C-D-E-H-M-P-R-U | 09104 | B-C-D-H-M-R-U-Z1 | 09264 | B-C-D-E-H-M-R-U | 09340 | A-B-C1-F-H-N-R-V |
| 09006 | B-C-D-E-H-M-R-U | 09107 | B-C-D-E-H-M-R-U | 09265 | B-C-D-F-F1-H-J-L-M-N-R-T-U-V-Z1 | 09343 | A-B-C1-F-M-N-V-Z1 |
| 09009 | B-C-D-E-H-M-R-U-Z1 | 09112 | B-C-D-E-H-M-R-U | 09302 | A-B-C1-F-F1-H-M-N-V-Z-Z1 | 09347 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09011 | B-C-D-E-H-M-R-U | 09114 | B-C-D-E-H-M-R-U | 09304 | A-B-C-C1-D-E2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1 | 09348 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 |
| 09012 | B-C-D-E-H-M-R-U-Z1 | 09123 | B-C-D-E-H-M-R-U-Z1 | 09305 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 | 09352 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09013 | B-C-D-E-F-F1-H-M-R-U-Z1 | 09125 | A-B-F-F1-N-O-R-R1-V-V1 | 09306 | A-B-C1-E2-F-F1-H1-R-R1-U2-V-Z1 | 09354 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09014 | B-C-D-E-H-M-R-U | 09126 | B-C-D-H-M-P-R-Z1 | 09307 | B-N-V-Z1 | 09355 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09016 | B-C-D-E-H-M-R | 09128 | B-C-D-E-H-M-R-U | 09308 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 | 09356 | A-B-C1-E2-F-H1-M-N-R-R1-V-Z1 |
| 09020 | B-C-D-E-H-M-R-U | 09131 | B-C-D-E-H-M-R-U | 09309 | A-B-C-C1-E2-F-H1-M-N-R-V-Z1 | 09357 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09021 | B-C-D-E-H-M-R-U-Z1 | 09136 | B-C-D-E-F1-H-M-P-R | 09313 | A-B-C-C1-E2-F-F1-F2-H1-R-R1-V-Z1 | 09363 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| 09028 | B-C-D-E-H-M-R-U | 09138 | B-C-D-H-M-R-U | 09315 | A-B-C1-E2-F-N-R-R1-V-Z1 | 09365 | A-B-C-C1-E2-F-H1-M-N-R-V-Z1 |
| 09034 | B-C-D-E-H-M-R-U | 09140 | B-C-D-E-H-M-R-U | 09316 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 | 09366 | A-B-C1-E2-F-F1-H1-M-R-R1-V-Z1 |
| 09044 | B-C-D-F1-H-U | 09142 | B-C-D-E-H-M-R-U | 09319 | A-B-C-C1-E2-F-F1-F2-H1-R-R1-U2-V-Z1 | 09378 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 |
| 09046 | B-C-D-E-H-M-R-U | 09143 | B-C-D-E-H-M-R-U | 09320 | A-B-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09381 | A-B-C1-E2-F-F1-H1-I3-M-N-R-R1-T-V-Z-Z1 |
| 09049 | B-C-D-E-H-M-R-U | 09154 | B-C-D-E-H-M-R-U | 09321 | A-B-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09403 | B-C-C1-M-R-U-Z1 |
| 09053 | B-C-D-E-H-M-R-U | 09160 | B-C-D-F-F1-H-J-L-M-N-R-T-U-V-Z1 | 09330 | A-B-C1-E2-F-F1-H1-M-R-R1-V-Z1 | 09421 | B-C-C1-M-R-U-Z1 |
| 09054 | B-C-D-E-H-M-R-U | 09161 | A-B-E1-F-F1-M-N-V | | | 09447 | B-C-C1-R-U-V-Z1 |
| 09055 | B-C-D-E-F-H-M-R-R1-U-V | 09172 | B-C-D-E-H-M-R-U | | | 09454 | B-C-C1-M-R-U-V-Z1 |
| 09059 | B-C-D-E-H-M-R-U | 09173 | B-C-D-E-H-M-R-U | | | 09459 | B-C-C1-M-R-U-Z1 |
| 09060 | B-C-D-E-F1-H-M-R-U-Z1 | 09177 | B-C-D-E-H-M-R-U | | | | |
| 09067 | B-C-D-E-H-M-R-U | 09180 | B-C-D-H-M-R-U | | | | |
| 09068 | B-C-D-E-H-U-Z1 | 09186 | B-C-D-E-H-M-R-U | | | | |
| 09069 | A-B-C-D-E-H-N-U-V | 09211 | B-C-D-E-H-M-P-R-U | | | | |
| 09075 | B-C-D-E-H-M-R-U | 09213 | B-C-D-F-F1-H-J-L-M-N-R-T-U-V-Z1 | | | | |
| 09079 | B-C-D-E-H-M-R-U | 09214 | B-C-D-E-H-M-R-U-Z1 | | | | |
| 09090 | B-C-D-E-H-M-P-R-U | 09227 | B-C-D-E-H-M-R-U | | | | |
| 09094 | B-C-D-H-M-P-R-Z1 | 09250 | B-C-D-E-H-M-R-U | | | | |
| 09095 | B-C-D-E-H-M-R-U | | | | | | |

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
|---------------------|----------------------------------|---------------------|--|---------------------|---|---------------------|---|
| 09461 | B-C-C1-M-P-R-U-Z1 | 09592 | B-F-F1-R-R1-V | 09715 | B-F-F1-J-L-M-N-R-T-V-Z1 | 09755 | A-B-B2-C-C1-D-F-F1-J-L-M-N-Q-R-R1-T-V-Z-Z1 |
| 09463 | B-C-C1-R-U-Z1 | 09593 | B-F-F1-R-R1-V | 09716 | B-C-F-F1-J-L-M-N-R-T-V-Z1 | 09756 | A-B-B2-E3-F-F1-J-L-N-Q-R-R1-T-V-Z-Z1 |
| 09464 | B-C-C1-R-U-Z1 | 09594 | B-F-F1-R-R1-V | 09717 | A-B-M-R-V-W-Z1 | 09758 | A-B-F-F1-M-N-R-R1-V-Z1 |
| 09468 | B-C-C1-M-R-U-Z1 | 09595 | B-F-F1-R-R1-V | 09718 | B-F-F1-J-L-M-N-R-T-U-V-Z1 | 09759 | A-B-B2-C-C1-E2-F-F1-F2-J-L-N-R-R1-T-V-Z1 |
| 09469 | B-C-C1-R-U-Z1 | 09596 | B-F-F1-R-R1-V | 09719 | B-C-D-M-R-U-V-Z1 | 09760 | A-B-B2-C-C1-D-F-F1-J-L-M-N-Q-R-R1-T-V-Z-Z1 |
| 09470 | B-C-C1-M-R-U-Z1 | 09599 | B-F-F1-R-R1-V | 09722 | A-B-F-H-N-Q-V-Z-Z1 | 09761 | B-F-F1-M-N-R-R1-V-Z-Z1 |
| 09494 | B-C-C1-M-R-U-Z1 | 09600 | B-C-F-F1-R-U-Z1 | 09723 | B-F-F1-J-L-M-N-R-T-U-V-Z1 | 09762 | A-B-B2-E3-F-F1-J-L-N-R-R1-T-V-Z1 |
| 09498 | B-C-C1-F-F1-F2-J-L-N-R-R1-T-V-Z1 | 09602 | B-C-F-F1-N-R-U-V | 09724 | B-C-C1-F1-M-R-R1-U | 09769 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 |
| 09501 | B-V | 09603 | B-C-F-F1-R-U-V-Z1 | 09725 | A-B-F-H-N-O-Q-V-V1-Z-Z1 | 09777 | A-B-C-E1-F-F1-L-M-N-R-T |
| 09502 | B-V | 09604 | B-C-F-F1-P-R-U-V-Z1 | 09726 | B-F-F1-J-L-M-N-R-T-U-V-Z1 | 09780 | A-B-F-H-N-R-V |
| 09503 | B-F-F1-R-R1-V | 09605 | B-C-D-H-M-R-U-V | 09727 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09789 | A-B-F-N-R-V-Z1 |
| 09504 | B-V | 09606 | B-C-D-H-M-R-U-V | 09728 | A-B-B2-C-C1-F-F1-J-L-N-R-R1-T-V-Z1 | 09801 | A-B-C1-E2-F-H1-M-N-R-R1-V-Z1 |
| 09505 | B-V | 09607 | A-B-C-F-F1-M-N-R-R1-U-U3-V-W-Z1 | 09729 | B-C-F-N-R-R1-U-V-Z1 | 09803 | B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1 |
| 09506 | B-V | 09608 | B-C-F-N-R-U-V-Z1 | 09730 | A-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09804 | A-B-F-F1-N-R-V-Z1 |
| 09507 | B-V | 09609 | B-C-F-R-U-Z1 | 09731 | A-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09805 | B-E2-E3-F-F1-R-R1-Z1 |
| 09508 | B-F-F1-R-R1-V | 09610 | B-C-F-F1-M-R-U-V-Z1 | 09732 | B-N-V-Z1 | 09806 | A-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-Z1 |
| 09509 | B-F-F1-R-R1-V | 09613 | B-C-F-N-U-V | 09733 | B-I3-L-N-V | 09807 | A-B-B2-C1-E2-F-F1-I3-L-N-R-R1-T-V-Z-Z1 |
| 09510 | A-B-C1-E2-F-H1-M-R-R1-V-Z1 | 09617 | B-C-F-R-U-Z1 | 09734 | A-B-C-C1-F-F1-I3-J-L-M-N-R-R1-T-V-Z-Z1 | 09808 | A-B-B2-C1-E2-F-F1-H-H1-J-L-N-R-R1-T-V-Z1 |
| 09511 | B-F-F1-R-R1-V | 09618 | B-C-F-R-U-Z1 | 09735 | B-N-V-Z1 | 09809 | B-F-F1-L-N-T-V-Z1 |
| 09513 | B-F-F1-R-R1-V | 09620 | B-C-F-R-U-Z1 | 09736 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09810 | A-B-F-F1-N-R-V-Z1 |
| 09517 | B-F-F1-R-R1-V | 09621 | B-C-F-R-U-Z1 | 09737 | A-B-B2-C-C1-F-F1-I3-J-L-M-N-R-R1-T-V-W-Y-Z-Z1 | 09811 | B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1 |
| 09520 | B-F-F1-R-R1-V | 09622 | B-C-F-R-U-Z1 | 09738 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09812 | B-E2-E3-F-F1-I-J-L-N-R-T-U-V-Z-Z1 |
| 09523 | B-F-F1-R-R1-V | 09623 | B-C-F-R-U-Z1 | 09739 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09813 | B-E2-E3-F-F1-I3-J-L-N-R-T-U-V-Z-Z1 |
| 09522 | B-V | 09624 | B-C-F-F1-J-L-N-T-U-V-Z1 | 09741 | A-B-C1-E2-F-F1-H1-J-L-M-N-R-R1-T-V-W-Y-Z1 | 09814 | B-E2-E3-F-F1-I3-J-L-N-R-T-U-V-Z-Z1 |
| 09524 | B-F-F1-R-R1-V | 09625 | B-C-F-R-U-Z1 | 09742 | A-B-B2-F-F1-J-L-M-N-R-T-V-Z1 | 09815 | A-B-F-N-R-V-Z1 |
| 09532 | B-F-F1-R-R1-V | 09626 | B-C-F-R-U-Z1 | 09743 | A-B-F-H-N-Q-V-Z-Z1 | 09816 | A-B-B2-C-C1-E2-E3-F-F1-J-L-N-R-R1-T-V-Z1 |
| 09534 | B-F-F1-R-R1-V | 09627 | B-C-F-R-U-Z1 | 09744 | A-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09817 | A-B-B2-C1-E2-E3-F-F1-H-H1-J-L-M-N-R-T-V-Z1 |
| 09543 | B-F-F1-R-R1-V | 09630 | B-C-F-U-V | 09745 | A-B-F-F1-M-N-R-R1-V-Z1 | 09818 | A-B-C-F-M-V-Z1 |
| 09550 | B-F-F1-R-R1-V | 09631 | B-C-F-R-U-Z1 | 09747 | B-F-J-N-U-V-Z1 | 09820 | A-B-B2-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1 |
| 09554 | B-F-F1-R-R1-V | 09633 | B-B2-C-D-F-F1-M-R-U-U1-U2-U3-V-Z1 | 09748 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09821 | A-B-F-N-R-V-Z1 |
| 09556 | B-F-F1-R-R1-V | 09636 | B-C-F-R-U-Z1 | 09749 | A-B-F-H-N-U-V-Z1 | 09822 | A-B-F-R-V-Z1 |
| 09564 | B-F-F1-R-R1-V | 09642 | B-M-N-R-U-V | 09750 | A-B-B2-C-C1-F-F1-J-L-M-N-R-R1-T-V-Z1 | 09823 | A-B-F-F1-J-L-N-R-T-V-Z1 |
| 09565 | B-F-F1-R-R1-V | 09643 | B-M-R-U-V-Z1 | 09751 | B-C-D-E-H-M-R-U | 09824 | A-B-F-R-V-Z1 |
| 09566 | B-F-F1-R-R1-V | 09644 | B-M-R-U-V-Z1 | 09752 | B-C-D-F1-H-U | 09825 | A-B-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 |
| 09567 | B-F-F1-R-R1-V | 09645 | B-C-F-F1-R-U-Z1 | 09753 | A-B-F-N-V-Z1 | 09826 | A-B-B2-C1-E1-E2-E3-F-F1-J-L-M-N-R-R1-T-V-W-Z1 |
| 09568 | B-V | 09647 | B-M-N-R-U-Z1 | 09754 | A-B-F-H-N-Q-V-Z-Z1 | | |
| 09569 | B-F-F1-R-R1-V | 09648 | B-N-R-U-V-Z1 | | | | |
| 09570 | B-F-F1-R-R1-V | 09649 | B-N-R-U-Z1 | | | | |
| 09573 | B-F-F1-R-R1-V | 09701 | A-B-B2-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | | | | |
| 09574 | B-F-F1-R-R1-V | 09702 | B-C-C1-F1-M-R-R1-U | | | | |
| 09575 | B-F-F1-R-R1-V | 09703 | B-C-D-F1-H-U | | | | |
| 09576 | B-F-F1-R-R1-V | 09704 | B-C-O-V-V1 | | | | |
| 09577 | B-V | 09705 | B-U | | | | |
| 09578 | B-F-F1-R-R1-V | 09706 | B-C-N-R-U-V-Z1 | | | | |
| 09579 | B-F-F1-R-R1-V | 09707 | B-C-F-F1-J-L-M-N-R-T-U-V-Z1 | | | | |
| 09581 | B-F-F1-R-R1-V | 09708 | B | | | | |
| 09582 | B-F-F1-R-R1-V | 09709 | B-B2-C1-E2-F-F1-H-H1-J-L-N-R-R1-T-V-Z1 | | | | |
| 09583 | B-F-F1-R-R1-V | 09710 | B-C-C1-F-F1-J-L-M-N-R-R1-T-U-V-Z1 | | | | |
| 09586 | B-F-F1-R-R1-V | 09712 | A-B-F-H-R-U-V-Z1 | | | | |
| 09587 | B-F-F1-R-R1-V | 09714 | B-C-C1-F1-M-R-R1-U | | | | |
| 09588 | B-V | | | | | | |
| 09589 | B-V | | | | | | |
| 09590 | B-V | | | | | | |
| 09591 | B-F-F1-R-R1-V | | | | | | |

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
|---------------------|---|---------------------|---|---------------------|----------------------------------|---------------------|--------------------------------------|
| 09827 | A-B-F-F1-J-L-M-N-R-T-V-Z1 | 09890 | B-E2-F-H1-N-R-R1-U2-V-Z1 | 34094 | B-F-F1-R-R1-V | 96365 | B-C-M-R-V-W |
| 09828 | A-B-F-F1-I3-J-L-N-T-V-Z-Z1 | 09892 | A-B-E2-F-F1-J-L-N-R-R1-T-V-Z1 | 34095 | B-F-F1-R-R1-V | 96367 | B-C-L-M-R-W |
| 09829 | B-C-N-R-V-Z1 | 09895 | A-B-B2-C1-E2-F-L-N-R-T-V-W-Z1 | 96201 | A-B-F1 | 96368 | B-C-M-R-W |
| 09830 | B-C-M-N-R-V-Z1 | 09898 | B-C-E2-F-H1-N-R-R1-U2-V-Z1 | 96202 | A-B-F1-U | 96370 | B-F-F1-F2-H-M-W-Z1 |
| 09831 | B-F-F1-J-L-N-T-U-V-Z1 | 34001 | A-B-F-F1-I3-J-L-N-T-V-Z-Z1 | 96203 | A-B-F1 | 96372 | B-M-W |
| 09832 | A-B-U1-V-Z1 | 34002 | B-F-F1-J-L-N-T-V-Z1 | 96204 | A-B-F1 | 96373 | B-M-W |
| 09833 | B-U1-V-Z1 | 34004 | B-F-F1-J-L-N-T-V | 96205 | A-B-F1-U | 96374 | B-M-W |
| 09834 | B-E2-E3-F-F1-R-R1-U-Z1 | 34007 | B-F-F1-H-J-M-N-R-R1-V-Z1 | 96206 | A-B-F1-U | 96375 | B-M-W |
| 09835 | A-B-N-V-Z1 | 34008 | B-B2-D-E1-F-F1-H-H1-J-L-M-N-R-R1-T-V-Z1 | 96207 | A-B-F1-V | 96376 | B-M-W |
| 09836 | A-B-C-F-F1-J-L-M-N-R-T-V-Z1 | 34011 | B-B2-C1-E2-F-F1-J-L-M-N-R-R1-T-V-Z1 | 96208 | A-B-F1-U | 96377 | B-M-W |
| 09837 | B-E2-E3-V-Z1 | 34020 | B-F-F1-J-L-M-N-T-V-Z1 | 96209 | A-B-F-F1-J-L-N-T-U-V-Z1 | 96378 | B-M-W |
| 09838 | B-E2-E3-F-F1-U-Z1 | 34021 | B-F-F1-T-J-L-M-N-V-Z1 | 96210 | A-B-B2-C1-F-F1-I3-L-N-R-T-V-Z-Z1 | 96379 | B-M-W |
| 09839 | A-B-U-V-Z1 | 34022 | B-F-F1-J-L-M-N-T-V-Z1 | 96213 | A-B-C-F1-R-U | 96380 | B-M-W |
| 09841 | A-B-N-R-U-Z1 | 34023 | B-F-F1-J-L-M-N-T-V-Z1 | 96214 | A-B-C-F1-R-U | 96382 | B-M-W |
| 09842 | A-B-F-F1-J-L-N-R-T-V-Z1 | 34024 | B-F-F1-J-L-M-N-T-V-Z1 | 96218 | A-B-F1-U | 96384 | B-M-W |
| 09844 | A-B-C-C1-D-F-F1-J-L-M-N-R-R1-T-V-Z1 | 34025 | B-F-F1-J-L-M-N-T-V-Z1 | 96224 | A-B-F1-U | 96385 | B-M-W |
| 09845 | A-B-B2-E3-F-F1-J-L-M-N-R-T-V-Z1 | 34030 | B-F-F1-J-L-M-N-T-V-Z1 | 96251 | A-B-F1-U | 96386 | B-M-W |
| 09846 | A-B-B2-C1-F-F1-J-L-N-R-R1-T-V-Z1 | 34031 | B-F-F1-J-L-M-N-T-V-Z1 | 96257 | A-B-F1-U | 96387 | B-M-W |
| 09848 | A-B-F-M-R-V-Z1 | 34032 | B-F-F1-J-L-M-N-T-V-Z1 | 96258 | A-B-F1-U | 96388 | B-M-W |
| 09851 | A-B-F-N-R-V-Z1 | 34033 | B-C-F-F1-J-L-M-N-T-V-Z1 | 96260 | A-B-F1-U | 96389 | B-M-W |
| 09852 | B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1 | 34034 | B-F-F1-J-L-M-N-T-V-Z1 | 96264 | A-B-C-F1-R-U | 96401 | B-C-F-N-O-R-V-V1-Z1 |
| 09853 | B-E2-F-H1-R-R1-U2-V-Z1 | 34035 | B-F-F1-H-J-L-M-N-T-V-Z1 | 96266 | A-B-C-F1-R-U | 96501 | A-B-N-V |
| 09854 | A-B-B2-C1-F-F1-I3-L-N-R-T-V-Z-Z1 | 34036 | B-F-F1-J-L-M-N-T-V-Z1 | 96267 | A-B-C-F1-R-U | 96502 | B-F-N-U3-V-Z1 |
| 09855 | A-B-C1-E2-F-F1-H1-M-R-R1-U2-V-Z1 | 34037 | B-C-F-F1-H-J-L-M-N-T-V-Z-Z1 | 96269 | A-B-F1-U-Z1 | 96504 | A-B-C-C1-F-F1-I3-L-N-R-R1-T-V-W-Z-Z1 |
| 09858 | B-E2-E3-F-F1-H1-N-R-R1-U-V-Z1 | 34038 | B-L-M-N-U-V-Z1 | 96271 | A-B-F1-U | 96505 | A-B-C-C1-F-F1-I3-L-N-R-R1-T-V-W-Z-Z1 |
| 09859 | B-C1-E2-E3-F-F1-H1-R-R1-U-V-Z1 | 34039 | B-F-F1-J-L-M-N-T-V-Z1 | 96275 | A-B-F1-U | 96507 | A-B-F-F1-H-J-L-N-T-V-Z1 |
| 09861 | A-B-F-F1-N-R-R1-V-Z1 | 34041 | B-F-F1-J-L-M-N-T-V-Z1 | 96276 | A-B-C-F1-R | 96510 | B-I3-N-V |
| 09863 | A-B-F-F1-N-O-R-R1-V-Z1 | 34042 | A-B-C-F-F1-M-N-R-U-U1-V-W-Z1 | 96278 | A-B-C-F1-R-U | 96511 | B-I3-N-V |
| 09865 | A-B-R-U-V-Z1 | 34055 | B-F-F1-J-L-M-N-T-V-Z1 | 96283 | A-B-F1-U | 96515 | B-D-F-U3 |
| 09868 | A-B-E2-F-N-U-V-Z1 | 34058 | B-F-F1-R-R1-V-Z1 | 96284 | A-B-F1-U | 96516 | B-D-F-Z1 |
| 09870 | A-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U4-V-Z-Z1 | 34060 | B-B2-C1-E2-F-F1-J-L-N-R-R1-T-V-Z1 | 96303 | B-F-F1-H-J-L-M-N-T-V-W-Z1 | 96517 | B-F-U3-V-Z1 |
| 09873 | A-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U-U4-V-Z-Z1 | 34078 | B-F1-N-V-Z1 | 96306 | B-F-F1-F2-H-M-W-Z1 | 96520 | B-F-N-U3-V |
| 09874 | A-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U-U4-V-Z-Z1 | 34080 | B-F-F1-R-R1-V | 96309 | B-C-M-R-V-W | 96521 | B-F-F1-J-L-N-T-U3-V-Z1 |
| 09875 | A-B-C1-E2-F-F1-H1-I3-J-L-M-N-R-R1-T-U-U4-V-Z-Z1 | 34081 | B-F-F1-R-R1-V | 96310 | B-M-W | 96530 | A-B-F-F1-H-H1-J-L-M-N-T-U-V-Z1 |
| 09880 | A-B-C1-E2-F-F1-H1-N-R-R1-U-V-Z1 | 34082 | B-F-F1-R-R1-V | 96319 | B-C-M-R-W | 96531 | A-B-C-F-F1-H-M-N-R-U-V |
| | | 34083 | B-F-F1-R-R1-V | 96321 | B-F-F1-F2-H-M-W-Z1 | 96532 | A-B-F-F1-H-J-L-M-N-T-U-V-Z1 |
| | | 34084 | B-F-F1-R-R1-V | 96322 | B-F-F1-F2-H-M-W-Z1 | 96534 | A-B-F-U-Z1 |
| | | 34086 | B-F-F1-R-R1-V | 96323 | B-C-M-R-V-W | 96535 | A-B-F-F1-J-L-N-T-V-Z1 |
| | | 34087 | B-F-F1-R-R1-V | 96326 | B-C-F-M-R-W | 96537 | B-V-Z1 |
| | | 34088 | B-F-F1-R-R1-V | 96328 | B-C-M-R-W | 96540 | B-V-Z1 |
| | | 34089 | B-F-F1-R-R1-V | 96330 | B-C-M-R-W | 96542 | B-V-Z1 |
| | | 34090 | B-F-F1-R-R1-V | 96331 | B-M-W | 96543 | B-P-V-Z1 |
| | | 34091 | B-F-F1-R-R1-V | 96333 | B-C-M-R-V-W | 96546 | B-F-R-U3 |
| | | 34092 | B-F-F1-R-R1-V | 96336 | B-C-M-R-V-W | 96548 | A-B-H-M-R-U |
| | | 34093 | B-F-F1-R-R1-V | 96337 | B-M-W | 96549 | A-B-F-F1-H-J-L-M-N-T-U-V-Z1 |
| | | | | 96338 | B-M-W | 96550 | A-B-H-M-U-V-Z1 |
| | | | | 96339 | B-M-V-W | 96551 | A-B-F-F1-H-J-L-M-N-T-U-V-Z1 |
| | | | | 96343 | B-M-W | 96552 | B-Z1 |
| | | | | 96346 | B-F-F1-F2-H-M-V-W-Z1 | | |
| | | | | 96347 | B-F-F1-F2-H-M-W-Z1 | | |
| | | | | 96349 | B-F-F1-F2-H-M-W-Z1 | | |
| | | | | 96350 | B-F-F1-F2-H-M-W-Z1 | | |
| | | | | 96351 | B-F-F1-F2-H-M-W-Z1 | | |
| | | | | 96362 | B-F-F1-F2-M-W-Z1 | | |

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
|------------------------------|---|------------------------------|-----------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|
| 96553 | A-B-F-F1-H-M-R-U | 96607 | B-V | 96632 | B-F-F1-R-R1-V | 96673 | B-V |
| 96554 | A-B-F-F1-H-J-L-M-N-T-U-V-Z1 | 96608 | B-E2-F-H1-R1-U2-V-Z1 | 96643 | B-F-F1-R-R1-V | 96674 | B-F-F1-R-R1-V |
| 96555 | B-F-M-V | 96609 | B-E2-F-H1-R1-U2-V-Z1 | 96649 | B-F-F1-R-R1-V | 96675 | B-F-F1-R-R1-V |
| 96557 | B-F-M-V | 96610 | B-E2-F-H1-R1-U2-V-Z1 | 96650 | B-F-F1-R-R1-V | 96677 | B-F-F1-R-R1-V |
| 96562 | A-B-B2-C-C1-D-E2-E3-F-F1-H-H1-I3-L-M-N-R-T-V-Z-Z1 | 96611 | B-E2-F-H1-R1-U2-V-Z1 | 96657 | B-F-F1-R-R1-V | 96678 | B-F-F1-R-R1-V |
| 96577 | A-B-F-H-M-N-R-U | 96612 | B-V | 96660 | B-F-F1-R-R1-V | 96679 | B-F-F1-R-R1-V |
| 96578 | B-B2-F1-H-J-N-R | 96613 | B-V | 96661 | B-F-F1-R-R1-V | 96681 | B-V |
| 96595 | B-F-U3-V-Z1 | 96615 | B-F-F1-R-R1-V | 96662 | B-F-F1-R-R1-V | 96682 | B-V |
| 96598 | B-N-O-V-V1 | 96616 | B-F-F1-R-R1-V | 96663 | B-F-F1-R-R1-V | 96683 | B-V |
| 96599 | B-N-V | 96617 | B-F-F1-R-R1-V | 96664 | B-V | 96686 | B-V |
| 96601 | B-V | 96619 | B-V | 96665 | B-V | 96691 | B-F-F1-R-R1-V |
| 96602 | B-V | 96620 | B-F-F1-R-R1-V | 96666 | B-V | 96692 | B-F-F1-R-R1-V |
| 96603 | B-V | 96621 | B-V | 96667 | B-F-F1-R-R1-V | 96693 | B-F-F1-R-R1-V |
| 96604 | B-V | 96622 | B-F-F1-R-R1-V | 96668 | B-F-F1-R-R1-V | 96694 | B-F-F1-R-R1-V |
| 96605 | B-V | 96628 | B-F-F1-R-R1-V | 96669 | B-F-F1-R-R1-V | 96695 | B-F-F1-R-R1-V |
| 96606 | B-V | 96629 | B-F-F1-R-R1-V | 96670 | B-V | 96696 | B-F-F1-R-R1-V |
| | | 96631 | A-B-C1-E2-F-H1-M-R-R1-V | 96671 | B-F-F1-R-R1-V | 96698 | B-V |
| | | | | 96672 | B-F-F1-R-R1-V | | |

RESTRICTIONS

LEGEND

PS Form 2976, *Customs — CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

PS Form 2976-B, *Priority Mail Express International Shipping Label and Customs Form*

| | |
|--------|---|
| ATF | = Bureau of Alcohol, Tobacco, Firearms, and Explosives |
| Box C | = Department of State (DOS) contractor personnel |
| Box R | = Retired military personnel |
| DPO | = Diplomatic Post Office |
| MPO | = Military Post Office |
| PACT | = Prevent All Cigarette Trafficking Act |
| PAL | = Parcel Airlift |
| PMEMS | = Priority Mail Express Military Service |
| PUB 52 | = Publication 52, <i>Hazardous, Restricted, and Perishable Mail</i> |
| SAM | = Space Available Mail |
| USDA | = United States Department of Agriculture |

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals, including in their raw, unmanufactured state, are prohibited. Official Mail shipments are exempt from this restriction.

A1. Reserved for future use.

A2. Reserved for future use.

B. Regardless of mail class, a customs declaration (PS Form 2976, PS Form 2976-A, or PS Form 2976-B) is required for all items weighing 16 ounces or more or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise or goods) addressed to or from an MPO or DPO ZIP Code. If mailed using Priority Mail Express service, mailpieces requiring a customs form that are addressed to or from an MPO or DPO location must bear a properly completed PS Form 2976-B. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., nonnegotiable documents). The surface area of the address side of the mailpiece must be large enough to contain the applicable customs declaration. The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an MPO except for those MPOs to which restriction "B2" applies.
- If mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this MPO or DPO.

C. Cigarettes and other tobacco products, including tobacco leaves, chewing and pipe tobacco, snuff, and cigars are prohibited, including those that are authorized in Publication 52 under PACT.

C1. Obscene and horror articles, images, prints, paintings, cards, films, videotapes, comic books, etc., are prohibited.

D. Coffee is prohibited.

E. Medicines (prescription, over-the-counter, vitamins, and supplements) are prohibited when mailed to individuals for human or animal use. This prohibition does not apply when medicines are sent as Official Mail only between specifically designated agencies such as pharmaceutical distributors, hospitals, clinics, and pharmacies.

E1. Mailers are responsible to ensure that all medicines and vaccines conform to host nation laws.

E2. Any matter depicting nude or seminude persons, pornographic, or sexual items are prohibited. Non-authorized political materials are prohibited. Religious materials contrary to the Islamic faith are prohibited in bulk quantities, but individual items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless/cellular telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited, except firearms mailed to or by official U.S. government agencies. This restriction does not apply to firearms mailed from this MPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms do not require an ATF form.

F1. Weapons of any type are prohibited.

F2. Mailing firearms to or from this MPO ZIP Code is restricted to one shotgun and one single shot .22 caliber rifle per individual.

F3. Replica weapons and inert explosive devices (such as grenades) and weapons parts are prohibited.

G. Parcels of any class are prohibited.

H. Meats, including preserved meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, and wool samples whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Reserved for future use.

I1. Reserved for future use.

I2. Reserved for future use.

I3. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 27 inches.
- Maximum width 14 inches.
- Maximum height 14 inches.

J. Standard Post and Parcel Select parcels may not exceed 108 inches in length and girth combined.

K. Reserved for future use.

L. All Official Mail is prohibited.

M. Fruits, vegetables, live animals, and live plants are prohibited.

N. Registered Mail service is prohibited.

O. Reserved for future use.

P. Official Mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under Publication 52, Part 421, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

S. Synthetic cannabinoids used to stimulate the central nervous system commonly known as "synthetic marijuana," "K2," or "Spice" are prohibited.

T. Mailings of household shipments and case lots of food to or from an MPO require military transportation office approval prior to mailing. Mailings to or from a DPO require pre-approval from the Diplomatic Pouch and Mail Director.

U. Mail addressed to Retirees (Box R) is limited to 16 ounces and up to a 90-day supply of TRICARE medications. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail items, including audio and video media, weighing 13 ounces or less. This limitation does not apply to Official Mail.

U2. Retirees (Box R) are not authorized mail service.

U3. Reserved for future use.

U4. Mail addressed to Box C is limited to 2 lbs.

V. PMEMS is not available.

V1. Electronic Delivery status information for Extra Services is not available on *USPS.com*. Manual record of delivery may be available upon request.

W. Hermetically sealed packages of meat products bearing USDA certification, such as dried beef, salami, and sausage, may be mailed. 200 grams of tobacco per parcel are permitted duty free.

X. Cremated remains are prohibited.

Y. Mail is limited to First-Class Mail and Priority Mail items only. This restriction also applies to Official Mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— *International Network Operations,
Global Business, 9-1-16*

Freely Associated States (FAS) Restrictions

Effective March 19, 2015, the mailing restrictions for Freely Associated States will be listed in the Pull-Out section of the *Postal Bulletin* and updated periodically.

Freely Associated States

Mail addressed to freely associated states is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The FAS table below outlines these conditions as listed by each affected FAS ZIP Code™ through the use of footnoted mailing restrictions codes (see the [Restrictions](#) following the table). For additional information on available extra services for FAS destinations, see *Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®)*, part 503.

Acceptance clerks should use the table with the POS ONE terminal to determine which FAS ZIP Codes are active and which conditions of mailing apply. Inquiries may be sent to Randall Sobol at randall.f.sobol@usps.gov.

FAS Restrictions Table

| FAS Table | See Restrictions |
|-----------|------------------|
| 96939 | A, B |
| 96940 | A, B |
| 96941 | A, B |
| 96942 | A, B |
| 96943 | A, B |

| FAS Table | See Restrictions |
|--------------------------------|------------------|
| 96944 | A, B |
| 96960 | A, B |
| 96970 | A, B |
| Marshall Islands | C |
| Federated States of Micronesia | C |

RESTRICTIONS LEGEND

PS Form 2976, *Customs* – CN 22 (Old C 1) and *Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

FAS = Freely Associated State

- A. Bank currency (coin and paper) is prohibited.
- B. Signature Confirmation, Signature Confirmation Restricted Delivery, Adult Signature Requested, Adult Signature Restricted Delivery, Certified Mail Adult Signature Required, and Certified Mail Adult Signature Restricted Delivery not available.
- C. COD is prohibited.

– *Asia-Pacific Relations, Global Business, 9-1-16*

USPS® Honors National Park Service Centennial with *National Parks* Forever® Stamps

NATIONAL PARKS



Scenery in the Grand Tetons [detail] Albert Bierstadt Marsh – Billings – Rockefeller National Historical Park, MABI 2843

Balclutha, San Francisco Maritime National Historical Park

The Grand Canyon of Arizona, from Hermit Rim Road [detail] Thomas Moran Grand Canyon National Park, GRCA 134696

Administration Building, Frijoles Canyon Helmut Naumer, Sr. Bandelier National Monument, BAND 1409

Yosemite National Park (illustration); U.S. 1c postage [detail] 1934

On Sale Nationwide: June 2, 2016.

Handbook EL-312 Revision: Screening Process Philosophy (continued)

Exhibit 512.22 Interview Sheet and Checklist and Post-Offer Checklist

APPLICANT NAME: _____ REQUISITION/NB #: _____

INTERVIEW SHEET

| | <i>Application Review: Discuss/Verify during Interview</i> | <i>Interview Notes</i> |
|--|--|------------------------|
| Work Setting and Job Content <ul style="list-style-type: none"> ■ Similar work content ■ Similar work environment ■ Similar level of supervision ■ Safety requirements ■ Applicant expectations of job ■ Applicant expectations of environment | | |
| Conscientiousness <ul style="list-style-type: none"> ■ Time and attendance ■ Task and assignment completion ■ Admission of errors/mistakes ■ Responsibility for money/property ■ Performance of job in safe manner ■ "Doing what it takes to get the job done" | | |
| Adaptability <ul style="list-style-type: none"> ■ Changes in work schedules ■ Changes in work load or priorities ■ Changes in supervision or staffing ■ Changes in working conditions | | |
| Cooperation <ul style="list-style-type: none"> ■ Working with others in sequenced tasks (i.e., work proceeds from one person to another) ■ Working with others on shared tasks ■ Assisting customers or coworkers ■ Conflicts with coworkers, superiors, subordinates, or customers | | |
| Communication <ul style="list-style-type: none"> ■ Taking direction from different supervisors ■ Using verbal or written instructions to complete work ■ Transmitting information verbally ■ Communicating with the public in-person or via telephone | | |
| Customer Service <ul style="list-style-type: none"> ■ Responding to customer requests in-person or via telephone ■ Dealing with dissatisfied customers or inappropriate behavior ■ Directing customers to the appropriate source for their needs | | |
| Selective Service (Males only) | Signed Up Yes No → | Reason – |
| Work History | Discussed Yes No | |
| Photo ID match to PS Form 2591 | Yes No | |
| Valid Driver's License | Yes No | |

APPLICANT NAME: _____ REQUISITION/NB #: _____

INTERVIEW CHECKLIST**Interview Result:**

- Select
- Strongly recommended
- Recommended
- Not recommended (provide reason below)
- Not eligible/not suitable (explanatory comments required below)
- Did not attend scheduled interview / failed to respond

Reason Not**Recommended:** _____**Reason Not Eligible/Suitable:**

- May not meet driving requirements
 - Does not have 2 years continuous driving experience
 - License currently suspended
- Selective Service Registration requirement not met — validated at <http://www.sss.gov>
- Military history concerns
- Employment history concerns
- Postal Service history concerns
- Basic English competency not demonstrated

Applicant requested Accommodation:

- Religious
- Disability

Federal Employment:

- Applicant is a current Postal Service employee — where? _____
 - Applicant is a former Postal Service employee
 - Applicant works or has worked for another federal agency
- I am a certified Interviewer

(Print Name)_____
(Sign Name)_____
(Date)

APPLICANT NAME: _____ EOD Date: _____

POST-OFFER CHECKLIST

- To-Do List submitted (at least 4 business days in advance of effective date)

- Arrange for applicant to complete:
 - I-9
 - PS Form 61
 - PS Form 8139
 - SF 85 by sending invite from Pangea
 - Local Tax Form, if applicable

- NACI/Background Investigation Initiated
 - Fingerprints collected
 - SF 85 submitted in Pangea
 - Request sent to the Inspection Service

- All derogatory information was reviewed for suitability determination
 - Review
 - NACI/Background Investigation results
 - PS Form 61 – has anything changed since the application for employment?
 - I-9 indicates citizenship or permanent resident alien requirements met

- Forms submitted to eOPF Loose Papers:
 - I-9
 - PS Form 8139
 - PS Form 61
 - NACI Certificate of Completion

(Print Name)_____
(Sign Name)_____
(Date)

USPS® Issues
Pluto—Explored!
Forever® Stamp Souvenir Sheet



NASA/The Johns Hopkins University Applied Physics Laboratory/Southwest Research Institute.

On Sale Nationwide: May 31, 2016.

Organization Information

Information Security

Keep an Eye on Insider Threats

CyberSafe at USPS™ presents a guide to identifying, avoiding, and reporting insider threats and hacks. An Insider threat is a current or former employee, contractor, or other business partner who has or had authorized access to an organization’s network, and misuses that access to negatively affect the organization's information systems. These individuals are a threat because they possess legitimate access to USPS® information systems.

You are the first line of defense for countering insider threats and maintaining the information security of the Postal Service™. As part of the Postal Service community, we rely on you to protect your credentials and our network.

CyberSafe at USPS highlights key habits and best practices you can adopt to help you identify, avoid, and respond to insider threats and hacks:

- **Immediately report phishing emails.** Phishing is a fraudulent email sent to an individual with the intent to gain access to his or her secure information. If you suspect an email is a phishing attempt, report it by sending an email to *CyberSafe@usps.gov*.
- **Be cautious of your surroundings.** You are in a position to potentially observe an insider threat. If you notice a significant change in a coworker’s behavior, especially around the end of his or her employment, report that activity to a supervisor.

- **Use a strong password.** Create a strong password with a combination of fifteen uppercase and lowercase letters, special characters, and numbers to safeguard your credentials.
- **Use discretion when discussing USPS information in public.** If discussing your employment with the Postal Service in public, be sure to avoid sharing confidential information.

Always evaluate the security of emails and your work environment to help USPS become a more secure organization. The CyberSafe at USPS website (<https://lite-blue.usps.gov/cyber>) includes additional helpful tips about information security.

For more information on staying safe online, visit the United States Computer Emergency Readiness team (US-CERT) website (<https://www.us-cert.gov/ncas/tips/ST04-003>).

Reducing insider threats and cyber hacks are top priorities for Postal Service employees, suppliers, and customers — be vigilant.

As a community, information security is our shared responsibility, so stay *CyberSafe!*

— *Corporate Information Security Office,
Chief Information Security Officer and
Digital Solutions, 9-1-16*

Retail

Stamps by Mail — Brochure Ordering Information

This article publishes the Stamps by Mail® (SBM) ordering and print run cut-off schedule for fiscal year (FY) 2016/2017. Each date has a version type identified for that particular brochure. The FY 2016/2017 ordering and print cycle cut-off dates are as follows:

| Brochure Version | eBuy2Cut-off Date | Print Run Cut-off Date | Estimated Delivery |
|------------------|-------------------|------------------------|--------------------|
| Holiday | 9/19/2016 | 10/3/2016 | November |
| Year Round | 10/17/2016 | 10/31/2016 | December |
| Year Round | 12/26/2016 | 1/9/2017 | February |
| Year Round | 3/20/2017 | 4/3/2017 | May |

The cost per unit of 500 is \$12.50. This cost includes overprinting the address of the fulfillment office placing the order. Cyril-Scott Company must receive orders placed by mail by close of business the day of the print run cut-off date listed here. Orders received after the cut-off date will be processed the next print run date.

Use eBuy2 to order Stamps by Mail brochures. These approved eBuy2 orders must be received by Supply Management by the eBuy2 cut-off date and approved in eBuy2 prior to a published print run cut-off date to be included in that run.

Cyril-Scott Company will deliver orders within 35 calendar days after printing. Printing begins one week after the deadline date, and actual receipt of the order will depend on the ultimate destination and the corresponding delivery service standard.

Note: Stamp Fulfillment Services has scheduled the annual facility audit for Thursday, September 15, 2016. **During the week of September 12, this audit may impact Stamps by Mail orders being processed at this facility.**

— *Stamp Services,
Marketing and Sales, 9-1-16*

USPS® Unveils *Quilled Paper Heart*



Forever® Stamps

On Sale
Nationwide:
January 12, 2016.

Stamp Services

Stamp Announcement 16-34: Jack-O'-Lanterns Stamps



©2015 USPS

On September 29, 2016, in Anoka, MN, the U.S. Postal Service® will issue the *Jack-O'-Lanterns* stamps (Forever® priced at 47 cents), in four designs, in a pressure-sensitive adhesive (PSA) booklet of 20 stamps (Item 681400).

The stamps will go on sale nationwide September 29, 2016.

In the spirit of Halloween, the U.S. Postal Service issues these delightfully eerie stamps featuring photographs of four different jack-o'-lanterns. These creatively carved pumpkins have been symbols of Halloween in the United States since the late 19th century, not long after celebrations of the holiday began here. These stamps are the first Halloween-themed stamps to be issued by the U.S. Postal Service. The jack-o'-lanterns were carved by Paul Montanari and photographed by Sally Andersen-Bruce. The stamps were designed by art director Derry Noyes.

Initial Supply to Post Offices: Item 681400, \$9.40 Jack-O'-Lanterns (47-cent Forever First-Class Rate) Double-sided Booklet of 20 Stamps

Stamp Fulfillment Services will make an automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution will be available by logging on to SFS Web at <https://sfsweb.usps.gov>. Post Offices may begin ordering stamps prior to the FDOI through SFS Web. However, offices should check the website noted above to determine the amount they will receive on their automatic push distribution.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at <http://www.usps.com/shop>, or by calling 800-782-6724. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Jack-O'-Lanterns Stamps
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by November 29, 2016.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog, online at <http://www.usps.com/shop>, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are six philatelic products for this stamp issue:

- 681406, Press Sheet with Die-cut, \$56.40.
- 681410*, Digital Color Postmark Keepsake (Set of 4), \$15.95.
- 681416*, First-Day Cover (Set of 4), \$3.64.
- 681421*, Digital Color Postmark (Set of 4), \$6.48.
- 681424*, Framed Art, \$29.95.
- 681430*, Ceremony Program (Random single), \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

| | |
|-------------------------------|--|
| Issue: | <i>Jack-O'-Lanterns</i> Stamps |
| Item Number: | 681400 |
| Denomination & Type of Issue: | First-Class Mail, Forever |
| Format: | Double-Sided Booklet of 20 (4 designs) |
| Series: | N/A |
| Issue Date & City: | September 29, 2016, Anoka, MN 55303 |
| Art Director: | Derry Noyes, Washington, DC |
| Designer: | Derry Noyes, Washington, DC |
| Photographer: | Sally Andersen-Bruce, New Milford, CT |
| Modeler: | Sandra Lane/Michelle Finn |
| Manufacturing Process: | Offset, Microprint |
| Printer: | Banknote Corporation of America |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta 74 |
| Stamps per Booklet: | 20 |
| Print Quantity: | 50,000,000 stamps |
| Paper Type: | Phosphor Tagged Paper, Block |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Banknote Corporation of America, Browns Summit, NC |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | 0.73 x 0.84 in./18.54 x 21.34 mm |
| Stamp Size (w x h): | 0.87 x 0.98 in./22.10 x 24.89 mm |
| Full Pane Size (w x h): | 5.52 x 1.96 in./140.21 x 49.78 mm |
| Press Sheet Size (w x h): | 11.04 x 5.88 in./280.42 x 149.35 mm |
| Colors: | Cyan, Magenta, Yellow, Black, PMS Cool Gray 8 |
| Plate Size: | 960 stamps per revolution |
| Plate Numbers: | "B" followed by five (5) single digits |
| Marginal Markings: | <ul style="list-style-type: none"> • Plate numbers in peel strip area • © 2015 • USPS in peel strip area |

— Stamp Services,
Marketing and Sales, 9-1-16

Stamp Announcement 16-35: Kwanzaa Stamp



©2015 USPS

On October 1, 2016, in Charleston, SC, the U.S. Postal Service® will issue the *Kwanzaa* stamp (Forever® priced at 47 cents), in one design, in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 556600).

The stamp will go on sale nationwide October 1, 2016.

This bright and colorful new stamp design celebrates the annual non-religious holiday of Kwanzaa, which takes place over seven days from December 26 to January 1. December 26, 2016, marks the 50th anniversary of this widely celebrated holiday. Kwanzaa derives its name from the phrase “first fruits” in Swahili. The holiday honors African-American family, community, and culture. The stamp art features a young African-American woman as the embodiment of Africa. She wears a lavender dress with a collar of African design that also appears in her earring. A large purple bowl overflows with fruits and vegetables, symbolizing the abundance of African first harvest celebrations. Artist Synthia Saint James worked with art director Greg Breeding, who designed the stamp.

Initial Supply to Post Offices: Item 556600, \$9.40 Kwanzaa (47-cent Forever First-Class Rate) PSA Pane of 20 Stamps

Stamp Fulfillment Services will not make an automatic push distribution to Post Offices™. Post Offices may begin ordering stamps prior to the FDOI through SFS Web.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at <http://www.usps.com/shop>, or by calling 800-782-6724. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Kwanzaa Stamp
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by December 1, 2016.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog, online at <http://www.usps.com/shop>, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are six philatelic products for this stamp issue:

- 556606, Press Sheet with Die-cut, \$75.20.
- 556610*, Digital Color Postmark Keepsake, \$11.95.
- 556616*, First-Day Cover, \$0.91.
- 556621*, Digital Color Postmark, \$1.62.
- 556624*, Framed Art, \$19.95.
- 556630*, Ceremony Program, \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

| | |
|-------------------------------|--|
| Issue: | <i>Kwanzaa</i> Stamp |
| Item Number: | 556600 |
| Denomination & Type of Issue: | First-Class Mail, Forever |
| Format: | Pane of 20 (1 design) |
| Series: | <i>Holiday Celebrations</i> |
| Issue Date & City: | October 1, 2016, Charleston, SC 29403 |
| Art Director: | Greg Breeding, Charlottesville, VA |
| Designer: | Greg Breeding, Charlottesville, VA |
| Typographer: | Greg Breeding, Charlottesville, VA |
| Artist: | Synthia Saint James, Los Angeles, CA |
| Modeler: | Sandra Lane/Michelle Finn |
| Manufacturing Process: | Offset, Microprint |
| Printer: | Banknote Corporation of America |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta 74 |
| Stamps per Pane: | 20 |
| Print Quantity: | 15 million stamps |
| Paper Type: | Phosphor Tagged Paper, Overall |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Banknote Corporation of America, Browns Summit SC |
| Colors: | Cyan, Magenta, Yellow, Black |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | 0.77 x 1.05 in./19.56 x 26.67 mm |
| Overall Size (w x h): | 0.91 x 1.19 in./23.11 x 30.22 mm |
| Full Pane Size (w x h): | 5.43 x 5.64 in./317.79 x 143.12 mm |
| Press Sheets Size (w x h): | 10.85 x 22.54 in./275.59 x 572.52 mm |
| Plate Size: | 320 stamps per revolution |
| Plate Numbers: | "B" followed by four (4) single digits |
| Marginal Markings: | |
| Front: | Plate numbers in four corners of pane |
| Back: | © 2015 USPS • USPS logo • Plate position diagram • Barcode (556600) in upper right and lower left corners of pane • Promotional text |

— Stamp Services,
Marketing and Sales, 9-1-16

Stamp Announcement 16-36: Holiday Windows Stamps



©2016 USPS

On October 6, 2016, in New York, NY, the U.S. Postal Service® will issue the *Holiday Windows* stamps (Forever® priced at 47 cents), in four designs, in a pressure-sensitive adhesive (PSA) booklet of 20 stamps (Item 681500).

The stamps will go on sale nationwide October 6, 2016.

With four warm, inviting illustrations of winter scenes featuring windows, the *Holiday Windows* stamps rejoice in the simple pleasures of the season. Two stamp designs show views from the inside looking out: a single burning candle sits on a sill and a simple star ornament hangs from a hook attached to the window sash, out of sight. Two other stamp designs show views from the outside looking in: a brightly lit Christmas tree contrasts with the snowy shrubs on the other side of the glass and a snow-covered wreath hangs in front of frosted windowpanes. Art director Ethel Kessler designed the stamps with original artwork by William Low.

**Initial Supply to Post Offices: Item 681500, \$9.40
Holiday Windows (47-cent Forever First-Class
Rate) Double-sided Booklet of 20 Stamps**

Stamp Fulfillment Services will make an automatic push distribution to Post Offices™ of a quantity to cover approximately 30 days of sales. Distribution quantities for the automatic push distribution will be available by logging on to SFS Web at <https://sfsweb.usps.gov>. Post Offices may

begin ordering stamps prior to the FDOI through SFS Web. However, offices should check the website noted above to determine the amount they will receive on their automatic push distribution.

How to Order the First-Day-of-Issue Postmark

Customers have 60 days to obtain the first-day-of-issue postmark by mail. They may purchase new stamps at their local Post Office, at The Postal Store® website at <http://www.usps.com/shop>, or by calling 800-782-6724. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

Holiday Windows Stamps
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes through the mail. There is no charge for the postmark up to a quantity of 50. There is a 5-cent charge for each additional postmark over 50. All orders must be postmarked by December 6, 2016.

How to Order First-Day Covers

The Postal Service also offers first-day covers for new stamp issues and Postal Service stationery items postmarked with the official first-day-of-issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog, online at <http://www.usps.com/shop>, or by calling 800-782-6724. Customers may request a free catalog by calling 800-782-6724 or writing to:

U.S. Postal Service
Catalog Request
PO Box 219014
Kansas City, MO 64121-9014

Philatelic Products

There are six philatelic products for this stamp issue:

- 681506, Press Sheet with Die-cut, \$75.20.
- 681510*, Digital Color Postmark Keepsake, \$15.95.
- 681516*, First-Day Cover (Set of 4), \$3.64.
- 681521*, Digital Color Postmark (Set of 4), \$6.48.
- 681524*, Framed Art, \$19.95.
- 681530*, Ceremony Program (Random single), \$6.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

| | |
|-------------------------------|--|
| Issue: | <i>Holiday Windows</i> Stamps |
| Item Number: | 681500 |
| Denomination & Type of Issue: | First-Class Mail, Forever |
| Format: | Double-Sided Booklet of 20 (4 designs) |
| Series: | <i>Holiday Celebrations</i> |
| Issue Date & City: | October 6, 2016, New York, NY 10199 |
| Art Director: | Ethel Kessler, Bethesda, MD |
| Designer: | Ethel Kessler, Bethesda, MD |
| Typographer: | Ethel Kessler, Bethesda, MD |
| Artist: | William Low, Huntington, NY |
| Modeler: | Sandra Lane/Michelle Finn |
| Manufacturing Process: | Offset, Microprint |
| Printer: | Banknote Corporation of America |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta 74 |
| Stamps per Booklet: | 20 |
| Print Quantity: | 500 million stamps |
| Paper Type: | Phosphor Tagged Paper, Block |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Banknote Corporation of America, Browns Summit, NC |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | 0.77 x 1.05 in./19.56 x 26.67 mm |
| Stamp Size (w x h): | 0.91 x 1.19 in./23.11 x 30.23 mm |
| Full Pane Size (w x h): | 5.74 x 2.38 in./145.87 x 60.33 mm |
| Press Sheet Size (w x h): | 11.49 x 9.50 in./291.74 x 241.30 mm |
| Colors: | Cyan, Magenta, Yellow, Black |
| Plate Size: | 800 stamps per revolution |
| Plate Numbers: | "B" followed by four (4) single digits |
| Marginal Markings: | <ul style="list-style-type: none"> • Plate numbers in peel strip area • © 2016 • USPS in peel strip area |

— *Stamp Services,*
Marketing and Sales, 9-1-16

Correction: Henry James Stamp

There was a misprint on the *Henry James* First-Day Cover, which has been corrected. Customers receiving the misprint can exchange it for a corrected copy at no charge or keep it and order a corrected copy. Both versions are available for sale to the public.

The item numbers for each are as follows:

- The misprinted version — item 119417.

- The corrected version — item 119416.

To order either of these First-Day Covers, customers should call 800-STAMP-24 (800-782-6724).

— Stamp Services,
Marketing and Sales, 9-1-16

Stamp Stock Items Withdrawn From Regular Sale and From Sale at Philatelic Centers

Effective close-of-business September 30, 2016, all Post Offices™, stations, branches, postal stores, vending outlets, and authorized philatelic centers must (1) withdraw the stamp stock items and all associated products listed below and their related vending and store-prepared stamp items from sale, and (2) prepare them for destruction. Submit items to destruction sites according to local established procedures, under the guidelines in Handbook F-101, *Field Accounting Procedures*, and subchapter 11-6, *Returning Stock to the Stamp Distribution Office or Stamp Distribution Center*.

Do not permit sales of the stamp stock items, products, and their related vending and store-prepared stamp items listed below at retail counters and outlets after September 30, 2016.

Stamp Items and All Associated Products to be Withdrawn from Sale

| Item | Description |
|--------|--|
| 115600 | \$2 Waves of Color PSA |
| 116400 | \$19.99 U.S.S. Arizona Priority Mail Express PSA |
| 117300 | \$5.75 Glade Creek Grist Mill Priority Mail PSA |
| 471700 | (Forever) March on Washington PSA |
| 472100 | (Forever) Vintage Circus Posters PSA |
| 472700 | (Forever) Martin Ramirez PSA |
| 472900 | (Forever) Robert Robinson Taylor PSA |
| 473100 | (Forever) Missing Children PSA |
| 473200 | (Forever) U.S. Coast Guard PSA |
| 473400 | (Forever) Paul Newman PSA |
| 579500 | (Forever) Ray Charles PSA |
| 581000 | (Forever) Medal of Honor WWII PSA |
| 587000 | Global Forever Holiday: Evergreen Wreath PSA |
| 588300 | Global Forever Holiday: Silver Bells Wreath PSA |
| 588900 | (Forever) Lunar New Year: Year of the Ram PSA |
| 589900 | (Forever) World Stamp Show-NY 2016 PSA |
| 688600 | (Forever) Poinsettia PSA Booklet |
| 689500 | (Forever) Hudson River School PSA Booklet |
| 784300 | 10c American Clock 10K WAG Coil |
| 789600 | (Forever) Flag for all Seasons Coil of 100 |
| 790800 | 49c Ferns 10K PSA Coil |

— Stamp Services,
Marketing and Sales, 9-1-16

Stamp Fulfillment Services Audit Information

Stamp Fulfillment Services has scheduled the annual facility audit for Thursday, September 15, 2016. **Please submit your order before Monday, September 12, 2016, to ensure the order is processed and shipped prior to the audit start date.**

Orders received during the week of September 12 will be fulfilled and shipped after September 19. If you normally submit your stamp order during the week we are scheduled to audit, order earlier in the month so you will have enough stamps on hand to carry you through to your next order cycle.

— Stamp Services,
Marketing and Sales, 9-1-16

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial postmark date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserved.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 30 days:



August 14, 2016

Alcatraz Alumni Association
Alcatraz Island Station
Postmaster
PO Box 880066
San Francisco, CA 94188-0066



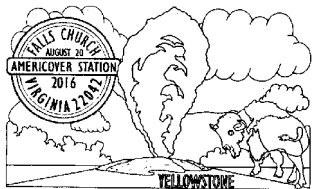
August 19, 2016

American First Day Cover Society
Americover Station Yosemite
Postmaster
800 West Broad Street, Suite 102
Falls Church, VA 22046-3199



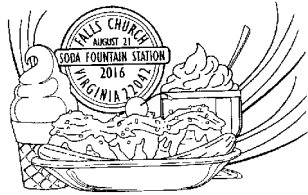
August 19–21, 2016

Universal Ship Cancellation Society
2016 USCS Convention Station
Postmaster
800 West Broad Street, Suite 102
Falls Church, VA 22046-3199

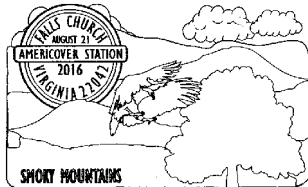


August 20, 2016

American First Day Cover Society
Americover Station Yellowstone
Postmaster
800 West Broad Street, Suite 102
Falls Church, VA 22046-3199



August 21, 2016
Robert C. Graebner Chapter
 Soda Fountain Station
 Postmaster
 800 West Broad Street, Suite 102
 Falls Church, VA 22046-3199



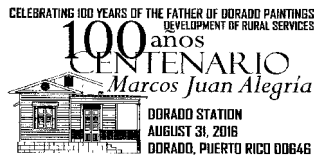
August 21, 2016
American First Day Cover Society
 Americover Station Smoky Mountains
 Postmaster
 800 West Broad Street, Suite 102
 Falls Church, VA 22046-3199



August 24, 2016
Yuppie Puppy
 Claws and Paws Station
 Retail
 1720 Market Street, Room 2033
 St. Louis, MO 63155-9998



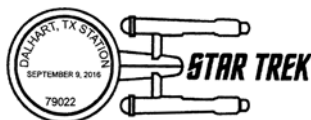
August 27, 2016
City of Gillette
 Gillette, WY Station
 Postmaster
 311 South Kendrick
 Gillette, WY 82716-9998



August 31, 2016
Alegria Family
 Dorado Station
 c/o San Juan Stamps Office
 585 Avenue FD Roosevelt, Suite 103
 San Juan, PR 00936-9998

September 9, 2016

United States Postal Service



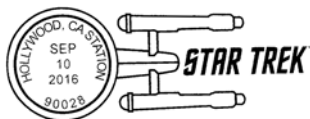
Dalhart, TX Station Star Trek
 Postmaster
 702 West 7th Street
 Dalhart, TX 79022-9998

Mineral Wells, TX Station Star Trek
 Postmaster
 200 Southwest 1st Avenue
 Mineral Wells, TX 76067-9998

Rising Star, TX Station Star Trek
 Postmaster
 124 North Main
 Rising Star, TX 76471-9998

Granbury, TX Station Star Trek
 Postmaster
 5561 Northgate Road
 Granbury, TX 76049-9998

September 10, 2016

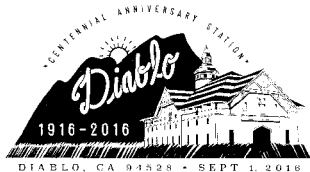


United States Postal Service

Hollywood, CA Station Star Trek
Postmaster
7001 South Central Avenue, Room 307
Los Angeles, CA 90052-4200

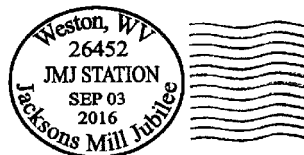
Riverside, IA Station Star Trek
Postmaster
81 Green Street
Riverside, IA 52327-9998

September 1, 2016



Diablo Property Owner's Association

Centennial Anniversary
Station
Postmaster
1701 El Nido
Diablo, CA 94528-9800



September 3, 2016

Jackson Mill Jubilee
JMJ Station
Postmaster
PO Box 9998
Weston, WV 26452-9998

September 2, 2016



Chamber of Commerce

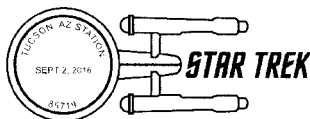
Celebrate Oldsmar
Centennial Station
Postmaster
3905 Tampa Road
Oldsmar, FL 34677-9998



September 3, 2016

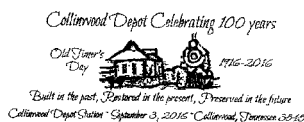
Nevada Northern Railway
Railway Post Office #20
Station
Postmaster
2600 Bristlecone Avenue
Ely, NV 89301-9998

September 2-3, 2016



Postal History Foundation

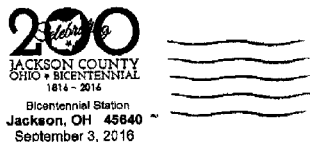
Tucson, AZ Station Star Trek
Postmaster
920 North First Avenue
Tucson, AZ 85719-4818



September 3, 2016

Collinwood Library
Collinwood Depot Station
Postmaster
101 4th Avenue South
Collinwood, TN 38450-9998

September 3, 2016



United States Postal Service

Bicentennial Station
Postmaster
PO Box 9998
Jackson, OH 45640-9998



Killbuck Post Office
Early American
Days Station
Killbuck, Ohio
44637
September 4, 2016

September 4, 2016

United States Postal Service
Early American Days Station
Postmaster
182 West Front Street
Killbuck, OH 44637-9998

September 3, 2016



United States Postal Service

Duffield Daze Station
Postmaster
466 Duff Patt Highway, #101
Duffield, VA 24244-9998



Defenders Day Station
September 4, 2016
Fort Howard, MD 21052

September 4, 2016

Defenders Day Committee
Defenders Day Station
Postmaster
9200 Howard Avenue
Fort Howard, MD
21052-9998



September 7-11, 2016
United States Postal Service
Sandwich Fair Station
Postmaster
22 North Eddy Street
Sandwich, IL 60548-9998

Septemberfest Station

Greetings from
SEPTEMBERFEST
XXXX
Pennsville, NJ 08070
September 10, 2016

September 10, 2016
Septemberfest Committee
Septemberfest Station
Postmaster
220 South Broadway
Pennsville, NJ 08070-9998



September 8, 2016
Lubbock Singer Station
Lubbock, TX Station Star
Trek
Postmaster
4901 South Loop 289
Lubbock, TX 79464-9998



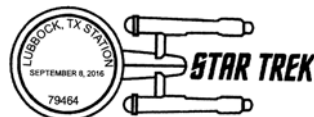
September 11, 2016
United States Postal Service
Windmill Weekend Station
Postmaster
2365 State Highway
Eastham, MA 02642-9998



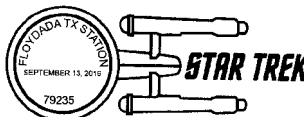
September 7-11, 2016
United States Postal Service
Sandwich Fair Station
Postmaster
22 North Eddy Street
Sandwich, IL 60548-9998



September 11, 2016
Friends of Flight 93
Memorial
Flight 93 National Memorial
Station
Postmaster
PO Box 9998
Shanksville, PA 15560-9998



September 8, 2016
Lubbock Singer Station
Lubbock, TX Station Star
Trek
Postmaster
4901 South Loop 289
Lubbock, TX 79464-9998



September 13, 2016
United States Postal Service
Floyddada, TX Station Star
Trek
Postmaster
226 West Missouri Street
Floyddada, TX 79235-9998

— Stamp Services,
Marketing and Sales, 9-1-16

How to Order the First-Day-of-Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first-day-of-issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first-day-of-issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first-day-of-issue city. The first-day-of-issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum

size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first-day-of-issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first-day-of-issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Digital Color Pictorial

Jaime Escalante Stamp
Special Events
PO Box 92282
Washington, DC 20090-2282

September 13, 2016



Black and White Pictorial

Pickup Trucks Stamps
Postmaster
5640 East Taft Road
Syracuse, NY 13220-9810

September 15, 2016



Digital Color Pictorial

Pickup Trucks Stamps
Postmaster
5640 East Taft Road
Syracuse, NY 13220-9810

September 15, 2016



Digital Color Pictorial

Henry James Stamp
Special Events
22403 Randolph Drive
Dulles, VA 20103-9998

October 1, 2016



Digital Color Pictorial

Pets Stamps
United States Postal Service
Attn: Marilyn Wassell
1001 East Sunset Road, #2009
Las Vegas, NV 89199-9998

October 2, 2016



Digital Color Pictorial

Songbirds in Snow Stamps
United States Postal Service
Attn: Ruth Traynor
PO Box 2089
Portland, OR 97208-2089

October 4, 2016



Black and White Pictorial

Star Trek Stamps
Special Events Coordinator
380 West 33rd Street
New York, NY 10199-9998

November 2, 2016



Digital Color Pictorial

Star Trek Stamps
Special Events Coordinator
380 West 33rd Street
New York, NY 10199-9998

November 2, 2016



Digital Color Pictorial

Jack-O'-Lanterns Stamps
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

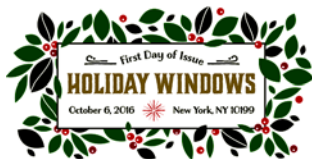
November 29, 2016



Digital Color Pictorial

Kwanzaa Stamp
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

December 1, 2016



Digital Color Pictorial

Holiday Windows Stamps
Stamp Fulfillment Services
Cancellation Services
8300 NE Underground Drive, Pillar 210
Kansas City, MO 64144-9998

December 6, 2016

USPS® Issues *Views of Our Planets* Forever® Stamps



Venus: NASA/JPL-Caltech

Earth: NASA

Mars: NASA/JPL-Caltech/MSSS

Jupiter: NASA, ESA, and
E. Karkoschka (Arizona Board of
Regents, University of Arizona)

Saturn: NASA and The Hubble
Heritage Team (STScI/AURA)

Uranus: NASA, ESA, and
E. Karkoschka (Arizona Board of
Regents, University of Arizona)

Neptune: NASA/JPL-Caltech

Mercury: NASA/The Johns Hopkins
University Applied Physics
Laboratory/Carnegie Institution
of Washington

On Sale Nationwide: May 31, 2016.