

**Canandaigua Town Board
Meeting Agenda
July 20, 2020
6:00pm – Zoom Meeting ID: 828 4049 4489**

- Call To Order and Pledge of Allegiance
 - Pledge led by Town Councilmember, Terry Fennelly

- Roll Call
 - Town Clerk Confirmation meeting was properly advertised

- Circulation of Written Communications
 - Email, Casey Kunes, Regarding Special Meeting, July 8, 2020
 - Letter, State of New York Department of Health, Bathing Beach Inspection Summary Report – Butler Beach, July 7, 2020
 - Letter, State of New York Department of Health, Bathing Beach Inspection Summary Report – Onanda Park Beach, July 7, 2020
 - Newsletter, Cornell Cooperative Extension, The Inside Dirt, Volume 18 Issue 6, July 2020
 - Email, Jim Fletcher-Highway Superintendent, Water Update, July 6, 2020
 - Email, Resident, Thank You for Communication, July 6, 2020
 - Email, Resident, Great Job on Town Beaches, July 6, 2020
 - Email, Grandview Park Sewer Petition, July 6, 2020
 - Letter, Charter Communications, Upcoming Changes, July 5, 2020
 - Letter, Ontario County Agricultural Society – Casey Kunes, President, Stock Car Racing, July 3, 2020
 - Letter, Charter Communications, Upcoming Changes, July 1, 2020
 - Email, Resident, Speeding on Wells Curtice/Middle Cheshire Road/CR 16, June 30, 2020
 - Email, NYS Pause Complaint Regarding Land of Legends Raceway, June 30, 2020
 - Email, Doug Finch-Town Manager, Regarding Racetracks, June 30, 2020
 - Email, Doug Finch-Town Manager, Special Town Board Meeting, June 29, 2020
 - Email, Doug Finch-Town Manager, Fire near Town Line Road, June 29, 2020
 - Email, Doug Finch-Town Manager, Court Representation Letter-Bonadio, June 29, 2020
 - Email, Doug-Finch, Town Manager, Geese at Onanda Park, June 29, 2020
 - Email, Resident, Concern at Kershaw Park, June 26, 2020
 - Email, Resident, Concern of Geese at Onanda Park, June 25, 2020
 - Email, Doug Finch-Town Manager, Geese at Onanda Park, June 25, 2020
 - Email, Resident, Airport Concern, June 25, 2020
 - Email, Doug Finch-Town Manager and Jared Simpson-Town Board Member, Airport Concerns, June 24, 2020
 - Email, Doug Finch-Town Manager and Chris Jensen-Code Enforcement Officer, Airport Concerns, June 24, 2020
 - Email, Doug Finch-Town Manager, Opening of Butler Beach, June 24, 2020
 - Email, Doug Finch-Town Manager, Canandaigua Track Hours of Operation, June 24, 2020
 - Email, Resident, Complaint Regarding Race Track, June 22, 2020
 - Email, Doug Finch-Town Manager, Canandaigua Track Hours of Operation, June 18, 2020
 - Email, City Resident, Complaint Regarding Race Track, June 18, 2020
 - Letter, Charter Communications, Upcoming Changes, June 18, 2020
 - Email, BPD, WIIA Grant, June 17, 2020
 - Letter, Charter Communications, Upcoming Changes, June 16, 2020
 - Email, Resident, Squaw Island, June 15, 2020

- Email, Resident, Off-Site Commercial Speech Signs, June 11, 2020
- Privilege of the Floor
- Priority Business
- Presentations
 - Squaw Island, NYS DEC Fish and Wildlife Management Unit located in Canandaigua Lake in the Town of Canandaigua
 - Mr. Edward Randolph, request to rename Squaw Island
 - Mr. Peter Jemison, Historic Site Manager Ganondagan, Seneca Nation of Indians on the Native American Graves Protection and Repatriation Act and an Indian Tribe/Native Hawaiian Representative of the Federal Advisory Council on Historic Preservation
 - Dr. Joe Stahlman, Seneca Nation of Indians
 - Dr. David E. Witt, NYS DEC Indian Nations Affairs Coordinator Representative of First Nation

NOTE: This public hearing pertains to Resolution No. 2020 – 155

- Public Hearings

Continued Public Hearings:

- Public Hearing on a Local Law relating to rezoning of 0000 Bristol Road (Tax Map # 83.00-1-8.000)

NOTE: This public hearing pertains to Resolution No. 2020 – 086

New Public Hearings:

- Public Hearing on a Local Law to Override the Tax Levy Limit

NOTE: This public hearing pertains to Resolution No. 2020 – 148

- Reports of Town Officials and Department Heads – Attachment #1
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Town Manager
 - G. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports for June 2020
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water
- Reports of Committees, Boards and Commissions
 - A. Town Board Committees (as needed)
 - a. Finance – Councilwoman Dworaczyk
 - b. Planning – Councilman Fennelly
 - c. Environmental – Councilman Simpson
 - d. Ordinance – Councilman Davis – Attachment #2
 - B. Planning Board, Chairman Oyler
 - C. Zoning Board of Appeals, Chairman Robinson
 - D. Environmental Conservation Board, Chairwoman Marthaller
 - E. Citizens' Implementation Committee, Chairwoman Reynolds

- F. Parks & Recreation Committee, Chairman MacNeil
- G. Special Events Committee, Chairwoman Fuller
- H. Agriculture Committee, Chairman DiCarlo
- I. Drainage Committee, Chairman Oyler

- Privilege of the Floor
- Resolutions

Continued Resolutions:

RESOLUTION NO. 2020 – 086: SEQR RESOLUTION DESIGNATING THE TOWN BOARD AS LEAD AGENCY, DETERMINATION OF ENVIRONMENTAL NON-SIGNIFICANCE, AND ADOPTION OF A MAP AMENDMENT TO REZONE 0000 BRISTOL RD (83.00-1-8.000) FROM AR-2 TO R-1-20

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a Local Law to execute a map amendment to Town Zoning Map that would rezone portions of 0000 Bristol Road (83.00-1-8.000) from AR-2 to R-1-20 (Metrose Rezoning Application) under the provisions of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has provided written notices to this effect to the involved and interested agencies; and

WHEREAS, the Town Board has not received any written objections from the involved agencies to the Board’s being designated as the lead agency under the SEQR Regulations; and

WHEREAS, the Town Board has previously determined that it is the most appropriate agency to ensure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as Town Board) has determined the above referenced Action to be a Type I Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and accepted the completed Full Environmental Assessment Form Part 1 completed by the Applicant and Parts 2 and 3 prepared by the Town Engineer (MRB Group); and

WHEREAS, the Town Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on March 16th, 2020 and July 20th, 2020; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the Action identified above herein; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, based on the review of the Full Environmental Assessment Form, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action WILL NOT result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed issue the Negative Declaration as evidence of the Town Board determination of environmental non-significance; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2020; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2020 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #3

New Resolutions:

FINANCE

- Resolution No. 2020 – 147: Acceptance of the Monthly Financial Reports
- Resolution No. 2020 – 148: Adoption of a Local Law to Override the Tax Levy Limit
- Resolution No. 2020 – 149: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2020 – 150: Authorization of Transfer Relating to COVID-19 Transfers
- Resolution No. 2020 – 151: COVID-19 Budget Adjustments Update 2020 Budget July 2020

PLANNING

- Resolution No. 2020 – 152: Completion of Capital Project for County Road 32 Water District Extension #41 (249B)

ENVIRONMENTAL

- None

ORDINANCE

- Resolution No. 2020 – 153: Authorization to Proceed with Mixed Use Zoning, Referral to Planning Board for Site Plan Consideration – 2361 Brickyard Road

ECONOMIC DEVELOPMENT/GENERAL

- Resolution No. 2020 – 154: Extending All Building, Special Use, Site Plan, Subdivision, Variance and Other Active Permits Issued Prior to March 7, 2020 for up to 120 Days
- Resolution No. 2020 – 155: Supporting a Change of Name for Squaw Island
- Resolution No. 2020 – 156: Authorizing Remote and/or Virtual Participation in Town Board and Committee Meetings
- Resolution No. 2020 – 157: Acknowledgement of and Authorization to Submit MS4 Annual Report
- Resolution No. 2020 – 158: Accepting Maintenance Responsibilities of Stormwater Facility on Lake Hill Drive in the Lakeside Estates Drainage District
- Resolution No. 2020 – 159: Acceptance of MRB Group Proposal for the Outhouse Park West All Inclusive Playground and Multi Use Fields and Authorization for Town Manager to Execute Agreement
- Resolution No. 2020 – 160: Soil Erosion and Sediment Control Surety for 2960 County Road 10 Tax Map #84.00-1-17.120
- Resolution No. 2020 – 161: Soil Erosion and Sediment Control Surety for 5141 Foster Road (Tax Map #126.00-1-10.115)
- Resolution No. 2020 – 162: Soil Erosion and Sediment Control Surety for 6171 Grimble Road Tax Map #96.00-1-33-131

RESOLUTION NO. 2020 – 147: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town’s operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the June 2020 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #1

RESOLUTION NO. 2020 – 148: ADOPTION OF A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a Local Law that would override the tax levy limit established in General Municipal Law 3-c; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on July 20, 2020; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law in order to preserve all options for the Town Board when the Town Board undertakes its review of the 2021 municipal budget; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2020; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2020 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York and the Town Manager / Budget Officer.

Attachment #16

RESOLUTION NO. 2020 – 149: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2018-043; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment #4

RESOLUTION NO. 2020 – 150: AUTHORIZATION OF TRANSFER RELATING TO COVID-19 TRANSFERS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) on March 16, 2020 during a meeting of the Town Board took up certain matters pertaining to COVID-19; and

WHEREAS, due to the unknown situation at the time the Town Manager requested monetary transfers which were authorized by motion of the Town Board made by Councilman Simpson and seconded by Councilman Fennelly and adopted with five ayes: the transfer of \$500,000.00 from the savings account into the Town’s payroll account and \$500,000.00 from the savings account into the Town’s checking account; and

WHEREAS, the Town Manager is now requesting authorization to reverse those transfers and return the \$1,000,000.00 to the Town’s savings account (4476); and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes and directs the Town Manager to return the \$500,000.00 to the savings account from

the payroll account, and return the \$500,000.00 to the savings account from the checking account.

Attachment #5

RESOLUTION NO. 2020 – 151: COVID-19 BUDGET ADJUSTMENTS UPDATE 2020
BUDGET JULY 2020

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) adopted on April 20, 2020 Resolution No. 2020-106 which modified the adopted 2020 Town of Canandaigua Budget; and

WHEREAS, the action taken by the Town Board reduced the General Fund Revenue and Expenditures from \$ 4,042,370.00 to \$ 3,293,720.00 and the Town’s Highway Fund from \$3,999,070.00 to \$2,910,570.00 per Resolution No. 2020-106; and

WHEREAS, the actual budgeted COVID-19 General Fund amount should have totaled \$3,294,220 (\$500 additional for sales tax) once the changes were made and found associated with Resolution No. 2020-106; and

WHEREAS, the adoption of Resolution No.2020-106 included the transfer of \$ 75,000.00 from the Tax Reserve Fund (A.231), and the transfer of \$ 35,000.00 from the Bonded Indebtedness Reserve Fund; and

WHEREAS, subsequently the Town Board increased the revenue by \$ 7,785.00 for sale of equipment through the adoption of Resolution No. 2020-131 bringing the Town of Canandaigua’s general fund to \$3,302,005.00; and

WHEREAS, the Town Manager is making a recommendation of additional General Fund budget adjustments (increases) to reflect current revenue and expenditures and to further document current revenue and expenditures and to make adjustments (increases) to certain accounts as follows:

Revenue:	Current Budget	July Adjusted
AA100.1030 Special Assessment PILOT	\$ 21,696.00	\$ 25,107.00
AA100.1255 Town Clerk Fee	\$ 1,400.00	\$ 1,900.00
AA100.3005 Mortgage Tax	\$ 149,500.00	\$ 221,134.00

Total 2020 Town of Canandaigua General Fund Revenue: \$ 3,377,550.00

Expenditures:	Current Budget	July Adjusted
AA100.1320.400 Auditor Contractual	\$ 14,000.00	\$ 18,000.00
AA100.1410.141 Town Clerk. Deputy	\$ 15,068.00	\$ 19,818.00
AA100.1620.404 Buildings, Highway	\$ 53,500.00	\$ 56,500.00
AA100.1990.400 Contingency	\$ 62,000.00	\$ 77,795.00
AA100.8160.200 Waste & Recycl, Equip	\$ 0.00	\$ 6,000.00
AA100.8160.400 Waste & Recycling Cont	\$ 89,380.00	\$ 96,380.00
AA100.3120.400 Police Contractual	\$ 7,500.00	\$ 14,000.00
AA100.8010.144 Zoning.OfficeSpec	\$ 31,040.00	\$ 40,040.00
AA100.8664.400 Code Enforcement	\$ 42,593.00	\$ 62,093.00

Total 2020 Town of Canandaigua General Fund Expense: \$ 3,377,550.00

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the budget adjustments as identified above to increase the Town of Canandaigua 2020 budget revenue and expense to \$3,377,550.00; and

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Town Manager to transfer \$75,000.00 from the Contingency and Tax Stabilization Capital Reserve Fund (A.231), with a current balance of \$548,899.28, to the General Fund (AA100.5031) in accordance with Resolution No.2020-106 subject to permissive referendum for the purpose of coping with the COVID-19 pandemic and offsetting the need for additional tax monies through the utilization of the tax reserve fund as requested by the Town Manager and recommended by the Town Supervisor in accordance with the enabling language in the creation of the Tax Reserve Fund on December 6, 1999; and

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Town Manager to transfer \$35,000 from the Bonded Indebtedness Reserve Fund (AA.237), with a current balance of \$100,413.35, to the General Fund (AA100.5031) in accordance with Resolution No.2020-106 subject to permissive referendum for the purpose of paying a portion of debt payment (\$286,113.00) for a bond associated with the Town of Canandaigua highway facility; and

BE IT FINALLY RESOLVED, the Town Clerk is hereby directed to provide a copy of this resolution to the Town Manager, Clerk Finance, and provide permissive referendum notice as identified for both the Contingency and Tax Stabilization Capital Reserve Fund and Bonded Indebtedness Reserve Fund.

Attachment #6

RESOLUTION NO. 2020 – 152: COMPLETION OF CAPITAL PROJECT FOR COUNTY ROAD 32 WATER DISTRICT EXTENSION #41 (249B) / SW555 COUNTY ROAD 32 WATER DISTRICT / WB241

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) approved Resolution No. 2018-113 in March of 2018 creating capital project 249B and establishing the project budget, which was funded through a loan from the Canandaigua Consolidated Water District (SW500); and

WHEREAS, the Town of Canandaigua Water Department has completed installation of the new water line and all expenses have been paid; and

WHEREAS, the total cost for this project was lower than the budgeted amount, leaving a remaining balance of \$67,099.26 in cash for this project in the project budget; and

WHEREAS, a special district was created known as SW555 County Road 32, Extension #41, once this project was completed with the booking of a loan (due to / due from) from Canandaigua Consolidated Water District (SW500) to SW555 County Road 32 Water District, Extension #41; and

WHEREAS, the special district SW555 at the time of the creation of the water district owed Canandaigua Consolidated Water District \$ 158,400.00 to be paid over 20 years at 3% interest in an annual payment of \$ 10,536.00; and

WHEREAS, the Town Manager is recommending the balance be reduced; however, the debt service payment remain the same reducing the amount owed as of December 31, 2019 from

SW555 County Road 32 Water District to SW500 Canandaigua Consolidated from the original amount of \$158,400 minus the 2019 payment of \$10,536.00 (\$147,864.00) minus the cash balance of \$ 67,099.26 leaving an amount due SW500 Canandaigua Consolidated of \$80,764.74 as of January 1, 2020; and

WHEREAS, the reduction of the principal amount remaining to Canandaigua Consolidated will reduce the payback term from approximately 20 years to approximately seven and a half years for the residents of SW555 County Road 32 Water District; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Manager and Clerk Finance to apply the remaining cash balance in capital project 249B to the balance of outstanding debt owed to the Canandaigua Consolidated Water District for SW555 County Road 32 Water District, Extension 41.

RESOLUTION NO. 2020 – 153: AUTHORIZATION TO PROCEED WITH MIXED USE ZONING, REFERRAL TO PLANNING BOARD FOR SITE PLAN CONSIDERATION – 2361 BRICKYARD ROAD

WHEREAS, the Town of Canandaigua Town Board has received a request to amend the official zoning map for 2361 Brickyard Road (TM# 70.00-1-67.111) to construct single-family dwellings as part of the Mixed-Use Overlay (MUO-1) District found in Town Code § 220-33; and

WHEREAS, the applicant is proposing to construct 66 dwellings and associated improvements; and

WHEREAS, the Town of Canandaigua Planning Board heard from and discussed the proposal with the applicant at the June 24th, 2020 meeting of the Planning Board; and

WHEREAS, the Planning Board prepared an advisory report that advises the Town Board that the proposed MUO re-zoning requested does generally comply with the intent of the MUO zoning district; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby does direct the applicant to submit an application for Preliminary Site Plan Approval to the Planning Board; and

BE IT FURTHER RESOLVED, the applicant shall have 180 days, which period may be extended from time to time by the Town Board, to obtain preliminary site plan approval from the Planning Board conditioned upon the proposed rezoning to a Mixed-Use District, and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide copies of this resolution to the Applicant, Planning Board Chairman, Planner, and Town Manager.

Attachment #7

RESOLUTION NO. 2020 – 154: EXTENDING ALL BUILDING, SPECIAL USE, SITE PLAN, SUBDIVISION, VARIANCE AND OTHER ACTIVE PERMITS ISSUED PRIOR TO MARCH 7, 2020 FOR UP TO 120 DAYS

WHEREAS, The Governor of the State of New York issued Executive Order 202 declaring a state of emergency due to the COVID-19 Pandemic; and

WHEREAS, Executive Orders subsequently issued by the Governor have limited businesses and individuals from completing work and complying with requirements pursuant to building permits issued by the Code Enforcement Officer prior to March 7, 2020 and special use permits, subdivision approvals, site plan approvals, and other permits and approvals issued by the Zoning Board of Appeals and Planning Board of the Town of Canandaigua prior to March 7, 2020; and

WHEREAS, On June 17, 2020 the Governor did sign Chapter 111 of the Laws of 2020 constituted of Assembly Bill A10409-A and Senate Bill S08236A allowing municipal boards to extend all active building permits issued prior to March 7, 2020 and approvals issued by the Zoning Board of Appeals and Planning Boards issued prior to March 7, 2020 to be extended for up to 120 days; and

WHEREAS, Considerable staff time can be saved by adopting a single resolution extending said active permits and approvals to allow the holders of same additional time to complete the work associated with said permits and approvals; and

WHEREAS, the Town Board of the Town of Canandaigua finds that it is in the best interest of its residents to extend all active building and other active permits and all active approvals issued prior to March 7, 2020 for one hundred and twenty days; and

NOW THEREFORE BE IT RESOLVED, That all active building permits issued by the Code Enforcement Officer prior to March 7, 2020 and all active approvals issued by the Planning Board or the Zoning Board of Appeals of the Town of Canandaigua prior to March 7, 2020 are hereby extended for a period of One Hundred Twenty (120) days; and

BE IT FURTHER RESOLVED, That the Town Clerk shall provide a certified copy of this resolution to the Code Enforcement Officer and to the Ontario County Clerk; and

BE IT FURTHER RESOLVED, That the Code Enforcement Officer shall:

1. Place a notation in the file maintained for each permit and approval specifying the new date said approval is extended to pursuant to this resolution,
2. Notify the holders of such affected permits and approvals of the new date of expiration of said permits and approvals,
3. Present a copy of this resolution at the next regularly scheduled meeting of both the Zoning Board of Appeals and Planning Board as an informational item; and

BE IT FURTHER RESOLVED, That prior to the signing by the Planning Board Chairperson denoting approval of the Planning Board, a notation shall be added to any map or plat required to be filed in the office of the Ontario County Clerk related to an approval date extended by this resolution specifying the date such map or plat is required to be filed in the office of the County Clerk as determined pursuant to this resolution; and

BE IT FINALLY RESOLVED, That this resolution shall take effect immediately.

Attachment #8

RESOLUTION NO. 2020 – 155: SUPPORTING A CHANGE OF NAME FOR SQUAW ISLAND

WHEREAS, The Town Board of the Town of Canandaigua (hereinafter referred to as 'Town Board') is aware of a growing movement among community members to change the name of Squaw Island in Canandaigua Lake to a more appropriate name given that the word squaw is considered to be an ethnic and racial slur which is derogatory and demeaning and is not a word used by the American Indian community; and

WHEREAS, the Town Board wishes to support this movement and wants to work with representatives from Ganondagan and the American Indian community to identify a new name for the island and offer its support in the name change process; and

WHEREAS, the Town Board is aware that the process involved to change the name of a natural feature requires approval from multiple government agencies including the NY State DEC, the USGS, and the NY State Committee on Geographic Names; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby supports the change of the name of Squaw Island to a more appropriate name and directs the Town Manager to work with and support the various parties involved during the process as necessary.

Attachment #9

RESOLUTION NO. 2020 – 156: AUTHORIZING REMOTE AND/OR VIRTUAL PARTICIPATION IN TOWN BOARD AND COMMITTEE MEETINGS

WHEREAS, the Town of Canandaigua Town Board understands the needs of our community, staff, volunteers, and elected officials and the effects of the COVID-19 pandemic and related limitations in normal business operations of the Town; and

WHEREAS, in accordance with NY State Executive Order 202.15 issued by Governor Andrew Cuomo, members of the Town Board, Environmental Conservation Board, Planning Board, Zoning Board of Appeals, and other town committees have successfully been meeting remotely via Zoom videoconferencing since the onset of the pandemic; and

WHEREAS, the Town Board wishes to continue to allow for remote meetings or hybrid meetings a combination of in person and remote by the various Town boards and committees to enable continued social distancing and compliance with the State's recommendations to stay home; and

WHEREAS, all meetings including remote meetings continue to be made available to the public via the Town's website and provide for as much public participation as is practicable in this situation; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes all Town boards, committees, and project teams to meet remotely via online videoconferencing platforms and conference calling in the place of or in conjunction with in-person meetings until such a time that the risks associated with the COVID-19 pandemic no longer exist or a date to be decided at the discretion of the Town Board at a future Town Board meeting.

RESOLUTION NO. 2020 – 157: ACKNOWLEDGEMENT OF AND AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') wishes to acknowledge the completion of the MS4 annual report by the Town's Stormwater Management Program (SWMP) Coordinator Christopher Jensen; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby acknowledges the annual MS4 report, and authorizes the MS4 Coordinator to submit the report to the NYS DEC.

Attachment #10

RESOLUTION NO. 2020 – 158: ACCEPTING MAINTENANCE RESPONSIBILITIES OF STORMWATER FACILITY ON LAKE HILL DRIVE IN THE LAKESIDE ESTATES DRAINAGE DISTRICT

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as ‘Town Board’) is considering the acceptance of maintenance responsibilities of stormwater management facilities as part of Phase 3 of the Lakeside Estates development in accordance with the establishment of the Lakeside Estates Drainage District; and

WHEREAS, the Town of Canandaigua established the Lakeside Estates Drainage District on April 8, 2002; and

WHEREAS, the Town of Canandaigua is an operator of a small MS4 with intent to ensure that post-construction stormwater management practices and any rights-of-way needed to maintain practices have been deeded to the Town of Canandaigua; and

WHEREAS, upon acceptance, the Lakeside Estates Special Drainage District shall be responsible for all expenses related to the maintenance of the stormwater control measures; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby declares its intent to execute an agreement between Town of Canandaigua and Lakeside Estates Homeowners Association for the stormwater management facilities located at 0000 Lake Hill Drive (TM# 126.12-1-36.000) as part of the Lakeside Estates Drainage District; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide copies of this resolution to the Planner, Planning Board Chairman, Town Manager, and President of the Lakeside Estates Homeowners Association.

Attachment #11

RESOLUTION NO. 2020 – 159: ACCEPTANCE OF MRB GROUP PROPOSAL FOR THE OUTHOUSE PARK WEST ALL INCLUSIVE PLAYGROUND AND MULTI USE FIELDS AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua is assisting with the construction of an all-inclusive playground located at Outhouse Park; and

WHEREAS, the Town of Canandaigua Town Board has received a proposal from MRB Group for the concept engineering and final design of the new park; and

NOW THEREFORE BE IT RESOLVED, the Town Board accepts the MRB GROUP proposal dated July 7, 2020 with a cost not to exceed \$40,000.00 and authorizes the Town Manager to execute any and all associated documents and agreements to be paid from AA100.7110.201; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Clerk Finance and Town Manager.

Attachment #12

RESOLUTION NO. 2020 – 160: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 2960 COUNTY ROAD 10 TAX MAP # 84.00-1-17.120

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the development / construction of a new commercial development located at 2960 County Road 10 (Tax Map # 84.00-1-17.120); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the Town Manager has reviewed and accepted the surety and authorized Code Enforcement to issue building permits; and

WHEREAS, the applicant has provided a cash deposit in the amount of \$5,857.50 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from BTY Holdings) in the total amount of \$5,857.50.

Attachment #13

RESOLUTION NO. 2020 – 161: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 5141 FOSTER ROAD (TAX MAP # 126.00-1-10.115)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the development / construction of a single-family dwelling located at 5141 Foster Road (Tax Map # 126.00-1-10.115); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the Town Manager has reviewed and accepted the surety and authorized Code Enforcement to issue building permits; and

WHEREAS, the applicant has provided a cash deposit in the amount of \$1700.00 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Gerber Homes) in the total amount of \$1700.00.

Attachment #14

RESOLUTION NO. 2020 – 162: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 6171 GRIMBLE ROAD TAX MAP # 96.00-1-33.131

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the development / construction of a single-family dwelling located at 6171 Grimble Road (Tax Map # 96.00-1-33.131); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the Town Manager has reviewed and accepted the surety and authorized Code Enforcement to issue building permits; and

WHEREAS, the applicant has provided a cash deposit in the amount of \$1,078.00 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Frank and Joanne Newbauer) in the total amount of \$1,078.00.

Attachment #15

- Approval of the following Town Board Meeting Minutes:
June 15, 2020
July 8, 2020
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 6/25/2020 totaling \$235,328.23

General fund \$39,753.45
Highway fund \$189,706.13
Water districts \$5,868.65

Utility Abstract dated 7/8/2020 totaling \$6,972.64

General fund \$5,336.98
Lighting districts \$1,029.72
Water districts \$605.94

Abstract dated 7/13/2020 totaling \$938,141.32

General fund \$73,200.55
Highway fund \$48,036.65
Capital projects \$31,483.23
Fire protection \$575,000.00
Water districts \$180,398.59
Trust & Agency \$30,022.30

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
 - *Request by Town Manager: employment history of a particular individual (Town Board, Town Manager, Highway Superintendent, and Town Attorney)*
 - *Request by Town Manager: the proposed acquisition/sales/lease of real property when publicity might affect value (Town Board, Town Manager, and Town Attorney)*
 - *Request by Town Manager: employment history of a particular individual (Town Board, Town Manager, and Town Attorney)*
- Adjournment

ATTACHMENT 1

Highway and water superintendent report July 2020

Highway

1. Paved Wells Curtis road using our employees and the assistance of neighboring towns with their dump truck. We had rented an asphalt paver to do our own paving to save money this year. I received quotes for paving Wells Curtis road in the amount of \$ 140,000.00 on average. We paved the road at a cost of \$ 87,800.00.
2. Other roads have been receiving asphalt on the shoulder and we will be placing stone shoulders to back it up.
3. With the hot weather we will be placing stone dust on roads where heavy farm machinery is traveling to prevent any damage to the road. The stone dust prevents the asphalt from sticking to the tires of the equipment
- 4.

Water

1. Consumption is at an all-time high for water in the town. We have been re reading water meters and comparing the usage to our water master meters to ensure we are not buying more than we are selling. We have a difference of 1 % between water purchased and water sold.
2. Our water pumps have been working 24/7 for the past two weeks. I had Seward Equipment come and do a PM on the pumps to provide piece of mind that they are working correctly to prevent any unnecessary break down.
3. Water project is moving along well.
4. I will continue to ask the residents to conserve water as the NYS DEC has now placed the state of NY in the first stage of a drought condition.

Assessor's Report – July 2, 2020

There were 11 residential sales in the Town of Canandaigua for the month of June 2020. All the sales were single family houses ranging from \$245,000 - \$1,495,000 with an average sale price of \$551,227 and a median value of \$375,000. The average days on market was 58 days. While there were no townhouse sales, they do continue to transfer as there are currently five under contract.

By comparison, May 2019 had more residential sales, a total of 18, ranging from \$109,000 - \$999,999 with an average sale price of \$330,050 and a median value of \$261,500. The average days on market was 20 days. There were also two townhouses that sold for \$122,500 and \$165,000 after an average of 25 days on market.

There are currently 33 active residential listings and 34 properties under contract in our town.

The Final Roll was completed on July 1st. The Roll is available for review in the Assessor's Office and at the Town Clerk counter during regular work hours and can also be found on the Town of Canandaigua Website on the Assessor's Page.

Respectfully Submitted,

Pam Post, Assessor

Town Clerk Report for the July 20, 2020, Town Board Meeting

1. **Monthly Financial Report**: Revenues collected in the Town Clerk's office for the month of June 2020 totaled \$50,154.75. (see attached).
2. **Town Clerk Office Hours**: My office has been busy with telephone calls and answering emails for park reservations and walk-ins for dog license renewals, quarterly water bill payments, and the issuance of Transfer Station permits. Just a reminder that my office hours have been modified for the summer through August 31. They are:

Monday, Tuesday, Thursday, and Friday: 8:00 a.m. to 4:00 p.m.
Wednesday: 8:30 a.m. to 5:00 p.m.
3. **Online Water Bill Payments with Debit / Credit Card and E-Billing**: The ability for residents in the Canandaigua water district to pay their water bill online or to sign-up to receive their water bill via email started June 30. As of 12:00 a.m. Friday, July 10, 21 people have paid their bill online and 14 people have signed up for e-billing. Thanks again to the Town Board and Town Manager Doug Finch for your support in getting these features up and running for the convenience of our residents.

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Paviliions	Onanda Halls/Lodging	5	1,625.00
	Park Rentals	Onanda Cabin Residential Weekly	9	2,900.00
		Sub-Total:		\$4,525.00
A1255	Marriage Lic.	Marriage License Fees	7	122.50
		Sub-Total:		\$122.50
A2001	Walk Ins	Onanda Receipts	7	2,065.00
		Sub-Total:		\$2,065.00
AA100.1255	Conservation	Conservation	6	9.40
	Misc. Fees	Copies	2	0.50
		Marriage Cert	6	60.00
		Sub-Total:		\$69.90
AA100.1603	Misc. Fees	Death Cert	41	410.00
		Genelogy Fee	1	11.00
		Sub-Total:		\$421.00
AA100.2001	CC Cart Fee	CC Cart Fee	22	2.20
	General Lic.	Park Permit Res	30	1,050.00
		Park Permits Non	4	260.00
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	3	500.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	7	3,340.00
	Onanda Cabin Residential Daily	Onanda Cabin Residential Daily	1	480.00
	Onanda Park Pavilion	Onanda Park Pavilions	7	420.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	4	500.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	3	105.10
	WL Schoolhouse Weekend	WL Schoolhouse Weekend	1	40.00
		Sub-Total:		\$6,697.30
AA100.2110	Plan & Zone	Zoning Fee	14	2,500.00
		Sub-Total:		\$2,500.00
AA100.2120	Plan & Zone	Soil Erosion	8	1,200.00
		Sub-Total:		\$1,200.00
AA100.2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	48	912.00
		Female, Unspayed	7	189.00
		Male, Neutered	60	1,140.00
		Male, Unneutered	8	216.00
		Replacement Tags	4	9.00
	Late Fees	Late Fees	2	10.00
		Sub-Total:		\$2,476.00
AA100.2590	Building Fee	Building Fee	61	9,623.60
	Plan & Zone	Site Development	13	1,399.00
		Sub-Total:		\$11,022.60
AA100.2591	Misc. Fees	Transfer Coupons	2112.5	4,225.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$4,225.00
CM100-2001	Plan & Zone	Parks And Recreation	4	4,000.00
			Sub-Total:	\$4,000.00
SW500.2140	Rents Payments	Rents Payments	19	6,855.12
			Sub-Total:	\$6,855.12
SW500.2142	Water Sales	Water Sales	5	807.00
			Sub-Total:	\$807.00
SW500.2144	Service Hookups	Service Hookups	1	2,600.00
			Sub-Total:	\$2,600.00
SW500.2148	Penalty	Penalty	10	97.23
			Sub-Total:	\$97.23
			Total Local Shares Remitted:	\$49,683.65
Amount paid to:	NYS Ag. & Markets for spay/neuter program			153.00
Amount paid to:	NYS Environmental Conservation			160.60
Amount paid to:	State Health Dept. For Marriage Licenses			157.50
Total State, County & Local Revenues:		\$50,154.75	Total Non-Local Revenues:	
			\$471.10	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Cathy Mentatz
Supervisor

Date

Jean Chrisman
Town Clerk

Date

7/6/2020
Date

TOWN OF CANANDAIGUA PLANNER MONTHLY REPORT

July 8, 2020

In June we issued 82 permits (\$13,906.40) and 241 Permits (\$62,059.60) issued before July 1. In 2019, the relative numbers were 48 (\$8,851.20) and 2016 (\$62,763.60). Again, this month we continued to be exceedingly busy, almost doubling our permit numbers from the same time last year. The amount of questions about permits and applications moving around the office is pretty incredible.

In June, we also received 14 total planning and zoning applications. This is the most that I have witnessed in any month in my four years here. Most of these applications relate to area variances, and the Zoning Board of Appeals will attempt to hear and decide on 9 applications at their July 21st meeting.

Best,



Eric Cooper, Planner

TOWN OF CANANDAIGUA

TOWN MANAGER MONTHLY REPORT

July 20, 2020

PERSONNEL

COVID-19: A special thank you to all of our Town of Canandaigua employees who continue to pitch in and help out in a variety of ways that we would not have even thought about previously before COVID-19. Our employees have been going above and beyond and continue to do everything possible to assist our residents while maintain the most social distancing and sanitary conditions as possible. Special shout out to all of our transfer station operators who are attempting to wear masks during this hot dry period while interacting with our residents.

FINANCE

2021 BUDGET: While work has begun on the 2021 budget, the NYS Comptroller has announced the tax levy tax cap will be lowered this year from 2% down to 1.56%.

2020 BUDGET: The agenda includes a series of budget adjustments (2020) pertaining to COVID-19 and our ongoing situation. The good news is mortgage tax is \$71,634.00 higher than we budgeted based on the amount received to date. Additionally, PILOT payments have gone up a little so overall we are able to increase our revenue by \$75,545.00 without making any adjustments at this time to sales tax. Based on projections from the NYS Comptroller's Office for the month of May he was predicting a 32% loss in sales tax. We have budgeted a 35% reduction, so I still feel confident in our numbers at this point; however, we must continue to closely monitor the situation as Executive Orders frequently change what is open and what is not open which has a direct impact on sales tax our single biggest source of revenue.

SALES TAX: I previously shared with the Town Board an email regarding the current status of sales tax in New York based on the Comptroller's report. I have attached that to my report for the benefit of making it available to the public.

RESERVE FUNDS: Our April 2020 budget adjustments included the use of \$75,000 from our tax reserve fund, and also \$35,000 from our bonded indebtedness reserve fund. To date we have not yet made these transfers as they are subject to permissive referendum. Your agenda includes us moving forward with the notice of permissive referendum to make these transfers in keeping with our April decision.

INVESTMENTS: While the rates are not super great currently, even with NYCLASS, on June 18, 2020 I moved \$2,000,000.00 from our savings account to NYCLASS. In the weeks since then we have earned \$414.10 in interest. We have budgeted to earn \$15,000.00 this year in interest so we have a long way to go still.

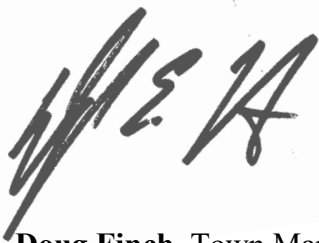
**TOWN OF CANANDAIGUA
TOWN MANAGER MONTHLY REPORT**

July 20, 2020

WATER PROJECT BOND: On Thursday, July 16, 2020 we issued a bond anticipation note (BAN) in the amount of \$1,500,000.00 for the construction of the water tank project and transmission lines off of Crammer Road. The project is \$7,570,00.00 and total project to date we have spent \$836,251.71, most of which \$623,859.00 is engineering. Big expenses as tank work begins is fast approaching in the next thirty to sixty days resulting in the need for the cash for the project with August expenditures anticipated to be approximately \$600,000.00; September \$600,000.00; and another nearly \$600,000.00 in October and November. We will likely need to do another BAN later this year for another \$1,500,000.00; and then another \$1,500,000.00 in mid 2021. EFC Grant money of \$3,000,000.00 is reportedly still available but not yet able to be disbursed due to the current COVID-19 situation.

NYCLASS: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Finch', is written over a light gray rectangular background.

Doug Finch, Town Manager

From: dfinch@townofcanandaigua.org
To: "[Cathy Menikotz](#)"; "[Gary Davis](#)"; "[Jared Simpson](#)"; "[Linda Dworaczyk](#)"; "[Terry Fennelly](#)"
Cc: "[Doug Finch](#)"; "[Kate Silverstrim](#)"; "[Samantha Pierce](#)"; "[Sarah Reynolds](#)"; "[Chris Jensen](#)"; "[Eric Cooper \(Town Planner\)](#)"; "[Jean Chrisman](#)"; "jfletcher@townofcanandaigua.org"; "[Kaitlynn McCumiskey](#)"; "[Pam Post](#)"; "[Troy Bennett](#)"
Subject: NY Comptroller: sales tax down 32%
Date: Tuesday, July 7, 2020 1:51:03 PM

Town Board,

You might have seen this report already from a few weeks ago. Comptroller DiNapoli announced that sales tax collection was down 32% in the month of May compared to the previous year. The link to the full release from the Comptroller is below along with a chart that he released.

Specifically for the Town of Canandaigua General Fund we 2020 budgeted \$ 2,000,000.00 and adjusted that down for 2020 COVID-19 to \$1,315,500.00. To date we have applied \$0 to the General Fund as we first make the Highway Fund whole, then the remaining to the General Fund.

For the Highway Fund we 2020 budgeted \$ 2,400,000.00 and adjusted that down for 2020 COVID-19 to \$ 1,560,000.00. To date we have received \$ 1,141,052.38 leaving a balance left to apply to the Highway Fund of \$ 418,947.62. This was the 1st quarter sales tax distribution from Ontario County that was deposited April 28, 2020.

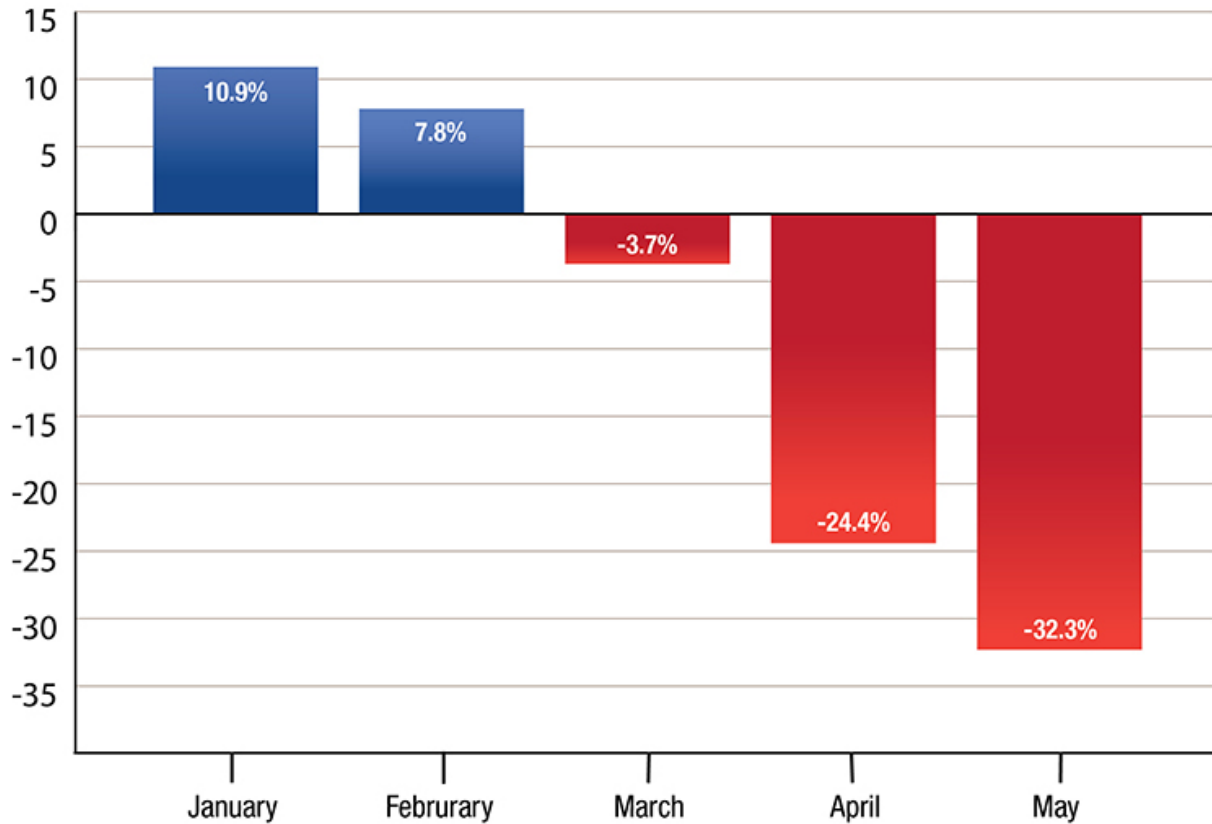
For comparison our 2019 first quarter sales tax distribution was \$ 1,074,511.76. While the good news is comparing first quarter to first quarter we are in good shape, the real impact of COVID-19 is likely to happen in the second quarter sales tax distribution. Additionally, factoring the Comptroller's 10.9% January, 7.8% February, and -3.7% March equates out to about an overall 5% increase. Multiplication of the 2019 first quarter sales tax comparing to the 2020 first quarter sales tax equals a 5.9% increase in sales tax. Meaning overall our numbers are closely following the Comptroller's report.

Projecting (worst case – hopefully) a loss in sales tax revenue of -32% for Q2, Q3, and Q4 our 2020 total sales tax revenue would be \$3,646,778.00. Our 2020 COVID-19 budgeted amount is \$2,875,500.00, or an approximate overall 35% reduction.

Long story short thanks to the changes we made in March, we are in good shape revenue wise for sales tax as long as the projections continue to hold out or be better than anticipated. We still need to do some budget adjustments this month at the TB meeting to address some budget lines, and will likely have to tweak the sales tax number up a little.

Monthly Year-Over-Year Change in Statewide Local Sales Tax Collections

January to May 2020



Source: New York State Department of Taxation and Finance, with calculations by OSC.

Notes: Includes New York City.

<https://www.osc.state.ny.us/press/releases/2020/06/dinapoli-local-sales-tax-collections-drop-over-32-percent-may>

SARAH – for communication binder please

Doug Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234
Email: d Finch@townofcanandaigua.org

**** If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232**

Investment Authorization

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager or Clerk (Finance).

To: Town of Canandaigua Town Board
Authorized Banks of the Town of Canandaigua
(Canandaigua National Bank, Lyons National Bank, or Generations Commercial Bank)

The following individuals do hereby authorize the investment of \$ 2,000,000.⁰⁰ for a term of X NYCLASS days at a rate of X % interest. The funds being invested are made up of monies from the following funds: NYCLASS - INVESTMENTS

NY-01-1004-0001 (Investments) from
CNB Investment Account (*2m)

Authorized by the following (2 required) individuals:

Signature: [Signature]

Name: Douglas E. Furell

Title: Town Manager

Date: 6/17/20

Signature: [Signature]

Name: Kate Silverstrim-Jensen

Title: Finance Clerk

Date: 6/17/20



Transaction Confirmation

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

Transaction Date:	6/18/2020
Settlement Date:	6/19/2020
Transaction Number:	NYT07976972
Participant Name:	Town of Canandaigua
Participant ID:	NY-01-1004
Account Name:	INVESTMENTS
Account Number:	NY-01-1004-0001

Bank Name:	CANANDAIGUA NATIONAL
Bank Account No:	XXXXXXXX-4328
Payment Type:	ACH
Transaction Type:	Contribution
Transaction Amount:	\$2,000,000.00
Authorized By:	Doug Finch
Memo:	takes \$2M from investment re CD



Summary Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	0.00	2,000,000.00	0.00	206.37	206.37	866,715.84	2,000,206.37
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	548,739.05	0.00	0.00	160.23	2,550.87	548,828.72	548,899.28
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	741,992.55	0.00	0.00	216.72	3,324.86	742,113.84	742,209.27
NY-01-1004-0004	PARKS FUND (CM100/CR)	651,319.52	0.00	0.00	190.22	1,509.74	651,425.99	651,509.74
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	186,647.13	0.00	0.00	54.53	867.73	186,677.65	186,701.66
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	208,312.77	0.00	0.00	60.82	838.97	208,346.81	208,373.59
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,136.11	0.00	0.00	59.91	953.60	205,169.65	205,196.02
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	155,690.31	0.00	0.00	45.48	627.05	155,715.76	155,735.79
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	12,457.66	0.00	0.00	3.65	50.16	12,459.71	12,461.31
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	226,002.02	0.00	0.00	66.00	910.20	226,038.96	226,068.02
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	100,374.92	0.00	0.00	29.32	404.24	100,391.33	100,404.24
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	300,873.61	0.00	0.00	87.88	954.75	300,922.79	300,961.49
Total		3,337,545.65	2,000,000.00	0.00	1,181.13	13,198.54	4,204,807.04	5,338,726.78



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0001

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	0.00	2,000,000.00	0.00	206.37	866,715.84	2,000,206.37

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			0.00	
06/18/2020	Contribution	2,000,000.00			NYT07976972
06/30/2020	Income Earned For The Period	206.37			
06/30/2020	Ending Balance			2,000,206.37	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0002

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	548,739.05	0.00	0.00	160.23	548,828.72	548,899.28

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			548,739.05	
06/30/2020	Income Earned For The Period	160.23			
06/30/2020	Ending Balance			548,899.28	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0003

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	741,992.55	0.00	0.00	216.72	742,113.84	742,209.27

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			741,992.55	
06/30/2020	Income Earned For The Period	216.72			
06/30/2020	Ending Balance			742,209.27	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0004

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0004	PARKS FUND (CM100/CR)	651,319.52	0.00	0.00	190.22	651,425.99	651,509.74

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			651,319.52	
06/30/2020	Income Earned For The Period	190.22			
06/30/2020	Ending Balance			651,509.74	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0005

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	186,647.13	0.00	0.00	54.53	186,677.65	186,701.66

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			186,647.13	
06/30/2020	Income Earned For The Period	54.53			
06/30/2020	Ending Balance			186,701.66	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0006

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	208,312.77	0.00	0.00	60.82	208,346.81	208,373.59

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			208,312.77	
06/30/2020	Income Earned For The Period	60.82			
06/30/2020	Ending Balance			208,373.59	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0007

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,136.11	0.00	0.00	59.91	205,169.65	205,196.02

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			205,136.11	
06/30/2020	Income Earned For The Period	59.91			
06/30/2020	Ending Balance			205,196.02	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0008

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	155,690.31	0.00	0.00	45.48	155,715.76	155,735.79

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			155,690.31	
06/30/2020	Income Earned For The Period	45.48			
06/30/2020	Ending Balance			155,735.79	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0009

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	12,457.66	0.00	0.00	3.65	12,459.71	12,461.31

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			12,457.66	
06/30/2020	Income Earned For The Period	3.65			
06/30/2020	Ending Balance			12,461.31	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0010

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	226,002.02	0.00	0.00	66.00	226,038.96	226,068.02

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			226,002.02	
06/30/2020	Income Earned For The Period	66.00			
06/30/2020	Ending Balance			226,068.02	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0011

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	100,374.92	0.00	0.00	29.32	100,391.33	100,404.24

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			100,374.92	
06/30/2020	Income Earned For The Period	29.32			
06/30/2020	Ending Balance			100,404.24	



Account Statement

June 2020

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NY-01-1004-0012

Summary

Average Monthly Yield: 0.36%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	300,873.61	0.00	0.00	87.88	300,922.79	300,961.49

Transactions

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
06/01/2020	Beginning Balance			300,873.61	
06/30/2020	Income Earned For The Period	87.88			
06/30/2020	Ending Balance			300,961.49	



Daily Rates

June 2020

NYCLASS

Date	Dividend Rate	Daily Yield
01-Jun-20	0.000011342	0.42%
02-Jun-20	0.000011362	0.42%
03-Jun-20	0.000011342	0.42%
04-Jun-20	0.000010654	0.39%
05-Jun-20	0.000010630	0.39%
06-Jun-20	0.000010630	0.39%
07-Jun-20	0.000010630	0.39%
08-Jun-20	0.000010849	0.40%
09-Jun-20	0.000010884	0.40%
10-Jun-20	0.000010946	0.40%
11-Jun-20	0.000009702	0.36%
12-Jun-20	0.000009957	0.36%
13-Jun-20	0.000009957	0.36%
14-Jun-20	0.000009957	0.36%
15-Jun-20	0.000010110	0.37%
16-Jun-20	0.000010224	0.37%
17-Jun-20	0.000010224	0.37%
18-Jun-20	0.000009429	0.35%
19-Jun-20	0.000009155	0.34%
20-Jun-20	0.000009155	0.34%
21-Jun-20	0.000009155	0.34%
22-Jun-20	0.000009268	0.34%
23-Jun-20	0.000008398	0.31%
24-Jun-20	0.000008465	0.31%
25-Jun-20	0.000008256	0.30%
26-Jun-20	0.000008260	0.30%
27-Jun-20	0.000008260	0.30%
28-Jun-20	0.000008260	0.30%
29-Jun-20	0.000008201	0.30%
30-Jun-20	0.000008351	0.31%

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: July 9, 2020
From: Kate Silverstrim-Jensen, Clerk – Finance
Re: June 2020 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through June 30, 2020. Detailed reports can be found in the Bank Reconciliation folder included with the abstract of bills.

REVENUES

Receipts recorded for June totaled \$440,109.89 and include the following:

- Ontario County Mortgage Tax - \$221,133.70
- Ontario County Snow & Ice Removal - \$71,253.00
- Town Clerk - \$60,991.30 and \$1,000 in special park & recreation funds.
- Justice Fines & Fees (March, April, and May) - \$37,309.35
- Auctions International Settlement - \$31,285.00
- Sureties Accepted - \$7,923.74
- Development Office - \$5,985.00 applied against accounts receivable
- Park Bench Sponsorships - \$1,200.00
- Metal Recycling - \$804.78
- Other - \$1,224.02

EXPENDITURES

We expect the available balance in each fund to be about 50.02% at the end of June.

- General Fund (AA100) – Expenditures to date are \$1,319,482.13 against a budget of \$3,474,903.23 which leaves 62.03% available.
- Highway Fund (DA100) – Expenditures to date are \$1,607,378.09 against a budget of \$3,274,252.38 which leaves 50.91% available.
- Water Fund (SW500) – Expenditures to date are \$338,690.37 against a budget of \$1,432,734.98 which leaves 76.36% available.



Town of Canandaigua , NY

Fiscal Budget Report

Account Summary

For Fiscal: 2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	555,000.00	555,000.00	0.00	555,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	21,696.00	21,696.00	0.00	25,107.41	3,411.41	115.72 %
AA100.1090.00000	PENALTY ON TAXES	12,000.00	12,000.00	0.00	13,241.81	1,241.81	110.35 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,000,000.00	1,315,500.00	0.00	0.00	-1,315,500.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	80,000.00	80,000.00	0.00	44,517.39	-35,482.61	44.35 %
AA100.1255.00000	TOWN CLERK FEES	1,400.00	1,400.00	0.00	1,795.23	395.23	128.23 %
AA100.1603.00000	VITAL STATISTICS FEE	5,500.00	5,500.00	0.00	1,692.00	-3,808.00	69.24 %
AA100.2001.00000	PARK & RECREATION FEES	105,000.00	55,000.00	0.00	15,219.66	-39,780.34	72.33 %
AA100.2110.00000	ZONING FEES	27,500.00	18,000.00	0.00	13,050.00	-4,950.00	27.50 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	4,000.00	0.00	1,800.00	-2,200.00	55.00 %
AA100.2148.00000	RETURNED CHECK FEE	20.00	20.00	0.00	20.00	0.00	0.00 %
AA100.2192.00000	CEMETERY SERVICES	500.00	500.00	0.00	0.00	-500.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	26,620.00	26,620.00	0.00	5,500.00	-21,120.00	79.34 %
AA100.2401.00000	INTEREST & EARNINGS	15,000.00	15,000.00	0.00	1,438.09	-13,561.91	90.41 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	12,800.00	12,800.00	450.00	9,900.00	-2,900.00	22.66 %
AA100.2544.00000	DOG LICENSES	20,000.00	20,000.00	0.00	7,968.00	-12,032.00	60.16 %
AA100.2590.00000	SITE DEVELOPMENT FEES	67,000.00	40,000.00	0.00	22,763.20	-17,236.80	43.09 %
AA100.2591.00000	CONSTRUCTION DEBRIS FEES	20,000.00	20,000.00	0.00	6,908.00	-13,092.00	65.46 %
AA100.2610.00000	FINES & FORFEITED BAIL	80,000.00	80,000.00	0.00	71,924.35	-8,075.65	10.09 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	655.23	4,987.55	-10,012.45	66.75 %
AA100.2665.00000	SALE OF EQUIPMENT	12,500.00	20,285.00	0.00	17,215.00	-3,070.00	15.13 %
AA100.2705.00000	GIFTS & DONATIONS	0.00	0.00	0.00	1,200.00	1,200.00	0.00 %
AA100.2770.00000	MISCELLANEOUS INCOME	0.00	0.00	0.00	3,448.56	3,448.56	0.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	230,000.00	149,500.00	0.00	221,133.70	71,633.70	147.92 %
AA100.3092.00000	ST AID.PLANNING STUDIES	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	0.00	110,000.00	0.00	0.00	-110,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS	192,500.00	180,000.00	0.00	0.00	-180,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FO	491,334.00	499,184.00	0.00	0.00	-499,184.00	100.00 %
	Revenue Total:	4,042,370.00	3,302,005.00	1,105.23	1,045,829.95	-2,256,175.05	68.33 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	20,660.00	20,660.00	765.20	10,712.80	9,947.20	48.15 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	750.00	250.00	0.00	211.74	38.26	15.30 %
AA100.1110.110.00000	JUSTICES.ELECTED	50,850.00	50,850.00	1,883.34	26,366.76	24,483.24	48.15 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, PT	23,400.00	23,400.00	1,039.50	11,866.50	11,533.50	49.29 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	1,732.50	3,267.50	65.35 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	17,316.00	5,316.00	0.00	3,996.01	1,319.99	24.83 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	10,140.00	10,140.00	0.00	1,761.36	8,378.64	82.63 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	10,000.00	10,000.00	0.00	2,020.05	7,979.95	79.80 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	20,400.00	20,400.00	755.56	10,577.84	9,822.16	48.15 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	76.92	999.96	1,000.04	50.00 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	1,500.00	1,500.00	0.00	150.00	1,350.00	90.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI	125,000.00	125,000.00	4,629.63	64,814.82	60,185.18	48.15 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE	30,810.00	30,810.00	696.19	11,672.26	19,137.74	62.12 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM	2,350.00	0.00	0.00	0.00	0.00	0.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	7,490.00	2,490.00	31.12	657.74	1,832.26	73.58 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	12,000.00	14,000.00	0.00	12,790.00	1,210.00	8.64 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	217.06	2,782.94	92.76 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	2,250.00	750.00	0.00	447.58	302.42	40.32 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	73,000.00	56,755.08	2,074.08	38,130.23	18,624.85	32.82 %

Fiscal Budget Report

For Fiscal: 2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	45,931.00	12,175.92	0.00	12,175.92	0.00	0.00 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,500.00	1,500.00	0.00	750.00	750.00	50.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	9,300.00	5,800.00	0.00	4,398.55	1,401.45	24.16 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT	200.00	200.00	0.00	58.12	141.88	70.94 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	63,154.00	63,154.00	2,339.04	32,746.56	30,407.44	48.15 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY F/T	37,986.00	37,986.00	1,457.01	18,449.42	19,536.58	51.43 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY P/T	22,568.00	15,068.00	778.88	8,614.15	6,453.85	42.83 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	12,550.00	9,550.00	0.00	7,207.97	2,342.03	24.52 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	12,500.00	2,500.00	0.00	2,290.00	210.00	8.40 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO	68,750.00	68,750.00	2,546.30	34,889.80	33,860.20	49.25 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	15,600.00	6,600.00	0.00	4,923.75	1,676.25	25.40 %
AA100.1430.142.00000	PERSONNEL.CLERK P/T	31,110.00	29,110.00	0.00	586.54	28,523.46	97.99 %
AA100.1430.144.00000	PERSONNEL.FINANCE CLERK II	55,000.00	55,000.00	2,037.04	28,518.56	26,481.44	48.15 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	6,125.00	6,125.00	15.56	1,288.60	4,836.40	78.96 %
AA100.1430.420.00000	PERSONNEL.HUMAN RESOURCE	1,200.00	1,200.00	0.00	840.48	359.52	29.96 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	3,500.00	0.00	0.00	0.00	0.00	0.00 %
AA100.1440.406.00000	ENGINEERING.CHESHIRE SEWERS	7,500.00	0.00	0.00	0.00	0.00	0.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	2,855.00	1,355.00	0.00	0.00	1,355.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC	12,600.00	3,600.00	0.00	2,970.39	629.61	17.49 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	6,250.00	250.00	0.00	124.95	125.05	50.02 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	65,000.00	103,722.23	0.00	6,253.08	97,469.15	93.97 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	0.00	724.17	3,275.83	81.90 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI	38,200.00	33,200.00	1,849.85	23,395.56	9,804.44	29.53 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR	60,000.00	53,500.00	289.74	24,776.80	28,723.20	53.69 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY.	34,950.00	29,950.00	797.78	12,662.92	17,287.08	57.72 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	25,400.00	25,400.00	0.00	5,715.06	19,684.94	77.50 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU	28,500.00	18,500.00	-1,320.00	6,184.06	12,315.94	66.57 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP	43,625.00	38,045.00	0.00	10,675.81	27,369.19	71.94 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	51,200.00	36,200.00	0.00	21,686.34	14,513.66	40.09 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	110,000.00	95,000.00	0.00	18,971.34	76,028.66	80.03 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,350.00	1,350.00	0.00	1,350.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	112,000.00	62,000.00	0.00	0.00	62,000.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	27,500.00	7,500.00	0.00	4,893.08	2,606.92	34.76 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	20,000.00	0.00	0.00	0.00	0.00	0.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	91,500.00	51,500.00	0.00	8,093.00	43,407.00	84.29 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	24,600.00	24,600.00	0.00	0.00	24,600.00	100.00 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	2,400.00	2,400.00	0.00	1,200.00	1,200.00	50.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	250.00	250.00	0.00	15.68	234.32	93.73 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	74,781.00	74,781.00	2,769.67	38,775.38	36,005.62	48.15 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	3,191.00	3,191.00	122.73	1,595.49	1,595.51	50.00 %
AA100.5010.130.00000	HIGHWAY.ACCOUNT CLERK	20,000.00	4,768.00	720.00	4,290.00	478.00	10.03 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	33,000.00	15,500.00	1,743.92	11,722.54	3,777.46	24.37 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
AA100.6410.420.00000	PUBLICITY.PARK	3,500.00	0.00	0.00	0.00	0.00	0.00 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,200.00	7,200.00	817.50	1,162.50	6,037.50	83.85 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	49,350.00	49,350.00	1,862.06	25,640.34	23,709.66	48.04 %
AA100.7110.130.00000	PARK.LABORER F/T	38,440.00	38,440.00	1,440.00	18,432.00	20,008.00	52.05 %
AA100.7110.131.00000	LABORER SEASONAL.PERSONAL SE	49,650.00	29,650.00	3,378.75	4,936.88	24,713.12	83.35 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	12,500.00	0.00	1,014.00	1,248.00	-1,248.00	0.00 %
AA100.7110.143.00000	PARK.LABORER P/T	12,188.00	12,188.00	565.50	6,357.00	5,831.00	47.84 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC	98,750.00	48,650.00	0.00	1,635.38	47,014.62	96.64 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR	192,500.00	233,000.00	0.00	18,675.58	214,324.42	91.98 %

Fiscal Budget Report

For Fiscal: 2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.7110.400.00000	PARK.CONTRACTUAL	96,115.00	36,115.00	0.00	10,382.11	25,732.89	71.25 %
AA100.7110.402.00000	PARK.TREE & LANDSCAPE	8,400.00	3,275.77	0.00	0.00	3,275.77	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGU	50,500.00	50,500.00	3,824.63	4,611.13	45,888.87	90.87 %
AA100.7140.142.00000	PLAYGROUND/RECREATION.SPECIA	34,800.00	34,800.00	0.00	0.00	34,800.00	100.00 %
AA100.7140.200.00000	PLAYGROUND/RECREATION.CAPITA	350.00	350.00	0.00	0.00	350.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR	16,500.00	7,500.00	0.00	2,008.73	5,491.27	73.22 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIENIGHT	4,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7140.410.00000	PLAYGROUND/RECREATION.DAY CA	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,312.00	3,312.00	0.00	1,656.00	1,656.00	50.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	600.00	600.00	0.00	0.00	600.00	100.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	4,500.00	4,500.00	0.00	2,050.00	2,450.00	54.44 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	2,500.00	2,500.00	0.00	28.56	2,471.44	98.86 %
AA100.8010.120.00000	PLANNER	59,625.00	59,625.00	2,208.33	30,916.62	28,708.38	48.15 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	8,528.00	8,528.00	225.50	3,679.75	4,848.25	56.85 %
AA100.8010.144.00000	ZONING..OFFICE SPECIALIST I	40,040.00	31,040.00	1,515.94	19,649.45	11,390.55	36.70 %
AA100.8010.145.00000	ZONING..ZONING INSP F/T	31,200.00	22,200.00	0.00	10,560.00	11,640.00	52.43 %
AA100.8010.200.00000	ZONING INSPECTOR.CAPITAL.EQUIP	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,800.00	1,500.00	31.12	725.68	774.32	51.62 %
AA100.8020.120.00000	BOARD.PERSONAL SERVICES	13,750.00	13,750.00	0.00	6,875.00	6,875.00	50.00 %
AA100.8020.140.00000	STENOGRAPHER PT.PERSONAL SER	6,200.00	6,200.00	357.00	2,863.00	3,337.00	53.82 %
AA100.8020.150.00000	PLANNING..ECB PERS SVCS BOARD	4,200.00	4,200.00	0.00	1,800.00	2,400.00	57.14 %
AA100.8020.160.00000	PLANNING..ECB STENOGRAPHER	1,800.00	1,800.00	28.00	581.00	1,219.00	67.72 %
AA100.8020.400.00000	PLANNING.MISC.CONTRACTUAL	16,350.00	6,350.00	0.00	5,660.21	689.79	10.86 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRA	8,500.00	2,500.00	0.00	1,710.00	790.00	31.60 %
AA100.8020.412.00000	PLANNING.COMP PLAN	4,500.00	500.00	0.00	61.10	438.90	87.78 %
AA100.8020.422.00000	PLANNING.OPEN SPACE & CONSER	5,000.00	2,356.00	0.00	678.00	1,678.00	71.22 %
AA100.8020.424.00000	PLANNING.UPTOWN.MUO	25,000.00	7,500.00	0.00	0.00	7,500.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL SURVEY	16,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
AA100.8020.430.00000	PLANNING..MIDDLECHESHIRERD	10,000.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.8020.450.00000	ENVIRONMENTAL CONSULT BOARD	12,200.00	1,200.00	0.00	410.00	790.00	65.83 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS	5,400.00	5,400.00	0.00	2,700.50	2,699.50	49.99 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT	9,000.00	2,500.00	0.00	1,190.39	1,309.61	52.38 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME	250.00	150.00	0.00	0.00	150.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	1,400.00	0.00	0.00	0.00	0.00	0.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON	60,098.00	60,098.00	2,167.71	19,385.87	40,712.13	67.74 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE	25,500.00	25,500.00	994.15	10,668.80	14,831.20	58.16 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	0.00	7,785.00	0.00	0.00	7,785.00	100.00 %
AA100.8160.201.00000	WASTE & RECYCLING.GRANT IMPR	7,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUA	89,380.00	89,380.00	0.00	28,147.61	61,232.39	68.51 %
AA100.8664.121.00000	CODE ENFORCEMENT	68,453.00	68,453.00	2,535.30	35,494.20	32,958.80	48.15 %
AA100.8664.122.00000	CODE ENFORCEMENT	17,314.00	17,314.00	665.92	7,777.74	9,536.26	55.08 %
AA100.8664.124.00000	CODE ENFORCEMENT	62,093.00	42,593.00	2,299.74	32,196.36	10,396.64	24.41 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU	26,000.00	24,000.00	0.00	23,843.43	156.57	0.65 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU	5,315.00	5,315.00	111.25	1,888.39	3,426.61	64.47 %
AA100.8710.400.00000	CONSERVATION.CONTRACTUAL	12,000.00	0.00	0.00	0.00	0.00	0.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	10,001.00	2,501.00	0.00	1,125.66	1,375.34	54.99 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,000.00	29,000.00	0.00	27,593.00	1,407.00	4.85 %
AA100.9010.800.00000	NYS RETIREMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	112,000.00	112,000.00	3,828.44	47,633.46	64,366.54	57.47 %
AA100.9040.800.00000	WORKERS COMPENSATION	73,663.00	73,663.00	0.00	73,663.00	0.00	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	1,372.28	3,627.72	72.55 %
AA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	506.74	1,993.26	79.73 %
AA100.9060.810.00000	MEDICAL INSURANCE	185,000.00	180,513.57	0.00	91,848.82	88,664.75	49.12 %
AA100.9060.811.00000	DENTAL INSURANCE	13,000.00	13,000.00	0.00	6,561.85	6,438.15	49.52 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	2,000.00	2,000.00	74.07	1,036.98	963.02	48.15 %
AA100.9060.830.00000	HSA ACCOUNT	45,000.00	45,000.00	560.00	35,514.80	9,485.20	21.08 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL HIGHWA	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9710.700.00000	SERIAL BONDS.INTEREST.HIGHWAY	81,113.00	81,113.00	0.00	40,556.29	40,556.71	50.00 %
AA100.9901.900.00000	INTERFUND TRANSFER	0.00	15,718.43	0.00	15,718.43	0.00	0.00 %
AA100.9950.900.00000	TRANSFER.CAPITAL PROJECTS	0.00	1,124.23	0.00	1,124.23	0.00	0.00 %
	Expense Total:	4,042,370.00	3,474,903.23	58,603.97	1,319,482.13	2,155,421.10	62.03 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-172,898.23	-57,498.74	-273,652.18	-100,753.95	-58.27 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	0.00	2,550.87	2,550.87	0.00 %
	Revenue Total:	0.00	0.00	0.00	2,550.87	2,550.87	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	0.00	2,550.87	2,550.87	0.00 %
Fund: AA232 - REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE	0.00	0.00	0.00	627.05	627.05	0.00 %
	Revenue Total:	0.00	0.00	0.00	627.05	627.05	0.00 %
	Fund: AA232 - REPAIR RESERVE Total:	0.00	0.00	0.00	627.05	627.05	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOG	0.00	0.00	0.00	50.16	50.16	0.00 %
	Revenue Total:	0.00	0.00	0.00	50.16	50.16	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	0.00	50.16	50.16	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE	0.00	0.00	0.00	3,324.86	3,324.86	0.00 %
	Revenue Total:	0.00	0.00	0.00	3,324.86	3,324.86	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	0.00	3,324.86	3,324.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIRE	0.00	0.00	0.00	910.20	910.20	0.00 %
	Revenue Total:	0.00	0.00	0.00	910.20	910.20	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	0.00	910.20	910.20	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN	0.00	0.00	0.00	404.24	404.24	0.00 %
	Revenue Total:	0.00	0.00	0.00	404.24	404.24	0.00 %
	Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	0.00	404.24	404.24	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	0.00	961.49	961.49	0.00 %
	Revenue Total:	0.00	0.00	0.00	961.49	961.49	0.00 %
	Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	0.00	961.49	961.49	0.00 %
Fund: CL100 - LOCAL SOLID WASTE							
Revenue							
CL100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	5.04	5.04	0.00 %
CL100.9000.00000	APPROPRIATED FUND BALANCE	61,912.71	61,912.71	0.00	0.00	-61,912.71	100.00 %
	Revenue Total:	61,912.71	61,912.71	0.00	5.04	-61,907.67	99.99 %
Expense							
CL100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	43,211.56	9,357.91	0.00	895.16	8,462.75	90.43 %
CL100.8160.400.00000	WASTE & RECYCLING.CONTRACTUA	18,701.15	9,218.89	0.00	8,483.89	735.00	7.97 %
CL100.9901.900.00000	INTERFUND TRANSFER	0.00	11,745.22	0.00	11,745.22	0.00	0.00 %
	Expense Total:	61,912.71	30,322.02	0.00	21,124.27	9,197.75	30.33 %
	Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):	0.00	31,590.69	0.00	-21,119.23	-52,709.92	166.85 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	30,000.00	30,000.00	0.00	7,000.00	-23,000.00	76.67 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	1,599.94	1,599.94	0.00 %
CM100.9000.00000	APPROPRIATED FUND BALANCE FO	130,000.00	130,000.00	0.00	0.00	-130,000.00	100.00 %
	Revenue Total:	160,000.00	160,000.00	0.00	8,599.94	-151,400.06	94.63 %
Expense							
CM100.9901.900.00000	INTERFUND TRANSFER	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
	Expense Total:	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
	Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Surplus (Deficit)	0.00	0.00	0.00	8,599.94	8,599.94	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,400,000.00	1,560,000.00	0.00	1,141,052.38	-418,947.62	26.86 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	135,000.00	240,000.00	0.00	142,506.00	-97,494.00	40.62 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	499.52	499.52	0.00 %
DA100.2665.00000	SALE OF EQUIPMENT	39,000.00	39,000.00	0.00	14,070.00	-24,930.00	63.92 %
DA100.3501.00000	NYS STATE AID CHIPS	260,000.00	195,000.00	0.00	0.00	-195,000.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FO	295,070.00	111,570.00	0.00	0.00	-111,570.00	100.00 %
	Revenue Total:	3,999,070.00	3,015,570.00	0.00	2,163,127.90	-852,442.10	28.27 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	5,000.00	2,500.00	0.00	0.00	2,500.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	75,003.00	20,003.00	0.00	2,185.00	17,818.00	89.08 %
DA100.1710.400.00000	HWY.CONTRACTUAL	14,500.00	14,500.00	31.12	2,304.19	12,195.81	84.11 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	585,000.00	626,100.00	36,142.27	198,235.01	427,864.99	68.34 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
DA100.5110.132.00000	GENERAL REPAIRS.RETIREEPAYOUT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,116,001.00	588,301.00	0.00	309,530.83	278,770.17	47.39 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	497,001.00	283,936.38	0.00	253,545.38	30,391.00	10.70 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	240,000.00	197,176.14	0.00	43,830.77	153,345.37	77.77 %
DA100.5130.400.00105	MACHINERY.CONTRACTUAL.CAR #5	0.00	11.72	0.00	11.72	0.00	0.00 %
DA100.5130.400.00109	MACHINERY.CONTRACTUAL.CAR #9	0.00	120.84	0.00	120.84	0.00	0.00 %
DA100.5130.400.00110	MACHINERY.CONTRACTUAL.CAR #1	0.00	73.99	0.00	73.99	0.00	0.00 %
DA100.5130.400.00111	MACHINERY.CONTRACTUAL.CAR#1	0.00	21.00	0.00	21.00	0.00	0.00 %
DA100.5130.400.00112	MACHINERY.CONTRACTUAL.CAR#1	0.00	393.00	0.00	393.00	0.00	0.00 %
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.CAR#1	0.00	120.00	0.00	120.00	0.00	0.00 %
DA100.5130.400.00115	MACHINERY.CONTRACTUAL.CAR#1	0.00	689.79	0.00	689.79	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,287.04	0.00	1,287.04	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK	0.00	4,648.81	0.00	4,648.81	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK	0.00	6,901.77	0.00	6,901.77	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK	0.00	10,185.43	0.00	10,185.43	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK	0.00	426.11	0.00	426.11	0.00	0.00 %
DA100.5130.400.00209	MACHINERY.CONTRACTUAL.TRUCK	0.00	652.10	0.00	652.10	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,421.93	0.00	1,421.93	0.00	0.00 %
DA100.5130.400.00214	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,811.59	0.00	2,811.59	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,308.84	0.00	3,308.84	0.00	0.00 %
DA100.5130.400.00216	MACHINERY.CONTRACTUAL.TRUCK	0.00	331.21	0.00	331.21	0.00	0.00 %
DA100.5130.400.00217	MACHINERY.CONTRACTUAL.TRUCK	0.00	14.99	0.00	14.99	0.00	0.00 %
DA100.5130.400.00233	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,016.08	0.00	2,016.08	0.00	0.00 %
DA100.5130.400.00234	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,852.54	0.00	1,852.54	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK	0.00	156.42	0.00	156.42	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK	0.00	18,248.25	0.00	18,248.25	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,345.46	0.00	2,345.46	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK	0.00	2,028.34	0.00	2,028.34	0.00	0.00 %
DA100.5130.400.00313	MACHINERY.CONTRACTUAL.TRUCK	0.00	261.91	0.00	261.91	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV	0.00	634.86	0.00	634.86	0.00	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.5130.400.00323	MACHINERY.CONTRACTUAL.BACKH	0.00	675.00	0.00	675.00	0.00	0.00 %
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TRACT	0.00	562.86	0.00	562.86	0.00	0.00 %
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.SWEEP	0.00	329.00	0.00	329.00	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER	0.00	82.47	0.00	82.47	0.00	0.00 %
DA100.5130.400.00359	MACHINERY.CONTRACTUAL.MOWE	0.00	589.78	0.00	589.78	0.00	0.00 %
DA100.5130.400.00361	MACHINERY.CONTRACTUAL.BACKH	0.00	120.52	0.00	120.52	0.00	0.00 %
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EXCAV	0.00	98.03	0.00	98.03	0.00	0.00 %
DA100.5130.400.00367	MACHINERY.CONTRACTUAL.UTILIT	0.00	145.75	0.00	145.75	0.00	0.00 %
DA100.5130.400.00369	MACHINERY.CONTRACTUAL.LOADE	0.00	684.64	0.00	684.64	0.00	0.00 %
DA100.5130.400.00371	MACHINERY.CONTRACTUAL.LOADE	0.00	353.25	0.00	353.25	0.00	0.00 %
DA100.5130.400.00374	MACHINERY.CONTRACTUAL.MOWE	0.00	158.72	0.00	158.72	0.00	0.00 %
DA100.5130.400.00403	MACHINERY.CONTRACTUAL.WATER	0.00	26.95	0.00	26.95	0.00	0.00 %
DA100.5130.400.0244R	MACHINERY.CONTRACTUAL.TRUCK	0.00	468.87	0.00	468.87	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	190,000.00	190,000.00	0.00	39,195.49	150,804.51	79.37 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	400,000.00	400,000.00	0.00	279,078.88	120,921.12	30.23 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	415,000.00	424,911.00	0.00	214,031.84	210,879.16	49.63 %
DA100.9010.800.00000	NYS RETIREMENT	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	72,500.00	72,500.00	2,687.17	35,903.59	36,596.41	50.48 %
DA100.9040.800.00000	WORKERS COMPENSATION	54,565.00	54,565.00	0.00	54,565.00	0.00	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	500.00	500.00	0.00	109.80	390.20	78.04 %
DA100.9060.810.00000	MEDICAL/DENTAL INSURANCE	135,000.00	135,000.00	0.00	62,650.89	72,349.11	53.59 %
DA100.9060.811.00000	DENTAL INSURANCE	13,000.00	13,000.00	0.00	6,729.17	6,270.83	48.24 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	148.14	2,073.96	1,926.04	48.15 %
DA100.9060.830.00000	HSA ACCOUNT	37,000.00	37,000.00	0.00	38,148.43	-1,148.43	-3.10 %
Expense Total:		3,999,070.00	3,274,252.38	39,008.70	1,607,378.09	1,666,874.29	50.91 %
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	-258,682.38	-39,008.70	555,749.81	814,432.19	314.84 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT	0.00	0.00	0.00	867.73	867.73	0.00 %
Revenue Total:		0.00	0.00	0.00	867.73	867.73	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	0.00	867.73	867.73	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO	0.00	0.00	0.00	838.97	838.97	0.00 %
Revenue Total:		0.00	0.00	0.00	838.97	838.97	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:		0.00	0.00	0.00	838.97	838.97	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	0.00	953.60	953.60	0.00 %
Revenue Total:		0.00	0.00	0.00	953.60	953.60	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:		0.00	0.00	0.00	953.60	953.60	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	0.00	94.39	94.39	0.00 %
HH100.2401.00027	INTEREST & EARNINGS.PENDLETON	0.00	0.00	0.00	1.52	1.52	0.00 %
HH100.2401.00029	INTEREST & EARNINGS.MWRR	0.00	0.00	0.00	7.12	7.12	0.00 %
HH100.2401.249BB	INTEREST & EARNINGS.CO RD 32 E	0.00	0.00	0.00	44.90	44.90	0.00 %
HH100.2401.249CC	INTEREST & EARNINGS.WD EXT 42	0.00	0.00	0.00	42.15	42.15	0.00 %
HH100.5031.00028	INTERFUND TRANSFER.HWA ERADI	0.00	0.00	0.00	1,124.23	1,124.23	0.00 %
HH100.5031.00029	INTERFUND TRANSFER.MWRR	0.00	0.00	0.00	27,463.65	27,463.65	0.00 %
Revenue Total:		0.00	0.00	0.00	28,777.96	28,777.96	0.00 %
Expense							
HH100.1380.400.0026W	FISCAL AGENT FEES.CONTRACTUAL.	0.00	0.00	0.00	2,829.83	-2,829.83	0.00 %
HH100.1420.400.00027	LEGAL.CONTRACTUAL.PENDLETON	0.00	0.00	0.00	1,125.00	-1,125.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
HH100.1420.400.0026W	ATTORNEY.CONTRACTUAL.WATER D	0.00	0.00	0.00	1,020.00	-1,020.00	0.00 %
HH100.1440.200.00018	ENGINEERING.CAPITAL.EQUIPMENT	0.00	0.00	0.00	2,000.00	-2,000.00	0.00 %
HH100.1440.200.0026W	ENGINEERING.CAPITAL.EQUIPMENT	0.00	0.00	0.00	188,636.00	-188,636.00	0.00 %
HH100.1989.200.0026W	ADMIN.CAPITAL.EQUIPMENT.WDT	0.00	0.00	0.00	253.74	-253.74	0.00 %
HH100.8160.100.00029	REFUSE & GARBAGE.PERSONAL SE	0.00	0.00	0.00	5,053.50	-5,053.50	0.00 %
HH100.8160.400.00029	REFUSE & GARBAGE.CONT.MWRR	0.00	0.00	0.00	440.00	-440.00	0.00 %
HH100.8310.200.0026W	WATER ADMIN.WATER TANKS & SU	0.00	0.00	0.00	71,646.03	-71,646.03	0.00 %
HH100.8310.201.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	0.00	748.81	-748.81	0.00 %
HH100.8310.203.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	0.00	17,549.43	-17,549.43	0.00 %
HH100.8310.204.0026W	WATER ADMIN.TRANSMISSION MAI	0.00	0.00	0.00	103,511.57	-103,511.57	0.00 %
	Expense Total:	0.00	0.00	0.00	394,813.91	-394,813.91	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	0.00	-366,035.95	-366,035.95	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAI	0.00	0.00	0.00	54.27	54.27	0.00 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FO	75,000.00	75,000.00	0.00	0.00	-75,000.00	100.00 %
	Revenue Total:	75,000.00	75,000.00	0.00	54.27	-74,945.73	99.93 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Expense Total:	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	54.27	54.27	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD	0.00	0.00	0.00	9.18	9.18	0.00 %
	Revenue Total:	0.00	0.00	0.00	9.18	9.18	0.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Total:	0.00	0.00	0.00	9.18	9.18	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR	0.00	0.00	0.00	4.63	4.63	0.00 %
	Revenue Total:	0.00	0.00	0.00	4.63	4.63	0.00 %
	Fund: SD610 - ASHTON DRAINAGE DISTRICT Total:	0.00	0.00	0.00	4.63	4.63	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE	0.00	0.00	0.00	11.17	11.17	0.00 %
	Revenue Total:	0.00	0.00	0.00	11.17	11.17	0.00 %
	Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Total:	0.00	0.00	0.00	11.17	11.17	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS	0.00	0.00	0.00	2.42	2.42	0.00 %
	Revenue Total:	0.00	0.00	0.00	2.42	2.42	0.00 %
	Fund: SD620 - LANDINGS DRAINAGE DISTRICT Total:	0.00	0.00	0.00	2.42	2.42	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.1030.00000	SPECIAL ASSESSMENT.OLD BROOKS	1,651.00	1,651.00	0.00	1,651.00	0.00	0.00 %
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOK	0.00	0.00	0.00	4.36	4.36	0.00 %
SD625.9000.00000	APPROPRIATED FUND BALANCE FO	3,349.00	3,349.00	0.00	0.00	-3,349.00	100.00 %
	Revenue Total:	5,000.00	5,000.00	0.00	1,655.36	-3,344.64	66.89 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
	Expense Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
	Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.00	1,655.36	1,655.36	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES	0.00	0.00	0.00	3.02	3.02	0.00 %
	Revenue Total:	0.00	0.00	0.00	3.02	3.02	0.00 %
	Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Total:	0.00	0.00	0.00	3.02	3.02	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.2401.00000	INTEREST & EARNINGS.WATERFOR	0.00	0.00	0.00	2.81	2.81	0.00 %
	Revenue Total:	0.00	0.00	0.00	2.81	2.81	0.00 %
	Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Total:	0.00	0.00	0.00	2.81	2.81	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE	0.00	0.00	0.00	5.74	5.74	0.00 %
	Revenue Total:	0.00	0.00	0.00	5.74	5.74	0.00 %
	Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Total:	0.00	0.00	0.00	5.74	5.74	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE	1,143,820.00	1,143,820.00	0.00	1,143,820.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE	0.00	0.00	0.00	268.48	268.48	0.00 %
	Revenue Total:	1,143,820.00	1,143,820.00	0.00	1,144,088.48	268.48	0.02 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE	1,143,820.00	1,143,820.00	0.00	543,820.00	600,000.00	52.46 %
	Expense Total:	1,143,820.00	1,143,820.00	0.00	543,820.00	600,000.00	52.46 %
	Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	0.00	600,268.48	600,268.48	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI	0.00	0.00	0.00	2.99	2.99	0.00 %
	Revenue Total:	1,800.00	1,800.00	0.00	1,802.99	2.99	0.17 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT	1,800.00	1,800.00	85.70	754.91	1,045.09	58.06 %
	Expense Total:	1,800.00	1,800.00	85.70	754.91	1,045.09	58.06 %
	Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-85.70	1,048.08	1,048.08	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L	8,600.00	8,600.00	0.00	8,600.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE	0.00	0.00	0.00	2.57	2.57	0.00 %
SL705.9000.00000	APPROPRIATED FUND BALANCE FO	2,200.00	2,200.00	0.00	0.00	-2,200.00	100.00 %
	Revenue Total:	10,800.00	10,800.00	0.00	8,602.57	-2,197.43	20.35 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG	10,800.00	10,800.00	818.94	4,985.90	5,814.10	53.83 %
	Expense Total:	10,800.00	10,800.00	818.94	4,985.90	5,814.10	53.83 %
	Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-818.94	3,616.67	3,616.67	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L	0.00	0.00	0.00	0.43	0.43	0.00 %
	Revenue Total:	0.00	0.00	0.00	0.43	0.43	0.00 %
	Fund: SL710 - LANDINGS LIGHTING DISTRICT Total:	0.00	0.00	0.00	0.43	0.43	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD	0.00	0.00	0.00	1.10	1.10	0.00 %

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SL715.9000.00000	APPROPRIATED FUND BALANCE FO	250.00	250.00	0.00	0.00	-250.00	100.00 %
	Revenue Total:	250.00	250.00	0.00	1.10	-248.90	99.56 %
	Expense						
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME	250.00	250.00	14.82	99.60	150.40	60.16 %
	Expense Total:	250.00	250.00	14.82	99.60	150.40	60.16 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-14.82	-98.50	-98.50	0.00 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
	Revenue						
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK	500.00	500.00	0.00	500.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK	0.00	0.00	0.00	1.19	1.19	0.00 %
SL720.9000.00000	APPROPRIATED FUND BALANCE FO	700.00	700.00	0.00	0.00	-700.00	100.00 %
	Revenue Total:	1,200.00	1,200.00	0.00	501.19	-698.81	58.23 %
	Expense						
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA	1,200.00	1,200.00	110.26	686.40	513.60	42.80 %
	Expense Total:	1,200.00	1,200.00	110.26	686.40	513.60	42.80 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici	0.00	0.00	-110.26	-185.21	-185.21	0.00 %
	Fund: SS800 - SANITARY SEWER						
	Revenue						
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	0.00	0.00	0.00	6.36	6.36	0.00 %
	Revenue Total:	18,210.00	18,210.00	0.00	18,216.36	6.36	0.03 %
	Expense						
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
	Expense Total:	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,216.36	18,216.36	0.00 %
	Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
	Revenue						
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CO	525,000.00	525,000.00	0.00	525,000.00	0.00	0.00 %
SW500.2140.00000	WATER RENTS.CANDGA CONS WD	700,000.00	700,000.00	0.00	155,210.03	-544,789.97	77.83 %
SW500.2142.00000	WATER METER SALES.CANDGA CON	10,000.00	10,000.00	0.00	405.76	-9,594.24	95.94 %
SW500.2144.00000	WATER SERVICES.CANDGA CONS W	15,000.00	15,000.00	3,154.00	7,854.00	-7,146.00	47.64 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	0.00	776.39	-4,223.61	84.47 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI	0.00	0.00	0.00	570.40	570.40	0.00 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C	24,652.00	24,652.00	0.00	24,652.00	0.00	0.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FO	107,822.00	107,822.00	0.00	0.00	-107,822.00	100.00 %
	Revenue Total:	1,387,474.00	1,387,474.00	3,154.00	714,468.58	-673,005.42	48.51 %
	Expense						
SW500.1380.400.00000	FISCAL AGENT FEES.CANDGA CONS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL.	7,200.00	7,200.00	0.00	7,200.00	0.00	0.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN	41,352.00	41,352.00	0.00	0.00	41,352.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN	28,000.00	28,000.00	1,037.04	14,518.56	13,481.44	48.15 %
SW500.8310.121.00000	OFFICE SPECIALIST I.CDGA CONS W	18,720.00	18,720.00	720.00	9,079.50	9,640.50	51.50 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA	161,217.00	161,217.00	6,369.08	73,257.37	87,959.63	54.56 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA	45,000.00	88,553.59	0.00	47,637.13	40,916.46	46.21 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CAN	2,000.00	2,000.00	15.56	1,627.76	372.24	18.61 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C	25,000.00	25,000.00	1,320.00	11,126.32	13,873.68	55.49 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND	1,500.00	1,500.00	0.00	146.60	1,353.40	90.23 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES.C	3,000.00	3,000.00	0.00	810.00	2,190.00	73.00 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN	67,500.00	67,500.00	0.00	7,032.50	60,467.50	89.58 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA	520,000.00	520,000.00	0.00	80,066.19	439,933.81	84.60 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN	51,000.00	51,000.00	605.94	20,555.12	30,444.88	59.70 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA	147,000.00	148,707.39	0.00	27,341.88	121,365.51	81.61 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP.C	100,000.00	100,000.00	0.00	2,499.13	97,500.87	97.50 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.CA	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %

Fiscal Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS	16,000.00	16,000.00	549.47	6,767.07	9,232.93	57.71 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND	8,185.00	8,185.00	0.00	8,185.00	0.00	0.00 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN	500.00	500.00	0.00	0.00	500.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA C	100.00	100.00	0.00	21.96	78.04	78.04 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CA	18,000.00	18,000.00	0.00	10,692.73	7,307.27	40.60 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CON	2,000.00	2,000.00	0.00	1,114.40	885.60	44.28 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	2,000.00	74.07	1,036.98	963.02	48.15 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO	9,700.00	9,700.00	0.00	7,974.17	1,725.83	17.79 %
SW500.9730.600.00000	BAN.PAYWATERPROJ.DEBT.CDGACO	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
	Expense Total:	1,387,474.00	1,432,734.98	10,691.16	338,690.37	1,094,044.61	76.36 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S		0.00	-45,260.98	-7,537.16	375,778.21	421,039.19	930.25 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR	9,918.00	9,918.00	0.00	9,918.08	0.08	100.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI	17,761.00	17,761.00	0.00	17,761.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI	0.00	0.00	0.00	28.61	28.61	0.00 %
SW505.2770.00000	MISCELLANEOUS INCOME	42,814.00	42,814.00	0.00	42,813.84	-0.16	0.00 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	1,147.00	0.00	1,147.00	0.00	0.00 %
	Revenue Total:	70,493.00	71,640.00	0.00	71,668.53	28.53	0.04 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.C	0.00	250.00	0.00	250.00	0.00	0.00 %
SW505.8350.400.00000	COMMON WATER.CONTRACTUAL.C	5,000.00	5,897.00	0.00	897.00	5,000.00	84.79 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C	40,575.00	40,575.00	0.00	20,287.50	20,287.50	50.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA	4,918.00	4,918.00	0.00	4,918.00	0.00	0.00 %
	Expense Total:	70,493.00	71,640.00	0.00	26,352.50	45,287.50	63.22 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su		0.00	0.00	0.00	45,316.03	45,316.03	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA	183,500.00	183,500.00	0.00	183,500.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI	0.00	0.00	0.00	42.92	42.92	0.00 %
	Revenue Total:	183,500.00	183,500.00	0.00	183,542.92	42.92	0.02 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC	182,760.00	182,760.00	0.00	179,786.00	2,974.00	1.63 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC	740.00	740.00	0.00	0.00	740.00	100.00 %
	Expense Total:	183,500.00	183,500.00	0.00	179,786.00	3,714.00	2.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur		0.00	0.00	0.00	3,756.92	3,756.92	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT							
Revenue							
SW520.1001.00000	REAL PROPERTY TAXES.ANDREWS -	18,500.00	18,500.00	0.00	18,500.00	0.00	0.00 %
SW520.2401.00000	INTEREST & EARNINGS.ANDREWS -	0.00	0.00	0.00	4.47	4.47	0.00 %
	Revenue Total:	18,500.00	18,500.00	0.00	18,504.47	4.47	0.02 %
Expense							
SW520.8350.400.00000	FARM.COMMON WATER.CONT.AN	6,304.00	6,304.00	0.00	6,202.00	102.00	1.62 %
SW520.8389.400.00000	CDGA.COMMON WATER.CONTRAC	1,994.00	1,994.00	0.00	0.00	1,994.00	100.00 %
SW520.9710.600.00000	SERIAL BONDS.PRINCIPAL.ANDREW	9,800.00	9,800.00	0.00	9,745.00	55.00	0.56 %
SW520.9710.700.00000	SERIAL BONDS.INTEREST.ANDREWS	402.00	402.00	0.00	0.00	402.00	100.00 %
	Expense Total:	18,500.00	18,500.00	0.00	15,947.00	2,553.00	13.80 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus		0.00	0.00	0.00	2,557.47	2,557.47	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE	7,200.00	7,200.00	0.00	7,200.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE	0.00	0.00	0.00	3.79	3.79	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW525.9000.00000	APPROPRIATED FUND BALANCE FO	552.00	552.00	0.00	0.00	-552.00	100.00 %
	Revenue Total:	7,752.00	7,752.00	0.00	7,203.79	-548.21	7.07 %
	Expense						
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT.	777.00	777.00	0.00	0.00	777.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE	3,808.00	3,808.00	0.00	1,904.00	1,904.00	50.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,167.00	1,167.00	0.00	1,167.00	0.00	0.00 %
	Expense Total:	7,752.00	7,752.00	0.00	3,071.00	4,681.00	60.38 %
	Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,132.79	4,132.79	0.00 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
	Revenue						
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A	19,200.00	19,200.00	0.00	19,200.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A	0.00	0.00	0.00	4.20	4.20	0.00 %
	Revenue Total:	19,200.00	19,200.00	0.00	19,204.20	4.20	0.02 %
	Expense						
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E	6,418.00	6,418.00	0.00	4,756.00	1,662.00	25.90 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON	6,782.00	6,782.00	0.00	6,782.00	0.00	0.00 %
	Expense Total:	19,200.00	19,200.00	0.00	17,538.00	1,662.00	8.66 %
	Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.00	1,666.20	1,666.20	0.00 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
	Revenue						
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO	16,257.00	16,257.00	0.00	16,257.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU	0.00	0.00	0.00	6.12	6.12	0.00 %
	Revenue Total:	16,257.00	16,257.00	0.00	16,263.12	6.12	0.04 %
	Expense						
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30	793.00	793.00	0.00	0.00	793.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30	9,275.00	9,275.00	0.00	4,637.50	4,637.50	50.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,189.00	1,189.00	0.00	1,189.00	0.00	0.00 %
	Expense Total:	16,257.00	16,257.00	0.00	5,826.50	10,430.50	64.16 %
	Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	0.00	10,436.62	10,436.62	0.00 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
	Revenue						
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS G	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS G	0.00	0.00	0.00	5.37	5.37	0.00 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FO	1,038.00	1,038.00	0.00	0.00	-1,038.00	100.00 %
	Revenue Total:	13,038.00	13,038.00	0.00	12,005.37	-1,032.63	7.92 %
	Expense						
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS	200.00	200.00	0.00	0.00	200.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS	5,438.00	5,438.00	0.00	2,718.75	2,719.25	50.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	2,400.00	2,400.00	0.00	2,400.00	0.00	0.00 %
	Expense Total:	13,038.00	13,038.00	0.00	5,118.75	7,919.25	60.74 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.00	6,886.62	6,886.62	0.00 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT						
	Revenue						
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROA	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO	0.00	0.00	0.00	1.60	1.60	0.00 %
	Revenue Total:	3,500.00	3,500.00	0.00	3,501.60	1.60	0.05 %
	Expense						
SW545.8350.400.00000	COMMON WATER.CONTRACTUAL.	478.00	478.00	0.00	0.00	478.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	3,022.00	3,022.00	0.00	3,022.00	0.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:		3,500.00	3,500.00	0.00	3,022.00	478.00	13.66 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	479.60	479.60	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX	6,089.00	6,089.00	0.00	6,089.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX	0.00	0.00	0.00	4.45	4.45	0.00 %
Revenue Total:		6,089.00	6,089.00	0.00	6,093.45	4.45	0.07 %
Expense							
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR	467.00	467.00	0.00	0.00	467.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD	1,922.00	1,922.00	0.00	961.00	961.00	50.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	700.00	0.00	0.00 %
Expense Total:		6,089.00	6,089.00	0.00	1,661.00	4,428.00	72.72 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	4,432.45	4,432.45	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX	12,070.00	12,070.00	0.00	12,070.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 E	0.00	0.00	0.00	4.93	4.93	0.00 %
Revenue Total:		12,070.00	12,070.00	0.00	12,074.93	4.93	0.04 %
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32	814.00	814.00	0.00	0.00	814.00	100.00 %
SW555.9795.900.00000	INTERFUND LOAN...CO RD 32 WATE	10,536.00	10,536.00	0.00	10,536.00	0.00	0.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	720.00	720.00	0.00	720.00	0.00	0.00 %
Expense Total:		12,070.00	12,070.00	0.00	11,256.00	814.00	6.74 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)		0.00	0.00	0.00	818.93	818.93	0.00 %
Report Surplus (Deficit):		0.00	-445,250.90	-105,074.32	995,908.31	1,441,159.21	323.67 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	4,042,370.00	3,302,005.00	1,105.23	1,045,829.95	-2,256,175.05	68.33 %
Expense	4,042,370.00	3,474,903.23	58,603.97	1,319,482.13	2,155,421.10	62.03 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-172,898.23	-57,498.74	-273,652.18	-100,753.95	-58.27 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	0.00	2,550.87	2,550.87	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	0.00	2,550.87	2,550.87	0.00 %
Fund: AA232 - REPAIR RESERVE						
Revenue	0.00	0.00	0.00	627.05	627.05	0.00 %
Fund: AA232 - REPAIR RESERVE Total:	0.00	0.00	0.00	627.05	627.05	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	0.00	50.16	50.16	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	0.00	50.16	50.16	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	0.00	3,324.86	3,324.86	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	0.00	3,324.86	3,324.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	0.00	910.20	910.20	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	0.00	910.20	910.20	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	0.00	404.24	404.24	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	0.00	404.24	404.24	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	0.00	961.49	961.49	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	0.00	961.49	961.49	0.00 %
Fund: CL100 - LOCAL SOLID WASTE						
Revenue	61,912.71	61,912.71	0.00	5.04	-61,907.67	99.99 %
Expense	61,912.71	30,322.02	0.00	21,124.27	9,197.75	30.33 %
Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):	0.00	31,590.69	0.00	-21,119.23	-52,709.92	166.85 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS						
Revenue	160,000.00	160,000.00	0.00	8,599.94	-151,400.06	94.63 %
Expense	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Surplus (Deficit)	0.00	0.00	0.00	8,599.94	8,599.94	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	3,999,070.00	3,015,570.00	0.00	2,163,127.90	-852,442.10	28.27 %
Expense	3,999,070.00	3,274,252.38	39,008.70	1,607,378.09	1,666,874.29	50.91 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-258,682.38	-39,008.70	555,749.81	814,432.19	314.84 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	0.00	867.73	867.73	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	0.00	867.73	867.73	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	0.00	838.97	838.97	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	0.00	838.97	838.97	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	0.00	953.60	953.60	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	0.00	953.60	953.60	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	0.00	28,777.96	28,777.96	0.00 %
Expense	0.00	0.00	0.00	394,813.91	-394,813.91	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	0.00	-366,035.95	-366,035.95	0.00 %

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Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	75,000.00	75,000.00	0.00	54.27	-74,945.73	99.93 %
Expense	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	54.27	54.27	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	9.18	9.18	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Total:	0.00	0.00	0.00	9.18	9.18	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	4.63	4.63	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Total:	0.00	0.00	0.00	4.63	4.63	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	11.17	11.17	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Total:	0.00	0.00	0.00	11.17	11.17	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	2.42	2.42	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Total:	0.00	0.00	0.00	2.42	2.42	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	5,000.00	5,000.00	0.00	1,655.36	-3,344.64	66.89 %
Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	1,655.36	1,655.36	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	3.02	3.02	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Total:	0.00	0.00	0.00	3.02	3.02	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	2.81	2.81	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Total:	0.00	0.00	0.00	2.81	2.81	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	0.00	0.00	0.00	5.74	5.74	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Total:	0.00	0.00	0.00	5.74	5.74	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,143,820.00	1,143,820.00	0.00	1,144,088.48	268.48	0.02 %
Expense	1,143,820.00	1,143,820.00	0.00	543,820.00	600,000.00	52.46 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	0.00	600,268.48	600,268.48	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,800.00	1,800.00	0.00	1,802.99	2.99	0.17 %
Expense	1,800.00	1,800.00	85.70	754.91	1,045.09	58.06 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-85.70	1,048.08	1,048.08	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	10,800.00	10,800.00	0.00	8,602.57	-2,197.43	20.35 %
Expense	10,800.00	10,800.00	818.94	4,985.90	5,814.10	53.83 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-818.94	3,616.67	3,616.67	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	0.00	0.00	0.00	0.43	0.43	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Total:	0.00	0.00	0.00	0.43	0.43	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	250.00	250.00	0.00	1.10	-248.90	99.56 %
Expense	250.00	250.00	14.82	99.60	150.40	60.16 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-14.82	-98.50	-98.50	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,200.00	1,200.00	0.00	501.19	-698.81	58.23 %
Expense	1,200.00	1,200.00	110.26	686.40	513.60	42.80 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-110.26	-185.21	-185.21	0.00 %

Fiscal Budget Report

For Fiscal: 2020 Period Ending: 07/31/2020

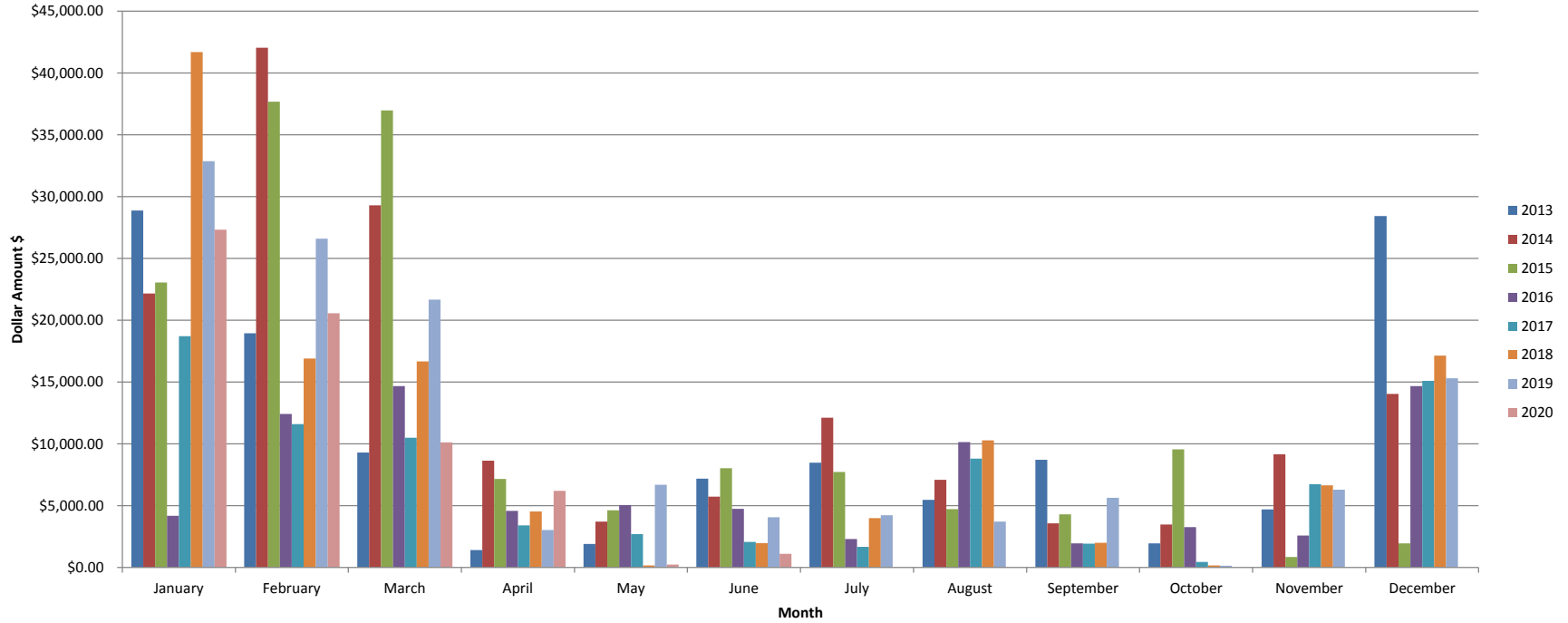
Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SS800 - SANITARY SEWER						
Revenue	18,210.00	18,210.00	0.00	18,216.36	6.36	0.03 %
Expense	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,216.36	18,216.36	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,387,474.00	1,387,474.00	3,154.00	714,468.58	-673,005.42	48.51 %
Expense	1,387,474.00	1,432,734.98	10,691.16	338,690.37	1,094,044.61	76.36 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S	0.00	-45,260.98	-7,537.16	375,778.21	421,039.19	930.25 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	70,493.00	71,640.00	0.00	71,668.53	28.53	0.04 %
Expense	70,493.00	71,640.00	0.00	26,352.50	45,287.50	63.22 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	0.00	45,316.03	45,316.03	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	183,500.00	183,500.00	0.00	183,542.92	42.92	0.02 %
Expense	183,500.00	183,500.00	0.00	179,786.00	3,714.00	2.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	0.00	3,756.92	3,756.92	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT						
Revenue	18,500.00	18,500.00	0.00	18,504.47	4.47	0.02 %
Expense	18,500.00	18,500.00	0.00	15,947.00	2,553.00	13.80 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.00	2,557.47	2,557.47	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	7,752.00	7,752.00	0.00	7,203.79	-548.21	7.07 %
Expense	7,752.00	7,752.00	0.00	3,071.00	4,681.00	60.38 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,132.79	4,132.79	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	19,200.00	19,200.00	0.00	19,204.20	4.20	0.02 %
Expense	19,200.00	19,200.00	0.00	17,538.00	1,662.00	8.66 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.00	1,666.20	1,666.20	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	16,257.00	16,257.00	0.00	16,263.12	6.12	0.04 %
Expense	16,257.00	16,257.00	0.00	5,826.50	10,430.50	64.16 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	0.00	10,436.62	10,436.62	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	13,038.00	13,038.00	0.00	12,005.37	-1,032.63	7.92 %
Expense	13,038.00	13,038.00	0.00	5,118.75	7,919.25	60.74 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.00	6,886.62	6,886.62	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,500.00	3,500.00	0.00	3,501.60	1.60	0.05 %
Expense	3,500.00	3,500.00	0.00	3,022.00	478.00	13.66 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	479.60	479.60	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	6,089.00	6,089.00	0.00	6,093.45	4.45	0.07 %
Expense	6,089.00	6,089.00	0.00	1,661.00	4,428.00	72.72 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,432.45	4,432.45	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	12,070.00	12,070.00	0.00	12,074.93	4.93	0.04 %
Expense	12,070.00	12,070.00	0.00	11,256.00	814.00	6.74 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.00	818.93	818.93	0.00 %
Report Surplus (Deficit):	0.00	-445,250.90	-105,074.32	995,908.31	1,441,159.21	323.67 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-172,898.23	-57,498.74	-273,652.18	-100,753.95
AA231 - CONTINGENT/TAX RESER	0.00	0.00	0.00	2,550.87	2,550.87
AA232 - REPAIR RESERVE	0.00	0.00	0.00	627.05	627.05
AA233 - TECHNOLOGY RESERVE	0.00	0.00	0.00	50.16	50.16
AA234 - OPEN SPACE RESERVE	0.00	0.00	0.00	3,324.86	3,324.86
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	0.00	910.20	910.20
AA237 - BONDED INDEBTEDNESS	0.00	0.00	0.00	404.24	404.24
AA238 - SOLID WASTE MANAGEN	0.00	0.00	0.00	961.49	961.49
CL100 - LOCAL SOLID WASTE	0.00	31,590.69	0.00	-21,119.23	-52,709.92
CM100 - (CR) RECREATION.MISCE	0.00	0.00	0.00	8,599.94	8,599.94
DA100 - HIGHWAY	0.00	-258,682.38	-39,008.70	555,749.81	814,432.19
DA230 - HWY EQUIPMENT RESER'	0.00	0.00	0.00	867.73	867.73
DA232 - HWY IMPROVEMENT RES	0.00	0.00	0.00	838.97	838.97
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	0.00	953.60	953.60
HH100 - CAPITAL PROJECTS	0.00	0.00	0.00	-366,035.95	-366,035.95
SD600 - RT 332 DRAINAGE DISTRI	0.00	0.00	0.00	54.27	54.27
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	0.00	9.18	9.18
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	0.00	4.63	4.63
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	0.00	11.17	11.17
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.00	2.42	2.42
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	0.00	1,655.36	1,655.36
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.00	3.02	3.02
SD635 - WATERFORD POINT DRAI	0.00	0.00	0.00	2.81	2.81
SD640 - STABLEGATE DRAINAGE L	0.00	0.00	0.00	5.74	5.74
SF450 - FIRE PROTECTION	0.00	0.00	0.00	600,268.48	600,268.48
SL700 - CENTERPOINT LIGHTING L	0.00	0.00	-85.70	1,048.08	1,048.08
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-818.94	3,616.67	3,616.67
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.00	0.43	0.43
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-14.82	-98.50	-98.50
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-110.26	-185.21	-185.21
SS800 - SANITARY SEWER	0.00	0.00	0.00	18,216.36	18,216.36
SW500 - CANANDAIGUA CONSOLI	0.00	-45,260.98	-7,537.16	375,778.21	421,039.19
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	0.00	45,316.03	45,316.03
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	0.00	3,756.92	3,756.92
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.00	2,557.47	2,557.47
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.00	4,132.79	4,132.79
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.00	1,666.20	1,666.20
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	0.00	10,436.62	10,436.62
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	0.00	6,886.62	6,886.62
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.00	479.60	479.60
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.00	4,432.45	4,432.45
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.00	818.93	818.93
Report Surplus (Deficit):	0.00	-445,250.90	-105,074.32	995,908.31	1,441,159.21

	2013	2014	2015	2016	2017	2018	2019	2020
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$65,573.07

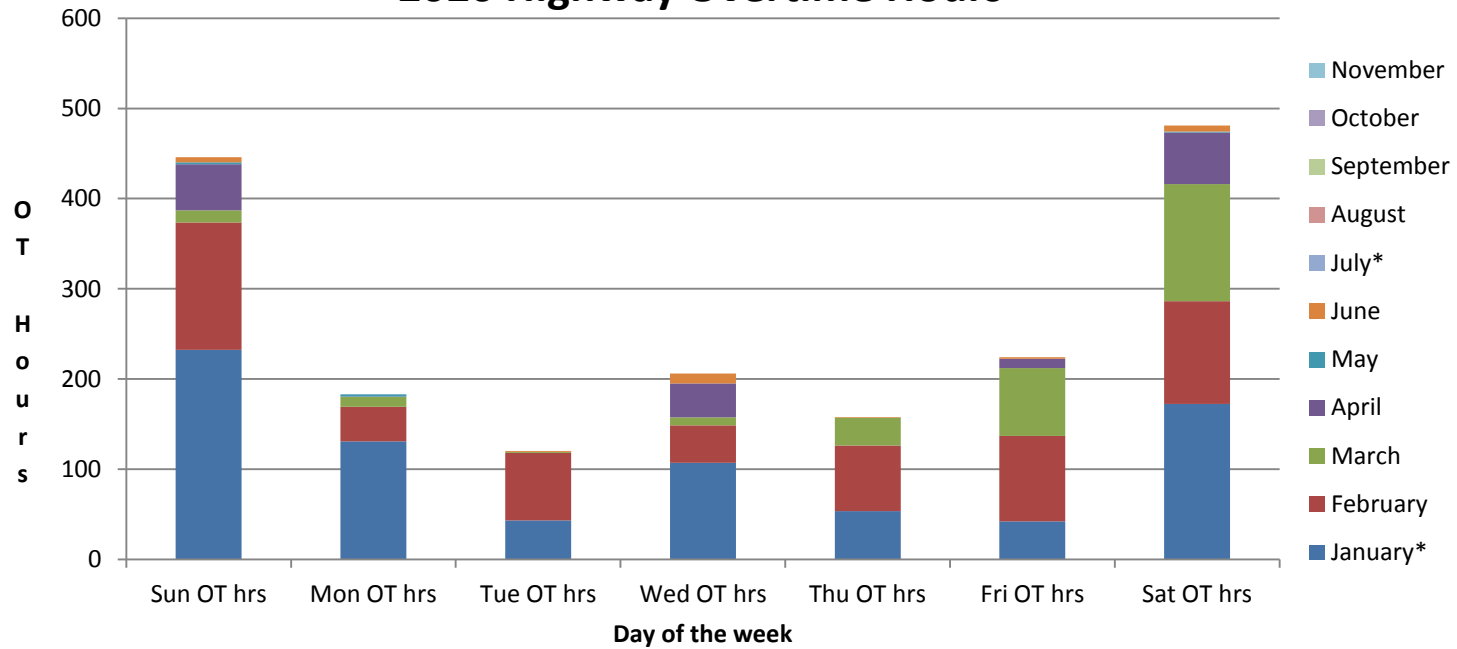
**Overtime Amounts for All Employees
2013-2020**



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January*	232.25	131	43.25	107.25	53.5	42.25	172.25
February	141.25	38.25	74.75	41.5	72.75	94.5	114
March	13.5	11	1	8.75	31	75.5	129.75
April	51	0.25	0	37.75	0	10	57.25
May	2.25	2.5	0	0	0	0	1
June	5.5	0	1.25	11	0.5	2	6.75
July*	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0
December*	0	0	0	0	0	0	0
	445.75	183.00	120.25	206.25	157.75	224.25	481.00

*3 pay period month

2020 Highway Overtime Hours



ATTACHMENT 2

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424

ORDINANCE COMMITTEE

Monday July 6th, 2020, at 9:00 AM

Rev. 7/8/2020

MEETING REPORT

MEETING CALLED BY:	GARY DAVIS		
COMMITTEE MEMBERS:	GARY DAVIS	ERIC COOPER	JOHN CASEY
	CHUCK OYLER	TOM SCHWARTZ	BOB HILLIARD
SECRETARY:	ERIC COOPER		
GUESTS:	TERRY FENNELLY	CATHY MENIKOTZ	BRUCE MCCASKILL
	DOUG FINCH		

This meeting was held via Zoom. A video recording of the meeting is available for review in the Development Office.

PRIVILEGE OF THE FLOOR

Chair Davis opened the meeting at 9am. With introductions into our goals for the meeting, the floor was given to Bruce McCaskill of Host Compliance to discuss Short Term Rental regulation and the potential of working with Host Compliance.

COMMITTEE BUSINESS

- **Short Term Rentals (STR)**
 - o Bruce McCaskill of Host Compliance joined the committee to discuss their platform and services offered.
 - o Mr. Cooper asked Bruce about the impact of COVID-19 on business. Bruce replied that there was an initial drop in STR usage and listing early in the pandemic, but as the year as progressed there has been an overall growth for listings. Bruce confirmed that trend within the Town of Canandaigua as well.
 - o Mr. Schwartz asked about an estimate for occupancy and total revenues within the Town. Bruce said he would have to get back with the answer.
 - o Member Menikotz asked whether their platform checks the listings on Finger Lakes Premier Properties which may not also list on AirBnb, Home Away, etc. Bruce replied their program would not check FLPP.
 - o Mr. Casey asked about their rates of gaining compliance with the STR regulations. Bruce replied that ~ 60% comply in first year and ~80% in the second year.
 - o Mr. Casey also asked where they arrived at the estimate of \$400-500 per registry with the Town. Bruce replied this is the approximate cost of one to two nights of rental income.
 - o Chair Davis asked about the intentions of those who host rentals. Whether strictly income based or providing supplemental income. Bruce replied that it depends and is difficult to answer.

- Mr. Schwartz asked what other NYS municipalities have a guest tax along with sales tax. Bruce replied that he would investigate and respond.
- Mr. Cooper asked Bruce to review the fees for the Town which he did. *The Fees are included in the attached presentation.*
- With no more questions for Bruce, he exited the meeting. *Bruce provided follow up information after the meeting which is attached the report.*
- Mr. Hilliard asked what our “pitch” would be to homeowners asking why a registry is necessary. Town Manager Finch replied that it would assist the Town in identifying illegal conversions, on-site wastewater health, regulating noise and trash complaints, and open lines of communication.
- Mr. Schwartz believes STR have become a commercial use and deserving of further regulation.
- Mr. Casey believes that many hosting STR are not making lots of money and are trying to offset taxes and/or cost of living.
- Mr. Hilliard would like to see what comparable communities in NYS are doing and how it is working for them before moving forward. Mr. Oyler would like for someone to contact Seneca County for their thoughts on regulation and Host Compliance.
- Mr. Finch clarified for the Committee that they should not concern themselves with the fees for a registration as this would be decided by the Town Board. The extent and nature of regulation would be the work of the Ordinance Committee.
- Member Menikotz noted that Geneva’s ordinance is well written. Mr. Schwartz asked if Geneva collects tax revenue? Member Menikotz stated she was not seeking a revenue generator.
- Member Davis and Mr. Schwartz were curious how strictly these regulations were enforced if enforcement was handled by the municipalities. Mr. Schwartz noted that violation costs should exceed registry costs.
- Chair Davis asked the committee to investigate other communities like Skaneateles, South Bristol, and Aurora. Mr. Cooper stated he would send the modified Geneva Ordinance to the Committee.

- **Off-Street Parking**

- The Committee moved to review of the Off-Street Parking Draft Local Law, included member Menikotz’ proposed edits.
- Mr. Casey believes that we do not require enough handicapped parking and ask that the committee consider requiring more. Mr. Cooper to investigate whether ADA requires provision of a specific number. Mr. Cooper will also ask CEO Jensen.
- All other proposed edits of this draft were approved and the Committee moved to send this draft to the OCPB, ZBA, ECB, and PB for review and comment.

Upcoming Meetings:

- **August 3rd, 2020 @ 9:00 am**
 - **Streams**
 - **Airport Disclosure Statement**
 - **Lot Coverage – Permeable Pavers**

Adjournment @ 10:30 am

Host Compliance's software and services can address all Canandaigua's short-term rental related challenges



Mobile-Enabled Registration and Tax Collection: Mobile/web forms and back-end systems for streamlining registration and tax collection processes and capturing required documentation, signatures and payments electronically



Address Identification: Automated monitoring of 50+ STR websites and online dashboard with complete address information and screenshots of all identifiable STRs in Canandaigua's jurisdiction



Compliance Monitoring: Ongoing monitoring of STRs for zoning and permit compliance coupled with systematic outreach to illegal short-term rental operators (using Canandaigua's form letters)



Rental Activity Monitoring and Tax Calculation Support: Ongoing monitoring of Canandaigua's STR listings for signs of rental activity. Enables data-informed tax compliance monitoring and other enforcement practices that require knowledge of STR activity level



Dedicated Hotline: 24/7 staffed telephone hotline and online platform for neighbors to report non-emergency STR problems, submit evidence and initiative automatic follow-up activities



To accommodate any budget and ensure a high ROI for our clients, our services are priced based on the number of STRs that needs to be monitored

Cost per STR Listing/Rental Unit



**Mobile-Enabled Registration/
Tax Collection**

TBD



Address Identification

\$45.00 /yr



Compliance Monitoring

\$22.50 /yr



Rental Activity Monitoring

\$30.00 /yr



24/7 Dedicated Hotline

\$12.00 /yr

Note: The exact scope of work can be adjusted to meet Canandaigua's exact monitoring needs in terms of geography, listing sites, listing types and other variables

Affordable modular pricing tailored to Canandaigua's needs



**Mobile-Enabled Registration/
Tax Collection**

\$5,000 /yr



Address Identification

\$4,590 /yr



Compliance Monitoring

\$1,553 /yr



Rental Activity Monitoring

\$2,070 /yr



24/7 Dedicated Hotline

\$828 /yr

Note: Above pricing assumes 102 short-term rental listings and based in USD. Host Compliance would be happy to discuss alternative SOWs, contract terms, contract durations and pricing structures if that would be of interest.

Town of
CANANDAIGUA



Town of
CANANDAIGUA



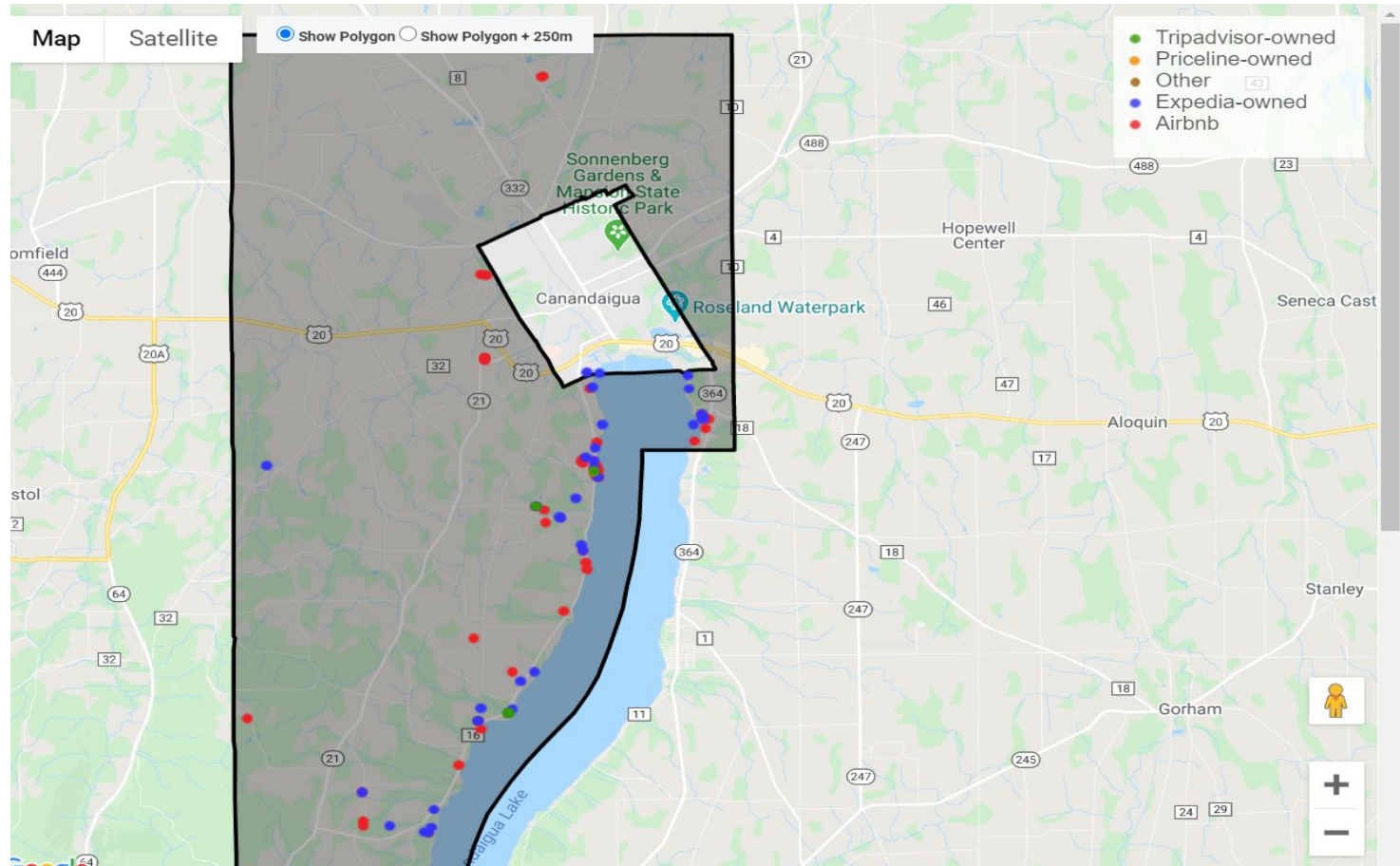
Updated Short term rentals July

Town of
CANANDAIGUA



July 6th, 2020

93 Rental listings/ 73 Rental Units



ATTACHMENT 3

Local Law Filing

12/20/2014

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

DRAFT

of Canandaigua

Local Law No. _____ of the year 2020

A local law Amendment to the Town Official Zoning Map - Rezoning TM# 83.00-1-8.000 from
(Insert Title)
AR-2 to R-1-20

Be it enacted by the Town Board of the _____
(Name of Legislative Body)

County City Town Village
(Select one.)

of Canandaigua as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

TOWN OF CANANDAIGUA
LOCAL LAW # OF 2020

ATTACHMENT "A"

Be it enacted by the Town Board of the Town of Canandaigua as follows:

SECTION ONE. Intent. The intent of this Local Law is to amend the Official Zoning Map for the Town of Canandaigua by changing the zoning district designation of Tax Map 83.00-1-8.000 from AR-2 to R-1-20.

SECTION TWO. Identification of Property to be Rezoned. The zoning for that portion of tax map parcel 83.00-1-8.000 currently zoned as AR-2 is hereby changed to R-1-20.

SECTION THREE. Amendment of Official Zoning Map of the Town of Canandaigua. The Town Clerk of the Town of Canandaigua is hereby directed to amend the Official Zoning Map of the Town of Canandaigua to reflect the change in zoning district classification accomplished by this Local Law.

SECTION FOUR. Authority and Supersession Effect. This Local Law is enacted pursuant to authority conferred by the New York State Municipal Home Rule Law. To the extent that this Local Law, or the manner of its adoption, is inconsistent with New York State Town Law, the Town Code of the Town of Canandaigua, or any other statute or local law, this Local Law shall prevail.

SECTION FIVE. Savings Clause. The provisions of this Local Law shall not affect or impair any action done, offense committed, or right accruing, accrued, or acquired, or liability or penalty, forfeiture or punishment incurred prior to the time this Local Law takes effect but the same may be enjoyed, asserted, enforced, prosecuted, or inflicted as fully and to the same extent as if such Local Law had not been enacted.

SECTION SIX. Partial Invalidity. If any provision of this Local Law or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the provision, person, or circumstance directly involved in the controversy in which said judgment shall have been rendered.

SECTION SEVEN. Effective Date. This Local Law shall take effect immediately upon filing with the New York State Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²⁰ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: _____

(Seal)

DRAFT



Marks Engineering

42 Beeman Street
Canandaigua, NY 14424

October 29, 2019

Town of Canandaigua
c/o Eric Cooper
5440 Routes 5 & 20 West
Canandaigua, NY 14424

**Re: Bristol Road – 16 lot Subdivision – Letter of Intent
Tax Map #83.00-1-7.150 & 83.00-1-8.00 (5100 Bristol Road)**

Dear Mr. Cooper:

Our client, Mr. William Metrose is requesting to re-zone one property on Bristol Road (T.M.#83.00-1-8.00) completely to R-1-20. This parcel is currently split between town zones (R-1-20 & AR-2). The two existing parcels will be subdivided into 15 lots for single-family houses and a 16th lot to remain undeveloped. The improvements will also include a new dedicated road as well as water and sewer main extensions.

The parcel closest to the road is currently zoned as R-1-20 and the parcel further off the road is split between R-1-20 and AR-2 zoning. This request is to re-zone the parcel further off the road to R-1-20 completely for the purposes of a conservation subdivision. The subdivision as presented on the attached sketch plans requires R-1-20 zoning for the 16-lot Conservation Subdivision.

This request has been generated after a meeting with the town planning board and their request to provide “infill” in this area of town and provide more homes for middle class citizens that may be employed by city businesses and the hospital. It is our opinion that this development will provide an appropriate density buffer between the Hammocks and the residential neighborhood to the west.

It is our opinion that this development meets the town’s comprehensive plan in several ways. The following are goals outlined in the comprehensive plan and a brief description of how this development and rezoning will meet the town’s plan for growth.

Resource Protection:

Goal 1 - Protect Natural Resources – By clustering new homes on lands that do not have significant natural resources this will reduce the development pressure to build new homes in other areas of the town. Therefore, this may preserve natural resource in other areas of the Town.

Goal 7 – Limit Expansion of Utilities – This development has a public water and sewer available to the site. There is plan for utility extension within this development however this is an area of the town that is experiencing significant planned growth.

Housing:

Goal 1 – Support future residential growth that makes Canandaigua livable for people of all ages, abilities, and income levels. – This development provides residential houses that will be priced at or around \$250,000 per home. There is a limited number of homes for sale in the town or city within this price range. This development focuses on providing housing for young professional working at the hospital or elderly individuals that may want housing within close proximity to the hospital and the city.



MarksEngineering

42 Beeman Street

Canandaigua, NY 14424

We hope that you accept our application to change the zoning as outlined above for the subject parcels. This development proves to meet the intent of the comprehensive plan and the housing demand within the Town. As always please feel free to contact myself with questions or concerns.

Sincerely,

Brennan Marks, PE

Marks Engineering, P.C.

[bmarks@marksengineering.com](mailto:marks@marksengineering.com)

(585)905-0360

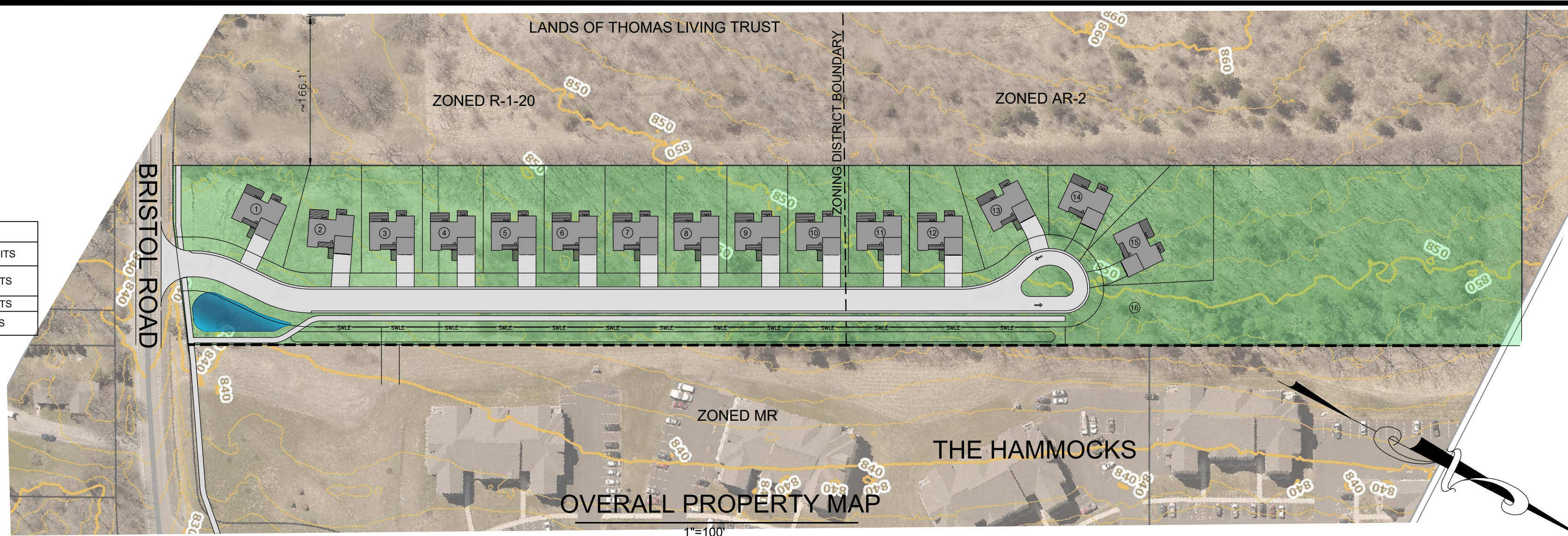


LOCATION MAP

NTS

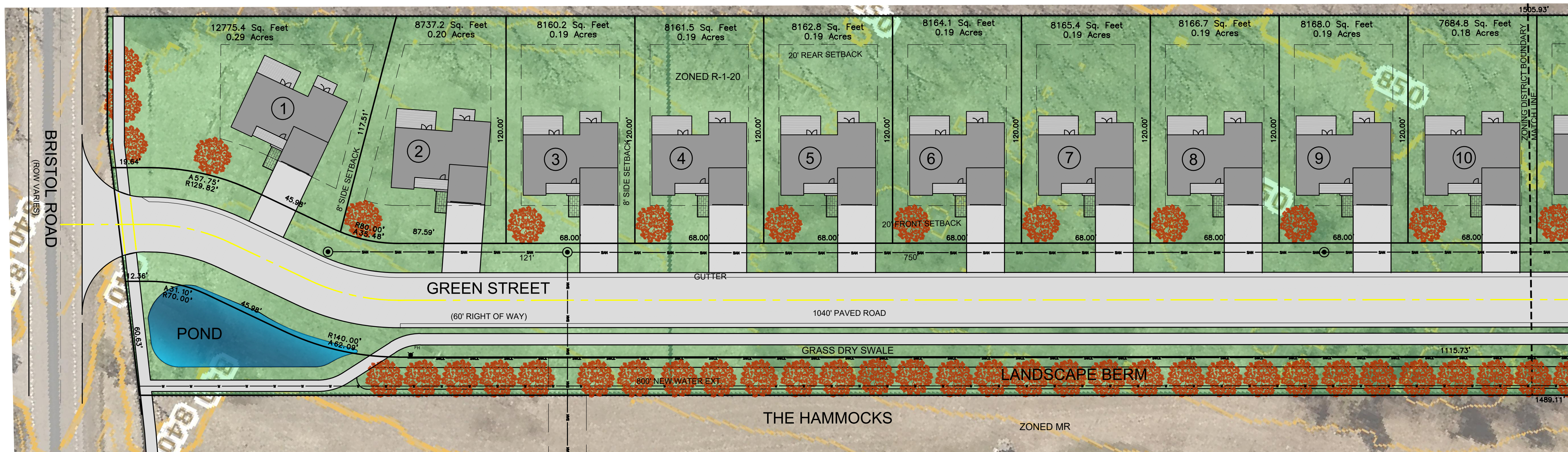
SITE DATA		
ZONING/USE - PRINCIPAL	PROPOSED	REQUIRED
FRONT SETBACK	20'	60'
SIDE SETBACK	8'	40'
REAR SETBACK	20'	15'
BUILDING HEIGHT	28'	35'
BLDG LOT COVERAGE	22.20%	20%
MINIMUM FRONTAGE	68'-0"	100'-0"
MIN LOT SIZE	8100 SF	20,000 SF

CONSERVATION SUBDIVISION CALCULATIONS			
ZONING	AREA	PROPOSED DENSITY	TOTAL UNITS
R-1-20	149,189 SF	20,000 SF/UNIT	7,459 UNITS
PROPOSED R-1-20 (EX AR-2)	151,693 SF	20,000 SF/UNIT	7,585 UNITS
TOTAL	300,882 SF		15 UNITS



OVERALL PROPERTY MAP

1"=100'

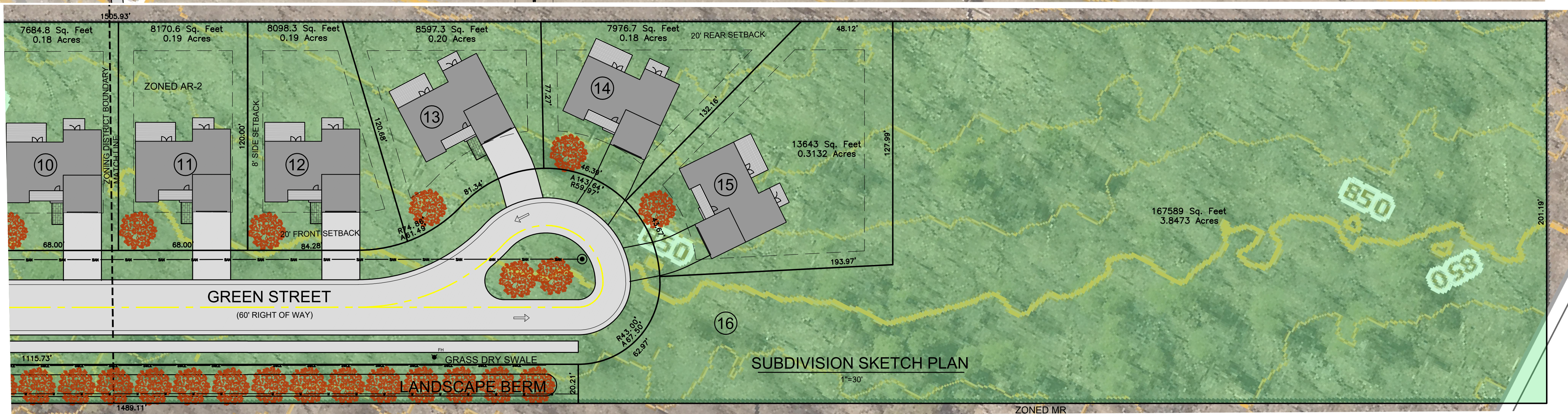


BRISTOL ROAD
(ROW VARIATION)



GREEN STREET
(60' RIGHT OF WAY)

THE HAMMOCKS
ZONED MR



GREEN STREET
(60' RIGHT OF WAY)

SUBDIVISION SKETCH PLAN

1"=30'

ZONED MR

MarksEngineering

42 BEDFORD ST
CANANDAIGUA, NY 14831
www.marksengineering.com bmarks@marksengineering.com

Phone: 585-905-0360
CAN: 585-905-0360

REVISIONS

NO.	DATE	DESCRIPTION OF REVISION OR APPROVAL	BY

STATE OF NEW YORK

SKETCH SUBDIVISION PLANS FOR:
BRISTOL ROAD 16-LOT SUBDIVISION
WILLIAM METROSE, LTD
SHOWING LAND IN:
5100 BRISTOL ROAD
TOWN OF CANANDAIGUA
COUNTY OF ONTARIO

DRAWING TITLE:
SKETCH PLAN

DRAWN BY:	BAM
DESIGNED BY:	BAM
CHECKED BY:	BAM
SCALE:	1"=30'
JOB NO.:	19-094
DATE:	10/28/2019
TAX MAP#:	103.00-1-38.110

C101

Canandaigua Town Board Rules of Procedures for Rezoning Process

Step	Task	Completed
1	Petitioner meets with Development Office regarding the process to rezone a parcel of land. The Development Office provides the petitioner a copy of the Petition to Amend the Official Zoning Map application form.	<input checked="" type="checkbox"/>
2	Petitioner submits application to the Town Clerk's Office with the \$500 application fee.	<input type="checkbox"/>
3	Development Office reviews application for completeness, prepares a summary report, and submits request to rezone property to the TC to place on the TB meeting agenda.	<input checked="" type="checkbox"/>
4 9/16/18	At the next meeting, the TB formally receives from the TC the request for rezoning and adopts a resolution (prepared by Development Office) to either forward or not to forward the request to the PB for its recommendation. TC forwards the resolution along with any documentation to the PB. Legal basis is that all zoning must be in conformance with the adopted Comprehensive Plan.	<input checked="" type="checkbox"/>
5	PB reviews application and PB chairperson submits a report to the TC to forward to the TB. This recommendation should not be site specific (i.e. not based upon a detailed site plan). Instead, it should be based upon the recommendations contained in the adopted Comprehensive Plan. The pattern of land use adjacent to the site, the respective zoning dimension criteria in the TZC, a review of all permitted and special permitted uses in the requested zoning district and identification of specific site concerns (i.e. traffic, drainage, noise, etc.).	X <input type="checkbox"/> 12/18
6	The TB with the PB chairperson present reviews the PB recommendation and decides whether to consider (or not) the request to rezone the land. If it is decided to consider the rezoning, the TB by resolution (prepared by Development Office) directs the TA to prepare the local law amending the zoning map and to prepare a draft legal notice to be published in the ON.	X <input type="checkbox"/> 12/18
7	The TA submits the draft local law to Development Office who prepares the necessary SEQR forms for TB acceptance. Development Office submits all documentation to the TC. The TC submits all documentation to the TB for review at their next meeting.	X <input type="checkbox"/> 12/18
8	The TB adopts a resolution prepared by Development Office directing the submission of the draft Local Law and EAF documents to the OCPB for its review. At this meeting, the TB also passes a resolution setting the date for a public hearing and directs the TC to submit a legal notice of the public hearing. Development Office completes the necessary OCPB referral form and submits all documentation to the OCPB as soon as possible.	X <input type="checkbox"/> 1/6 Info Sent 1/31
9	Depending upon where the subject rezoning site is located, the TC may need to provide written notice of a rezoning action to the Clerk of an adjacent municipality (same packet as given to OCPB). Notice is given in addition to the publishing of a public notice in the ON.	X <input type="checkbox"/> Info Sent 1/31

Step	Task	Completed
10	Nine (9) copies of any additional information must be received by the TC on/before 12 noon on the Wednesday preceding the next TB meeting. This information shall be submitted to the TB as part of their packet of information. (Copies to: TC, TB, TA, PB Chair, and Development Office).	X <input type="checkbox"/>
11	At the public hearing, the TB reviews the requested rezoning, identifies the availability of the EAF and the OCPB referral comments.	<input type="checkbox"/>
12	Any documentation to be addressed at the Public Hearing should be available for the general public to review prior to the public hearing. If there is additional information submitted at the public hearing, then the public should be given additional time to review the entire record.	<input type="checkbox"/>
13	Once the public hearing is closed, the TB must make a determination of significance under the SEQR provisions before taking action upon the requested rezoning. Development Office to prepare SEQR resolution to be included in the TB packets.	<input type="checkbox"/>
14	The TB, as part of its resolution to rezone as prepared by Development Office to TC, may impose conditions that it deems to be in the best interests of the health, safety and general welfare of the community.	<input type="checkbox"/>
15	After the TB adopts the local law, the TC certifies the adoption of the local law and forwards the text to the TA for signature. The TA returns the local law to TC for filing with the Secretary of State. Then the TC directs the appropriate staff person (assessors, MRB, Development Office) to amend the Official Zoning Map accordingly. The TC sends written notice to the applicant and the PB Chairperson of the rezoning. The applicant may now proceed with their development proposal.	<input type="checkbox"/>
16	The Secretary of State notifies the TC of the filing of the local law.	<input type="checkbox"/>

Note: In the event that the OCPB recommends modification/denial of a rezoning request and the TB decides to override the recommendation, then the Development Office will prepare a separate TB resolution. Prior to submission of said resolution, the Development Office will coordinate with TA.

TB = Town Board

Development Office

TC = Town Clerk

TA = Town Attorney

OCPB = Ontario County Planning Board

PB = Planning Board

Comprehensive Plan = Town of Canandaigua Comprehensive Plan April 2003

TZC = Town Zoning Code (Chapter 220)

ON = Official Newspaper

SEQR = State Environmental Quality Review

EAF = Environmental Assessment Form

2/21/03; 5/17/07; 10/9/09; 10/4/10, 9/5/19

Canandaigua Town Board Rules of Procedures for Rezoning Process

Step	Task	Completed
1	Petitioner meets with Development Office regarding the process to rezone a parcel of land. The Development Office provides the petitioner a copy of the Petition to Amend the Official Zoning Map application form.	<input type="checkbox"/>
2	Petitioner submits application to the Town Clerk's Office with the \$50 application fee.	<input type="checkbox"/>
3	Development Office reviews application for completeness, prepares a summary report, and submits request to rezone property to the TC to place on the TB meeting agenda.	<input type="checkbox"/>
4	At the next meeting, the TB formally receives from the TC the request for rezoning and adopts a resolution (prepared by Development Office) to either forward or not to forward the request to the PB for its recommendation. TC forwards the resolution along with any documentation to the PB. Legal basis is that all zoning must be in conformance with the adopted Comprehensive Plan. Prior to the application being forwarded to the PB, the applicant shall submit the Formal Rezoning Process fee of \$250.	<input type="checkbox"/>
5	PB reviews application and PB chairperson submits a report to the TC to forward to the TB. This recommendation should not be site specific (i.e. not based upon a detailed site plan). Instead, it should be based upon the recommendations contained in the adopted Comprehensive Plan. The pattern of land use adjacent to the site, the respective zoning dimension criteria in the TZC, a review of all permitted and special permitted uses in the requested zoning district and identification of specific site concerns (i.e. traffic, drainage, noise, etc.).	<input type="checkbox"/>
6	The TB with the PB chairperson present reviews the PB recommendation and decides whether to consider (or not) the request to rezone the land. If it is decided to consider the rezoning, the TB by resolution (prepared by Development Office) directs the TA to prepare the local law amending the zoning map and to prepare a draft legal notice to be published in the ON.	<input type="checkbox"/>
7	The TA submits the draft local law to Development Office who prepares the necessary SEQR forms for TB acceptance. Development Office submits all documentation to the TC. The TC submits all documentation to the TB for review at their next meeting.	<input type="checkbox"/>
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9	Depending upon where the subject rezoning site is located, the TC may need to provide written notice of a rezoning action to the Clerk of an adjacent municipality (same packet as given to OCPB). Notice is given in addition to the publishing of a public notice in the ON.	<input type="checkbox"/>

Submit
8/7

TB -

Step	Task	Completed
10	Nine (9) copies of any additional information must be received by the TC on/before 12 noon on the Wednesday preceding the next TB meeting. This information shall be submitted to the TB as part of their packet of information. (Copies to: TC, TB, TA, PB Chair, and Development Office).	<input type="checkbox"/>
PH 11	At the public hearing, the TB reviews the requested rezoning, identifies the availability of the EAF and the OCPB referral comments.	<input type="checkbox"/>
12	Any documentation to be addressed at the Public Hearing should be available for the general public to review prior to the public hearing. If there is additional information submitted at the public hearing, then the public should be given additional time to review the entire record.	<input type="checkbox"/>
13	Once the public hearing is closed, the TB must make a determination of significance under the SEQR provisions before taking action upon the requested rezoning. Development Office to prepare SEQR resolution to be included in the TB packets.	<input type="checkbox"/>
14	The TB, as part of its resolution to rezone as prepared by Development Office to TC, may impose conditions that it deems to be in the best interests of the health, safety and general welfare of the community.	<input type="checkbox"/>
15	After the TB adopts the local law, the TC certifies the adoption of the local law and forwards the text to the TA for signature. The TA returns the local law to TC for filing with the Secretary of State. Then the TC directs the appropriate staff person (assessors, MRB, Development Office) to amend the Official Zoning Map accordingly. The TC sends written notice to the applicant and the PB Chairperson of the rezoning. The applicant may now proceed with their development proposal.	<input type="checkbox"/>
16	The Secretary of State notifies the TC of the filing of the local law.	<input type="checkbox"/>

Note: In the event that the OCPB recommends modification/denial of a rezoning request and the TB decides to override the recommendation, then the Development Office will prepare a separate TB resolution. Prior to submission of said resolution, the Development Office will coordinate with TA.

TB = Town Board

Development Office

TC = Town Clerk

TA = Town Attorney

OCPB = Ontario County Planning Board

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Comprehensive Plan = Town of Canandaigua Comprehensive Plan April 2003

TZC = Town Zoning Code (Chapter 220)

ON = Official Newspaper

SEQR = State Environmental Quality Review

EAF = Environmental Assessment Form

2/21/03; 5/17/07; 10/9/09; 10/4/10

January 31, 2020

To: Involved Agencies under SEQR (Distribution List Attached)
RE: Town of Canandaigua – 0000 Bristol Road (83.00-1-8.000) Rezoning
MRB Group Project No. 0300.12001.000

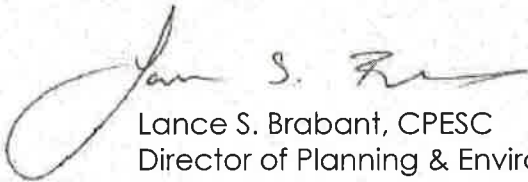
Pursuant to the State Environmental Quality Review (SEQR) Act, please be advised that the Town Board of the Town of Canandaigua (hereinafter referred to as Town Board) intends to establish itself as Lead Agency for the purpose of implementing the SEQR requirements with respect to the project described below. Enclosed for your review is Part I of the SEQR Full Environmental Assessment Form (EAF), Lead Agency Coordination Request Form, and Project Information.

The Town Board is considering a Local Law to execute a map amendment to the Town Zoning Map that would rezone portions of 0000 Bristol Road (Tax Account #83.00-1-8.000) from the AR-2 Zoning District to the R-1-20 Zoning District.

In accordance with 6NYCRR Part 617 all involved agencies must agree upon the Lead Agency designation within 30 calendar days of the date of receipt of this letter and the enclosed EAF. To facilitate such an agreement and to provide for sufficient time for discussion, if any, the Town Board requests that all response forms to this notice be returned to the noted address as soon as possible.

In the event that a response is not received at or before **12:00 PM on Tuesday, March 3, 2020** your agency will be deemed to have no objection to the Town of Canandaigua Town Board assuming Lead Agency status for the purpose of this project. To facilitate your response, please complete the enclosed SEQR Lead Agency Coordination Request Form and return it as part of your response.

Sincerely,



Lance S. Brabant, CPESC
Director of Planning & Environmental Services

C Doug Finch, Town of Canandaigua Town Manager
Jean Chrisman, Town of Canandaigua Town Clerk
All Involved Agencies

TOWN OF CANANDAIGUA
0000 BRISTOL ROAD (83.00-1-8.000) REZONING

SEQR - INVOLVED AGENCY LIST

City of Canandaigua City Council
Attn: Bob Palumbo, Mayor
2 North Main Street
Canandaigua, New York 14424

Ontario County Planning Board
Attn: Linda Phillips, Senior Planner, AICP
20 Ontario Street
Canandaigua, New York 14424

TOWN OF CANANDAIGUA
0000 BRISTOL ROAD (83.00-1-8.000) REZONING

SEQR LEAD AGENCY COORDINATION REQUEST FORM

_____ This Agency has no objection to the Town Board of the Town of Canandaigua assuming Lead Agency status for this action.

_____ This Agency wishes to be considered for Lead Agency for this action.

_____ Other (see comments below)

Comments:

Agency

Signature

Title

Date

PLEASE RETURN TO: Town of Canandaigua
Attn: Jean Chrisman, Town Clerk
5440 Route 5 & 20 West
Canandaigua, New York 14424
PH (585) 394-1120 x2225 FAX (585) 394-9476
jchrisman@townofcanandaigua.org

NOTE:

If this form is not returned at or before **12:00 PM on Tuesday, March 3, 2020** your agency will be deemed to have no objection to the Town Board of the Town of Canandaigua assuming Lead Agency status for this action.

January 31, 2020

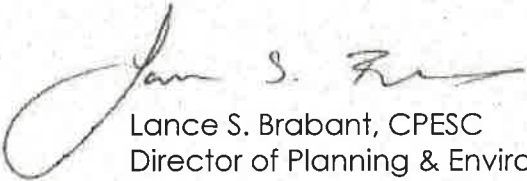
To: Interested Agencies under SEQR (Distribution List Attached)
RE: Town of Canandaigua – 0000 Bristol Road (83.00-1-8.000) Rezoning
MRB Group Project No. 0300.12001.000

The Town Board of the Town of Canandaigua (hereinafter referred to as Town Board) is currently in the process of establishing itself as Lead Agency under the State Environmental Quality Review (SEQR). The enclosed information has been sent to your agency because it has been determined that you may have some interest in the project.

The Town Board is considering a Local Law to execute a map amendment to the Town Zoning Map that would rezone portions of 0000 Bristol Road (Tax Account #83.00-1-8.000) from the AR-2 Zoning District to the R-1-20 Zoning District.

If you would like more information on the project, please feel free to contact the Town of Canandaigua at (585) 394-1120.

Sincerely,



Lance S. Brabant, CPESC
Director of Planning & Environmental Services

C Doug Finch, Town of Canandaigua Town Manager
Jean Chrisman, Town of Canandaigua Town Clerk
All Interested Agencies

TOWN OF CANANDAIGUA
0000 BRISTOL ROAD (83.00-1-8.000) REZONING

SEQR - INTERESTED AGENCY LIST

Town of Canandaigua Highway & Water Department
Attn: Jim Fletcher, Superintendent
5440 Route 5 & 20 West
Canandaigua, New York 14424

Town of Canandaigua Environmental Conservation Board
Attn: Joyce Marthaller, Chairperson
5440 Route 5 & 20 West
Canandaigua, New York 14424

Town of Canandaigua Zoning Board of Appeals
Attn: Terence Robinson, Chair
5440 Route 5 & 20 West
Canandaigua, New York 14424

Town of Canandaigua Planning Board
Attn: Charles Oyler, Chairperson
5440 Route 5 & 20 West
Canandaigua, New York 14424

Town of Canandaigua Ordinance Committee
Attn: Gary Davis, Chairperson
5440 Route 5 & 20 West
Canandaigua, New York 14424

New York State Department of Health
Attn: Sheryl Robbins, P.E.
624 Pre-Emption Road
Geneva, New York 14456

Cheshire Fire Department
Attn: Jeff Miller, Fire Chief
4284 State Route 21
Canandaigua, New York 14424

NYS Office of Parks, Recreation and Historic Preservation
Attn: Nancy Herter, Program Leader/Native American Liaison
Peebles Island Resource Center
Waterford, New York 12188-0189

Ontario County Public Works Department
Attn: John Berry
2962 County Road 48
Canandaigua, New York 14424

Development Clerk

From: John Robortella <john.robortella@gmail.com>
Sent: Monday, February 10, 2020 10:11 AM
To: Blazey, Karen; Humes, Gary; Robert Lacourse; Oyler, Charles; Staychock, Ryan; Bloom, Tina; Davis, Gary; Dworaczyk, Linda; Fennelly, Terry; Jared Simpson
Cc: Brabant, Lance; Chrisman, Jean (Canandaigua Town Clerk); Cooper, Eric; Finch, Doug (Town Of Canandaigua); Hotaling, Greg; Jensen, Chris; Cathy Menikotz; Nadler, Christian; Reynolds, Sarah; Kyle Ritts; Michelle Rowlinson; Collin Sowinski; Damann, Justin; Davey, Edith; Foreman, Kimberly; Hooker, Saralinda Canandaigua ECB; Marthaller, Joyce
Subject: Canandaigua ECB Comments to Town Board and Planning Board, February 6, 2020

To:

**Canandaigua Town Board
Canandaigua Planning Board
Town Staff**

Following are comments from the ECB regarding the rezoning of 0000 Bristol Road (Town Board Resolution Referral #2020-035) and the Lupton project on Lakeview Lane (PRC Referral January 13, 2020).

A portion of the ECB discussion on the Lupton project also has been included for further information for the Planning Board.

REFERRAL FROM THE TOWN BOARD

Referred January 6, 2020, Town Board Resolution #2020-035

Town Zoning Map Amendment to Rezone 0000 Bristol Road (TM #83.00-1-8.000)

Public Hearing to be held March 16, 2020, 6:00 p.m.

ECB Comments: The ECB appreciates the applicant's adherence to the goals of the protection of natural resources and the limitation of the expansion of utilities as discussed in the Comprehensive Plan. It is recommended that the Town Board take into consideration the applicant's willingness to discuss an option to provide financial incentive to protect natural resources in other areas of the Town as a good-will offer, as this rezoning will double the development potential. A contribution to the Open Space Fund could be a fitting opportunity to further the goals of the Comprehensive Plan, as stated in Mr. Marks's letter, and initiate a process for such proposals in the future. The ECB requests that attention be given to the archaeological site in the northern portion of the property by reviewing the relative documents of The Hammocks investigation to determine significant disturbance potential and to the buffering of the subdivision from adjacent properties along the northern parcel boundary.

REFERRAL FROM THE PLANNING REVIEW COMMITTEE

Referred January 13, 2020

CPN-20-003 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing Alan and Elizabeth Lupton, 343 N. Main Street, Canandaigua, N.Y. 14424, owners of property at 3459 Lakeview Lane

■ A motion was made by MR. LACOURSE, seconded by MR. HUMES, that the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board), has received a completed and signed Town of Canandaigua Surety Release Form dated January 23, 2020, and a cover letter from the Town Engineer (MRB Group) dated January 24, 2020, describing the items involved with the subject release of the Surety for this project; that the Planning Board has considered the requested release and the amount of funds associated therewith; that the Planning Board is satisfied with the details described in the requested release documents referenced above herein; that the Planning Board does approve of the requested release of \$303,150.39 and for the items specified on said documents; and that the Planning Board Chairperson is hereby directed to sign and date the Surety Release Form and transmits said documents along with a copy of this resolution to the Town Supervisor for processing the release of the amount specified in said documents.

Motion carried by voice vote.

**C. Town Board Referral:
Amend Regulations to the 2016 Agricultural Enhancement Plan
Town Board Resolution #2020-034**

Mr. Cooper said that the proposed amendments to the 2016 Agricultural Enhancement Plan have been referred again to the Planning Board now that the Public Hearing on these amendments has been scheduled for February 20, 2020, at 6:00 p.m. He said that there have been no changes to the amended regulations since the initial Town Board referral to the Planning Board and the discussion at the Planning Board meeting on December 10, 2019.

Mr. Staychock said that he has philosophical concerns in the draft amendments regarding references to the County Agricultural District. He said that wanted to make sure that the Town is not establishing a prerequisite that agricultural uses must be located within the County Agricultural District. Mr. Cooper said that the amendments make it more lenient to undertake agricultural uses throughout the Town.

■ **CONSENSUS:** It was the consensus of the Planning Board to restate the previous note from the review on December 10, 2019, that there are no comments on this referral (*see* Planning Board minutes, December 10, 2019).

**D. Town Board Referral:
Amendment to Town Zoning Map to Rezone 0000 Bristol Road
Town Board Resolution #2020-035**

Mr. Cooper said that this rezoning application refers to the following project:

CPN-19-067 **Marks Engineering representing William Metrose, owner of property at 5100 Bristol Road and 5150 Bristol Road**

TM #83.00-1-7.150

TM #83.10-1-8.000

Requesting rezoning from AR-2 and R-1-20 to R-1-20 only with supplemental zoning requirements to allow for proposed small single-family dwellings.

The applicant's original Conservation Subdivision application was reviewed by the Planning Review Committee on June 17, 2019.

The Sketch Plan for the original Conservation Subdivision was discussed at the Planning Board meeting on July 23, 2019 (CPN-19-049).

The Town Board's first referral of this application was discussed at the Planning Board meeting on September 24, 2019 (CPN-19-067) (*see* Planning Board minutes, September 24, 2019, pp. 24–27).

Following is the Planning Board's consensus on this referral, as determined on September 24, 2019:

■ **CONSENSUS:** Following discussion, it was the consensus that the Planning Board supports the applicant's rezoning request from AR-2 and R-1-20 to only R-1-20 with supplemental requirements, and that the Planning Board recommends approval of the request by the Town Board. Further, the Planning Board determines that the application is in keeping with the development of affordable housing in the Town and the goals and objectives of the *Comprehensive Plan* for affordable housing. The Planning Board finds that the proposed subdivision is adjacent to a multi-residential high-density development, that it is adjacent to the hospital where many prospective homeowners may work, and that it is adjacent to dwellings of comparable size. Finally, the Planning Board encourages the Town Board to consider an amendment to the Town Code to provide for a decrease in the minimum dwelling size of homes in the Town.

Mr. Brabant discussed the State Environmental Quality Review (SEQR) 30-day coordinated review process for the rezoning application before the Town Board. He said that the SEQR Involved Agencies will be the City of Canandaigua and the Ontario County Planning Board. A number of Town boards, committees and other agencies will be identified as Interested Agencies for the coordinated review. If no objections are received, the Town Board would then appoint itself as the SEQR Lead Agency for making the environmental determination of significance on the rezoning application.

Mr. Brabant said that if the rezoning is approved by the Town Board, then a similar 30-day SEQR coordinated review would be conducted by the Planning Board for the site plan application.

Mr. Staychock asked about the concurrent rezoning to R-1-20 of an adjacent piece of property. Mr. Cooper said that the Town Board has received the rezoning request only for this specific application and property.

Mr. Nadler said that the Town Board could concurrently rezone other properties upon application by the adjacent property owners.

Mr. Staychock asked if the adjacent property owners have been notified about this application. Mr. Cooper said that Public Hearing notices to property owners within 500 feet of this property will be sent.

Mr. Nadler said that the Town Board may not wish to rezone other properties without knowing the plans of other property owners.

E. Natural Resource Inventory (NRI) Update:

Mr. Cooper said that the draft update to the Natural Resource Inventory (NRI) is ready for review. Comments should be provided by February 14, 2020, to provide time for the consultant to respond prior to the next meeting of the NRI Committee on February 20th.

The document is available on the Board page of the Town website under “NRI Materials.”

Comments should be provided to Mr. Cooper or to Kyle Ritts in the Development Office.

The NRI describes the Town’s significant natural and cultural resources, and guides decision-makers in how to retain the benefits of these resources for Town residents now and in the future.

F. Comprehensive Plan Update:

Mr. Cooper said that the next meeting of the Comprehensive Plan Update Committee will be held on Tuesday, February 4, 2020, at 5:00 p.m. at the Town Hall. Planning Board members are invited to attend to provide comments on the determination of action steps and goals.

Mr. Cooper said that the Committee has held a number of public meetings and has conducted a community survey. He said that a mission statement and goals have

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: William Metrose - Re-zoning		
Project Location (describe, and attach a general location map): TM# 83.00-1-8.00 - 5150 Bristol Road - Town of Canandaigua, NY		
Brief Description of Proposed Action (include purpose or need): Re-zoning of parcel to R-1-20 complete. Parcel is currently split into two zoning districts AR-2 and R-1-20.		
Name of Applicant/Sponsor: William Metrose	Telephone: 585-721-8917	E-Mail:
Address: 425 Garnsey Rd		
City/PO: Fairport	State: NY	Zip Code: 14450
Project Contact (if not same as sponsor; give name and title/role): Brennan Marks, P.E. , ENGINEER	Telephone: 585-905-0360	E-Mail: bmarks@marksengineering.com
Address: 42 Beeman St.		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Property Owner (if not same as sponsor):	Telephone:	E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	
b. City, Town or Village Planning Board or Commission <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Town Planning Board	
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Planning	
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?

AR-2, R-1-20

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? R-1-20

C.4. Existing community services.

a. In what school district is the project site located? CANANDAIGUA CITY SCHOOL DISTRICT

b. What police or other public protection forces serve the project site?

ONTARIO COUNTY SHERIFF, NEW YORK STATE TROOPERS, CANANDAIGUA CITY POLICE DEPARTMENT

c. Which fire protection and emergency medical services serve the project site?

CANANDAIGUA FIRE DEPARTMENT, CHESHIRE FIRE DEPARTMENT, CANANDAIGUA EMEERGENCY SQUAD, FINGERLAKES AMBULANCE

d. What parks serve the project site?

BAKER PARK, OUTHOUSE PARK, MILLER PARK

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will a line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

 iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

 • Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No
 If Yes:
 i. Estimate methane generation in tons/year (metric): _____
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
 If Yes:
 i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
 iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
 iv. Does the proposed action include any shared use parking? Yes No
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____
 vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No
 If Yes:
 i. Estimate annual electricity demand during operation of the proposed action: _____
 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
 iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.
 i. During Construction:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____
 ii. During Operations:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and coverytypes on the project site.

Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
If Yes:
i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____ _____ _____	
n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: <i>i.</i> Describe the habitat/community (composition, function, and basis for designation): _____ _____ <i>ii.</i> Source(s) of description or evaluation: _____ <i>iii.</i> Extent of community/habitat: <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: <i>i.</i> Species and listing (endangered or threatened): _____ _____ _____	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: <i>i.</i> Species and listing: _____ _____	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give a brief description of how the proposed action may affect that use: _____ _____	
E.3. Designated Public Resources On or Near Project Site	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>i.</i> If Yes: acreage(s) on project site? _____ <i>ii.</i> Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: <i>i.</i> Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature <i>ii.</i> Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes: <i>i.</i> CEA name: _____ <i>ii.</i> Basis for designation: _____ <i>iii.</i> Designating agency and date: _____	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

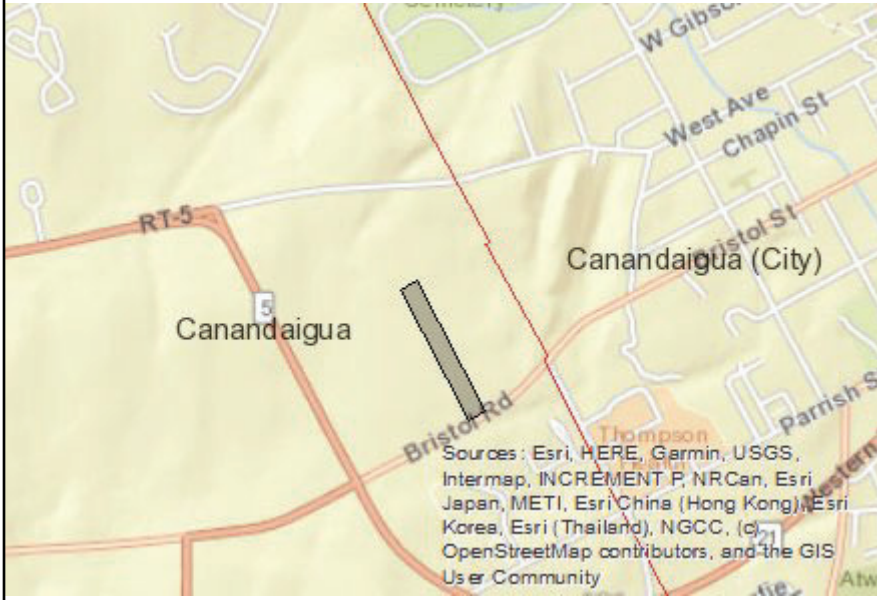
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name BRENNAN MARKS Date 12/19/2019

Signature  Title ENGINEER



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No

E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
Project : 0000 Bristol Rd Rezoning
Date : March 16, 2020

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. NO YES
 (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding
 The proposed action may result in development on lands subject to flooding. NO YES
 (See Part 1. E.2)
If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO ₂)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N ₂ O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF ₆)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: <u>Action is a legislative action only. Actual impacts will need to be evaluated as part of SEQR for any land development actions.</u>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property’s setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

 NO YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

 NO YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

 NO YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)
If "Yes", answer questions a - m. If "No", go to Section 17.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

The Town of Canandaigua Town Board has reviewed and accepted Part 1 of the Full Environmental Assessment Form (EAF) for this action. The Town Board completed a coordinated review under the State Environmental Quality Review (SEQR) Regulations and received no objections to being designated Lead Agency. The Town Board in a separate resolution designated themselves as lead agency and as lead agency for this Action, under the provisions of Part 617 of the SEQR Regulations, has given a thorough and comprehensive evaluation of the impacts likely to result from the proposed Action. Based upon this evaluation and the Town Boards review of the Full EAF Part 2 and Part 3, the Town Board in a separate resolution adopted on Monday, March 16, 2020 has determined the proposed Action will not likely result in a significant adverse impact upon the environment and that a Negative Declaration is issued. Please see the attached documentation supporting the Full EAF in support of this decision.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
Full Environmental Assessment Form (EAF) and the supporting documentation to the EAF and project maps.

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town of Canandaigua Town Board as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: 0000 Bristol Road Rezoning

Name of Lead Agency: Town of Canandaigua Town Board

Name of Responsible Officer in Lead Agency: Cathy Menikotz

Title of Responsible Officer: Town Supervisor

Signature of Responsible Officer in Lead Agency:

Date: March 16, 2020

Signature of Preparer (if different from Responsible Officer)

MRB Group D.P.C. Date: March 16, 2020

For Further Information:

Contact Person: Dough Finch, Town Manager

Address: 5400 Route 5 & 20 West, Canandaigua, NY 14424

Telephone Number: (585) 394-1120

E-mail: dfinch@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 4



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT00910 - 2020-07-13 KSJ BA for Records Mgmt

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000110	2020 Adopted Town Budget	2020-07-13 For Records Mgmt	7/13/2020

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPI	2020-07-13 For Records Mgmt	1,355.00	-1,000.00	355.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33		
February: -83.33	May: -83.33	August: -83.33	November: -83.33		
March: -83.33	June: -83.33	September: -83.33	December: -83.37		
AA100.1460.400.00000	RECORDS MANAGEMENT.CON	2020-07-13 For Records Mgmt	3,600.00	1,000.00	4,600.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33		
February: 83.33	May: 83.33	August: 83.33	November: 83.33		
March: 83.33	June: 83.33	September: 83.33	December: 83.37		

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2020 Adopted	2020 Adopted Town Budge	AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	1,355.00	-1,000.00	355.00
		AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRA	3,600.00	1,000.00	4,600.00
			2020 Adopted Total:	4,955.00	0.00	4,955.00
			Grand Total:	4,955.00	0.00	4,955.00



Budget Adjustment Register Adjustment Detail

Packet: GLPKT00862 - 2020-06-12 KSJ To Correct Prior BA

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000105	2020 Adopted Town Budget	Correction to Expense Adj per Reso #2020-106	6/12/2020

Summary Description: Budget Adjustment called for \$11k reduction to AA100.8664.100 - this line was split into 121, 122, and 124. Reduction was made to 122, should have been applied to 124 per TM. KSJ

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.8664.122.00000	CODE ENFORCEMENT	Correction to Expense Adj per Reso #2020-10	6,314.00	11,000.00	17,314.00
January: 916.67	April: 916.67	July: 916.67	October: 916.67		
February: 916.67	May: 916.67	August: 916.67	November: 916.67		
March: 916.67	June: 916.67	September: 916.67	December: 916.63		
AA100.8664.124.00000	CODE ENFORCEMENT	Correction to Expense Adj per Reso #2020-10	53,593.00	-11,000.00	42,593.00
January: -916.67	April: -916.67	July: -916.67	October: -916.67		
February: -916.67	May: -916.67	August: -916.67	November: -916.67		
March: -916.67	June: -916.67	September: -916.67	December: -916.63		

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2020 Adopted	2020 Adopted Town Budge	AA100.8664.122.00000	CODE ENFORCEMENT	6,314.00	11,000.00	17,314.00
		AA100.8664.124.00000	CODE ENFORCEMENT	53,593.00	-11,000.00	42,593.00
			2020 Adopted Total:	59,907.00	0.00	59,907.00
			Grand Total:	59,907.00	0.00	59,907.00



Journal Entry Register

Journal: JN01434 **Controlling Fund:** ZZ999 **Posting Date:** 6/17/2020 **Accrual Date:** **Added Date:** 6/17/2020
Description: 2020-06-17 To Return Cash Transfer for Cap Proj **JE Type:** **Adjusting Entry:** N

Summary: In July 2017, capital projects were created for CR32 Water District and Woolhouse Rd Water District. Cash transfers were made to offset negative balances due to project expenses (see KVS JE 2200). Once the project budgets were established and true revenue entered, these original transfers were never reversed. This entry reverses the original cash transfers and corrects the cash balances for the HH100 projects. KSJ

Account	Account Name	Description	Project Account Key	IFT	Amount
SW500.0391.00000	DUE FROM OTHER FUNDS.CAN	2020-06-17 To Return Cash Transfer for Cap Proj			-100,000.00
SW500.0202.00000	CASH - INVESTMENTS.CANDGA	2020-06-17 To Return Cash Transfer for Cap Proj			100,000.00
Cash Type: Deposit Number: DEP0001399 Check Stock:					
HH100.0630.249BB	DUE TO OTHER FUNDS.CO RD 3	2020-06-17 To Return Cash Transfer for Cap Proj			50,000.00
HH100.0202.249BB	CASH - INVESTMENTS.CO RD 3	2020-06-17 To Return Cash Transfer for Cap Proj			-50,000.00
Cash Type: EFT Number: EFT0000614 Check Stock:					
HH100.0630.249CC	DUE TO OTHER FUNDS.WOOLH	2020-06-17 To Return Cash Transfer for Cap Proj			50,000.00
HH100.0202.249CC	CASH - INVESTMENTS.WOOLH	2020-06-17 To Return Cash Transfer for Cap Proj			-50,000.00
Cash Type: EFT Number: EFT0000615 Check Stock:					

Account Summary

Account	Account Name	Debits	Credits	Amount
HH100.0202.249BB	CASH - INVESTMENTS.CO RD 32, EXT #41 WD	0.00	50,000.00	-50,000.00
HH100.0202.249CC	CASH - INVESTMENTS.WOOLHOUSE-ROSSIER EXT #42, WD	0.00	50,000.00	-50,000.00
HH100.0630.249BB	DUE TO OTHER FUNDS.CO RD 32 EXT #41 WD	50,000.00	0.00	50,000.00
HH100.0630.249CC	DUE TO OTHER FUNDS.WOOLHOUSE-ROSSIER EXT #42 WD	50,000.00	0.00	50,000.00
SW500.0202.00000	CASH - INVESTMENTS.CANDGA CONS WD	100,000.00	0.00	100,000.00
SW500.0391.00000	DUE FROM OTHER FUNDS.CANDGA CONS WD	0.00	100,000.00	-100,000.00

Journal Summary

Journal Count:	1
Entry Count:	6
Debits:	200,000.00
Credits:	-200,000.00

ATTACHMENT 5

Welcome back, Doug Finch

ACCOUNTS 

Canandaigua National Bank & Trust TOC Regular Checking Account 4328

Available Balance

\$515,060.58

Current Balance

\$515,060.58

Canandaigua National Bank & Trust Investment Account 4476

Available Balance

\$3,534,066.82

Current Balance

\$3,534,066.82

Canandaigua National Bank & Trust Payroll Account 4425

Available Balance

\$526,121.13

Current Balance

\$526,121.13

Canandaigua National Bank & Trust CM/CR Parks Fund 4670

Available Balance

\$31,212.44

Current Balance

\$31,212.44

Canandaigua National Bank & Trust Trust and Agency 0379

Available Balance

\$152,921.70

Current Balance

\$152,921.70

Canandaigua National Bank & Trust EFC Account (Grants/Loans) 0130

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust CDBG Account (Grants) 4094

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust consolidated into 4476 on 12/31/14 4522

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust consolidated into 4476 on 12/31/14 4573

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust consolidated into 4476 on 12/31/14 4620

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust consolidated into 4476 on 12/31/14 4727

Available Balance

\$0.00

Current Balance

\$0.00

Canandaigua National Bank & Trust consolidated into 4476 on 12/31/14 4379

Available Balance

\$0.00

Current Balance

\$0.00

ATTACHMENT 6

From: [Cathy Menikotz](mailto:Cathy.Menikotz)
To: dfinch@townofcanandaigua.org
Subject: Re: tax reserve COVID
Date: Monday, July 13, 2020 1:05:21 PM

Yes.

It is my understanding that in April of this year, the Board voted to transfer \$75,000.00 from the Contingency and Tax Stabilization Capital Reserve Fund as a source of revenue. Please be advised that in accordance with the language in the reserve fund, I am recommending this action to the Town Board. Further, please allow this email to serve as that written recommendation.

Sincerely,
Catherine A. Menikotz
Town Supervisor

Please let me know if you need anything else.

From: <dfinch@townofcanandaigua.org>
To: "'Cathy Menikotz'" <cmenikotz@townofcanandaigua.org>
Date: Mon, 13 Jul 2020 12:11:13 -0400
Subject: tax reserve COVID

Cathy,

When we adopted the changes to the budget (COVID-19 budget) in April 2020 we included the transfer of \$75,000 from the Contingency and Tax Stabilization Capital Reserve Fund as a source of revenue. I am working on a resolution to clean up a bunch of that stuff including the transfer, and the language in the reserve fund says that the transfer from the Tax Reserve Fund shall include a recommendation addressed to the Town Board in writing of the Supervisor of the Town.

Would you mind just sending me an email that I can attach to the resolution, or even just responding to this email confirming that it is your recommendation?

Doug Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234
Email: dfinch@townofcanandaigua.org

*** If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232*

ATTACHMENT 7

PETITION TO AMEND THE OFFICIAL ZONING MAP
To the Town Board of the Town of Canandaigua, Ontario County, New York
MIXED USE OVERLAY DISTRICT

1. Name and Address of the Applicant: Venezia Group LLC
5120 Laura Lane Canandaigua 14424
Applicant Telephone and E-mail Address: 585-396-3267 rocco@veneziasurvey.com

 2. Name and Address of Applicant's Attorney (if applicable): n/a
Attorney Telephone and E-mail Address: _____

 3. Interest of Applicant in Property: owner

 4. Name and Address of Property Owner, if different : _____
Owner Telephone and E-mail Address: _____

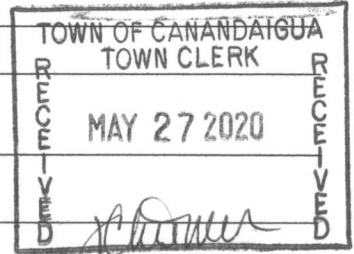
 5. Subject Property Address and Tax Map Number: 2361 Brickyard Rd
TM# 70.00-1-67.111

 6. Current Zoning and MUO Classification: Industrial

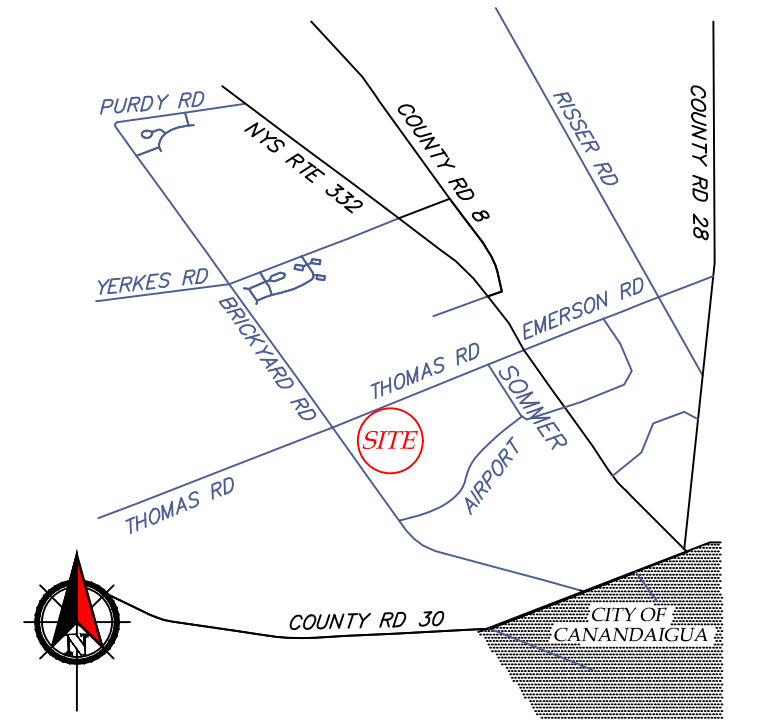
 7. Requested Amended Zoning Classification: MUO (Uptowne)

 8. Existing Land Use and/or Buildings: Vacant Agricultural

 9. Proposed Land Use and/or Buildings: Residential
- Signature of Applicant / Date: [Signature] 5/27/20



OFFICE USE ONLY	
Date Filed: <u>5/27/2020</u>	Date Referred to Planning Board: _____
Planning Board Action: _____	
Publication: (dates) _____	(location) _____
Notice Mailing Date (attach mailing list): _____	
Hearing: (date) _____	(time) _____ (location) _____
Order: _____	



Vicinity Map N.T.S.

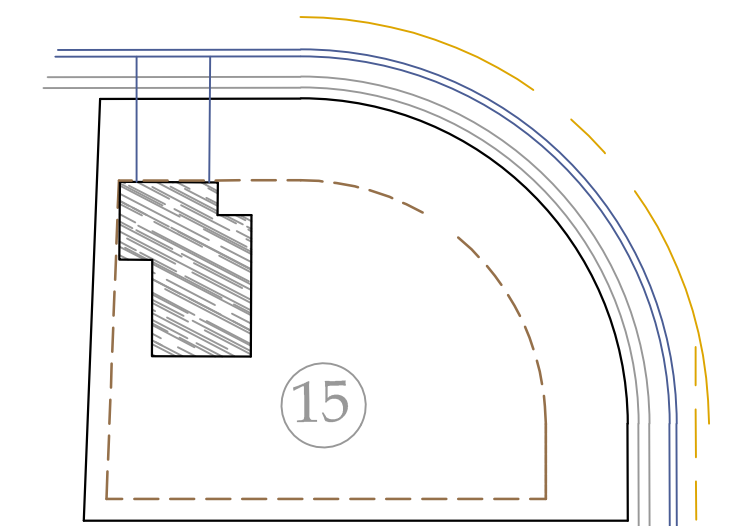
Existing Zoning is I Industrial
 Minimum Lot Size: 1 Acre
 Minimum Lot Width: 175 FT
 Front Setback: 50 FT.
 Rear Setback: 40 FT.
 Side Setback: 25 FT.
 Maximum Building Height = 48 FT.
 Maximum Building Coverage on Lot = 30%



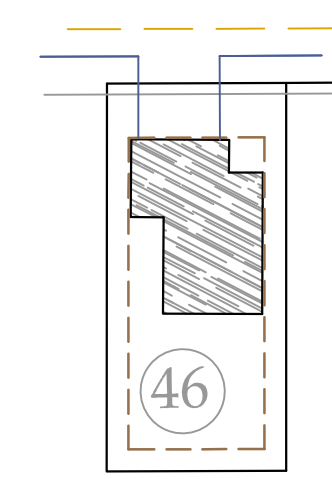
Front Elevation proposed patio home

"Unauthorized alteration or addition to a map bearing a Licensed Professional Engineer's or Professional Land Surveyor's seal in any way is a Violation of Section 7209"

"Copyright 2020" Venezia & Associates. All rights reserved. Unauthorized duplication is a violation of all applicable laws."



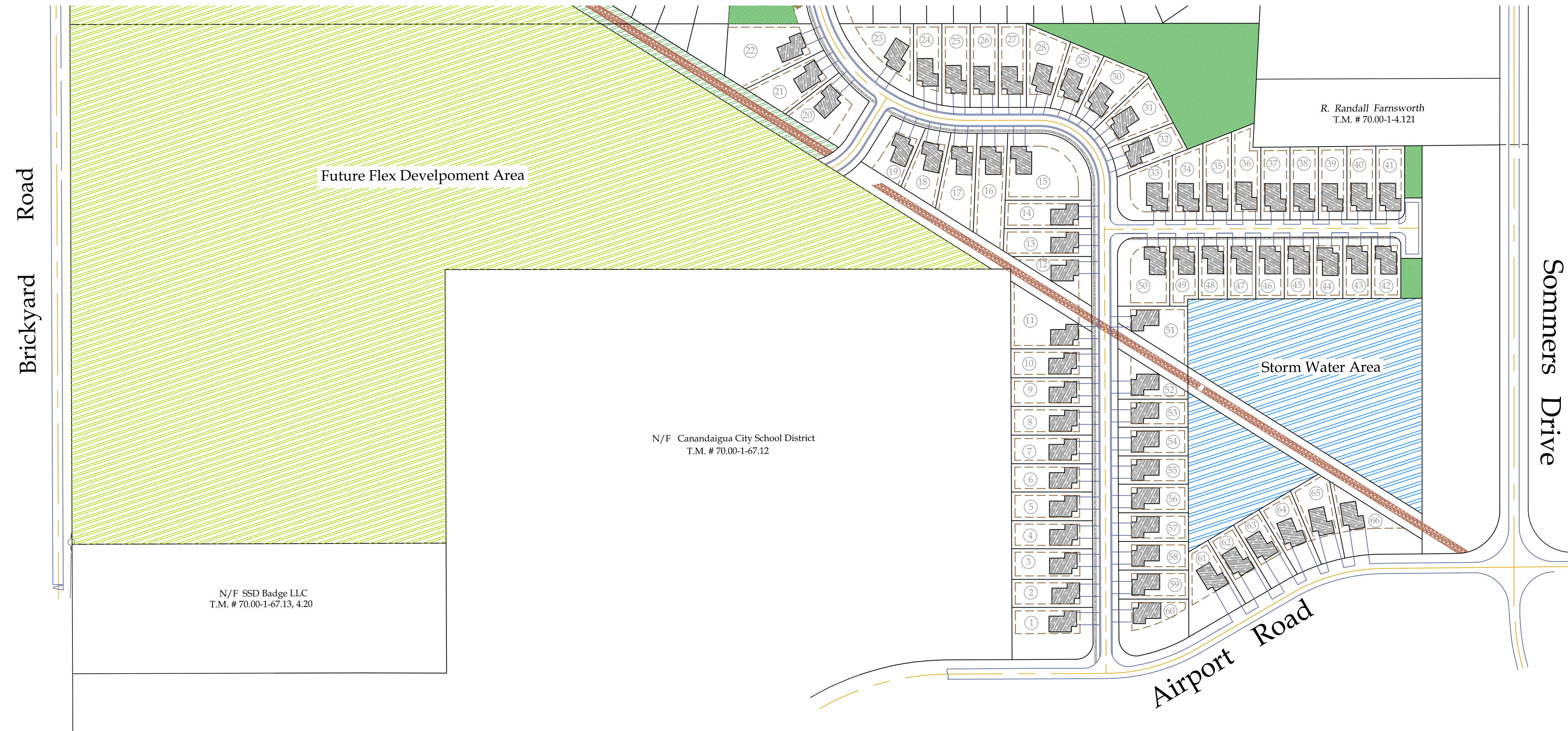
Largest Lot
27,433 Sq. Ft



Smallest Lot
9,397 Sq. Ft

Parcel Info.

Lot #	Area	Frontage	Depth	Lot #	Area	Frontage	Depth
1	22,281 Sq. Ft	120.90'	188.00'	34	11,659 Sq. Ft	70.83'	178.38'
2	12,205 Sq. Ft	64.99'	187.80'	35	12,666 Sq. Ft	66.23'	204.13'
3	13,301 Sq. Ft	70.83'	187.80'	36	13,804 Sq. Ft	68.08'	168.67'
4	12,205 Sq. Ft	67.99'	187.80'	37	11,419 Sq. Ft	67.61'	169.11'
5	12,495 Sq. Ft	66.54'	187.80'	38	11,162 Sq. Ft	65.92'	169.54'
6	12,293 Sq. Ft	65.46'	187.80'	39	11,218 Sq. Ft	66.09'	169.97'
7	12,453 Sq. Ft	66.31'	187.80'	40	11,406 Sq. Ft	66.64'	170.41'
8	12,476 Sq. Ft	66.44'	187.80'	41	11,283 Sq. Ft	66.44'	170.41'
9	12,444 Sq. Ft	66.26'	187.80'	42	9,656 Sq. Ft	68.35'	142.55'
10	12,405 Sq. Ft	67.12'	187.80'	43	9,441 Sq. Ft	66.23'	142.55'
11	12,405 Sq. Ft	39.08'	187.80'	44	9,704 Sq. Ft	68.08'	142.55'
12	10,638 Sq. Ft	115.67'	183.94'	45	9,638 Sq. Ft	67.61'	142.55'
13	13,065 Sq. Ft	64.71'	202.70'	46	9,397 Sq. Ft	65.92'	142.55'
14	13,244 Sq. Ft	64.71'	199.99'	47	9,420 Sq. Ft	66.09'	142.55'
15	27,433 Sq. Ft	297.37'	199.91'	48	9,553 Sq. Ft	67.02'	142.55'
16	17,789 Sq. Ft	71.00'	228.94'	49	10,149 Sq. Ft	66.48'	158.70'
17	15,586 Sq. Ft	60.39'	178.97'	50	18,825 Sq. Ft	262.33'	120.66'
18	12,167 Sq. Ft	60.15'	146.96'	51	14,502 Sq. Ft	88.44'	191.90'
19	12,963 Sq. Ft	85.23'	146.96'	52	12,963 Sq. Ft	85.23'	146.96'
20	16,897 Sq. Ft	97.02'	157.25'	53	10,539 Sq. Ft	64.99'	162.16'
21	14,308 Sq. Ft	54.72'	202.68'	54	10,790 Sq. Ft	66.54'	162.16'
22	24,395 Sq. Ft	67.44'	193.62'	55	10,615 Sq. Ft	65.46'	162.16'
23	18,379 Sq. Ft	247.26'	171.55'	56	10,753 Sq. Ft	66.31'	162.16'
24	11,893 Sq. Ft	68.73'	169.72'	57	10,773 Sq. Ft	66.44'	162.16'
25	12,608 Sq. Ft	65.70'	189.13'	58	10,745 Sq. Ft	66.26'	162.16'
26	12,689 Sq. Ft	65.31'	194.27'	59	10,885 Sq. Ft	67.12'	162.16'
27	12,677 Sq. Ft	65.25'	194.27'	60	18,876 Sq. Ft	285.33'	162.16'
28	14,176 Sq. Ft	54.98'	160.26'	61	17,487 Sq. Ft	54.98'	152.68'
29	11,322 Sq. Ft	62.66'	154.32'	62	11,824 Sq. Ft	68.98'	171.83'
30	13,692 Sq. Ft	52.66'	175.65'	63	11,894 Sq. Ft	69.02'	173.92'
31	14,249 Sq. Ft	54.36'	162.42'	64	12,928 Sq. Ft	60.34'	184.82'
32	11,607 Sq. Ft	70.18'	176.02'	65	14,597 Sq. Ft	56.02'	181.46'
33	15,746 Sq. Ft	211.08'	150.84'	66	19,204 Sq. Ft	169.08'	181.46'

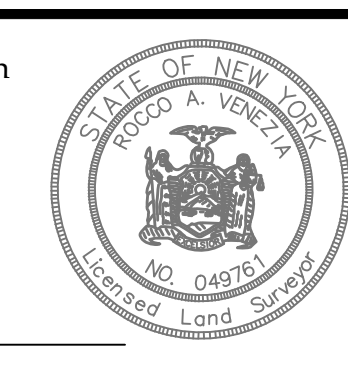


Legend

- ⊗ Iron pin or pipe found
- ⊗ Iron pin set
- ⊙ Drill hole
- Utility pole
- E/T
- △ P.K. nail found
- △ P.K. nail set
- Concrete Monument
- ⊕ Benchmark
- Utility lines
- E/T
- R.O.W. line
- Property lines
- Centerline

Revisions			
NO.	Date	Description	By

This is to certify that I am a Licensed Land Surveyor and that this plan was completed on March 12, 2020, from notes of an instrument survey performed on Nov. 2019.



Rocco A. Venezia
 License No. 049761 signed

Conceptual Plan MUO District lands owned by Farchione and Billitier

Developer: Venezia Group
 5120 Laura Lane
 Canandaigua NY 14424

Showing Land at:
 Thomas Road
 2361 Brickyard Road
 Town of Canandaigua
 County of Ontario State of New York

File# 2019 Thomas
 T.m. # 70-1-67.111
 Scale 1"= 150'

www.veneziasurvey.com (585)396-3267 Fax. No. (585) 396-0131 E-mail rocco@veneziasurvey.com



5120 Laura Lane Canandaigua New York, 14424

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

ZONING LAW STATEMENT

PROPERTY OWNER: BILLITIER, RONALD J & FARCHIONE, THOMAS J

PROPERTY ADDRESS: 2361 Brickyard Rd

TAX MAP NUMBER: 70.00-1-67.111

ZONING DISTRICT: I

DETERMINATION REFERENCE:

- Official Zoning Map of the Town of Canandaigua dated 12/2017 and signed by the Town Clerk on 01/30/2018.
- Town of Canandaigua Local Law No.6 of 2019
- Plans titled "Conceptual Plan MUO District lands owned by Farchione and Billitier" by Venezia Land Surveyors and Civil Engineers, dated 03/12/2020, no revisions noted, received by the Town on 06/04/2020.
- Petition to Amend the Official Zoning Map, dated 05/27/2020, received by the Town on 05/27/2020.

DETERMINATION:

- Subject property lies within the MUO Overlay District 1.

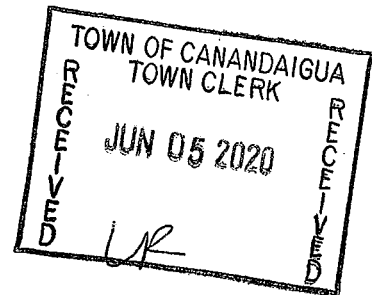
DATE: 6/5/2020

BY: 
Eric Cooper – Planner

CPN- 20-031

NYS Town Law, Section 267-a(5)(b), an appeal may be made to the ZBA within 60 days of the date of this determination.

- c:
- Project Binder;
 - Property Owner;
 - Town Clerk;
 - Property File



Town of Canandaigua

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Phone (585) 394-1120 • Fax (585) 394-9476

Planning Board Decision Notification

Meeting Date: June 24, 2020

Project: CPN-20-031

Applicant

Venezia & Associates
5120 Laura Lane
Canandaigua, NY 14424

Owners

Ronald J. Billitier and
Thomas J. Farchione

Project Type

Town Board Referral
for Planning Board
Advisory
Recommendation
(Town Board
Resolution #2020-
137, June 15, 2020)

Project Location

2361 Brickyard
Road

Tax Map #

70.00-1-67.111

TYPE OF APPLICATION:

- Preliminary Final Phased One/Single Stage
 Subdivision Site Plan Special Use Permit

Applicant Request:

- Granted Denied Tabled
 Continued to:
 See attached resolution(s)

STATE ENVIRONMENTAL QUALITY REVIEW (SEQR):

- Type I Type II Unlisted
 See Attached resolution(s):

Negative Declaration Date:

Positive Declaration Date:

Recommendation To:

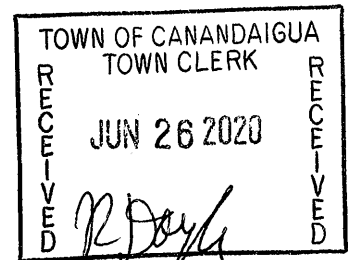
- Town Board ZBA N/A See attached resolution(s)

Recommendation:

Surety Requirements:

- Landscaping: \$ Soil Erosion: \$
 Other (specify): \$

Surety Release:



Certified By:

Chairperson, Planning Board

Date:

6/25/20

ADVISORY REPORT

TO: Town Board
FROM: Planning Board
DATE: June 24th, 2020
RE: Rezoning Advisory Report: 2361 Brickyard Road

The Town of Canandaigua Planning Board hereby advises the Town of Canandaigua Town Board that the proposed re-zoning requested by Venezia Associates for BILLITIER, RONALD J & FARCHIONE, THOMAS J at 2361 Brickyard Road (TM# 70.00-1-67.111) from Industrial to Mixed Use Overlay does generally comply with the plans of the Town of Canandaigua Comprehensive Plan – 2011 Update. This recommendation is based on the following reasons:

1. The proposed street and lot layout increases connectivity of the street network and maintains smaller, walkable blocks as requested in the Uptown Plan. Additionally, the applicant has responded to the Town Planner's comments and will be proposing greater connectivity to Sommers Road.
2. The current proposed layout does not disturb any land within the "Silver Maple – Ash Swamp" as noted in the *Ecological Communities Map* in the Town's Open Space, Conservation and Scenic Views Master Plan.
3. The development of residential units in this part of the Uptown Area is in conformance with the Uptown Plan and will support the further buildout of commercial, office, and mixed-use spaces within a walkable/bikeable distance.

4. The Sketch Plan shows a development that will expand the economic and fiscal base of the Town that contributes to the unique Uptown Area.
5. There is some concern regarding the confluence of externalities from the Airport's noise, the School Operations Garage's lighting, and nearby industrial uses. However, the Planning Board feels these conflicts can and will be addressed during site plan review.
6. The Planning Board feels that the sketch plan does depict a reasonable development that is generally in conformance with the Town of Canandaigua's plans including the possible buildout and use of nearby parcels. The Board does feel that some questions remain regarding design elements and relationship to other lands owned or controlled by the applicant and is requesting to hold a stakeholder design charette to clarify and coordinate possible solutions. The applicant has agreed to participate once in person meetings and deliberations can occur again.

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6/19/2020

Comments RE: CPN – 2020-031 Venezia for Billitier

SITE WALK - 6/19/20

- Industrial land across the street (Pactiv Distribution) does have a bit of Ambient noise.
- Large bird nest and bird on utility pole. Unclear of species.
- Lighting from the school administration building is well above the proposed houses. Will likely light up the area.
- As Uptown Development continues, will Airport Rd and Sommers Rd be downsized to be tighter and multi-modal or maintain their larger rural size?
- Took only 3 minutes to walk from development entrance on Airport Road to the intersection of Sommers Drive. Took 5 minutes total to walk from development entrance to 332. My pace was not very fast. But for someone walking a slower pace it might only take 10 minutes to get to 332. Very close and easily accessible by foot or bike.
- Lots of Tractor Trailer traffic headed into the distribution center.
- Vegetation along the property line at Sommers drive is likely not going to survive as it is all covered with vines.
- There is a wetland across Sommers Drive. Should make sure development does not completely starve this area of the water it needs to survive.
- [Photos – Click Here](#)

SKETCH PLAN 174-9

- Show utilities
- Show and call out the pipeline easement.
- Show environmentally sensitive features including Wetlands and valuable woodlands on Western portion of Lot.

GENERAL

- The Sketch Plan appears to be mostly over TM# 70.00-1-67.111 but also to include land on TM# 70.06-1-68.100, TM# 70.00-1-2.111, and TM# 70.00-1-63.111. This should be clarified and lot boundaries adjusted prior to Town Board taking an action on rezoning. The entirety of the latter parcels should not be rezoned at this point.
 - o Why show that at this point? Unless you are planning to sprinkler, they cannot all be built at this time anyways.

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- Provide trail access throughout project. Suggested along the gas line. Access to the trail should be provided throughout the development. Trail on Gas Line Easement should be a wider, multi-use trail.
- Show proposed zoning and lot requirements. What is front setback? Is this appropriate and in conformance with Town's Uptown Plan?
- Does this accomplish the goals of the Town's comprehensive plan? Applicant should provide a justification.
- Limit large variations in lot size.
- Potential for sidewalks, etc. along Airport Road. [Page 7](#) All sidewalks should meet ADA requirements.
 - o [Applicant should work with RTS to explore potential for Public Transit access.](#)
- 2018 Open Space Plan
 - o Limit potential for future development to impact the Silver Maple-Ash Swamp on the Western portion of the lot.
- Trails Master Plan
 - o Include a trail on the gas line.

UPTOWN PLAN

- o Pg. 78: Weakness and Threats to Uptown include a lack of pedestrian amenities and non-walkable development style. This development does not appear to change that sufficiently.
- o Pg. 90: "The Thomas Road area will include a mix of multifamily and single-family housing units to increase housing options within the Town. This area is intended to foster a variety of living opportunities for residents in a unique, attractive environment in close proximity to goods and services."
 - This proposal does not appear to include any variety.
- o Pg. 95: Airport road is noted as a Secondary Pedestrian corridor.
 - Proposed development should clearly promote that corridor with Pedestrian infrastructure along Airport Road.
- o Pg. 97: Pedestrian scale lighting is suggested for along Secondary Pedestrian streets. This may be appropriate for frontage along Airport Road.
- o Pg. 132: Plan suggests trail on gasline should be a 10-foot multi-use, greenway trail.

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- Pg. 148: See Mixed Residential district purpose statement. Seeks a variety of housing types geared toward pedestrian activity. Should transition to Mixed Use zoning along Sommers. Develop connections to nearby amenities. Designing public spaces. Integrate natural features into the neighborhood. Design should create a cohesive and interconnected traditional neighborhood development pattern.
- Pg. 149: Reduce lot sizes and setbacks, pg 155.
 - What are the proposed front setbacks? I believe they should be 20 ft MAX. If the house is brought forward and the garage moved to back of house, you could get your 30 ft setback at least to the garage.
 - Lot 15 should be broken into two and provide a [pocket park](#) on the corner.
- Pg. 150: Design Standards
 - “Garages should be located in the side or rear yard only and oriented so doors are not facing the street.”
 - Proposed architectural design makes the garages prominent. Not consistent with the Uptown Plan.
 - “Covered porches on the front façade of single- and two-family dwellings are encouraged.”
 - Again, proposed Architectural design does not match those suggested in the Uptown Plan.
- There should be a mix of residential building type within the MUO-1. Can some of these lots, potentially the larger ones be changed to duplex, triplex or some other type of housing to provide diversity?

Chapter 174-17 through 174-28

- Existing vegetation shall be preserved by the applicant during development to the fullest extent possible.
- To the extent practicable, storm drainage infrastructure (swales, etc) should not be located on private lots to prevent future issues, eg. Old Brookside.
- Will Storm detention area function appropriately when divided by the gas line?
- This project lies within the 332 drainage district. Would such a large facility be required?
- Proposed Open Space lot behind Lots 28-32 appears to be landlocked.
- If possible, block length from the intersection of Airport Road to the Norther intersection should be reduced as it exceeds best practices of 600 ft.

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- Certain lots, generally along the gas line easement, do not have substantially perpendicular lots.
- Planning Board should decide what type of road to be provided as per Site Design Criteria (pg. 24). Should this be Subdivision Road w/ Gutter, Mountable Curb, or Complete Street? How wide will road/drive lanes be?
 - o https://nacto.org/docs/usdg/residential_street_standards_benjoseph.pdf
 - o https://masscptc.org/docs/core-docs/NRB_Guidebook_2011.pdf
- “Provisions for street connections into and from adjacent areas will generally be required... Adequate street rights-of-way providing future points of access shall be provided as necessary... Unless future extension is clearly impractical or found otherwise undesirable by the Planning Board, a street right-of-way of the same width as the street extend property lines of surrounding properties in such a way as to permit access into adjoining tracts.”
 - o Connection to Sommers Drive through Eastern Property is recommended to connect the transportation system. Can this be accomplished during subdivision/rezoning?
 - o “New half or partial streets will not be permitted.”174-21A(11)
- Sidewalks should be provided on both sides of the street and along all new proposed roadways.
 - o Sidewalks, when required, shall be installed one foot inside the road right-of-way.
- Crosswalks, a minimum of six feet in width, shall be provided in blocks with interior parks, in exceptionally long blocks or where access to a school, shopping center or where other community facilities are located.
 - o Crosswalks should be shown with intersection of trail.
- “In reviewing subdivision plats, the Planning Board will consider the adequacy of existing or proposed community facilities to serve future residents of the proposed subdivision.”
 - o COMMUNITY FACILITY: Any development or improvement the purpose of which is to benefit the common interests of the residents of the Town or the residents of a particular portion of the Town.
 - o The Town Board should also consider this in their review. There are currently no mix of uses proposed and very little community infrastructure like parks or trails. Should the developer provide more? Should small commercial spaces be provided? Pocket parks or larger?
- Will lighting be proposed?

Town of Canandaigua

5440 Routes 5 & 20 West

Canandaigua, NY 14424

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CHAPTER 220-33

- Proposed dimensional requirements should be provided and shown on the plans.
- Sketch plan should provide open-space of 40% or an amount acceptable to the Town Board.

Eric Cooper, Planner

Eric Cooper

From: jfletcher@townofcanandaigua.org
Sent: Wednesday, July 1, 2020 3:09 PM
To: 'Eric Cooper'
Subject: RE: Venezia - MUO Proposal

Eric

1. I am not in favor of the homes along the curve for a couple of reasons. First headlights at night will be shining through their front windows. Secondly the curves in the road in the winter time have had vehicles traveling to fast end up off the road in this area due to snow drifting and traveling to fast for weather conditions. Third this is a road designed to be used for commercial use. This has several tractor trailers on it and buses every day. I would want to see one entrance into the houses like a private drive. Fourth the sight distance is a bit of an issue. If a bus was leaving the bus garage the land slopes towards Sommer Drive and looking west you may not see a vehicle coming east with the bus in the driveway as the road fades to the west.
2. I would ask to remove the hammer head and connect to Sommers drive. And then put the houses on Airport over there.
3. The area currently has town homes by creating single family homes will this attract people to live here? Town homes at this time appear to be a wanted product.
4. How will the noise from Pactiv at night affect the neighbors? They are in and out with tractor trailers and the constant back up alarms, air brakes being placed on and trucks idling may be an issue.

James Fletcher
Town of Canandaigua
Highway and Water Superintendent
585-394-3300

From: Eric Cooper <zoninginspector@townofcanandaigua.org>
Sent: Monday, June 29, 2020 4:33 PM
To: jfletcher@townofcanandaigua.org
Subject: Venezia - MUO Proposal

Jim,

I'm curious if you have any thoughts on Rocco's proposed development (attached)? Do you think those homes on the Airport turn is realistic?

Eric A. Cooper

Planner





Town of Canandaigua

ecooper@townofcanandaigua.org

585-394-1120 x2254

**Canandaigua Town Board
Rules of Procedures for MUO Rezoning Process**

CPN: _____ Name: _____

Step	Task	Completed
1	Petitioner meets with DO regarding the process to rezone a parcel of land. The DO provides the petitioner a copy of the Petition to Amend the Official Zoning Map to MUO application form.	<input type="checkbox"/>
2	Petitioner submits application to the Town Clerk’s Office with the \$50 application fee.	<input type="checkbox"/>
3	DO reviews application for completeness, prepares a recommendation on MUO boundaries, and submits request to rezone property to the TC to place on the TB meeting agenda.	<input type="checkbox"/> 
4	At the next meeting, the TB formally receives from the TC the request for rezoning and adopts a resolution (prepared by DO) to forward the request to the PB for its recommendation to be provided within 60 days. TC forwards the resolution along with any documentation to the PB. Legal basis is that all zoning must be in conformance with the adopted Comprehensive Plan.	<input type="checkbox"/> 
5	PB reviews application and PB chairperson submits a report to the TC to forward to the TB. This recommendation should not be site specific (i.e. not based upon a detailed site plan). Instead, it should be based upon the recommendations contained in the adopted Comprehensive Plan. The pattern of land use adjacent to the site, the respective zoning dimension criteria in the TZC, a review of all permitted and special permitted uses in the requested zoning district and identification of specific site concerns (i.e. traffic, drainage, noise, etc.).	<input type="checkbox"/> 
6	The TB reviews the PB recommendation and decides whether to further consider the request to rezone the land. If it is decided to consider the rezoning, the TB by resolution (prepared by DO) directs the applicant to submit an application for Preliminary Site Plan approval to the PB. The applicant shall then have 180 days to obtain such approval. <i>This deadline may be extended by the TB.</i>	<input type="checkbox"/> 
7	Applicant submits necessary applications and documents to the DO and follows standard procedure for Preliminary Site Plan approval.	<input type="checkbox"/>
8	Should the applicant receive Preliminary Site Plan approval, the DO will provide the PB Decision Sheet and approved Preliminary Site Plans to the TC for placement on the next TB agenda. The TB by resolution (prepared by DO) directs the TA to prepare the local law amending the zoning map and to prepare a draft legal notice to be published in the ON.	<input type="checkbox"/>
9	The TA submits the draft local law to DO who prepares the necessary SEQR forms for TB acceptance. DO submits all documentation to the TC. The TC submits all documentation to the TB for review at their next meeting.	<input type="checkbox"/>

Step	Task	Completed
10	The TB adopts a resolution prepared by DO directing the submission of the draft Local Law and EAF documents to the OCPB and other Interested or Involved agencies for their review. At this meeting, the TB also passes a resolution setting the date for a public hearing and directs the TC to submit a legal notice of the public hearing. DO completes the necessary OCPB referral form and submits all documentation to the OCPB as soon as possible.	□
11	The TC and DO shall provide written notice of a rezoning action to property owners with 500 ft. of the proposed action and the Clerks of any adjacent municipality. Notice is given in addition to the publishing of a public notice in the ON.	□
12	Nine (9) copies of any additional information must be received by the TC on/before 12 noon 14 calendar days prior to the next TB meeting. This information shall be submitted to the TB as part of their packet of information. (Copies to: TC, TB, TA, PB Chair, and DO).	□
13	At the public hearing, the TB reviews the requested rezoning, identifies the availability of the EAF and the OCPB referral comments.	□
14	Any documentation to be addressed at the Public Hearing should be available for the general public to review prior to the public hearing. If there is additional information submitted at the public hearing, then the public should be given additional time to review the entire record.	□
15	Once the public hearing is closed, the TB must make a determination of significance under the SEQR provisions before taking action upon the requested rezoning. DO to prepare SEQR resolution to be included in the TB packets.	□
16	The TB, as part of its resolution to rezone as prepared by DO to TC, may impose conditions that it deems to be in the best interests of the health, safety and general welfare of the community.	□
17	After the TB adopts the local law, the TC certifies the adoption of the local law and forwards the text to the TA for signature. The TA returns the local law to TC for filing with the Secretary of State. Then the TC directs the appropriate staff person (assessors, Town Engineer, DO) to amend the Official Zoning Map accordingly. The TC sends written notice to the applicant and the PB Chairperson of the rezoning. The applicant may now proceed with Final Site Plan approval.	□
18	The Secretary of State notifies the TC of the filing of the local law.	□

Note: In the event that the OCPB recommends modification/denial of a rezoning request and the TB decides to override the recommendation, then the DO will prepare a separate TB resolution. Prior to submission of said resolution, the DO will coordinate with TA.

TB = Town Board

DO = Development Office

TC = Town Clerk

TA = Town Attorney

OCPB = Ontario County Planning Board

PB = Planning Board

Comprehensive Plan = Town of Canandaigua Comprehensive Plan 2011

TZC = Town Zoning Code (Chapter 220)

ON = Official Newspaper

SEQR = State Environmental Quality Review

EAF = Environmental Assessment Form

2/21/03; 5/17/07; 10/9/09; 10/4/10, 6/8/20

ATTACHMENT 8

Samantha Pierce

From: Manchester, Sherman G [Sherman.Manchester@co.ontario.ny.us]
Sent: Friday, June 19, 2020 9:09 AM
To: Barbara Kasulaitis; Bernie Peck; Bob Graham; Boor, Nathan J; 'Charlie Bracko'; Christine Winter; Dan Bremer; Dawn Hess; Deb McNaughton; Doug Finch; Jason Marsh; Jeff Liberati; Jennifer Slywka; Jerry Hoover; Joe Venuti; Keith Maynard; Lew Troast; Markus Hardt; Marlene Murnan; Michael Carter; Mike Stockman; Mike Vienna; Mike Virgil; Paul Crandall; Peter R. Virkler; Scott Hopkins; Stephen Smith; Tina Kolaczyk; Wil Czaplak
Cc: Barb Middlebrook; Bob Palumbo; Brian Schenk; Darby Perrotte; Denise Hood; Donna Wollschleger; Doris Myers; Eileen Schaefer; Fred Mink; Gary Hadden; James Cheney; Jean Chrisman; Jessica Youngman; Jill Seifert; JoAnn Henry; Joanne G. Devlin; John Goodwin; Judy Hanley; Karen Bodine; Laura Fleig; Linda Nieskes; Lori Reals; Lorrie Naegele; Margaret Gochenaur; Maria Guild; Mary Grundman; Megan Bay; Melissa Westfall; Michelle Finley; Nancy Abdallah; Nancy Johnsen; Pamela Hogenes; Rita Gurewitch; Ron Alcock; Sage Gerling; Samantha Pierce; Sharon Miller; Sheila Lord; Teresa Quartaro
Subject: FW: Codes bill signed by Governor
Attachments: R-COVID-19 Extension of Municipal Approvals Template.docx

FYI. For those who have not yet seen this info, this email was sent to all code officials in the County last evening by our County Director of Planning.

From: Harvey, Thomas P
Sent: Thursday, June 18, 2020 6:02 PM
To: Campbell, Todd D; Green, Robert A; Hicks, Tamara L; tamara@naplesny.us; Ingalsbe, Peter V; Marshall, Daryl G; Wille, Frederick A; Gary K Hadden; Gary Hadden; Benedict, Al; Brian Kelly; Bristol Code Officer; ceo@canadice.org; ceo@townofsbny.org; ceo@townofseneca.com; code@townofrichmond.org; Codeenforcementofficer@townofwestbloomfield.org; codeofficer@naplesny.us; Dan Delpriore (ddelpriore@farmingtonny.org); Dave.LeClair@CanandaiguaNewYork.gov; DeHond, Steve; ebtcodeofficer@townofeastbloomfield.org; Floyd Kofahl; Graham, Robert; Jensen, Chris; Jim Morse; Jim Murphy (vpcode@phelpsny.com); mavila@town-victor-ny.us; nbl@geneva.ny.us; Norm S. Teed; Scarson, Doug; smcadoo@town-victor-ny.us; Timothy Pagel (codeofficer@villageofrushville.com); Town of Victor Code Officials; tzoning@phelpsny.com
Cc: Johnston, Robert J; Saxby, Terry; Manchester, Sherman G; William.Sherman@dos.ny.gov; Young, Brian H
Subject: FW: Codes bill signed by Governor

Everyone,

Chris Jensen from the Town of Canandaigua and Alex LaMonte from the NYS Association of Counties both sent me the information below announcing that the governor signed the bill allowing local municipalities to, by a single resolution, extend all active building permits and any other active permits (site plans, subdivisions, etc.) that were issued before March 7, 2020 for up to 120 days. Passing a single resolution could save your local boards and the code officers a considerable amount of paperwork. A sample resolution is attached for you to review with your municipal attorney if your municipality wishes to consider extending permit expiration dates. You may also wish to tailor the resolution to your individual municipal needs or preferences, for example if you do not have any subdivision approvals that are impacted, I would certainly strike those references and the requirement to provide a copy to the County Clerk's office.

Tom

Senate S08236A/Assembly A10409-A was signed by the Governor on 6/17/2020.

Summary: Allows municipalities to extend all active building permits and permits issued by their Planning Boards and Zoning Boards of Appeals issued prior to March 7, 2020 for up to 120 days by adoption of a single resolution.

S08236 Text:

STATE OF NEW YORK

8236--A

IN SENATE

April 27, 2020

Introduced by Sens. GAUGHRAN, METZGER -- read twice and ordered printed, and when printed to be committed to the Committee on Local Government -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT relating to authorizing local governments to extend building permits and local zoning boards of appeals and local planning boards active approvals for a period of up to 120 days; and providing for the repeal of such provisions upon the expiration thereof

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. For the duration of the state disaster emergency declared

2 pursuant to executive order 202 of 2020, local governments may, acting
3 pursuant to a single resolution, extend for a period of up to 120 days
4 beyond the stated expiration date:

5 1. building permits issued before March 7, 2020; and

6 2. local zoning boards of appeals and local planning boards active
7 approvals issued before March 7, 2020.

8 § 2. This act shall take effect immediately and shall expire and be
9 deemed repealed December 31, 2021.

EXPLANATION--Matter in italics (underscored) is new; matter in brackets
[] is old law to be omitted.

LBD16130-05-0

"This message may contain confidential, sensitive and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited."

ATTACHMENT 9

From: [Edward Randolph](mailto:Edward.Randolph@townofcanandaigua.org)
To: dfinch@townofcanandaigua.org
Subject: Re: Squaw Island
Date: Monday, June 22, 2020 8:52:13 PM

Good Afternoon,

I was able to get in touch with Mr. Jemison. He is very happy that the Town is taking up the cause of changing the name of the island and has even written up a list of possible replacement names. I have provided him with your contact information and told him you are interested in speaking with him. I hope he will be contacting you soon.

You can also contact Mr. Jemison at jemisongerald@gmail.com if need be.

Thanks,
Edward Randolph

On Mon, Jun 22, 2020, 11:07 AM Edward Randolph <neonkokugen@gmail.com> wrote:
Good Morning,

I spoke to Peter Jemison a little over a week ago concerning this matter. I have not been able to contact him since progress has been made in this regard. I know the NY DEC and the Missing and Murdered Indigenous Women USA expressed they both were also going to be reaching out to Jemison as well though I don't know if they were successful in contacting him. I will include a copy of Jemison describing his feelings regarding the Squaw Island issue.

On Mon, Jun 22, 2020 at 10:18 AM <dfinch@townofcanandaigua.org> wrote:

Mr. Randolph,

I still have not heard from Peter Jemison. Have you had communication with him about this matter? Do you have anything you could forward to me?

Doug Finch, Town Manager

Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

Email: dfinch@townofcanandaigua.org

*** If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232*

From: Edward Randolph <neonkokugen@gmail.com>
Sent: Thursday, June 18, 2020 5:55 PM
To: dfinch@townofcanandaigua.org
Subject: Re: Squaw Island

Thank You,

I appreciate the quick response to this matter. I am happy to hear that the Town will be taking this matter seriously and are reaching out to the appropriate parties to hear the word of the Native American community. The fact that the local politicians have taken on this matter so quickly and taken the Native American community opinions so seriously is really a positive thing.

Thank you for your hard work and taking the time to respond to my personal email regarding this ongoing matter.

Thank you once again,

Edward Randolph

On Thu, Jun 18, 2020 at 4:32 PM <dfinch@townofcanandaigua.org> wrote:

Mr. Randolph,

Thank you so much for your email. We have received your correspondence, and we are looking to possibly draft a resolution in support of the name amendment for the July meeting.

I have sent an email to Peter Jemison with Ganondagan and was hoping to get a response from him with his thoughts before we take action on this matter.

Doug Finch, Town Manager

Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

Email: dfinch@townofcanandaigua.org

*** If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232*

From: Jean Chrisman <jchrisman@townofcanandaigua.org>

Sent: Thursday, June 18, 2020 2:58 PM

To: 'Edward Randolph' <neonkokugen@gmail.com>

Cc: dfinch@townofcanandaigua.org

Subject: RE: Squaw Island

Good Afternoon Edward,

Thank you for reaching out to the Town with your email below. I have copied Town Manager Doug Finch on this response. He will be able to answer your questions.

Thanks again and have a great day.

Jean Chrisman

Town Clerk / Receiver of Taxes

Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua NY 14424

(585) 394-1120 Ext 2225

Fax: (585) 394-9476

From: Edward Randolph <neonkokugen@gmail.com>
Sent: Thursday, June 18, 2020 12:05 PM
To: info@townofcanandaigua.org
Subject: Squaw Island

Good Afternoon,

I am sending you a message in regard to the issue regarding Squaw Island. I have sent messages to the town before regarding this and I know I was sent back information regarding the fact that the island is owned by the state and I thank you for that information. As I have spoken to the New York Department of Environmental Conservation and they support the efforts to change the name, as they are interested in speaking to both the Town and City.

The City a few days ago have decided they will also be taking up discussion regarding the changing of the name of Squaw Island, as many members have expressed their support to the idea. That discussion is on July 7th.

I have also been in discussion with Ganondagan regarding this matter and they have supported the idea of change.

I have spoken to the head of the Missing and Murdered Indigenous Women USA and they also have supported that this name must be changed, they will be voicing their support to the NY DEC.

As the island falls within the boundaries of the Town the opinions of the Town will likely have an important effect on this matter. Has the Town taken any steps in this

regard to respond to the message I have sent previously? Is the Town going to be working with the City in the coming weeks regarding discussion on the changing of the names? What is the town's opinion regarding the fact that several Native organizations have pointed to the desire for change?

I thank you for taking the time to read this email. I hope that the interests of the Town, City and the Native Americans can come to an understanding on this matter. We live in tough times, but we can make positive changes.

Thank you,

Edward Randolph

Jean Chrisman
Town Clerk / Receiver of Taxes
Town of Canandaigua
(585) 394-1120 Ext 2225

Sarah Reynolds

From: Cathy Menikotz <cmenikotz@townofcanandaigua.org>
Sent: Monday, June 15, 2020 8:31 AM
To: Doug Finch; Jared Simpson; Linda Dworaczyk; Gary Davis; Terrence Fennelly; Jean Chrisman
Subject: Fwd: Re: Squaw Island
Attachments: image006.png

FYI and for communications binder.

From: Edward Randolph <neonkokugen@gmail.com>
To: Cathy Menikotz <cmenikotz@townofcanandaigua.org>
Date: Fri, 12 Jun 2020 17:17:52 -0400
Subject: Re: Squaw Island

Good afternoon,

I want to first thank you for taking the time for responding to my concerns. On your recommendation I decided to contact the DEC. I have been contacted by Natural Resource Supervisor Mark Gooding who is interested in supporting our efforts in changing the name of Squaw Island. Gooding explained to me the process would likely involve the city or town having to place a application to the USGS. Gooding has also expressed interest in communicating with all the involved parties, including the town of canandaigua in this effort. I have included a copy of the email sent to me by Mr. Gooding who has also expressed his support for its change.

Mr. Randolph,

I received your email requesting DEC assistance regarding a name change for Squaw Island. DEC supports a name change. However, I believe a request from the City would be the most appropriate and the DEC could provide a letter of support or other support as needed.

The first step is to request the change to the USGS – please use the following links for more information. <https://www.usgs.gov/core-science-systems/ngp/board-on-geographic-names/how-do-i> and https://www.usgs.gov/faqs/how-can-i-propose-a-name-change-a-natural-feature?qt-news_science_products=0#qt-news_science_products. The state process for name change request review is outlined at <http://www.nysm.nysed.gov/research-collections/geographic-names>

I have also informed DEC Executive, DEC Region 8 Regional Director and DEC Indian Nations Affairs Coordinator of your request so they are aware of the issue. Please contact me so we can discuss the matter and move together towards an acceptable resolution with all of the involved parties.

Regards - Mark

Mark Gooding

Natural Resources Supervisor, Region 8

New York State Department of Environmental Conservation

6274 East Avon-Lima Road, Avon, NY 14414

P: (585) 226-5466 | F: (585) 226-6323 | mark.gooding@dec.ny.gov

www.dec.ny.gov |  |  | 



On Thu, Jun 11, 2020, 10:31 AM Cathy Menikotz <cmenikotz@townofcanandaigua.org> wrote:

Good Morning Mr. Randolph,
Although Squaw Island is physically located within the Town of Canandaigua the property is not owned by the Town. The property is owned by New York State and managed by the New York State Department of Conservation and designated as a State Unique Area. I would suggest, therefore, that you forward your request to our State representatives who represent the geographic area encompassed by the island, Assemblyman Brian Kolb and New York State Senator Pam Helming and, perhaps, the DEC for further direction.
Regards,
Cathy Menikotz
Town of Canandaigua Supervisor

From: Edward Randolph <neonkokugen@gmail.com>
To: cmenikotz@townofcanandaigua.org,
gdavis@townofcanandaigua.org, ldworaczyk@townofcanandaigua.org,
tfennelly@townofcanandaigua.org, jsimpson@townofcanandaigua.org
Date: Wed, 10 Jun 2020 18:13:26 -0400
Subject: Squaw Island

Good Afternoon Members of Canandaigua Council,

I am contacting you in regards to Squaw Island Protected Area located in Canandaigua, NY. As you may know regarding current events consuming "Black Lives Matter" have pushed forth a lot of cities, towns and even states to review a lot of their personal hold on things such as monuments, street names and so on.

It has become a bit of a discussion regarding the name place of "Squaw Island". As you may be aware the term "Squaw" is a derogatory term that is meant to cast a Native American woman in a negative light. In 2015, the Seneca nation petitioned the city of Buffalo to change the name of their own Squaw Island to what is now known as Unity Island.

Seneca Nation President Maurice John Sr., and Chief G. Ava Hill of the Six Nations President of the Grand River wrote:

"The continued use and acceptance of the word 'Squaw' only perpetuates the idea that indigenous women and culture can be deemed as impure, sexually perverse barbaric and dirty ... Please do eliminate the slur 'Squaw' from your community."

I am contacting a multiple of individuals I hope will be able to assist in this matter. Including multiple Native American organizations and nations, the NYSECON who take care of the island, and also local and state officials.

I know after long discussions that my community has a united understanding in changing the horrible misunderstood history of this Island. We have in a conservative effort dubbed the idea of replacing the name as "Treaty Island" in respect to the 1794 treaty in Canandaigua, one of the longest running treaties between the United States and the Native American people.

I do not know your personal position on the matter, nor do I know if the Town of Canandaigua actually has the power to change this. I have contacted a multiple of Native American organizations, the New York State Department of Environmental Conservation, and now I am

|| | contacting you in seeking out further information regarding this matter. I think together we can make Canandaigua a more welcoming and greater city than it already is.

From: dfinch@townofcanandaigua.org
To: "david.witt@dec.ny.gov"; "Joe.Stahlman@sni.org"
Cc: "Edward.Randolph"; "jemisongerald@gmail.com"; "Cathy.Menikotz"; "Bob.Palumbo"; John.Goodwin; Sarah.Reynolds
Subject: FW: Squaw Island
Date: Monday, July 13, 2020 10:05:00 AM
Attachments: [2--Re Squaw Island 6-18-2020.pdf](#)
[3--Re Squaw Island 6-22-2020.pdf](#)
[1--Fwd Re Squaw Island 6-15-2020.pdf](#)

Dr. Stahlman,
Mr. Jemison,
Dr. Witt,

Dr. Stahlman,

I realize you recently spoke to a City of Canandaigua Planning Committee meeting to discuss the possible name change of Squaw Island. Would you be willing to either attend our Town of Canandaigua Board meeting remotely through Zoom (or in person) or submit a statement or email to us expressing your opinion on the name. I understand from watching the meeting with the City of Canandaigua that you strongly support changing the name. The next Town Board meeting is July 20, 2020 at 6pm. Please let me know if you might be able to attend.

Mr. Jemison,

The Town of Canandaigua would very much appreciate your feedback either in person or by zoom or by email regarding the possible name change before we take up this matter. We are proposing a resolution in support of the name change to be considered by the Town Board on July 20, 2020. Your comments would be most appreciated.

Doug Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234
Email: dfinch@townofcanandaigua.org

** If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232

-----Original Message-----

From: Bob Palumbo <Bob.Palumbo@CanandaiguaNewYork.gov>
Sent: Wednesday, July 8, 2020 11:05 AM
To: Dfinch@townofcanandaigua.org; Cathy.Menikotz@townofcanandaigua.org
Subject: Squaw Island

Good morning. At our committee meeting last night we had two representatives for the Indian Affairs for NYS and the Seneca Indian Nation. They spoke very passionately about the meaning and history of the word Squaw. Council will most likely support a resolution to change the name. I'm including the email for Dr. Joe Stahlman, Joe.Stahlman@sni.org and Dr. David Witt, david.witt@dec.ny.gov.

Joe is the Tribal Historic Preservation Officer and David is the Indian Nations Affairs Coordinator, Office of Environmental Justice.

Bob Palumbo, Mayor

City of Canandaigua

ATTACHMENT 10

MS4 Program – 2019/2020

Total Town Construction Site Inspections:	153
Total 3rd Party SWPPP Reports Reviewed:	334
Total Storm Water Management Facilities:	78
Total Storm Water Management Facilities Inspected:	31
- MS4 program goal to inspect 1/3 of facilities per year	
Total Current Outfall Structures Mapped:	42
- MS4 program goal – re-evaluate guidelines and map additional structures as required	
Total Outfall Structures Inspected:	26
- MS4 program goal to inspect ½ of structures per year	
Active NYSDEC SPDES permits for Construction Activities:	19
Lakewood Meadows	
Old Brookside	
Quailbush Townhomes	
Fox Ridge Phase 5	
Villas Section 3	
Lakeside Estates	
Lakewood Meadows Section 9	
Creekview Apartments – Phase 1	
Happiness House – Phase 3	
Fox Ridge – 5B2 – Ryan Homes	
Villas Section 4	
Royal Car Wash	
Route 332 – Genecco	
Synergy	
Auto Wash	
BTY Holdings	
CNDG 2019 Capital Improvements	
DePaul Horizons	
Wegman Tennis Court	
Dormant NYSDEC SPDES permits for Construction Activities:	3
RSM	
Canandaigua Chrysler	
Canandaigua Airport Apron	

MS4 Annual Report Cover Page

MCC form for period ending March 9, 2020

This cover page must be completed by the report preparer. Joint reports require only one cover page.

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Choose one:

- This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

T o w n o f C a n a n d a i g u a

OR

- This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

- This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

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MS4 Annual Report Cover Page

MCC form for period ending March 9,

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Provide SPDES ID of each permitted MS4 included in this report.

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

2	0	2	0
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Name of MS4

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for ***each*** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name	MI	Last Name
C A T H Y		M E N I K O T Z

Title
T O W N S U P E R V I S O R

Address
5 4 4 0 R O U T E S 5 A N D 2 0 W E S T

City	State	Zip
C A N A N D A I G U A	N Y	1 4 4 2 4

eMail
C M E N I K O T Z @ T O W N O F C A N A N D A I G U A . O R G

Phone	County
(5 8 5) 3 9 4 - 1 1 2 0	O N T A R I O

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9,

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Name of MS4

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

C	A	N	A	N	D	A	I	G	U	A	L	A	K	E	W	A	T	E	R	S	H	E	D	C	O	U	N	C	I
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Partner/Coalition Name (con't.)

L	-	K	E	V	I	N	O	L	V	A	N	Y
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SPDES Partner ID - If applicable

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Address

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City

C	A	N	A	N	D	A	I	G	U	A
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State

N	Y
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Zip

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eMail

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Phone

(

5	8	5
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)

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3	5	3	0
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Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1

M	U	L	T	I	P	L	E	T	A	S	K	S
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- MM2

M	U	L	T	I	P	L	E	T	A	S	K	S
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- MM3

M	U	L	T	I	P	L	E	T	A	S	K	S
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- MM4

M	U	L	T	I	P	L	E	T	A	S	K	S
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- MM5

M	U	L	T	I	P	L	E	T	A	S	K	S
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- MM6

M	U	L	T	I	P	L	E	T	A	S	K	S
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Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Name of MS4

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name	MI	Last Name
C A T H Y		M E N I K O T Z

Title (Clearly print title of individual signing report)

T O W N S U P E R V I S O R

Signature

Date

		/			/				
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Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
 Division of Water
 4th Floor
 625 Broadway
 Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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Water Quality Trends

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s are contributed to this report?

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1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure One.

Yes No

If Yes, choose one of the following

- Report(s) attached to the annual report
- Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

c	a	n	a	n	d	a	i	g	u	a	l	a	k	e	.	o	r	g	/	u	p	d	a	t	e	s			

URL

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URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- | | |
|---|---|
| <ul style="list-style-type: none"><input checked="" type="radio"/> Construction Sites<input checked="" type="radio"/> General Stormwater Management Information<input checked="" type="radio"/> Household Hazardous Waste Disposal<input type="radio"/> Illicit Discharge Detection and Elimination<input checked="" type="radio"/> Infrastructure Maintenance<input type="radio"/> Smart Growth<input type="radio"/> Storm Drain Marking<input checked="" type="radio"/> Green Infrastructure/Better Site Design/Low Impact Development<input checked="" type="radio"/> Other: | <ul style="list-style-type: none"><input checked="" type="radio"/> Pesticide and Fertilizer Application<input checked="" type="radio"/> Pet Waste Management<input checked="" type="radio"/> Recycling<input checked="" type="radio"/> Riparian Corridor Protection/Restoration<input checked="" type="radio"/> Trash Management<input type="radio"/> Vehicle Washing<input checked="" type="radio"/> Water Conservation<input checked="" type="radio"/> Wetland Protection<input type="radio"/> None |
|---|---|

C	o	m	p	o	s	i	n	g																							
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Other

2. Specific audiences targeted during this reporting period:

- | | |
|--|---|
| <ul style="list-style-type: none"><input checked="" type="radio"/> Public Employees<input checked="" type="radio"/> Residential<input checked="" type="radio"/> Businesses<input type="radio"/> Restaurants<input checked="" type="radio"/> Other: | <ul style="list-style-type: none"><input checked="" type="radio"/> Contractors<input checked="" type="radio"/> Developers<input checked="" type="radio"/> General Public<input type="radio"/> Industries<input checked="" type="radio"/> Agricultural |
|--|---|

S	c	h	o	o	l	s																									
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Other

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- | | | | | | | | |
|--|---------------------|--|---|---|---|---|---|
| <input type="radio"/> Construction Site Operators Trained | # Trained | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> | | | | | |
| | | | | | | | |
| <input checked="" type="radio"/> Direct Mailings | # Mailings | <table border="1" style="display: inline-table;"><tr><td> </td><td>3</td><td>0</td><td>5</td><td>5</td></tr></table> | | 3 | 0 | 5 | 5 |
| | 3 | 0 | 5 | 5 | | | |
| <input checked="" type="radio"/> Kiosks or Other Displays | # Locations | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td> </td><td>6</td></tr></table> | | | | | 6 |
| | | | | 6 | | | |
| <input checked="" type="radio"/> List-Serves | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td>1</td><td>2</td><td>9</td><td>5</td></tr></table> | | 1 | 2 | 9 | 5 |
| | 1 | 2 | 9 | 5 | | | |
| <input checked="" type="radio"/> Mailing List | # In List | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>9</td><td>7</td><td>5</td></tr></table> | | | 9 | 7 | 5 |
| | | 9 | 7 | 5 | | | |
| <input checked="" type="radio"/> Newspaper Ads or Articles | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>2</td><td>4</td></tr></table> | | | | 2 | 4 |
| | | | 2 | 4 | | | |
| <input checked="" type="radio"/> Public Events/Presentations | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>8</td><td>9</td><td>0</td></tr></table> | | | 8 | 9 | 0 |
| | | 8 | 9 | 0 | | | |
| <input checked="" type="radio"/> School Program | # Attendees | <table border="1" style="display: inline-table;"><tr><td> </td><td>2</td><td>4</td><td>0</td><td>0</td></tr></table> | | 2 | 4 | 0 | 0 |
| | 2 | 4 | 0 | 0 | | | |
| <input checked="" type="radio"/> TV Spot/Program | # Days Run | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>3</td><td>0</td></tr></table> | | | | 3 | 0 |
| | | | 3 | 0 | | | |
| <input checked="" type="radio"/> Printed Materials: | Total # Distributed | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>5</td><td>0</td><td>0</td></tr></table> | | | 5 | 0 | 0 |
| | | 5 | 0 | 0 | | | |

Locations (e.g. libraries, town offices, kiosks)

T	o	w	n		H	a	l	l											
L	i	b	r	a	r	y													
S	o	i	l		a	n	d		W	a	t	e	r		O	f	f	i	c

Other:

W	a	t	e	r	s	h	e	d		B	n	d		S	i	g	n	s	
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Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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3. Web Page con't.: Provide specific web addresses - not home page.

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The goals of the Public Education and Outreach are to continue to provide public presentations to local community groups, to continue the Watershed Education Program to educate school children, to update educational materials in print and on websites, and to maintain educational kiosks with information on stormwater.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town and City of Canandaigua are partnering on a new lawn care education initiative. For the first phase, the initiative is targeting large land owners for education. The Watershed Education Program reached approximately 1950 students and distributed the WEP Mini Newsletter. The educational kiosks were maintained, and the Town and the Watershed Council put more stormwater content on their websites. Multiple presentations were given on water quality. The Association

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town plans to continue working on the lawn care education initiative with their partners. The Town will use its list serve to get information out to the public. The Town and Watershed Council's websites will be enhanced with more MS4 related material. Presentations will be given to the public. The school education program will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

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2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

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URL

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URL

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URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2020

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Canandaigua	SPDES ID
	N Y R 2 0 A 5 4 6

3. Where can the public access copies of this annual report, Stormwater Management Program SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

- MS4/Coalition Office
 Annual Report
 SWMP Plan
 Comments

Department

T o w n D e v e l o p m e n t O f f i c e

Address

5 4 4 0 R o u t e s 5 a n d 2 0 W e s t

City Zip

C a n a n d a i g u a N Y 1 4 4 2 4 -

Phone

(5 8 5) 3 1 5 - 3 0 8 8

- Library
 Annual Report
 SWMP Plan
 Comments

Address

City Zip

Phone

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- Other
 Annual Report
 SWMP Plan
 Comments

Address

City Zip

Phone

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- Web Page URL:
 Annual Report
 SWMP Plan
 Comments

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Please provide specific address of page where report can be accessed - not home page.

- eMail
 Comments

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

	5
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0	3
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 /

2	0	1	9
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4.b. For how many days was/will this report be posted?

3	6	5
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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

0	6
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 /

0	5
---	---

 /

2	0	2	0
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If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

One goal is to maintain public involvement through various Town Boards, Committees and stakeholder groups. Additional goals were to maintain Local Stormwater Public Contacts and Coordinator, continue updating the Town website, and to continue community involvement in drain marking and clean up events.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The public stayed involved in stormwater management through discussions at public meetings and presentations. The Drainage Committee, consisting of residents and Town staff, continues to meet bimonthly to discuss stormwater issues. Volunteers monitored water clarity and water quality. The Watershed Program acted as a key contact for stormwater for the public. The Town website was updated.

C. How many times was this observation measured or evaluated in this reporting period?

		1	0
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Storm drain marking will be completed in sections of the MS4. In addition, stakeholders will continue to be encouraged to discuss stormwater at Town Board meetings and to continue work in the Town Environmental Conservation Board and on the Drainage Committee. Community Hotlines will be maintained. Partnerships with the Watershed Council and Association to engage the public in volunteer events and monitoring will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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 If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua																													
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SPDES ID

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3.b. What types of illicit discharges have been found during this reporting period?

- Broken Lines From Sanitary Sewer Industrial Connections
 - Cross Connections Inflow/Infiltration
 - Failing Septic Systems Pump Station Failure
 - Floor Drains Connected To Storm Sewers Sanitary Sewer Overflows
 - Illegal Dumping Straight Pipe Sewer Discharges
 - Other: None
- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

4. How many illicit discharges/potential illegal connections have been detected during this reporting period?

			1
--	--	--	---

5. How many illicit discharges have been confirmed during this reporting period?

			1
--	--	--	---

6. How many illicit discharges/illegal connections have been eliminated during this reporting period?

			1
--	--	--	---

7. Has the storm sewershed mapping been completed in this reporting period? Yes No
 If No, approximately what percent was completed in this reporting period?

			2	0	%
--	--	--	---	---	---

8. Is the above information available in GIS? Yes No
Is this information available on the web? Yes No
 If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

URL

t	o	w	n	o	f	c	a	n	a	n	d	a	i	g	u	a	.	o	r	g	/	p	a	g	e	.	a	s	p	?	i
d	=	1	2	8																											

 URL

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Watershed council continues to map watershed within Canandaigua Lake watershed area. Majority of outfalls have been inspected during spring of 2020. Additional outfall connections between municipalities should be mapped and inspected.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

On-site wastewater law adopted in 2018 has been fully implemented and notices have been mailed to parcel owners. Compliance and inspection reports are routinely received at the development office. Watershed council routinely inspects systems and new laws have increased number of inspections.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Outfalls between municipalities and entities (State and County Roadways) will be mapped in 2020-2021. Council will expand mapping of watersheds along the lake. Wastewater system inspection program will send out more mailers for mandatory inspections.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
 On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		5
--	--	---

4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

		0
--	--	---

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- | | | | | | | | | |
|--|---|---|--|---|--|--|---|------------------------------------|
| <input checked="" type="radio"/> Notices of Violation | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td>1</td></tr></table> | | | | | 1 | <input type="radio"/> No Authority |
| | | | | 1 | | | | |
| <input checked="" type="radio"/> Stop Work Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td>1</td></tr></table> | | | | | 1 | <input type="radio"/> No Authority |
| | | | | 1 | | | | |
| <input type="radio"/> Criminal Actions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Termination of Contracts | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Administrative Fines | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Civil Penalties | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Administrative Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Enforcement Actions or Sanctions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Other | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		8
--	--	---

2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

	1	9
--	---	---

3. What percent of active construction sites were inspected during this reporting period? NT

1	0	0
---	---	---

 %

4. What percent of active construction sites were inspected more than once? NT

1	0	0
---	---	---

 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2020

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID
N Y R 2 0 A 5 4 6

6. con't.:

Submit additional pages as needed.

MS4/Coalition Office

Department
C a n a n d a i g u a T o w n H a l l

Address
5 4 4 0 R o u t e s 5 a n d 2 0 W e s t

City Zip
C a n a n d a i g u a N Y 1 4 4 2 4 -

Phone
(5 8 5) 3 9 4 - 1 1 2 0

Library

Address

City Zip

Phone
() -

Other

Address

City Zip

Phone
() -

Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

N	Y	R	2	0	A	5	4	6
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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town has a comprehensive plan review process which involves coordination with Town Engineering, Watershed Council, Town Boards, Environmental Boards, and Development Staff, prior to approval. The Town maintains a thorough database of SWPPPs and inspection reports. Town Code Enforcement routinely inspect active sites for compliance.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Town is maintaining a database of inspections and reports. 334 inspection reports have been received and reviewed during this reporting period. The Town completes weekly inspections of all active construction sites. More effort will be made by the Town to document Town inspections.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Town will continue to partner with the Watershed Council and Engineering (MRB) to inspect and maintain sites. Project review by all agencies/parties will continue. Documentation of Town inspections will be improved.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

	# Inventoried	# Inspections	# Times Maintained
<input type="radio"/> Alternative Practices	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input checked="" type="radio"/> Filter Systems	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value="1"/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value="1"/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input checked="" type="radio"/> Infiltration Basins	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value="7"/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value="7"/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input type="radio"/> Open Channels	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input checked="" type="radio"/> Ponds	<input type="text" value=""/> <input type="text" value="7"/> <input type="text" value="2"/>	<input type="text" value=""/> <input type="text" value="1"/> <input type="text" value="7"/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input type="radio"/> Wetlands	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
<input type="radio"/> Other	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance?

Yes No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

- Building Codes
- Municipal Comprehensive Plans
- Overlay Districts
- Open Space Preservation Program
- Zoning
- Local Law or Ordinance
- None
- Land Use Regulation/Zoning
- Watershed Plans
- Other Comprehensive Plan

Other:

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

--	--	--

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

		0
--	--	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

N	Y	R	2	0	A	5	4	6
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

New and existing stormwater management facilities have been added to database. The Town has standardized on project close-out documents and stormwater management agreements with parcel/project owners. Drainage easements have been recorded to permit Town inspections on existing facilities. Funding sources have been established to maintain existing Town-Maintained facilities.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Highway department routinely monitors and cleans Town ponds and stormwater management facilities. Several SPDES permits have been terminated during this reporting period, and all documentation is in place. Maintenance agreements have been filed with County.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Watershed council, Highway Department, and Town Development staff will continue to monitor and maintain facilities.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

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1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>	<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>
	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Bridge Maintenance.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Winter Road Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Salt Storage.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Solid Waste Management.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
New Municipal Construction and Land Disturbance..	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Right of Way Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Marine Operations.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Hydrologic Habitat Modification.....	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Parks and Open Space.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Municipal Building.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Stormwater System Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Other.....	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

			3	3
--	--	--	---	---
- Streets Swept (Number of miles X Number of times swept) # Miles

		6	6	4
--	--	---	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

		1	8
--	--	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

				0
--	--	--	--	---
- Phosphorus Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Nitrogen Applied In Chemical Fertilizer # Lbs.

--	--	--	--	--
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

					.	
--	--	--	--	--	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

				0
--	--	--	--	---

4. What was the date of the last training?

--	--

 /

--	--

 /

--	--	--	--

5. How many municipal employees have been trained in this reporting period?

		0
--	--	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

		0
--	--	---

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

The Town routinely maintains roadways, parking areas, and associated catch basins. Modifications to the highway facility site have been completed to protect adjacent wetlands.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

No pesticides or chemical fertilizers have been applied/utilized on Town property. New methods of lawn care and maintenance have been implemented to maintain riparian areas around Town maintained stormwater facilities. Signage has been added to facilities to protect 'no-mow' areas. Pet waste bags and disposal stations have been added to Town properties/parks.

C. How many times was this observation measured or evaluated in this reporting period?

		1	2
--	--	---	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Routine maintenance and inspections will continue.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2 0 2 0

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N Y R 2 0 A 5 4 6

Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far. %

Estimate what percentage was mapped in this reporting period. %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A
4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

		5
--	--	---

 %
5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A
6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A
- 7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A
- 7b. How many projects have been sited in this reporting period?

--	--	--
- 7c. What percent of the projects included in 7b have been completed in this reporting period?

--	--	--

 %
- 7d. What percent of projects planned in previous years have been completed?

--	--	--

 %
- No Projects Planned
- 8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A
- 8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	2	0
---	---	---	---

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Town of Canandaigua

SPDES ID

N	Y	R	2	0	A	5	4	6
---	---	---	---	---	---	---	---	---

9. Has your MS4/Coalition developed and implemented a program of native planting?

Yes No N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

Yes No N/A

11. Does your MS4/Coalition have a pet waste bag program?

Yes No N/A

12. Does your MS4/Coalition have a program to manage goose populations?

Yes No N/A

ATTACHMENT 11

At a meeting of the Town Board of the Town of Canandaigua held at the Canandaigua Town Hall, 5440 Routes 5 & 20 West, Canandaigua, NY 14424, on April 8, 2002 at 7:10 p.m.

PRESENT:

- Samuel Casella, Supervisor
- Roy Beecher, Councilman
- Larry Fox, Councilman
- G. Bradley Purdy, Councilman
- Ralph Brandt, Councilman

STATE OF NEW YORK COUNTY OF ONTARIO
TOWN OF CANANDAIGUA

**IN THE MATTER OF THE ESTABLISHMENT OF
A PROPOSED DRAINAGE DISTRICT IN THE
TOWN OF CANANDAIGUA, ONTARIO COUNTY,
STATE OF NEW YORK, TO BE KNOWN AS THE
LAKESIDE ESTATES DRAINAGE DISTRICT**

**FINAL ORDER OF
ESTABLISHMENT**

WHEREAS, a petition having been filed with the Town Board of Canandaigua, purportedly in accordance with Article 12 of the Town Law of the State of New York, requesting the establishment of a proposed drainage district to be known as the "Lakeside Estates Subdivision," (hereinafter "the district"), pursuant to article 12 of the Town Law, and

WHEREAS, said improvements are contemplated as an integral part of improvements necessary to complete the Lakeside Estates Subdivision, as described in the map, plan and report submitted to the Town by Bero Contracting and Development Corporation, (hereinafter "Bero") and

WHEREAS, the general improvements contemplated by the proposed drainage district are to be completed upon the approval of the district, and

WHEREAS, said map, plan and report, including an estimate of cost, were duly prepared by Arnold Carmichael, P.E. & Associates, engineers duly licensed by the state of New York and filed in the Office of the Town Clerk where the same was available for inspection during regular

office hours by interested parties prior to the public hearing held in furtherance of the establishment of the drainage district, and

WHEREAS, the district shall be bounded and described as set forth in the attached schedule "A", and

WHEREAS, the improvements proposed for the district will be the construction of a neighborhood regional storm water management facility within the Lakeside Estates Subdivision, associated apparatus, appurtenances and incidental improvements and expenses in connection therewith, including necessary maintenance of any existing drainage facilities and improvements, and

WHEREAS, the maximum amount proposed to be expended for the construction of said improvements is zero as the cost of said improvements shall be born entirely by Bero, and

WHEREAS, the establishment of said district, and the improvements and maintenance therein, have been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, implementation which as proposed, the Town Board has determined will not result in any significant environmental effect, and

WHEREAS, there are no estimated cost of hookup fees to the typical property in the district and there are no estimated cost of hookup fees to the typical one or two family home in the district, and

WHEREAS, the estimated annual expense of the district at full build-out is \$1,253.40 for operation, maintenance and other charges and expenses to be paid, and

WHEREAS, a detailed explanation of the manner by which were computed said estimated costs of the district at full build-out of the Lakeside Estates Subdivision are on file in the office of the Town Clerk where the same is available during regular office hours for examination by any person interested in the subject matter thereof, and

WHEREAS, an order was duly adopted by the Town Board of the Town of Canandaigua on March 18, 2002, reciting the description and boundaries of the district, the improvements proposed therefore, the maximum amount proposed to be expended for said improvements, the proposed method of financing to be employed, the fact that said map, plan and report were on file in the Office of the Town Clerk of the Town of Canandaigua for public inspection, and specifying the 8th day of April 2002, at 7:10 O'CLOCK P.M., at the Town Hall in the Town of Canandaigua, New York, as the time when and the place where the Board would meet for the purpose of holding a public hearing to hear all persons interested in the subject thereof; and

WHEREAS, such order was duly published and posted in the manner and within the time

prescribed by Section 193 of the Town Law and proof of such publication and posting having been duly presented to the Board; and

WHEREAS, said public hearing was duly opened at the time and place set forth in said order at which time all persons desiring to be heard were duly heard; and

WHEREAS, following said public hearing, and based upon the evidence given thereat, the Board determined in the affirmative all of the questions set forth in Section 194 of the Town Law and approved the establishment of said district; and

WHEREAS, based upon such estimated costs and fees, an application to the Office of the State Comptroller is not required; it is

RESOLVED and DETERMINED, pursuant to the provisions of Section 194 of the Town Law, that

1. The notice of hearing was duly published and posted as required by law and that notice of the public hearing was otherwise sufficient and complied with due process requirements.
2. The petition was duly signed and acknowledged as required by law and is otherwise sufficient.
3. All the property and property owners within the proposed district are benefitted thereby.
4. All the property and property owners benefitted are included within the limits of the proposed district.
5. The district is in the public interest, and it is further

ORDERED by the Town Board of the Town of Canandaigua, Ontario County, New York, as follows:

Section 1. The district is hereby established, to be bounded and described as set forth more fully in the attached schedule "A".

Section 2. The district improvements, including the construction of a neighborhood regional storm water management facility within the Lakeside Estates Subdivision, associated apparatus, appurtenances and incidental improvements and expenses in connection therewith, including necessary maintenance of any existing drainage facilities and improvements, is hereby authorized and approved. The maximum estimated cost to for the construction of said district shall be borne entirely by Bero and there will be no debt obligations issued by the Town of Canandaigua to finance the improvements authorized herein.

Section 3. That pursuant to Section 195 of the Town Law that within ten (10) days from the date of this resolution the Canandaigua Town Clerk is hereby directed to file a certified copy of this order with the Ontario County Clerk's Office and shall further file a certified copy of this order with the State Department of Audit and Control.

Section 4. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

Supervisor	Samuel Casella	VOTING	<u>AYE</u>
Councilperson	Larry Fox	VOTING	<u>AYE</u>
Councilperson	Roy Beecher	VOTING	<u>AYE</u>
Councilperson	G. Bradley Purdy	VOTING	<u>AYE</u>
Councilperson	Ralph Brandt	VOTING	<u>AYE</u>

Dated: April 8, 2002

Judith Carson, Canandaigua Town Clerk

(Town Seal)

Town Board Minutes - March 18, 2002

7. ORDER CALLING PUBLIC HEARING

In the Matter of the Establishment of the
Lake Hill Drive Lighting District
in the Town of Canandaigua, County of
Ontario and State of New York

WHEREAS, previously hereto a map, plan and report have been prepared by the Bero contracting and Development Corporation in purportedly in such manner and in such detail sufficient to establish a lighting district to be know and designated as the Lake Hill Drive Lighting District, in the Town of Canandaigua, and

WHEREAS, such map, plan and report have been duly filed in the office of the Town Clerk of the Town of Canandaigua, New York, and

WHEREAS, the boundaries of the proposed extension of said district are set forth in Schedule A, and

WHEREAS, the improvements proposed consist of an electric street lighting system serving said proposed district at the approximate locations set forth and described in a certain map and plan now on file in the office of the Town Clerk of the said Town, and

WHEREAS, the maximum amount to be expended for the performance or supplying of said electrical street lighting service is proposed to be contracted by the Canandaigua Town Board acting for and on behalf of said Lighting District, for the illumination of streets or highways in said district and extension thereto pursuant to the provisions of section 198(6) of the Town Law of the State of New York at a total annual charge not anticipated to exceed \$1,566.75 per annum at full build-out of the Lakeside Subdivision, which said expense shall be levied and collected from the several lots and parcels of land within said Light District,

NOW, THEREFORE, BE IT ORDERED, that a meeting of the Town Board of the Town of Canandaigua will be held at the Canandaigua Town Hall, on April 8, 2002 at 7:05 p.m. on said day, to consider establishment of said district including the environmental significance thereof and to hear all persons interested in the subject thereof, concerning the same, and for such other and further action on the part of said Town Board, with relation to the premises.

Roll Call Vote:

Supervisor Casella	voting Aye
Councilman Fox	voting Aye
Councilman Purdy	voting Aye
Councilman Brandt	voting Aye

The order was thereupon declared duly adopted.

8. ORDER CALLING PUBLIC HEARING

In the matter of the establishment of a proposed drainage district
in the Town of Canandaigua, Ontario County, New York
to be known as ~~Lakeside Estates Drainage District~~

WHEREAS, a petition having been filed with the Town Board of Canandaigua, purportedly in accordance with Article 12 of the Town Law of the State of New York, requesting the establishment of a proposed drainage district to be known as the "Lakeside Estates Subdivision," (hereinafter "the district"), pursuant to article 12 of the Town Law, and

Town Board Minutes - March 18, 2002

WHEREAS, said improvements are contemplated as an integral part of improvements necessary to complete the Lakeside Estates Subdivision, as included in the map, plan and report submitted to the Town by Bero Contracting and Development Corporation, (hereinafter "Bero") and

WHEREAS, the general improvements contemplated by the proposed drainage district are to be completed upon the approval of the district, and

WHEREAS, said map, plan and report, including an estimate of cost, were duly prepared by Arnold Carmichael, P.E. & Associates, engineers duly licensed by the state of New York and filed in the Office of the Town Clerk where the same is available for inspection by interested parties during regular office hours, and

WHEREAS, the district shall be bounded and described as set forth in schedule "A", and

WHEREAS, the improvements proposed for the district will be the construction of a neighborhood regional storm water management facility within the Lakeside Estates Subdivision, associated apparatus, appurtenances and incidental improvements and expenses in connection therewith, including necessary maintenance of any existing drainage facilities and improvements, and

WHEREAS, the maximum amount proposed to be expended for the construction of said improvements is zero as the cost of said improvements shall be born entirely by Bero,

WHEREAS, the establishment of said district, and the improvements and maintenance therein, have been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, implementation which as proposed, the Town Board has determined will not result in any significant environmental effect, and

WHEREAS, there are no estimated cost of hookup fees to the typical property in the district and there are no estimated cost of hookup fees to the typical one or two family home in the district,

WHEREAS, the estimated annual expense of the district at full build-out is \$1,253.40 for operation, maintenance and other charges and expenses to be paid, and

WHEREAS, a detailed explanation of the manner by which were computed said estimated costs of the district at full build-out in the district are on file in the office of the Town Clerk where the same is available during regular office hours for examination by any person interested in the subject matter thereof, and

WHEREAS, the Town Board now desires to call public hearing upon the question of the establishment of the district in the manner aforesaid pursuant to the Town Law,

NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Canandaigua, Ontario County, New York, as follows:

1. A meeting of the Town Board of the Town of Canandaigua, Ontario County, New York, shall be held at the Canandaigua Town Hall, 5440 Route 5 & 20 West, Canandaigua, New York, on April 8, 2002 at 7:10 PM, for the purpose of holding a public hearing to consider the establishment of the district to be known as the Lakeside Estates Drainage District in said Town, as described in the preambles hereof, and as more particularly bounded and described as set forth in schedule "A", and to consider the map, plan and report, including the estimate of cost filed in relation thereto, and to hear all persons interested in the subject matter thereof concerning the same, and for such other action on the part of said Town Board as

Town Board Minutes - March 18, 2002

may be required by law or shall be proper under the circumstances.

2. The Town Clerk of the Town of Canandaigua is hereby authorized and directed to cause a copy of this order to be published once in the official newspaper of the Town of Canandaigua, the first publication thereof to be not less than 10 nor more than 20 days before the day set herein for the hearing as aforesaid, and said Town Clerk shall also cause a copy thereof to be posted on the signboard of the Town maintained pursuant to subdivision 6 of section 30 of the Town Law not less than 10 nor more than 20 days before the day set for the hearing as aforesaid.
3. This order shall take effect immediately.

Roll Call Vote:

Supervisor Casella	voting Aye
Councilman Fox	voting Aye
Councilman Purdy	voting Aye
Councilman Brandt	voting Aye

The order was thereupon declared duly adopted.

9. The following resolution was offered by Councilman Fox, seconded by Councilman Purdy that the Highway Supt. be authorized to purchase from State Bid, one (1) New Holland Model TL900 4-wheel drive tractor at a cost of \$33,497.00. Motion carried.
10. The following resolution was offered by Councilman Fox, seconded by Councilman Purdy, that the Highway Supt. Be authorized to purchase from State Bid one (1) Alamo FHD88 flail mower at a cost of \$2,675.00. Motion carried.

A motion was made by Councilman Brandt, seconded by Councilman Purdy to move into executive session to discuss pending litigation at 9:25 p.m. Motion carried.

The Board came out of executive session at 9:48 p.m.

A motion was made by Councilman Purdy, seconded by Councilman Brandt that the meeting be adjourned at 9:50 p.m.



Patricia Bliss
Deputy Town Clerk

Town Board Minutes - April 8, 2002

REGULAR MEETING
CANANDAIGUA TOWN BOARD
APRIL 8, 2002
7:00 P.M.

Present:	Samuel Casella	Supervisor
	Ralph Brandt	Councilman
	Brad Purdy	Councilman
	Larry Fox	Councilman
	Roy Beecher	Councilman
	Ernest Paskey	Director of Development
	Jim Hecker	Highway Superintendent
	Don Collins	Assessor
	Derek Brocklebank	Town Attorney

Others present: Marion Schultz, Jill Wheadon, Rick Stewart, Don Green, Lloyd Kinnear, Paul Kellogg, Mark Stryker, Joe Gilbert, Bill Patrowicz, Marion Cassie, Bob Mincer, Bob Cassie, Mike Simon, Steve Savage.

Pledge of allegiance

A motion was made by Councilman Beecher, seconded by Councilman Brandt that the minutes of March 18, 2002 be approved. Motion carried.

7:07 p.m. Supervisor Casella opened the public hearing on the establishment of Water District Extension #19 and advised that the hearing had been properly advertised.

J. Hecker - this district encompasses Lakeside Estates.

D. Brocklebank - this district was brought on by petition at no cost to the town.

Supervisor Casella closed the hearing at 7:10 p.m.

The following resolution was offered by Councilman Beecher, seconded by Councilman Purdy;

(EXHIBIT N)

(FINAL ORDER OF ESTABLISHMENT)
(EXTENSION #19 TO THE CANANDAIGUA CONSOLIDATED
WATER DISTRICT IN THE TOWN OF CANANDAIGUA,
COUNTY OF ONTARIO AND STATE OF NEW YORK

7:11 p.m. Supervisor Casella opened the public hearing on the proposed drainage district known as Lakeside Estates Drainage District and advised that the hearing had been properly advertised.

Marion Schultz - 4206 West Lake Rd., there is a deposit of silt into the lake when there is a heavy run off from the ponds.

Steve Bero - water is filtered through several ponds and the DEC monitors this. The DEC and the Watershed inspector have inspected the ponds and everything is functioning the way it is supposed to.

Town Board Minutes - April 8, 2002

Closed the public hearing at 7:18 p.m.

The following resolution was offered by Councilman Beecher, seconded by Councilman Fox;

(EXHIBIT O)

(FINAL ORDER OF ESTABLISHMENT)
(DRAINAGE DISTRICT IN THE TOWN OF CANANDAIGUA,
ONTARIO COUNTY, STATE OF NEW YORK, TO BE KNOWN
AS THE LAKESIDE ESTATES DRAINAGE DISTRICT)

7:19 p.m. Supervisor Casella opened the public hearing on the establishment of the Lake Hill Drive Lighting District and advised that the hearing had been properly advertised.

J. Hecker - district will consist of 5 lighting fixtures 12' tall, Town will maintain these fixtures and the district will pay for the electric. This does not include installing a light at the intersection of Lakeside Dr. and County Rd. 16.

Steve Bero- lights shine down, Planning Board felt it was a safety issue to have the lights.

E. Paskey - compared this project to Ferris Hills who could have no lights and felt it should be treated the same.

Councilman Fox - felt it would create light pollution.

Councilman Beecher - would like to keep the rural character of the neighborhood and preserve the dark sky, can't support it.

Mike Simon, MRB, - lights would down cast, put in for safety for the road radius and steepness.

Marion Shultz - 4206 West Lake Rd., opposed having lights and if the district was to go through would like the lights to go off at a reasonable time of night.

Jill Wheadon - 4206 West Lake Rd. - likes the area dark and has a difficult time with the proposed street lighting.

Marion Shultz- light at intersection needs to be addressed and not opposed to it.

Derek Brocklebank - if the district is not approved than the condition the Planning Board placed on the site plan to create a district would be annulled.

Supervisor Casella - the reason this condition was put on is not due to the safety of the road but was concern for pedestrian safety.

Councilman Brandt made a motion to adjourn the public hearing. No one made a second.

Supervisor Casella closed the public hearing at 7:38 p.m.

The following resolution was offered by Councilman Fox, seconded by Councilman Purdy:

(FINAL ORDER OF ESTABLISHMENT)

(IN THE MATTER OF THE ESTABLISHMENT OF THE
LAKE HILL DRIVE LIGHTING DISTRICT
IN THE TOWN OF CANANDAIGUA, COUNTY OF ONTARIO
AND STATE OF NEW YORK)

Town Board Minutes - April 8, 2002

WHEREAS, a petition having been filed with the Town Board of Canandaigua, purportedly in accordance with Article 12 of the Town Law of the State of New York requesting the establishment of a proposed Lighting District in the Town of Canandaigua to be known as the "Lake Hill Drive Lighting District" in the Town of Canandaigua, (hereinafter "the district"), and

WHEREAS, a map, plan and report relating to the establishment of the proposed district was prepared by Bero Contracting and Development Corporation, in a manner and in such detail as has been determined by this Town Board to be sufficient, has been duly filed with the Town Clerk, in accordance with the requirements of article 12 of the Town Law; and

WHEREAS, an order was duly adopted by this Town Board on March 18, 2002, reciting the filing of said map, plan and report, the improvements proposed, the boundaries of the proposed district, the proposed method of financing, the fact that the map, plan and report describing the same were on file in the Town Clerk's Office for public inspection, and stating all other matters required by law to be stated, and specifying April 8, 2002 at 7:05 p.m. as the date and time on said day, at the Canandaigua Town Hall, 5440 Routes 5 & 20 West, Canandaigua, New York, as the place where this Town Board would meet and consider said map, plan and report, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law; and

WHEREAS, such order was duly published and posted as required by law; and

WHEREAS, a hearing on said matter was duly held by said Town Board on April 8, 2002 at 7:05 p.m. on said day, in the Canandaigua Town Hall, 5440 Routes 5 & 20 West, Canandaigua, New York, at which all interested persons desiring to be heard were heard, including those in favor of, and those opposed to, the establishment of said Light District; now, therefore, upon the evidence adduced at such public hearing, be it

RESOLVED AND DETERMINED:

- a. That the notice of hearing was published and posted as required by law, and is otherwise sufficient;
- b. That all property and property owners within the proposed district are benefitted thereby;
- c. That all property and property owners benefitted are included within the limits of the proposed district;
- d. That it is in the public interest to establish said district;
- e. The petition was duly signed and acknowledged as required by law and is otherwise sufficient, and its further

RESOLVED AND DETERMINED:

That the establishment of the proposed district as set forth in said map, plan and report, be approved; that the performance or supplying of electrical street lighting service be contracted by the Canandaigua Town Board acting for and on behalf of the Light District for illumination of streets or highways in said district pursuant to the provisions of section 198(6) of the Town Law of the State of New York at total annual charge not anticipated to exceed \$1,566.75 per annum, which said expense shall be levied and collected from the several lots and parcels of land within said Light District, and that said Light District shall be designated and known as the "Lake Hill Drive Lighting District" in the Town of Canandaigua situated wholly outside of any incorporated village or city.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

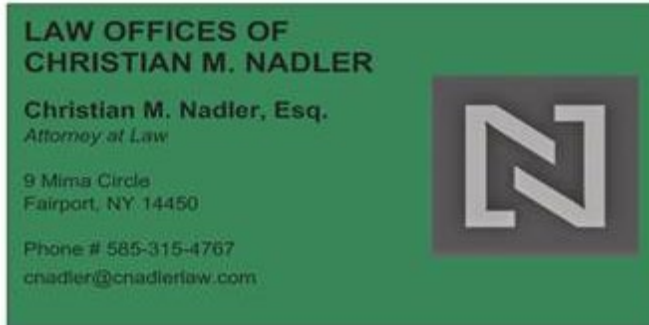
Supervisor Casella	voting NAY
Councilman Fox	voting NAY
Councilman Beecher	voting NAY
Councilman Purdy	voting NAY
Councilman Brandt	voting NAY

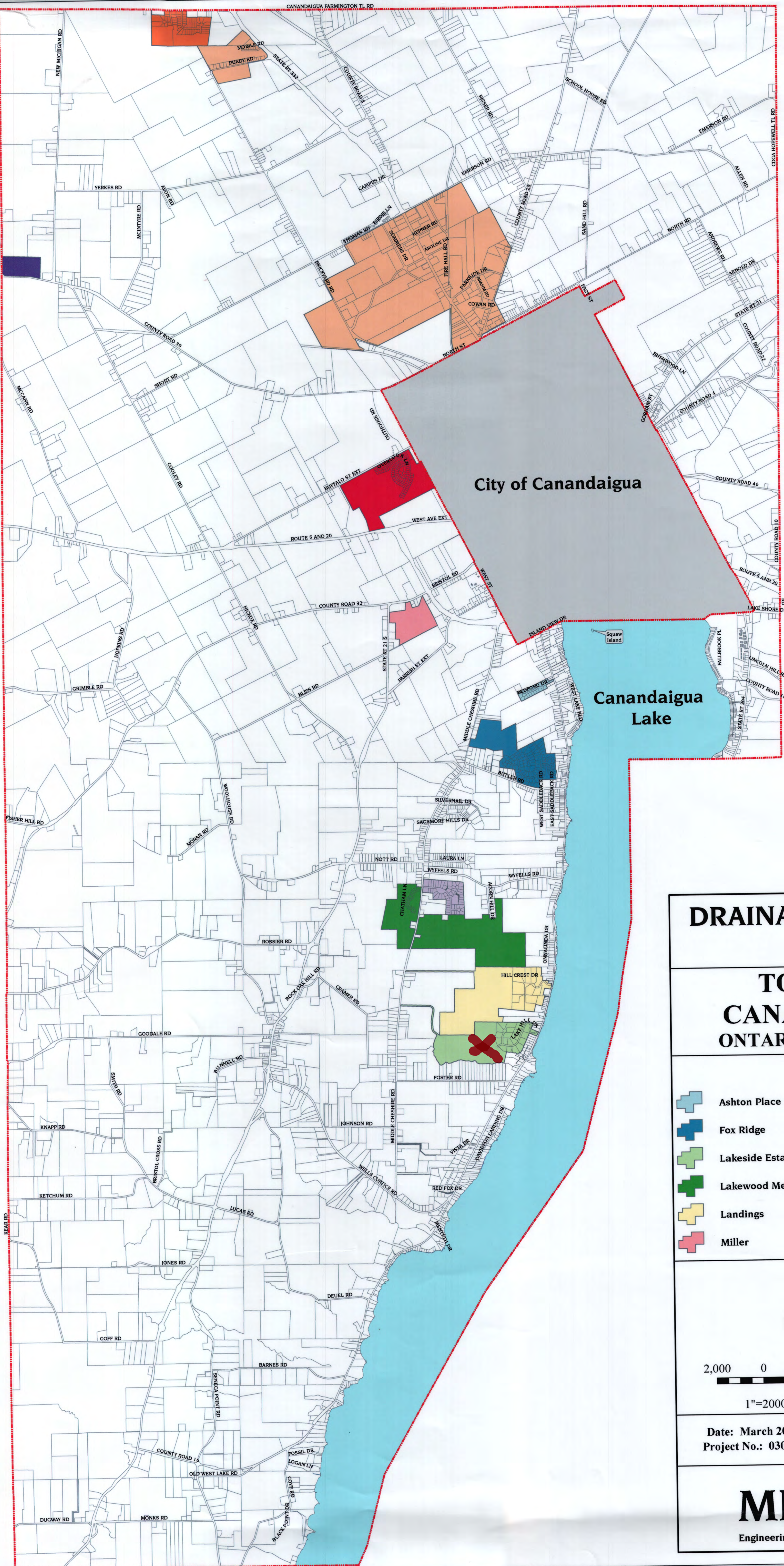
From: cnadler@cnadlerlaw.com
To: dfinch@townofcanandaigua.org
Subject: Bero
Date: Monday, June 22, 2020 10:59:43 AM

Doug,

After reviewing the historical documentation you forwarded to me, I recommend that the Town take dedication of the stormwater management system.

Chris



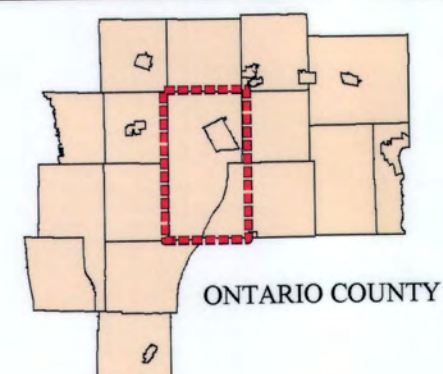


DRAINAGE DISTRICT MAP

TOWN OF CANANDAIGUA ONTARIO COUNTY, NY

Districts

- | | | | |
|--|------------------|--|-----------------------|
| | Ashton Place | | Old Brookside |
| | Fox Ridge | | Olivieri |
| | Lakeside Estates | | Rte. 332 Consolidated |
| | Lakewood Meadows | | Stabgate |
| | Landings | | Waterford Pointe |
| | Miller | | |



2,000 0 2,000 4,000 6,000 8,000

1"=2000' When Printed @ 24" x 36"

Date: March 2007
Project No.: 030180

Drawn By: JML
Checked By: GJH

Mapping Prepared By:
MRBgroup
Engineering, Architecture, Surveying, P.C.

ATTACHMENT 12

July 13, 2020

Mr. Doug Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
OUTHOUSE PARK (WEST) – PLAN LAYOUT**

Dear Doug:

MRB Group is pleased to submit the following proposal to provide additional planning support for Outhouse Park. These services are a continuation of our March 2020 efforts.

I. Background & Assumptions

- A. The Town of Canandaigua would like to construct an accessible playground along with 2 soccer fields and associated parking. The existing parcel is located on the west side of Outhouse Road identified as Tax Map parcel 83.00-1-32.220. The existing parcel is approximately 75 acres in size, currently used for field crops, zoned Agricultural Rural Residential (AR-2), and has frontage to both Outhouse Road and Buffalo Street.
- B. The Town of Canandaigua will be constructing the park facilities. The project goal is to have a construction set of plans which portrays the accessible playground and incorporates the rest of the proposed park improvements. MRB will be tasked in coordinating project efforts with Parkitects.
- C. At the request of the Town, Stormwater Management Systems will need to be relocated further away from the accessible playground areas. The Town would like us to address water quality measures on site and use as a stormwater credit the existing Outhouse Park Stormwater Management Facility for water quantity controls. NYSDEC will make the final determination if this approach is acceptable.
- D. It is unclear at the time of this proposal who will have the design responsibility for the comfort station and pavilion building. MRB Group is available to assist with these services as an additional service.
- E. Since performing the topographic survey, additional site clearing and grading have occurred. We are proposing collecting limited topo in the areas that the Town has worked to update the 'existing' grades.

- F. At this time no parking or sports field site lighting is proposed. It is assumed that electrical service design for the proposed pavilion would be designed as part of the pavilion structure documents.
- G. At this time, it is assumed that a watermain extension is not proposed for irrigation yard hydrants. If desired this could be advanced in the future.
- H. Underdrains will be proposed for the fields and accessible playground.

II. Basic Services and Compensation

Based upon the items noted above, enclosed is our estimated scope of services for each part of the anticipated design efforts.

- A. Site Design Documents:
 - 1. Site Plan – Confirm critical parking dimensions, parking space layout, trail location, ADA accessibility, additional ADA parking, and general site layout. Coordination with accessibility playground equipment needs.
 - 2. Grading & Erosion Control Plan – Provide a plan with rough finish design elevations for Town layout, finish floor elevation for pavilion and accessible playground area, accessible trail grading, soccer field and parking area grading, identify areas to minimize site disturbance and clearing limits, review existing and proposed drainage patterns, and identify erosion control practices to reduce construction impacts. Obtain limited topo in the areas that the Town has worked to update the 'existing' grades.
 - 3. Utility Plan – Develop a plan showing proposed water service connection point, sanitary lateral connection point, and roof leaders to pavilion structure. Detail underdrain system for the proposed field and new stormwater piping for the parking areas and stormwater management systems.
 - 4. Basic Landscaping Plan – Provide a general layout for trail trees and parking areas.
 - 5. Provide general construction details and notes. Plan specifications to be shown on the plans.
 - 6. Review construction plans with project team. Plans to be designed to level of detail required for construction by Town forces.

Subtotal of A... \$33,000.00

- B. Design Reports & Sizing:
 - 1. The proposed project will disturb over 1 acre of soil. Therefore, in accordance with NYSDEC requirements, a Stormwater Pollution Prevention Plan (SWPPP) and Notice of Intent (NOI) will be required.

2. Water quality measures will be addressed on site away from the accessible playground area. The existing Outhouse Park Stormwater Management Facility will be used as a credit for water quantity controls. Prepare drainage maps, calculations, and sizing for proposed water quantity and quantity controls. Incorporate calculations into SWPPP document. NYSDEC will make the final determination if the credit approach is acceptable. If the credit approach is not acceptable on-site measures will be needed as an additional service.

Subtotal of B.....\$10,600.00

C. Agency Plan Review:

1. Submit General Stormwater Notice of Intent to NYSDEC.

Subtotal of C.....\$1,400.00

Total Basic Compensation..... \$45,000.00

MRB Community Services Donation.....(\$5,000.00)

Final Total Basin Compensation.....\$40,000.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment. Application and agency review fees are not included in this proposal fee.

III. Project Schedule

MRB Group is available to begin upon written authorization to proceed.

IV. Additional Services

The following items, not included in the above Basic Services and Compensation, can be provided at our standard hourly rates.


- A. Evaluation or design beyond project area as shown on the attached concept plan.
- B. Changes as a result of NYSDEC interpretation regarding water quantity/quality aspects of the design.
- C. Bidding or construction phases services
- D. Geotechnical report or subsurface investigations.
- E. Agency review fees.
- F. Easements or additional survey.
- G. Detailed Landscaping Design or additional park amenities.
- H. Comfort Station & Pavilion design.
- I. Backflow Prevention Device for Irrigation System.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your consideration of our firm. We look forward to working with you on this project.

Sincerely,



Gregory Hotaling, P.E.
Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice President / C.O.O.

\\mrbgroup.prv\Admindata\630006\Proposals\Canandaigua, Town of\Parks and Recreation Master Planning Services\Outhouse Park - West Parcel 4.docx

PROPOSAL ACCEPTED BY:		
_____	_____	_____
<i>Signature</i>	<i>Town Manager</i>	<i>Date</i>

Cc: Tom Fromberger – MRB Group

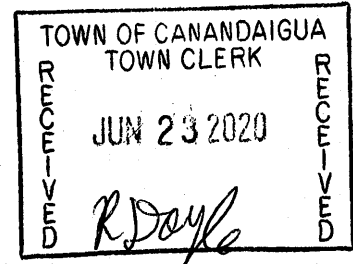
ATTACHMENT 13

Town of Canandaigua

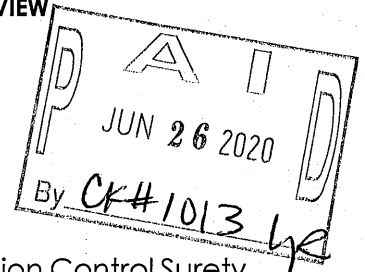
5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

June 23, 2020

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



**RE: MARKS ENGINEERING FOR BTY HOLDINGS
NEW COMMERCIAL DEVELOPMENT - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 84.00-1-17.120
CPN No. 2020-011
ADDRESS: 2960 COUNTY ROAD 10**



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated May 27, 2020, prepared by Brennan Marks of Marks Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$5,857.50 (Five-Thousand Eight-Hundred Fifty-Seven Dollars and Fifty Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in cursive, appearing to read "Chris Jensen".

Chris Jensen
Town of Canandaigua – Code Enforcement Officer

C Jean Chrisman, Town Clerk
Project Binder
Property Owner





MarksEngineering

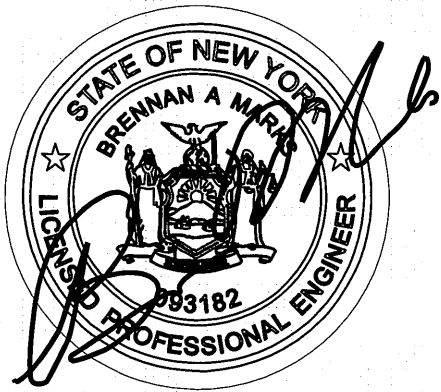
42 Beeman St.
Canandaigua, NY 14424

5/27/2020

BTY Holdings
2970 County Rd 10
Canandaigua, NY 14424

Engineer's Opinion of Probable Cost - Erosion and Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence	1500	ft	\$ 2.00	\$ 3,000.00
Temporary Seed 25#	10	Bag	\$ 25.00	\$ 250.00
Straw Mulch	25	bale	\$ 2.00	\$ 50.00
Temp Inlet Protection	2	ea	\$ 50.00	\$ 100.00
Construction Entrance	2	ea	\$ 250.00	\$ 500.00
Check Dams	3	ea	\$ 75.00	\$ 225.00
Concrete Wash-out	1	ea	\$ 150.00	\$ 150.00
Temporary Sediment Trap - stone outlet	1	ea	\$ 1,050.00	\$ 1,050.00
Contingency	1	ea	\$ 532.50	\$ 532.50
			Total	\$ 5,857.50



ATTACHMENT 14

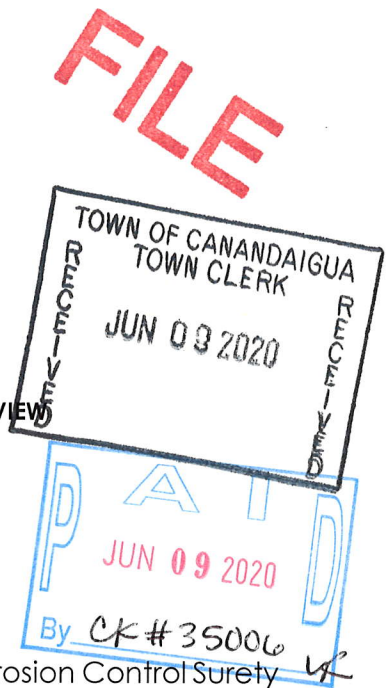
Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

May 22, 2020

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: MARQUES FOR THIAGARAJ / GERBER
NEW SINGLE-FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 126.00-1-10.115
CPN No. 2019-009
ADDRESS: 5141 FOSTER ROAD



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated April 13, 2020, prepared by Larry Heinger PE of Marques & Associates, P.C. for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,700 (One-Thousand Seven-Hundred Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Chris Jensen
Town of Canandaigua – Code Enforcement Officer

C Jean Chrisman, Town Clerk
Project Binder
Property Owner

APPROVED  _____ Doug Finch – Town Manager
 _____ Date



MARQUES & ASSOCIATES, P.C.

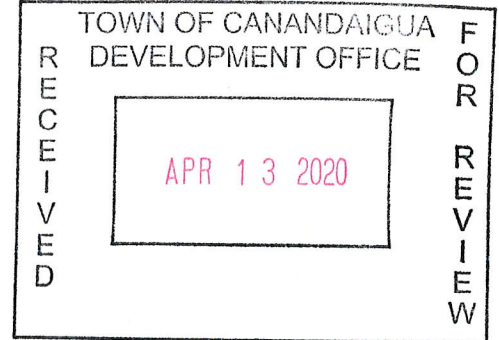
LAND SURVEYING and ENGINEERING
930 East Avenue, Suite 1000
Rochester, NY 14607
(585)723-1820 Tel. (585)723-1821 Fax

Est. 1988

Israel L. Marques, PLS
Laurence E. Heininger, PE, PMP

April 8, 2020

Eric Cooper, Planner
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424



**RE: 5141 Foster Road-Suveda Thiagaraj/Gerber Homes Site Plan
PN M18004.2-1**

Eric:

Enclosed is one copy of final plans with my original seal. We have sent PDF's of the same drawing without my seal.

Chris Jensen requested that I itemize the Surety amount. That is:

Silt Fence	275 LF @ \$2/LF	\$550
Grading	LS	\$800
Seeding	7,000 SF @ \$0.05/SF	<u>\$350</u>
Total		\$1,700

These line items and the \$1,700 amount is shown on Sheet 1.

If you have any questions or need additional information please call me at 455-8855 cell. My e-mail is "Larry.Marques@frontiernet.net".

Very truly yours,
Marques and Associates, P.C.

Larry Heininger, P.E., PMP
VP Engineering

Cc: John Graziose, Gerber Homes w/ plans

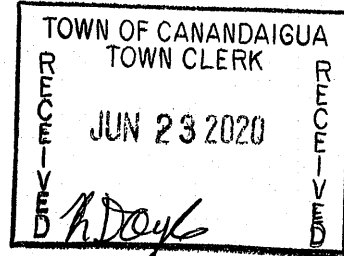
ATTACHMENT 15

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

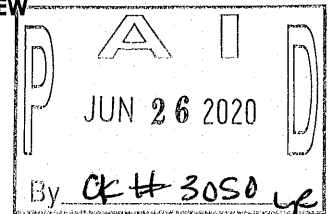
June 23, 2020

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: MARKS ENGINEERING FOR NEWBAUER

NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 96.00-1-33.131
CPN No. 2020-025
ADDRESS: 6171 GRIMBLE ROAD



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated June 15, 2020, prepared by Brennan Marks of Marks Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,078 (One-Thousand Seventy-Eight Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

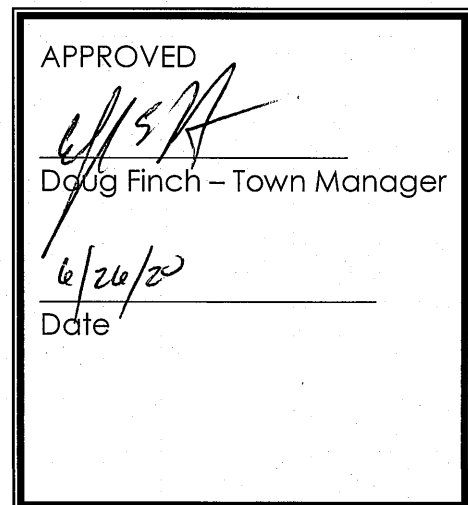
Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Jensen".

Chris Jensen
Town of Canandaigua – Code Enforcement Officer

C Jean Chrisman, Town Clerk
Project Binder
Property Owner





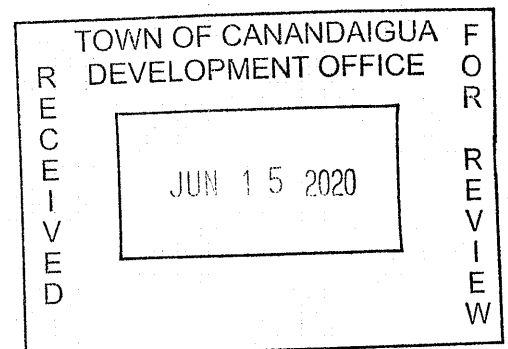
MarksEngineering

42 Beeman St.
Canandaigua, NY 14424

TM#96.00-1-33.131
000 Grimble Rd.
Canandaigua, NY 14424

Engineer's Opinion of Probable Cost

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material		350 ft	\$ 2.00	\$ 700.00
Temporary Seed 25#		4 Bag	\$ 25.00	\$ 100.00
Straw Mulch Material		15 bale	\$ 2.00	\$ 30.00
Construciton Entrance		1 ea	\$ 150.00	\$ 150.00
Contingency		1 ea	\$ 98.00	\$ 98.00
			Total	\$ 1,078.00



ATTACHMENT 16

Local Law No _____ of the year 2020

Town of Canandaigua, County of Ontario

A local law to override the tax levy limit established in General Municipal Law 3-c

Be it enacted by the Town Board of the Town of Canandaigua as follows:

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Canandaigua pursuant to General Municipal Law § 3-c, and to allow the Town of Canandaigua to adopt a budget for the fiscal year 2021 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Canandaigua, County of Ontario is hereby authorized to adopt a budget for the fiscal year 2021 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.