

2018

OFFICE & ACCOUNTING



Kraftbilt®

Ph: 800-331-7290 | Fx: 866-547-6967 | Web: Kraftbilt.com



Ordering Information

We answer the phone from 8:00 a.m. - 5:00 p.m. Central Time, Monday through Friday, and our fax works 'round the clock. Call 1-800-331-7290 for fast, friendly, person-to-person service. Early birds and night owls, fax your order to 1-866-547-6967, or go to www.kraftbilt.com.

Shipping



- We ship most orders within 24-48 hours from when we receive your order.
- For a nominal fee of \$25 per order, you can receive your order even faster - just let us know when you place the order.
- Most shipping charges can be prepaid and added to your invoice.

Our Customers Are Our Best Quality Control!

From the moment you place your order until you're happily using each product, we want you to be satisfied.

If you think we can do a better job in any way, we want to know about it. Thank you for letting us serve you and your company!

Seriously Guaranteed!

When it comes to keeping you happy, we don't play around. If you aren't completely satisfied with any Kraftbilt product ordered from stock, return it within 30 days for a prompt replacement, refund or credit; just call first for return authorization. 10% restock fee up to \$25 for returns over 30 days old.

Search Online

If you don't find the forms you're looking for listed in our catalog, check us out online at www.kraftbilt.com where we have even more items available. Still don't find what you're looking for, call us at 1-800-331-7290 and speak with one of our representatives who will be happy to help.

Most items listed in Kraftbilt catalog can be custom printed. Call for details or send your quote request to KBcustomerservice@kraftbilt.com

\$25 order minimum. Standard Terms: Check or Credit Card (MC, VISA, AMAX) with first order. Future orders Net 30 with credit approval. Custom orders follow standard printing trade; actual quantity shipped may be +/- 10%.

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Kraftbilt®

PO Box 800, Tulsa, OK 74101

ORDER TODAY!

1-800-331-7290

Fax 1-866-547-6967

www.Kraftbilt.com

All prices in this catalog are subject to change without notice.

Columnar Pads

Kraftbilt has been selling quality accounting pads at great prices for over 65 years. Our pads are popular because we put extraordinary effort into making them easy to use. They are printed with high-grade ink on top-quality, 20# bond recyclable paper. Their soothing, non-glare colors are easy on the eyes. And each sheet's columns line up with the next. Choose from our wide variety and save!

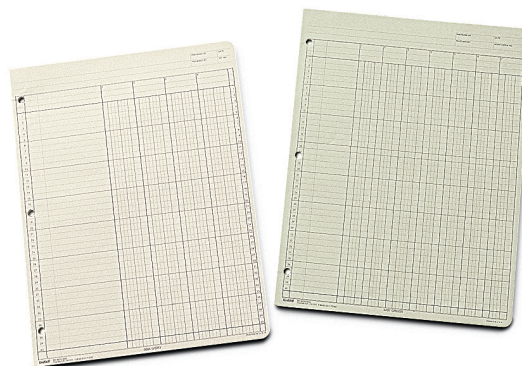
Special hole punching \$30.00 setup fee. 25¢ per pad.

Letter-Sized Columnar Pads 8 1/2" x 11"

- 2 through 8 column pads, 40 lines per sheet.
- All side-padded.
- Choose side-punched pads for three-ring binders or two-hole top-punched pads.
- 50 sheets per pad; 12 pads per package.

Side Punched for Ring Binder

# of Columns	Item Space	Ruled for	Ivory Order #	Lt. Green Order #	White Order #	Price Per Package		
						1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
2	4 3/4"	10,000,000.00		5202		\$67.80		
3	3 9/16"	10,000,000.00	5003	5203		64.84	63.23	61.67
4	2 3/8"	10,000,000.00	5004	5204	5404	59.23	57.63	56.03
5	1 3/16"	10,000,000.00	5005			64.84	63.23	61.67
6	2"	100,000.00	5006	5206		64.84	63.23	61.67
6	1 3/4"	10,000,000.00		5206-A		64.84	63.23	61.67
7	1 3/16"	10,000.00		5207		80.15		
7	None	10,000,000.00	5007-A	5207-A		64.84	63.23	61.67
8	None	10,000,000.00	5008-A*	5208-A		64.84	63.23	61.67



Pad styles or colors cannot be combined for quantity pricing. Sold in package quantities only.

Top & Side Punched for Ring Binder

# of Columns	Item Space	Ruled for	Ivory Order #	Lt. Green Order #	Price Per Package		
					1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
4	2 3/8"	10,000,000.00	5004-T	5204-T	\$65.64	\$64.03	\$62.43
7	None	10,000,000.00	5007-A-T	5207-A-T	65.64	64.03	62.43

** Limited Supply*

Easy Write Shaded Columnar Pads

- High-quality Kraftbilt columnar pads in "easy write" two-color designs.
- Colored vertical lines and shaded columns ease eye strain and increase accuracy.
- Printed on one side with brown and green smudge-proof ink on quality, 20# bond paper.
- Ruled for 10,000,000.00.
- Legal sized pads are top punched 2 3/4 C to C; letter sized pads are side punched for ring binders.
- 50 sheets per pad; 12 pads per package.

Size	# of Columns	Item Space	Ivory Order #	Lt. Green Order #	Price Per Package		
					1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
8 1/2" x 14"	4	2 9/16"	6004-2C		\$80.04	\$78.44	\$76.04
8 1/2" x 14"	4	2 9/16"		6204-2C	74.44	72.84	71.23
8 1/2" x 14"	7	None		6207-2C	80.04	78.44	76.04
8 1/2" x 11"	4	2 3/8"		5204-2C	81.64	80.04	77.64
8 1/2" x 11"	4	2 3/8"	5004-2C*		81.64		
8 1/2" x 11"	6	1 3/4"		5206-A-2C*	91.04		

** Limited Supply*



Customize Your Pads

Kraftbilt can imprint your company information on any writing or columnar pad. Custom size, imprinting, hole punching and binding also available. Call and speak with our helpful representatives for more information or email your quote request to KBcustomerservice@kraftbilt.com

Legal-Sized Columnar Pads

8 1/2" x 14"

- Top-punched, 2 3/4" center to center.
- 43 lines per sheet.
- Top-padded.
- 50 sheets per pad; 12 pads per package.

14" x 8 1/2"

- Side-punched, 2 3/4" center to center.
- 30 lines per sheet.
- Side-padded.
- 50 sheets per pad; 12 pads per package.

Size 8 1/2" x 14"

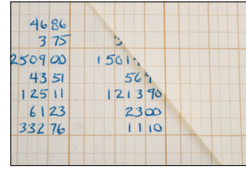
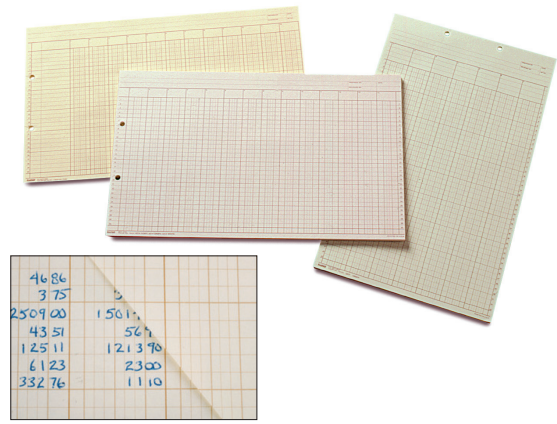
# of Columns	Item Space	Ruled for	Ivory Order #	Lt. Green Order #	White Order #	Price Per Package		
						1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
2	5"	10,000,000.00	6002			\$76.84	\$75.23	\$72.84
3	3 11/16"	10,000,000.00	6003	6203		72.84	71.23	69.63
4	2 9/16"	10,000,000.00	6004			69.63	68.04	66.44
4	2 9/16"	10,000,000.00		6204		68.84	67.23	65.63
4	2 9/16"	10,000,000.00			6404	72.84	71.23	69.63
5	1 5/16"	10,000,000.00	6005*	6205		72.84	71.23	69.63
6	2 3/8"	10,000.00	6006*			72.84		
6	2 3/8"	10,000.00		6206		76.84	75.23	72.84
6	1 3/4"	10,000,000.00	6006-A	6206-A		72.84	71.23	69.63
7	None	10,000,000.00	6007			72.84	71.23	69.63
7	None	10,000,000.00		6207		68.84	67.23	65.63
8	None	10,000,000.00	6008	6208		72.84	71.23	69.63

Size 14" x 8 1/2"

# of Columns	Item Space	Ruled for	Ivory Order #	Lt. Green Order #	White Order #	1-3 Pkgs
12	1 3/8"	10,000,000.00		6212-A		\$81.00
13	1 3/8"	10,000,000.00		6213-A*		64.61

* Limited Supply

Pad styles or colors cannot be combined for quantity pricing. Sold in package quantities only.



Large Columnar Pads

16 3/8" x 11"

- Side-punched for three-ring binder.
- Perforated upper right.
- 40 lines per sheet.
- Ruled for 10,000,000.00.
- 50 sheets per pad; 6 pads per package.

17" x 14"

- Top-punched.
- Perforated upper right.
- 43 lines per sheet.
- Ruled for 10,000,000.00.
- 50 sheets per pad; 6 pads per package.

Size 16 3/8" x 11"

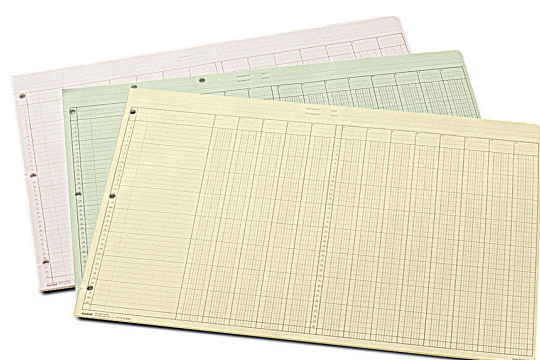
# of Columns	Item Space	Ivory Order #	Lt. Green Order #	Price Per Package		
				1-7 Pkgs	8-15 Pkgs	16-41 Pkgs
13	1 5/16"		5213	\$59.63	\$58.43	\$56.83
13	2 7/16"	5113		59.23	58.04	56.43
13	2 7/16"		5313	54.03	52.83	51.22

Size 17" x 14"

# of Columns	Item Space	Ivory Order #	Lt. Green Order #	Price Per Package		
				1-7 Pkgs	8-15 Pkgs	16-41 Pkgs
13	2 1/4"	6113		\$66.04	\$64.84	\$62.83
13	2 1/4"		6313	69.70	62.43	60.43
14	1 1/2"		6314	70.84	69.24	67.23
14	None	6114-A*		60.98		

* Limited Supply

Sold in package quantities only.



See Twinpoint
"Two-Color"
Mechanical Pencil
on page 32.

Kraftbilt can imprint your company information on any writing or columnar pad. Custom size, imprinting, hole punching and binding also available. Call and speak with our helpful representatives for more information or email your quote request to KBcustomerservice@kraftbilt.com

Bottom Heading Pads

- Designed for easy reference.
- When used in a two-hole top-punched filing system, these work sheets make it easy to thumb through your files and find needed data fast.
- Includes Kraftbilt's most popular styles with row and column numbers.
- Ruled for 10,000,000.00.
- Legal size pads are top punched 2 3/4" C to C. Letter size pads are top and side punched.
- 50 sheets per pad. 12 pads per package.

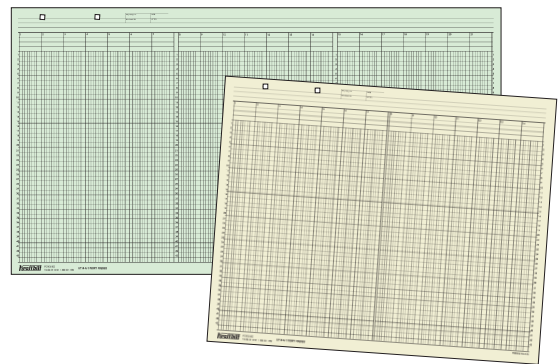


Size	# of Columns	Item Space	Ivory Order #	Lt. Green Order #	Price Per Package		
					1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
8 1/2" x 1 4"	4	2 9/16"	6004-B	6204-B	\$72.84	\$71.23	\$69.63
8 1/2" x 1 4"	7	None	6007-B	6207-B	72.84	71.23	69.63
8 1/2" x 11"	4	2 3/8"		5204-B	71.23	69.63	68.04
8 1/2" x 11"	7	None	5007-A-B*		71.35		

*Limited Supply

Large Pre-Folded Columnar Sheets

- Slip them in your briefcase; keep them in your desk.
- These large sized worksheets are pre-folded and packaged to fit your audit bag.
- Especially handy for audits away from the office.
- The perforated tab on each form is left intact for you to use or discard.
- Top punched, ruled for 10,000,000.00.
- 100 pre-folded sheets per package.



Size	# of Columns	Item Space	Ivory Order #	Lt. Green Order #	Price Per Package	
					1-9 Pkgs	10-24 Pkgs
17" x 14"	14	None	6114-A-1	6314-A-1	\$42.69	\$41.83

Yellow Legal Pads

- Reduce the cost of note-taking with these quality, 15# canary ruled pads.
- Pens, pencils and fine point markers write smoothly on both sides.
- 50% post consumer waste; 100% recycled content.
- 50 sheets per pad; 12 pads per package.
- Perforated pages with red margin rule.



Order #	Size	Lines per Page	Price Per Package
			1 Pkg
TOP 74840	5" x 8"	22 lines/pg	\$38.85
TOP 74890	8 1/2" x 11 3/4"	28 lines/pg	60.70

Yellow Writing Pads

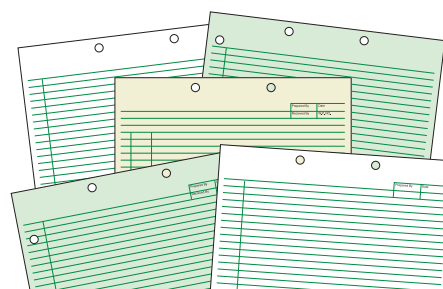
- Manufactured from acid-free, 50% recycled fiber paper that contains 30% post-consumer waste.
- 3 lines per inch.
- 50 sheets per pad; 12 pads per package.



Order #	Size	Description	Price Per Package		
			1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
8101	8 1/2" x 11"	Top Punched	\$52.03	\$51.22	\$49.62
8803	8 1/2" x 14"	Top Punched	62.43	60.84	59.23

Fine-Quality Accountant's Writing Pads

- Printed on top-quality, 20# bond paper for a smooth writing surface.
- Horizontal lines (3 or 4 lines per inch), with or without vertical margin line.
- Some 8 1/2" x 14" pads have pre-numbered lines.
- All writing pad paper is recyclable and printed with environmentally friendly agriculture-based inks.
- Eye friendly colors of ivory and green, plus classic white; printed with special green ink for reproduction.
- 50 sheets per pad; 12 pads per package.



Size 8 1/2" x 11"

Description	Ivory Order #	Lt. Green Order #	White Order #	Price Per Package		
				1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
Horizontal Ruled	5000	5200		\$57.63	\$56.83	\$55.22
Vertical Margin Line, Side Punched	3 lines/in	8407	8307	57.63	56.83	55.22
Vertical Margin Line, Side Punched	3 lines/in		8207	62.43	60.84	59.23
Vertical Margin Line, Top Punched	3 lines/in	8401		58.43	57.63	54.43
Vertical Margin Line, Top Punched	3 lines/in		8301	57.63	56.83	55.22
Vertical Margin Line, Top Punched, Top Heading	3 lines/in	8401-H		57.63	56.83	55.22
Vertical Margin Line, Top Punched, Top Heading	3 lines/in		8301-H	57.63	56.83	55.22
Vertical Margin Line, Top Punched, Bottom Heading	3 lines/in	8401-B		57.63	56.83	55.22
Vertical Margin Line, Top Punched, Bottom Heading	3 lines/in		8301-B	57.63	56.83	55.22
Vertical Margin Line, Top & Side Punched	3 lines/in	8403		57.63	56.83	55.22
Vertical Margin Line, Top & Side Punched	3 lines/in		8305	54.43	53.63	52.03
Top & Side Punched, Top Heading	3 lines/in	8403-H		68.04	67.23	64.84
Top & Side Punched, Top Heading	3 lines/in		8305-H	57.63	56.83	55.22
No Heading, Not Punched	4 lines/in		8302	63.35		
Top Heading, Not Punched	4 lines/in		8302-H	57.63	56.83	55.22
Top Heading, Not Punched	4 lines/in	8402-H		60.00		
Vertical Margin Line, Top Punched	4 lines/in	8404		59.23	58.43	56.03
Vertical Margin Line, Top Punched	4 lines/in		8304*	63.23		
Vertical Margin Line, Top Punched	4 lines/in		8204	57.63	56.83	55.22
Vertical Margin Line, Top & Side Punched	4 lines/in		8304-T*	62.44		

Size 8 1/2" x 14" • Top Punched 2 3/4" C to C

Description	Ivory Order #	Lt. Green Order #	White Order #	Price Per Package		
				1-3 Pkgs	4-7 Pkgs	8-20 Pkgs
Numbered Top Heading	4 lines/in	6000	6200	\$70.44	\$68.84	\$66.97
Numbered Bottom Heading	4 lines/in	6000-B*		63.89		
Numbered Bottom Heading	4 lines/in		6200-B	72.04	70.44	68.84
Vertical Margin Line	3 lines/in	9103	9003	70.44	68.84	66.97
Vertical Margin Line, Bottom Heading	3 lines/in	9103-B		75.00		
Vertical Margin Line, Bottom Heading	3 lines/in		9003-B	78.80		
Vertical Margin Line, Top Heading	3 lines/in	9103-H	9003-H	70.44	68.84	66.97

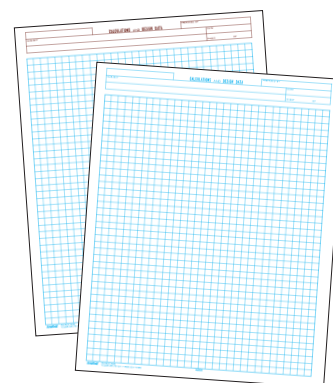
* Limited Supply

Quadrille Pads

- 8 1/2" x 11" sheets with four precision squares per inch.
- White, 20# quality bond paper with non-reproducible blue ink.
- Item 8208 with Brown Repro Heading.
- 50 sheets per pad; 12 pads per package.

Order #	Price Per Package
8212	\$55.00
8208	55.00

Sold in package quantities only.



Bottom-Tab Dividers – 5th Cut

- Stay organized with these top-punched, bottom-tabbed dividers for top-ring binders.
- Ivory and white dividers are made from heavy 125# tag stock.
- Blue dividers are made from 110# index stock.
- These handy dividers will help you get your files in order and visible at a glance.
- Five tabs per set; 10 sets per package.

Order #	Size	Color	1 Pkg	12 Pkgs or more
797-IV	Letter	Ivory	\$17.29	\$16.41/pkg
798-IV	Legal	Ivory	18.68	17.74/pkg
798-WH	Legal	White	19.88	18.89/pkg
798-BL*	Legal	Blue	20.33	

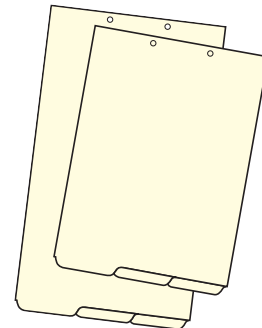
* Limited Supply



Bottom-Tab Dividers – 3rd Cut

- Stay organized with these top-punched, bottom-tabbed dividers for top-ring binders.
- Made from heavy 125# tag stock.
- These handy dividers will help you get your files in order and visible at a glance.
- Three tabs per set; 10 sets per package.

Order #	Size	Color	1 Pkg	12 Pkgs or more
787-IV	Letter	Ivory	\$17.01	\$16.14/pkg
788-IV	Legal	Ivory	19.55	18.63/pkg



Tab Divider Labels

- These white labels are designed to fit 5th cut tabbed dividers.
- Program in a word processing application to print full sheets of labels in laser printer.
- 132 labels per sheet and 5 sheets per package.

Order #	Description	1 Pkg
747-L	5th Cut Labels	\$8.00/pkg

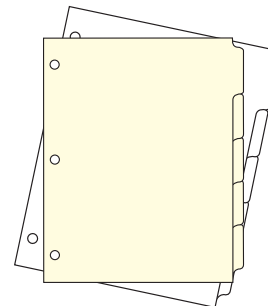


Side-Tab Dividers – 5th Cut

- These sturdy 5th cut dividers will help you stay organized.
- Heavy duty construction stands up to repeated use.
- White and ivory letter size are side-punched, 150# tag stock.
- Five tabs per set; 10 sets per package.

Order #	Color	1 Pkg	12 Pkgs or more
792-WH*	White	\$21.09	\$20.01/pkg
767-IV	Ivory	19.21	18.28/pkg

* Limited Supply

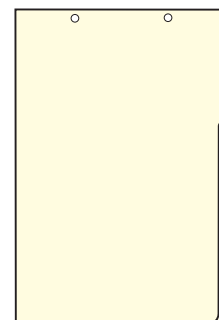


Side-Tab Dividers – 3rd Cut

- Get your files in order with these sturdy side-tabbed dividers made of 150# tag stock.
- Legal size, top-punched.
- Three tabs per set; 10 sets per package.

Order #	Color	1 Pkg	12 Pkgs or more
778-IV*	Ivory	\$18.81	\$17.86/pkg

* Limited Supply



CALCULATORS

Victor 1460-4

- Extra large fully punctuated 12-digit display.
- Fast 4.1 LPS, two-color ribbon, and full size commercial keyboard.
- Four key memory, two independent tax keys, cost/sell margin key, percent key.
- Automatic constants, date/non-add key, backspace key, delta percent of change.
- Change sign key and item count switch, item count key.

Order # V1460-4 \$172.78



VICTOR
The choice of professionals
for over 75 years.

Victor Calculator 1560-6

- Features financial, loan and time calculations.
- 5.2 lines-per-second ribbon printer.
- Cost/Sell/margin keys make for quick and easy profit margin calculations
- Other functions include: two independent tax keys, change sign key, square root function, item count, fully selectable decimal settings, date/non-add key, selectable rounding switches and 4 key independent memory.

Order # 1560-6 \$208.35



12 Digit Portable Palm/Desktop Commercial Printing Calculator

- Size 8" x 4" x 1.75" with large 12 Digit LCD, Easy-to-read large liquid crystal display
- Fast 2.0 Lines Per Second 1 Color Printer, Ink roller printer
- AC/DC Power (Adapter Included), Operates on AC power for maximum power efficiency or on batteries for portability
- Cost/Sell/Margin Keys, Simply enter two variables and the third automatically appears. Automatic Tax Keys, Calculates the tax amount to be added or subtracted to the original price

Order # 1205-4 \$33.30



Wireless Data Relay Calculator

- 12 digit calculator is perfect for the everyday advanced user, especially in a busy office setting.
- Optional Print-to-PC mode creates paperless tape in your spreadsheet.
- SEND key relays a single calculation wirelessly to any application on your PC.
- Keypad mode converts calculator to a wireless keypad.

Order # V1280-7 \$169.99



Adding Machine and Calculator Rolls

- 16 lb, 1/2" core, 2-1/4" x 150 ft, white, 3 rolls per package

Order # UNV35720 \$9.65/pk



Calculator Ribbons

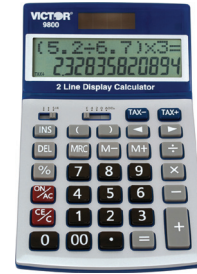
- Two color calculator ribbon refills, black/red

Order #	Price
VCT7010	\$3.10/ea
BR806*	2.70/ea

* Limited Supply

9800 Easy Check™ Two Line Calculator

- Size 7.25" x 4.25" x 1.25"
- Extra Large 12 Digit Tilt LCD Display, Easy-to-read adjustable liquid crystal display
- Two Line Display, Makes calculations easier by seeing the problem and solution at the same time
- Selectable Decimal Switch, Allows you to choose how many decimal places are displayed
- Selectable Rounding Switch, Allows you to choose between rounding up, down, or automatic round off
- Automatic Tax Keys, Calculates the tax amount to be added or subtracted to the original price
- Percent, Compute percentage when calculating multiplication and division
- Backspace, Allows you to delete the previous entry
- 3 Key Independent Memory, Add, subtract, and total memory
- Hybrid Power, Operates on solar power with battery backup
- 2 year manufacturer's standard warranty



Order # V9800 \$24.00

12 Digit Executive Desktop Financial Calculator w/Loan Wizard

- Features an extra large, angled LCD display.
- The loan wizard helps you effortlessly answer any loan question.
- Other functions include: Automatic tax keys, Selectable decimal setting, 3 key independent memory, Percent key, Change sign key, Square root key, Delta percent key, Backspace key, Hybrid power (solar/battery backup)



Order # V6500 \$29.00

Commercial Desk Top Calculator

- Large 12 digit tilt LCD display
- Auto replay, check and correct up to 99 previous entries
- 2 independent tax keys
- Cost-sell-margin keys
- 4 key independent memory
- Selectable decimal settings
- Percent, change sign, square root, backspace keys
- Round up/down
- Dual powered (solar/battery)
- 7" L x 7 1/4" W x 1 1/2" D



Order # V1200-4 \$37.00

Large Angled Acrylic Calculator Stand

- 9 x 11 x 2, Clear
- Holds calculator at a natural angle to provide ergonomic benefits.
- Reduces glare and eye fatigue, making it easier to use for longer periods.
- Supports all commercial calculators.
- Made of sturdy, clear acrylic that goes with any décor.



Order # LS125 \$17.00/ea

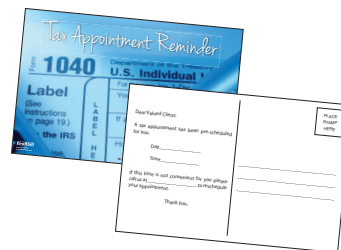
TAX RELATED PRODUCTS

Tax Appointment Postcard

- Remind your clients of their tax appointments with these eye-catching 4" x 6" Tax Appointment Post Cards.
- 50 Cards per package.

Order # TA-4* \$7.35/pkg

* Limited Supply

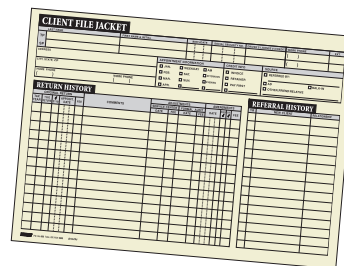


Client File Jacket

- Practical pocket file jacket to record all your client's tax information.
- Keep all their accompanying papers inside this secure folder.
- File jacket has a large opening for easy in and out access to the papers.
- Manila file jacket is printed in black ink.
- Front-11 3/4" x 9"; Back-11 3/4" x 9 1/2" with 1/2" expansion.
- 25 per package.

Order # 1 Pkg 10 Pkgs

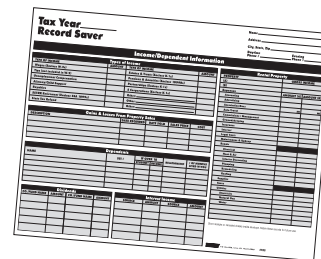
TA-CFJ \$62.62 \$60.32/pkg



Tax Record Saver

- A booklet-style envelope for keeping all tax information and papers organized, complete with itemized category sections.
- Envelopes have a gummed flap closure and are printed in black ink.
- 12 1/2" x 9 1/2". 50 per package.

Order # 1 Pkg 5 Pkgs 10 Pkgs
 TRS \$24.62 \$23.43/pkg \$22.14/pkg

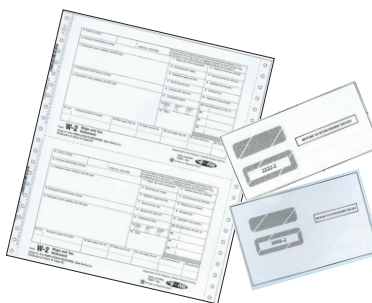
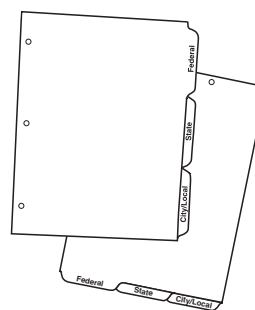


Bottom & Side-Tab Dividers for Tax Presentation

- Keep Federal, State and Local information separated for your client with these 3rd cut tabbed dividers.
- Allows you to keep all your client's tax return information in the same folder.
- Tabs are pre-printed with Federal, State and City/Local.
- 150# white tag stock.
- 10 sets per package.

Order # Size 1 Pkg 12 Pkgs
 757-TX* Letter-Bottom Tabs \$23.25 \$22.12/pkg
 756-TX* Letter-Side Tabs 23.25 22.12/pkg

* Limited Supply



File your W2 & 1099s online at kraftbiltefile1.com
Kraftbilt is your single affordable resource for tax forms.
Download a copy of our Tax Catalog online at www.Kraftbilt.com

All-in-One™ Income Tax Organizer

Smead's All-In-One™ Income Tax Organizer is a great way to organize and store vital tax records. An instruction sheet/checklist and labels with tax subjects as well as blank labels allow the file to be tailored for your tax record needs. The file includes 12 pockets plus one large pocket for storing completed returns. The flap and cord closure allow for security and easy transport.



- Size: Letter
- Dimensions: 12" W x 10" H
- Material: Colored stock
- Color: Multicolored - Navy Blue & White
- Recycled Content: 10% recycled content, 10% post-consumer waste
- Pocket: 12
- Qty Per Carton: 5

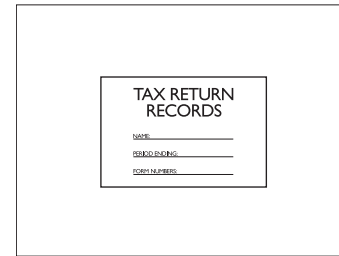


Order # 70660 \$81.40/ctn

Tax Return Envelope

- Keep your client's monthly, quarterly or annual returns/reports labeled and organized.
- Use to return copies to your client or for accountant's storage.
- White 9" x 12" side-opening envelope.
- 50 per package.

Order #	1 Pkg	5 Pkgs	10 Pkgs
TRE-912	\$18.19	\$17.34/pkg	\$16.42/pkg



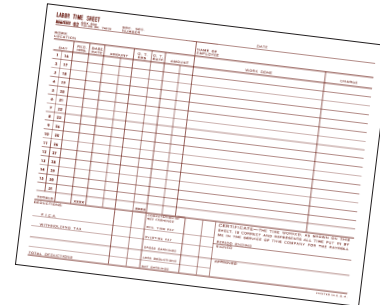
HUMAN RESOURCE FORMS

Reduced-Size Semi-Monthly Time Sheets

- Horizontal-formatted time sheets in a small convenient size. 8 3/8" x 6 7/8".
- Includes space for regular and overtime hours/rates, work descriptions, charge codes and deductions.
- Book of 50, 2-part carbonless sheets (white and yellow copies) in brown ink are perforated on top for easy tear-out.
- 5 books per package.

Order #	1 Pkg
62-5*	\$32.05

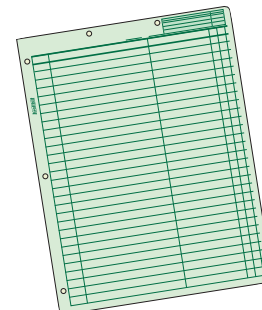
* Limited Supply



Disposition Pad

- Handy disposition form tracks unanswered questions and their ultimate disposition.
- Printed on quality light-green, 20# bond paper with green ink.
- 50 sheets per pad; 5 pads per package.

Order #	Size	1 Pkg
188	Letter	\$28.04



Justick by Smead

Say goodbye to push pins, magnets, tape or glue and say hello to the most advanced bulletin board. Simply place the items on the surface of the board, they stick. Display anything from photos, memories, reminders, illustrations and training materials to keep you organized! Install 4 AA batteries into your board and watch the Justick Electro Surface Technology transform the surface from zero adhesion into a powerful force field. Justick by Smead—displaying today with tomorrow’s technology. (batteries not included)



No push pins, magnets or tape required!

8"W x 11"H

Desktop Frameless Organizer/Copyholder Black

Order # 02550 \$40.40/ea



No push pins, magnets or tape required!

16"W x 24"H

Frameless Mini Bulletin Board Black

Order # 02544 \$73.75/ea



No push pins, magnets or tape required!

48"W x 8"H

Frameless Wall Strip Display Black

Order # 02580 \$76.25/ea

Standard Aluminum Frame Bulletin Board-Black

- Say goodbye to push pins, magnets, tape or glue and say hello to the most advanced bulletin board.
- Simply place your materials on the surface and they just stick!
Choose from modern aluminum frames or frameless options to display anything from photos, memories, reminders, illustrations and training materials to keep you organized. Size 36" x 24"

Order # 02560 \$90.00/ea



No push pins, magnets or tape required!

Justick Dry-Erase Board Solution

Can't decide between a dry-erase board or corkboard for your office or home? Why not pick a solution that does both. Each dry-erase board solution has a clear overlay, so grab either dry or wet erase markers and get to it! Write, display and interact with three times the benefit of a traditional board.



Write. Display. Interact!

16"W x 24"H

Frameless Mini with Clear Overlay White

Order # 02546 \$80.00/ea



Write. Display. Interact!

48"W x 36"H

Premium Aluminum Frame Dry-Erase Board with Clear Overlay White

Order # 02572 \$242.56/ea



Write. Display. Interact!

36"W x 24"H

Premium Aluminum Frame Dry-Erase Board with Clear Overlay White

Order # 02571 \$188.15/ea

Justick Bulletin Board Adapter 110V AC

- Extend the display board adhesion time by using the Power Adapter.
- Works on all Justick by Smead display boards.
- Simply plug in the adapter and the board powers up!

Order # 02598 \$16.25/ea



High Rise Collection

The high rise collection is a simple solution to a common workplace problem: too much sitting. Studies show sitting for prolonged periods of time is detrimental to your health. The high rise collection offers four extraordinary products that allow users to stand while working. This in turn reduces or eliminates the pain users experience from being hunched over their desks and the negative long-term effects of sitting for long hours.

High Rise Adjustable Stand Up Desk Converter

- Transforms any sit down desk into a stand up desk. (Does not lower to sitting position)
- The 28" wide by 23" deep surface is raised 12" to 16.75" For ergonomic placement of laptop computer, keyboard, mouse, monitor or papers.
- Gas strut design allows easy custom height adjustment with the push of a lever.
- Sleek wood construction & a durable laminate coating provide years of use with a modern style. Heavy steel base prevents tipping.
- The rear portion of the desk is tapered to fit corner cubicles and notched to help manage cables.
- Work surface rotates to promote more movement, but can be locked if no movement is preferred.

Order # DC200 \$175.00



Height Adjustable Laptop Stands

- Enables stand up operation of laptop computers or tablets at a comfortable ergonomic height
- Storage cup for pens, pencils, smartphones, or beverages
- The piston allows for height adjustments from 12" to 15" above the desk or tabletop
- Large work surface is made from durable wood with a scratch resistant pvc coating
- Sturdy stabilizing base prevents tipping

Order #	Color	Price
DC240B	Black	\$125.00
DC240W	White	125.00



High Rise Sit-Stand Desk Converter

- Transforms any sit down desk into a sit or stand-up desk.
- The 28" wide by 23" deep surface is raised up to 15.5" For ergonomic placement of laptop computer, keyboard, mouse, or papers while standing.
- Gas strut design allows easy custom height adjustment of both desk and monitor with the loosening of a knob.
- The monitor holder is also height-adjustable.
- Need a break from standing? Simply push the surface down to desktop level.
- Sleek wood construction and a durable laminate coating provide years of use with a modern style.
- The rear portion of the desk is tapered to fit corner cubicles.
- Heavy steel base prevents tipping. 28"W x 23"L x 15.5"H.
- Requires monitor with a vesa mount.

Order # DC300 \$395.00



Telephone Stand and Message Center

Positions phone for easier access and dialing and additional storage areas for envelopes, note pads and writing instruments. Store your appointment books and phonebooks underneath stand. Sturdy plastic construction, total size is 12 1/4" W x 10 1/2" D x 5 1/4" H.

Order # UNV08116 \$20.50/ea



DESK PRODUCTS

High Rise Monitor Stand

- Raises your computer display to an ergonomic height. The 27" wide by 11 1/2".
- Deep surface is 6 1/2" tall to enable eye-level viewing.
- Sleek wood construction & a durable laminate coating provide years of use with a modern style.
- The rear portion of the desk is tapered to fit corner cubicles and notched to help manage cables.
- The lower shelf stores books, papers, or accessories.
- Works well as a stand for notebook computers, small printers, all-in-ones, scanners, televisions or fax machines.
- Compatible with style DC200 stand up desk converter.
- Size: 27" w x 11 1/2" L x 6 1/2" H.
- Includes non-slip rubber pads.

Order # DC050 \$79.00



FILING SUPPLIES

Cascading Wall Organizer

- The cascading wall organizer saves desk space by utilizing often-overlooked wall space.
- The six cascading pockets are removable to make viewing and access to documents easy.
- An elastic cord closure allows for secure and easy transport.
- Each pocket holds 25 sheets.
- Durable polypropylene material is tear proof and moisture resistant.
- Blank label sheet included.

Order # 62061* \$10.79/ea

* Limited Supply



Poly Retention Jackets

- You'll find hundreds of uses for these handy pockets.
- Super durable poly with 3/4" expansion
- Legal/Letter 9" x 14" high
- 24 per box.

Order # 68191 \$24.00/bx



Classifile Pockets

- Slip these into your folders with two-prong fasteners when you need to include odd-sized items that can't be two-hole punched.
- Made of heavy 11 point stock.
- 9" x 13 3/4" with 1" expansion.
- 100 per box.

Order # E9401 Manila \$126.00/bx



Expanding Slash-style File Jackets

Smead Organized Up® Expanding Slash Jacket for paperwork that is constantly being accessed and reorganized, these jackets are sturdy page holders that keep materials secure and in order. Angled front and 1" expansion lets you add paper as your project grows.

- Letter Size: 9 3/4" W x 11 1/2" H, Tabs: 2/5-cut, top position
- Material: 11 point. Assorted Colors - Dark Blue, Maroon, Purple, Teal & Yellow
- 10% recycled content, 10% post-consumer waste
- 5 jackets per package

Order # 75445 \$7.28/pk



File Back with Fastener

- Legal size, sturdy manila file backs with 2" prong K style fasteners with standard 2 3/4" slit punching holds papers securely.
- Use to keep log sheets, or organize client papers in legal files.
- 10% recycled content
- 100 per box

Order # 35521 \$64.84



Manila Work Sheet Holders

- Sturdy, 11 point manila folders with 2" capacity fasteners.
- Single fastener on upper right side.
- Two-ply reinforced tab, 1/3 cut, assorted tab positions.
- 10% recycled content
- 50 per box

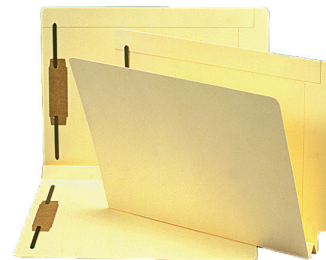
Order #	Size	1 Box	5 Boxes
19534	Legal	\$39.62	\$35.69/bx



Manila End Tab Expansion Fastener Folders

- Legal Size: 15 1/4" x 9 1/2". Durable 14 point manila heavyweight file folders have a "W" fold that expands to hold up to 1 1/2" of paperwork.
- Two-ply reinforced tabs. Two 2" prong "B" style fasteners per folder.
- 10% recycled content
- 50 per box

Order #	1 Box	5 Boxes	10 Boxes
37276	\$101.39	\$96.31/bx	\$91.24/bx



Heavyweight Casebinders

Casebinders feature a special flap with a fastener that keeps the first pages you put into the file in front. No need to remove papers each time you add more. Extra heavy stock and double-thick back panel withstand constant handling. Tabs are wider for long headings and higher for better visibility in drawers.

- Legal Size Dimensions: 14 3/4" W x 9 7/8" H. Overall, 9" H Body
- Material: 14 point manila. Tabs: 1/2-cut, assorted
- Expansion: 2", # Fasteners: 1 (2K Style Fastener)
- 10% recycled content, 10% post-consumer waste
- 50 per box

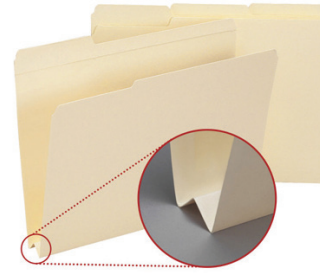
Order # 78620 \$87.00/bx



Manila Expansion File Folders

- Reinforced 1/3-Cut tab provide extra strength where you need it most
- Durable 14 point manila heavyweight file folders have a "W" fold that expands to hold up to 1 1/2" of paperwork.
- Letter Size: 11 5/8"W x 9 1/2" H. Overall, 8-3/4" H Front
- Legal Size: 14 5/8"W x 9 1/2" H. Overall, 8-3/4" H Front
- 10% recycled content
- 50 folders per box

Order #	Size	Price
10405	Letter	\$42.00
15405	Legal	50.40



Manila File Folders with Reinforced Tab

- 14 point manila file folders with two-ply Reinforced 1/3-Cut tab that are more durable than standard file folders
- Letter Size: 11 5/8"W x 9 1/2" H. Overall, 9" H Body
- Legal Size: 14 5/8"W x 9 1/2" H. Overall, 9" H Body
- 10% recycled content
- 100 folders per box

Order #	Size	Price
10434	Letter	\$42.00
15434	Legal	52.50



Pick-A-Tab™ File Folders

Always get the tab position you want with the Pick-A-Tab File Folder. With multiple repositionable tabs on each folder, the preferred tab position is always available, whether it is the first folder in the box or the last. Simply lift, fold and stick the tab you need in place. Durable semi-permanent adhesive lets you re-stick the tabs as needed. This folder is ready to adapt to your changing needs!

- Letter Size: 11 5/8"W x 9 1/2" H. Overall, 9" H Body
- Material: 11 point manila
- Recycled Content: 10% recycled content, 10% post-consumer waste
- 144 per carton

Order # 10460	\$57.60/ctn
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Manila File Folder with Pocket

- 11 point manila with reinforced straight cut tab.
- Convenient pocket flap holds papers secure in this file folder without punching.
- Pocket is die cut to hold electronic media, and is open on the top and inside edge for easy item removal
- Letter Size: 11 3/4"W x 9 1/2" H Overall, 9" H Front
- 10% recycled content
- 50 folders per box

Order # 10315	\$42.00
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SuperTab® Heavyweight Oversized Tab File Folders

Find critical files fast with SuperTab file folders. Get nearly double the labeling area of standard file folders, so you can write larger or use more lines of copy. These sturdy, durable file folders fit any vertical or lateral filing system.

- Letter Size: 11 5/8" W x 9 1/2" H. Overall, 8 5/8" H Body
- Legal Size: 14 5/8" W x 9 1/2" H. Overall, 8 5/8" H Body
- Material: 14 point Manila or Assorted Colors. Tabs: 1/3-cut
- Recycled Content: 10% recycled content, 10%
- 50 per box

Order #	Price
10401 (Manila- Letter)	\$13.62/box
10410 (Assorted Colors- Letter)	23.32/box
15401 (Manila- Legal)	18.02/box
15410 (Assorted Colors- Legal)	32.08/box



Kraft File Folders

- Letter Size: 11-5/8" W x 9-1/2" H Overall, 9" H Body
- 17 point Kraft 1/3-Cut tab file folders
- Reinforced two-ply tabs provide extra strength for frequently accessed files
- 10% recycled content
- 50 folders per box

Order # 10830	\$37.50
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End Tab File Folder Reinforced Straight-Cut Tab

- Letter Size: 12 1/4" W x 9 1/2" H
- Legal Size: 15 1/4" W x 9 1/2" H
- 11 point colored folders feature a double-thick tab for strength and durability.
- 10% recycled content
- 100 Folders per box

Order #	Color	Size	Price
25010	Blue	Letter	\$50.30
25110	Green	Letter	50.30
25710	Red	Letter	50.30
25910	Yellow	Letter	50.30
25013	Assorted Colors	Letter	50.30
28010	Blue	Legal	63.00
28110	Green	Legal	63.00
28710	Red	Legal	63.00
28910	Yellow	Legal	63.00



Top Tab Color Classification Folders with SafeShield® Fastener

- Legal size: 14 3/4" W x 10" H overall 9 1/2" H body.
- Enjoy the convenience of having two dividers with six separate filing surfaces within one folder with SafeShield® coated fasteners, allowing for 2" expansion
- 23 point colored pressboard stock. 2/5 Cut tabs right of center. 50% recycled content.
- 10 per box

Order #	Color	1 Box
19030	Light Blue	\$69.30
19031	Red	69.30
19033	Green	69.30
19034	Yellow	69.30



Pressboard Classification Folders with Safeshield® Fasteners

- Keep related records separate - but together in the same folder!
- Classification folders have a heavy cloth binding and up to six separate filing sections with safeshield® coated fasteners, allowing for 2" expansion.
- Legal size: 14 3/4" W x 10" H.
- 60% recycled content
- 2/5 cut tab right of center
- 10 per box

Order #	Color	Partitions	Fasteners	1 Box	5 Boxes	10 Boxes
18775	Red	1	4	\$56.87	\$54.30/bx	\$51.50/bx
19075	Red	2	6	65.37	62.10/bx	58.47/bx
19076	Gray/Green	2	6	70.04	66.57/bx	63.04/bx



PressGuard® Report Covers

- Two-piece cover compresses material tightly to reduce bulk
- Heavy-duty stock is coated to resist moisture and stains
- 20 point Pressguard stock 60% recycled content, 30% post consumer waste.



Top 2 3/4" Fastener w/2" Capacity

Order #	Size	Color	Per Box	1 Boxes	5 Boxes
81124-B	9" x 11.5"	Black	25	\$102.06	\$85.05
81724	9" x 11.5"	Russet Red	25	102.06	85.05
81132	9" x 14.5"	Black	25	123.27	102.73
81732	9" x 14.5"	Russet Red	25	123.27	102.73

Top 8 1/2" Fastener w/3" Capacity

Order #	Size	Color	Per Box	1 Boxes	5 Boxes
81178	11.5" x 17.5"	Black	10	\$64.43	\$53.70
81778	11.5" x 17.5"	Russet Red	10	64.43	53.70

Side 8 1/2" Fastener w/3" Capacity

Order #	Size	Color	Per Box	1 Boxes	5 Boxes
81152	9" x 11.5"	Black	25	\$72.24	\$60.21
81752	9" x 11.5"	Russet Red	25	72.24	60.21



Lockit® Two-Pocket Folders

- Lockit® unique two-pocket folders have a unique flap at top that folds over to secure your documents & prevent them from falling out without three hole punching.
- The large pockets safely hold up to 50 sheets each for secure transport while keeping the material readily accessible.
- Reinforced at the sides, the left pocket is die-cut to hold a business card.
- Letter Size: 9 3/4" W x 11 1/2" H
- 25 folders per box.

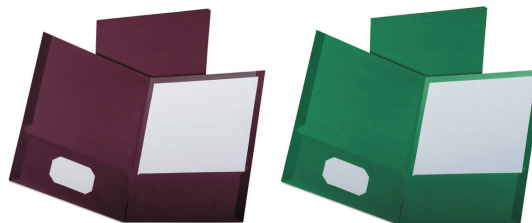
Order #	Color	Price
87980	Red	\$19.11/bx
87981	Black	19.11/bx
87982	Blue	19.11/bx



Linen Portfolio Covers

- Letter Size: 8 1/2" W x 11" H
- These double-pocket folders constructed from top-quality linen-textured stock show your clients and associates that you pay attention to detail.
- A die-cut business card slot in the back pocket neatly matches your name with your professional image.
- 25 per box

Order #	Color	1 Box
50925-58	Burgundy	\$84.08
50925-60	Dark Green	84.08



Self-Adhesive Poly CD/DVD Pocket

Self-adhesive on the back side, they adhere to file folders, binders, pockets, jackets or anywhere you need to store small items safely. Made from crystal-clear, durable PVC-free poly with permanent self adhesive on the back side. 5" W x 4-15/16" H.

Order #	Quantity	Price
68144	10 per pack	\$12.50/pkg



Self-Adhesive Poly USB Flash Drive Pocket

Now you can combine your physical paper documents and digital files in a single file. Made from crystal-clear, durable PVC-free poly with permanent -adhesive on the back side. Feature a re-closable flap for added security. Pocket provides protection for your USB connector and are sized to fit most common USB sizes, 2" W x 3-9/16" H.

Order #	Quantity	Price
68150	6 per pack	\$7.65/pkg



Self-Adhesive Poly Corner Pocket

You'll find hundreds of uses for these handy 4" W x 4" H corner pockets. Add a corner pocket inside a file folder or ring binder to increase functionality. Self-adhesive on the back side, they adhere to most surfaces. Made from crystal-clear, durable PVC-free poly with permanent adhesive on the back side; they adhere for years of service.

Order #	Quantity	Price
68140	100 per box	\$38.00/pkg



Self-Adhesive Folder Dividers with 1" Twin-Prong Fastener

These dividers with pre-installed twin-prong fasteners add two filing surfaces to any file folder. Simply peel back the protective strip and press the adhesive-hinged flap into the folder or binder.

- Letter Size: 11-1/4" W x 8-1/2" H
- Material: 11 point manila.
- 10% recycled content, 10% post-consumer waste

Order #	Quantity	Price
68025	25/bx	\$23.20/bx
68027	100/bx	85.60/bx



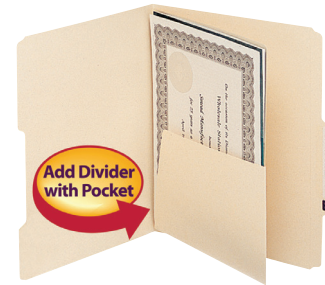
Self-Adhesive Folder Dividers with Pockets

Add subdivision and storage to any file with self-adhesive folder dividers with pockets. These self-adhesive dividers have a pocket on both sides to keep important materials from falling out of folders. Simply peel back the protective strip and press the adhesive-hinged flap into any folder for improved organization.



- Letter Size: 11-1/4" W x 8-1/2" H
- Material: 11 point manila
- # Dividers: 1 Pocket Divider
- 10% recycled content, 10% post-consumer waste

Order #	Quantity	Price
68030	25 per package	\$23.38/pkg



Self-Adhesive Manila Jackets

Great for items that cannot be punched, such as handouts, certificates, photos, etc. Instantly add storage to any top or end tab folder. Opening to the outside of the folder allows for easy access to the contents. Works in both top tab and end tab folders.



- Letter Size
- Material: 11 point manila.
- 10% recycled content, 10% post-consumer waste

Order #	Quantity	Price
68040	10 pockets per pack	\$10.20/pkg



Poly Premium Wallets

- Protect your documents with this premium waterproof and tear resistant wallet.
- A rubber gusset is sewn in with full perimeter black webbing reinforcement.
- The extra width of these wallets allows letter or legal size top-tab folders to fit neatly inside without bulging out the side gussets.
- Legal Size: 16 1/2" W x 10 1/4" H with 5 1/4" pocket expansion

Order #	Color	1	6 or more
71510	Black	\$25.90/ea	\$24.62/ea



Tuff® Expanding Wallets

- Made with special water resistant material, the wallets resist spills, dirt and finger oils.
- The Tuff® gusset is fully lined with tear resistant Tyvek® and features rollover reinforcement at the top.
- Protective flap is Tyvek® reinforced and has an elastic closure.
- 30% recycled content.



Order #	Size	Expansion	1
71168*	Legal	3 1/2"	\$6.40/ea

* Limited Supply



Expanding Redrope Wallets

- These classic redrope portfolios are attractive and extremely practical.
- Cord or tie keeps them closed.
- 15" x 10" legal size single pockets with expansion.
- Redrope gussets and cloth reinforcement at the top adds strength.
- 30% recycled content
- 10 per box.



Order #	Expansion	Material	Tie	1 Box	5 Boxes	10 Boxes
71356	3 1/2"	Redrope Printed	Elastic Cord	\$70.70	\$67.18/bx	\$63.64/bx
71076	5 1/4"	Redrope	Cloth Tie	70.70	67.18/bx	63.64/bx

Redrope Expanding Wallet with Velcro® Closure

- 2" expansion, full height redrope gussets, accommodates legal size papers.
- Hidden velcro closure keeps protective flap securely closed and maintains a neat appearance.
- 15" x 10"
- 30% recycled content and archival acid free



Order #	Price
77145*	\$3.00/ea

* Limited Supply

Organized Up® Vertical Expanding File with SuperTab®

The unique vertical orientation lets you organize and file your documents upright like you print and read them making document retrieval quick and easy. The oversized SuperTab on the pockets has 90% more labeling area so you can use larger font or more lines of text for better organization. Features 12 letter size pockets for maximum storage with flap and cord for security during transport. Blank SuperTab label sheet included.

- Letter Size Dimensions: 10" W x 12" H
- Tabs: 1/3-cut, assorted
- 6 per carton



Order #	Color	Price
70700	Cool Gray	\$82.56/ctn
70701	Monaco Blue	82.56/ctn

Redrope Expansion Pockets

- Heavy-duty redrope material with manila lining won't sag.
- 1/2" high straight-cut tab with drop front style for easy access.
- 30% recycled content.
- 1 3/4" and 3 1/2" expansion. 25 per box.
- 5 1/4" expansion. 10 per box.



Order #	Size	Expansion	1 Box	4 Boxes	8 Boxes
74214*	Legal	1 3/4"	\$40.00		
73224	Letter	3 1/2"	62.63	\$59.55/bx	\$56.43/bx
74224	Legal	3 1/2"	67.59	64.23/bx	60.86/bx
73234	Letter	5 1/4"	29.42	27.95/bx	26.49/bx
74234	Legal	5 1/4"	33.03	31.38/bx	29.75/bx

* Limited Supply

Secure File Pockets with Easy Grip®

Smead's Secure Pocket with Easy Grip® has two distinct advantages over standard pockets—it safely holds documents in the pocket and the SmeadGrip® Non-Slip Grip provides twice as much grip as a standard pocket. Position the straps on the bottom for loading, on the sides for drawer storage and on the top for secure transport. The rollover Tyvek® reinforcement makes the gusset sides virtually tear proof.

- Letter Size: 11 3/4"W x 9 1/2"H. Legal Size: 14 3/4"W x 9 1/2"H
- Material: Redrope Colored Stock.
- 30% recycled content, 30% post-consumer waste

Order #	Size	Quantity Per Box	Price
73228	Letter 3 1/2" Expansion	25/box	\$76.80/bx
74228	Legal 3 1/2" Expansion	25/box	84.50/bx
73222	Letter 5 1/4" Expansion	50/ctn	187.50/bx
74222	Legal 5 1/4" Expansion	50/ctn	189.50/bx



Easy Grip® File Pockets

- Letter size 11 3/4"W x 9 1/2"H. Overall 9"H front.
- Legal size 14 3/4"W x 9 1/2"H. Overall 9"H front.
- Easy Grip pockets are designed with a Patented Smead Grip® Non-Slip Grip to provide twice as much grip as a standard pocket to pick up out of drawers or pull off shelves.
- These sturdy file pockets with straight-cut tab expand and the rollover Tyvek® reinforcement on the 6 1/2" high redrope sides make it virtually tear proof.
- 30% recycled content

Order #	Size	Expansion	Per Box	1 Box	4 Boxes	8 Boxes
73208	Letter	3 1/2"	25	\$68.61	\$65.17/bx	\$56.13/bx
73209	Letter	5 1/4"	10	27.72	25.41/bx	23.10/bx
73210	Legal	3 1/2"	25	76.23	72.42/bx	68.61/bx
73211	Legal	5 1/4"	10	41.46	39.39/bx	37.37/bx



Easy Grip® File Pockets

- Easy Grip pockets are designed with a Patented Smead Grip® Non-Slip Grip to provide twice as much grip as a standard pocket to pick up out of drawers or pull off shelves.
- These sturdy file pockets with straight-cut tab expand 3 1/2" and the rollover Tyvek® reinforcement on the sides make it virtually tear proof.
- Letter size 11 3/4"W x 9 1/2"H. Overall 9"H front.
- 10% recycled content
- 20 per box. 4 of each color blue, green, red and yellow.

Order #	1 Box	4 Boxes	8 Boxes
73894	\$67.41	\$64.26/bx	\$55.65/bx



Poly File Box

Manage multiple projects within a single portable file box. Sturdy poly file box holds up to 3" of files or materials and can be used again and again. The poly file box is a handy desktop filing system for either file folders or hanging file folders. In drawer, on desk, or on the go!

- Size: Letter
- Material: Polypropylene, Special Material: Archival, Acid Free
- Color: Black Wave Pattern, Expansion: 3"
- 6 per carton

Order # 71631	\$48.00/ctn
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SuperTab® Pocket Dividers with Oversized 1/2-Cut Tab

Get instant subdivision inside any file pocket with the SuperTab Pocket Divider. This clever insert has two dividers attached to a sturdy, heavy-duty base to give you three separate filing sections in every pocket. Oversized 1/8-cut tabs provide 90% more labeling area so you can use larger text or more lines of description and easily identify contents. Made from heavyweight stock, the SuperTab Pocket Divider will stand up to the toughest filing challenge. Fits all 3-1/2", 5-1/4" and 7" top tab, end tab and hanging file pockets.

- Letter Size: 11-1/2" W x 9-3/8" H Overall
- Material: 14 point manila. Tabs: 1/2-cut, assorted, # Dividers: 2
- 10% recycled content, 10% post-consumer waste
- 5 per package

Order #	Price
68035	\$7.40/pkg



100% Recycled Hanging Pockets with Full-Height Sides

- Closed sides keep documents and other items secure.
- Full-height side gussets keep the pocket from getting caught when trying to take them out of a drawer or box.
- Die cut handles allow for easy lifting and transporting.
- Expands to 3-1/2" for extra capacity.
- 10 standard green pockets per box

Order #	Size	Price
64226	Letter	\$72.30/bx
64326	Legal	\$73.00/bx



Stadium® File

The multi-pocket Smead Stadium® File is ideal for clearing clutter from your workspace or countertop. You can turn piles into files with this tiered expanding file that lets you see everything at a glance. The pockets are tiered and fixed so the papers don't fall to the bottom of the file. It is great for organizing both papers and folders. This organizer is has fully lined Tyvek® gussets. Includes labels: For alphabetic (A-Z), monthly (Jan.-Dec.), daily (1-31) and blank indexing.

- Letter Size: 12-1/4" W x 13-5/8" H
- Material: Navy Blue Stock
- Tabs: 1/3-cut, assorted, Pocket: 12
- Recycled Content: 10% recycled content, 10% post-consumer waste

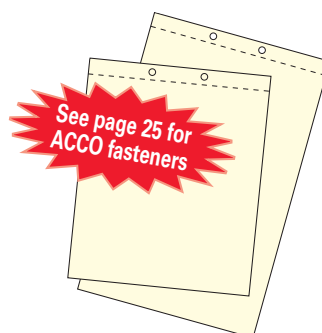
Order #	Price
70211	\$21.56/ea



Manila File Backs

- Organize and support your paperwork, analysis sheets or tax worksheets with these durable 125# weight manila covers.
- Binding edge is two-hole punched and scored to fold under the cover so the fastener will be hidden and won't catch on the other work papers in your file.
- 25 fronts and backs per package.

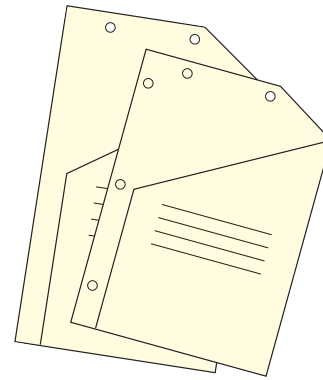
Order #	Fits Size	1 Pkg	5 Pkgs	10 Pkgs
FB-811	8 1/2" x 11	\$30.02	\$28.57/pkg	\$27.04/pkg
FB-814	8 1/2" x 14	31.48	29.90/pkg	28.38/pkg



Cutaway Binder Dividers

- These pre-printed dividers are a must for executive filing systems.
- They help keep loose sheets in place while creating clearly labeled sections in your binders.
- Letter-size is top and side-punched to make removing or inserting papers easy.
- Legal is top-punched only.
- 100# manila tag stock.
- 10 dividers per package.

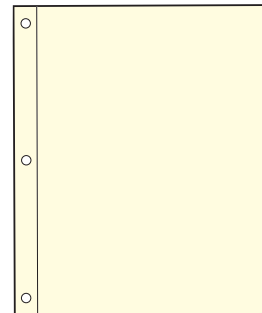
Order #	Size	1 Pkg	5 Pkgs
CD-811	Letter	\$17.58	\$15.83/pkg
CD-814	Legal	19.16	17.29/pkg



Report Covers

- These heavy-duty, two-piece cover sets keep your important work papers safe and neat looking.
- Made of durable 200# manila tag stock paper.
- 1/2" binding flap is scored to fold under to hide fasteners.
- Letter size: 9 3/8" W x 11 1/4" L, three-hole punched - 4 1/4" C to C.
- 10 sets per package.

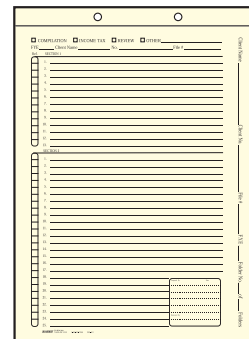
Order #	1 Pkg	5 Pkgs	10 Pkgs
RC811	\$17.34	\$16.49/pkg	\$15.59/pkg



Review Covers

- Set up your own information system with these review cover sets.
- Instead of pre-printed descriptions, you can write your own.
- Great for audits, permanent files or reviews.
- 150# 2-piece manila stock.
- Letter Size: 8 1/2" x 11", top-punched.
- 10 sets of 2 per package.

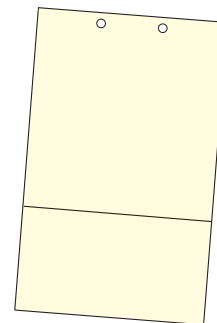
Order #	1 Pkg	5 Pkgs	10 Pkgs
RCL-811	\$26.02	\$24.74/pkg	\$23.41/pkg



Binder Dividers with Pockets

- These handy pocket dividers are perfect for storing receipts, notes or other important information with corresponding documents for easy reference.
- Constructed of heavy 125# manila tag stock.
- Legal Size: 8 1/2" x 14", top-punched only.
- 10 dividers per package.

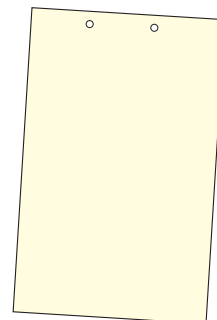
Order #	1 Pkg	5 Pkgs
P-814	\$18.68	\$16.80/pkg



Heavy-Duty File-Backs

- Perfect for use as covers and backs for your work papers and reports or as dividers for your top-ring legal binders.
- Constructed from tough, durable 200# manila tag stock.
- Legal Size: 8 3/4" x 14 1/2" top-punched.
- 25 per package.

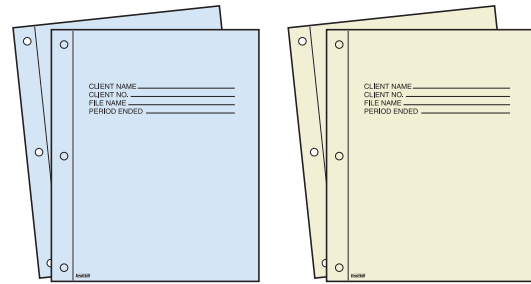
Order #	1 Pkg	5 Pkgs
814-MB	\$20.68	\$18.62/pkg



Preprinted Report Covers

- Our internal report covers are scored and pre-punched for your convenience.
- Constructed of a heavy 110# index card stock.
- 8 5/8" x 11 1/4".
- 10 sets per package.

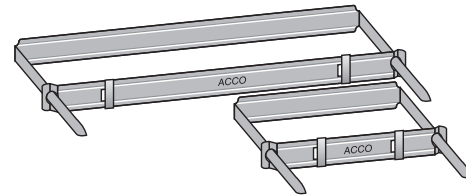
Order #	Color	1 Pkg	5 Pkgs	10 Pkgs
CC-811-B	Blue	\$17.46	\$16.61/pkg	\$15.77/pkg
CC-811-IV	Ivory	17.46	16.61/pkg	15.77/pkg



ACCO Steel Fasteners

- Economical fasteners securely hold any size papers and help save valuable filing space.
- Tempered steel fasteners are tin plated to prevent rusting. 50 sets per box.

Order #	Capacity	1 Box	6 Boxes
70022	2", 2 3/4" C to C	\$12.01	\$10.99/bx
70424	3 1/2", 4 1/4" C to C	37.35	33.66/bx
70723	3", 8 1/2" C to C	39.36	35.41/bx



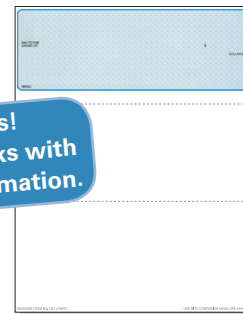
CHECK & BANKING FORMS

Laser Checks-Top

- These convenient laser and ink jet compatible checks save you time and money.
- 8 1/2" x 11" with check at the top and stub in the middle and bottom.
- Specify blue, green, tan, red, yellow or gray.
- 500 per box.

Order #	1 Box	2 Boxes	4 Boxes
052-L	\$152.08	\$145.74/bx	\$133.08/bx

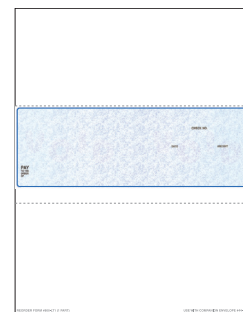
Imprinted Checks!
Customize your checks with your company's information.



Laser Checks-Middle

- No more hand written checks!
- Use these handy laser and ink jet compatible checks to save valuable time.
- 8" x 11" with check in the middle and stub at the top and bottom.
- Specify blue, green, tan, red, yellow or gray.
- 500 per box.

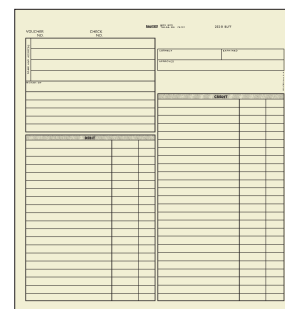
Order #	1 Box	2 Boxes	4 Boxes
800-L	\$152.08	\$145.74/bx	\$133.08/bx
44-005 Envelopes	77.91		



Voucher Backs

- Easy-to-use voucher history forms with spaces to record descriptions, keep transactions up-to-date and help obtain proper approvals.
- Buff color on 28# ledger stock.
- 8 1/2" x 9 1/4".
- 100 sheets per pad; five pads per package.

Order #	1 Pkg	2 Pkgs	5 Pkgs
252-B	\$67.62/pkg	\$64.34/pkg	\$60.95/pkg



Stock Laser Checks NEW from Kraftbilt

Stock Laser Checks provide flexibility to use your accounting software to its fullest potential; you design and print your own check format. These checks come with only the background design and color preprinted. Works perfectly with any standard software package or DMS system. No major decisions to make. Simply choose a background color and the voucher position.

- Three dimensional metallic hologram option on the scallop void pantograph
- 12 FREE security features, FREE security backer, Size: 8 1/2" x 11"
- 3 Check Position Options (Top, Center or Bottom)
- Choice of 14 Check Colors and 4 Pantograph Style Options
- Microprint warning band with padlock icon border
- Packaging Poly-wrap protected, Production: 1 working day
- 250 checks per box



Order #	Description	Price Per Box
WLSTK-LN250	Linen Check	\$80.34
WLSTK-MB	Marble Check	80.34
WLSTK-SV	Scallop Void Check	80.34
WLSTK-SVH	Scallop Void Hologram Check	100.45
WLSTK-BRB	Prismatic Check Blue/Red/Blue	80.34

Stock Laser Checks



Minimum of 12 FREE Security Features

- Quantities start at 250
- Free security backer
- Multiple perforation options
- Thermochromic ink
- 24# Security paper with Toner Adhesion
- **Hologram option- Scallop Void only**
- Polywrap protected

4 Pantograph Style Options



14 Standard Check Colors*

Linen Style	Marble Style	Scallop Void Style
Reflex Blue	Reflex Blue	Blue (662)
Hunter Green (348)	Hunter Green (348)	Green (357)
Burgundy (209)	Burgundy (209)	Burgundy (209)
Blue (298)	Teal (328)	HOLOGRAM
Gray (430)		Blue (662)
		Green (357)
		Burgundy (209)
Tan (465)		
	Blue-Red-Blue	

* Some colors might not be available in all perforation positions. & styles

Note: MICR toner cartridge and special fonts are required to print checks using the Stock Laser Check product. Financial institutions will not process negotiable documents without the use of these features.

LASER COMPATIBLE ENVELOPES

Single And Double Window Envelopes for Your Business!

Order #	500 Envelopes Per Box	Price Per Box
WRL4655PL	\$56.10	
RL-LXR-1-PL	59.50	
WSGCE-2073	64.60	
WSGCE-2373	76.75	
WSGCE-2201	74.80	
WDWE-QCK	64.60	
WSGCE-2093	64.60	
WSGCE-2393	113.90	
WSGCE-2206	64.60	
WSR-CONT-ENV	151.00	
WSGCE-2096	64.60	
WSGCE-2396	113.90	
WSGCE-2214	120.70	
WSGCE-2214PL	54.40	
WDWEQCKSSSTD	127.50	
WSGCE-2098	74.80	
WDWEQCKSSTPR	127.50	

NEW!

Upper Window
3-1/2 x 7/8

- 3/8 from left
- 2-5/16 from bottom

Lower Window
3-1/2 x 15/16

- 7/8 from left
- 11/16 from bottom

WSGCE-2073

- 8⁵/₈" x 3⁵/₈"
- Double Window

Upper Window
3-1/2 x 7/8

- 5/16 from left
- 2-1/2 from bottom

Lower Window
3-5/8 x 1-1/8

- 3/4 from left
- 1/2 from bottom

WSGCE-2093
WSGCE-2393 (Self Seal)

- 8⁷/₈" x 3⁷/₈"
- No. 9 Double Window

Upper Window
3-5/8 x 7/8

- 1/2 from left
- 2-1/4 from bottom

Lower Window
3-11/16 x 1

- 1/2 from left
- 5/8 from bottom

WSGCE-2096
WSGCE-2396 (Self Seal)

- 8⁷/₈" x 3⁷/₈"
- No. 9 Double Window

Upper Window
3-1/2 x 1

- 7/8 from left
- 2-3/16 from bottom

Lower Window
3-3/4 x 1-1/8

- 7/8 from left
- 3/4 from bottom

WSGCE-2098

- 9¹/₂" x 4¹/₈"
- No. 10 Double Window

NEW!

Upper Window
1-1/8 x 4-1/4

- 1/2 from left
- 1-7/8 from bottom

Lower Window
1-1/8 x 4-1/4

- 1/2 from left
- 7/16 from bottom

WSGCE-2201

- 9" x 4¹/₈"
- Double Window

Upper Window
3-1/2 x 15/16

- 5/16 from left
- 2-3/8 from bottom

Lower Window
3-1/2 x 1

- 15/16 from left
- 3/4 from bottom

WSGCE-2206

- 8⁵/₈" x 3⁵/₈"
- Double Window

Your Name Here
123 Laser Way
Anytown, USA 12345-6789

Window Size
4-1/2 x 1

- 7/8 from left
- 9/16 from bottom

RL-LZR-1 (Imprint)
RL-LZR-1-PL (plain)

- 9¹/₂" x 4¹/₈"
- No. 10 Single Window

Upper Window
4-1/8 x 1-1/16

- 1/2 from left
- 2-3/16 from bottom

Lower Window
4-3/16 x 1-1/8

- 1/2 from left
- 9/16 from bottom

WDWE-MED

- 8⁷/₈" x 4¹/₈"
- Double Window

Upper Window
3-1/2 x 7/8

- 5/16 from left
- 2-3/8 from bottom

Lower Window
4 x 1

- 11/16 from left
- 11/16 from bottom

WDWE-QCK

- 8³/₄" x 3³/₄"
- Double Window

Your Name Here
123 Laser Way
Anytown, USA 12345-6789

Window Size
3-9/16 x 1

- 1-1/8 from left
- 13/16 from bottom

WRL4655 (Imprint)
WRL4655PL (Plain)

- 8⁷/₈" x 3⁷/₈"
- No. 9 Single Window

Upper Window
3-15/16 x 1-1/8

- 1/2 from left
- 2-1/4 from bottom

Lower Window
3-15/16 x 1-1/4

- 3/4 from left
- 1/2 from bottom

WSR CONT-ENV-1

- 8⁷/₈" x 3⁷/₈"
- No. 9 Double Window

Upper Window
3-1/2 x 15/16

- 3/8 from left
- 2-3/8 from bottom

Lower Window
3-1/2 x 1

- 7/8 from left
- 5/8 from bottom

WDWEQCKSSSTD
(Self-Seal)

- 9¹/₈" x 4¹/₈"
- No. 9¹/₂ Double Window Env/Forms

Upper Window
3-1/2 x 7/8

- 3/8 from left
- 2-1/4 from bottom

Lower Window
3-1/2 x 7/8

- 7/8 from left
- 11/16 from bottom

WDWEQCKSSTPR
(Self-Seal)

- 8³/₄" x 3³/₈"
- No. 8³/₄ Double Window Env/Checks

Standard Mailing Envelopes

- All are open-end style, with smooth writing surface and reinforced seams.
- 250 per box

Order #	Color	Size	Description	1 Box	5 Boxes
54382	White	9 1/2" x 12 1/2"	1st Class, Self Seal, 28#	\$80.47	\$78.83/bx
41687	Executive Gray	10" x 13"	Gummed, 28#	71.92	70.46/bx



ENVELOPES

Custom Imprinting Available! Call for Details.



Side-Opening Envelopes

- Convenient side opening is larger than end openings, so materials slide in faster and easier. Rugged heavy-duty 32# brown Kraft envelopes with gummed closure.
- 100 per box.

Order #	Size	1 Box	5 Boxes
54414	10" x 13"	\$115.50	\$110.25/bx

Poly Envelopes

- Strong tear-resistant mailers made from co-extruded polyethylene film.
- Tamper evident Redi-Strip™ closure. Double perforation for easier opening.
- 100 per box.

Order #	Size	1 Box
46190*	9" x 12"	\$31.17
46197*	10" x 13"	33.33

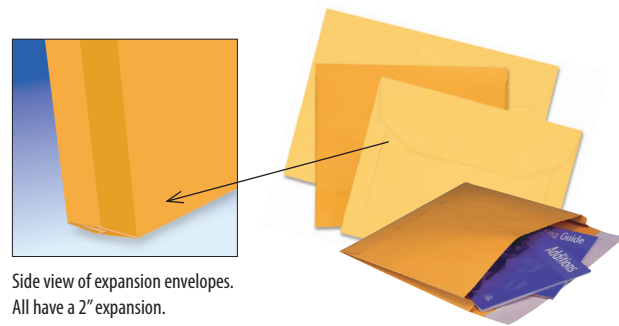
* Limited Supply



Side-Opening + Expansion Envelopes

- Side opening is larger than end openings plus has a 2" expansion for bulky records and reports. All expansion envelopes have a self-seal ready strip closure.
- Available in 40# brown Kraft moisture resistant ship-light material.
- 100 per box.

Order #	Size	1 Box	5 Boxes
E9130	10" x 13"	\$137.04	\$130.50/bx
E9140	10" x 15"	166.75	158.45/bx



TYVEK® Envelopes

- White Tyvek envelopes with Redi-Seal pressure sensitive flap. These envelopes are virtually rip-proof, plus puncture, water, and chemical-resistant and 40% lighter than Kraft envelopes which saves you postage.
- 100 per box.



Custom Imprinting Available! Call for Details.

Open End Security Tinted Antimicrobial Tyvek® Moisture Resistant Envelopes 11#

Order #	Size	Description	1 Box	5 Boxes
R2010*	#10 (4 1/8" x 9 1/2")	Open End	\$27.53	
R2011	9" x 12"	Open End	54.50	43.59/bx
R2012*	10" x 13"	Open End	29.84	

Open End Regular TYVEK® Envelopes 14#

Order #	Size	Description	1 Box	5 Boxes
R1580	10" x 13"	Open End	\$73.98	\$72.16/bx
R1590	10" x 13"	First Class/Open End	76.40	74.58/bx

Open End Tamper-Indicating Tyvek® Envelopes 14# Once opened the words "OPENED" appears on flap

Order #	Size	Description	1 Box
H2400*	9" x 12"	Open End	\$48.80
H2420*	10" x 13"	Open End	52.69

Expansion TYVEK® Envelopes 18#

Order #	Size	Description	1 Box	5 Boxes
R4200	10" x 13" (Exp. 1 1/2")	Open End	\$145.53	\$143.10/bx
R4210	10" x 13" (Exp. 1 1/2")	First Class/Open End	145.53	143.10/bx
R4492	12" x 16" (Exp. 2")	Side Opening	192.94	181.91/bx

* Limited Supply



XStamper Self-Inking Stamps

- Use the clean, quiet stamp with the ink inside!
- Non-toxic, fast-drying and smear-proof.
- Makes 50,000 impressions without re-inking.
- Impression area: 1/2" x 1 5/8".
- Additional stamps available online.

Custom imprinted pre-inked stamps. Choose from suggested designs or custom design your own!

- Get up to 50,000 custom-designed impressions without the use of stamp pads.
- Choose from red, black or blue ink.
- Guaranteed to last a lifetime under normal use using XStamper ink.
- Fax your imprint design information for accuracy.

Check Endorsement Stamp \$37.84

2" x 1" print area. Maximum 6 lines; 24 characters per line.

PAY TO THE ORDER OF
NATIONAL SECURITY BANK
FOR DEPOSIT ONLY
MIDWEST DATA SYSTEM
320-3333-45

Style # N12-395

PAY TO THE ORDER OF
NATIONAL SECURITY BANK
PHOENIX, ARIZONA
FOR DEPOSIT ONLY
MIDWEST DATA SYSTEM
320-3333-45

Style # N12-116

PAY TO THE ORDER OF
NATIONAL SECURITY BANK
PHOENIX, ARIZONA
FOR DEPOSIT ONLY
MIDWEST DATA SYSTEM
320-3333-45

Style # N12-136

Return Address Stamp \$28.11

1 5/8" x 1/2" print area. Maximum 4 lines; 22 characters per line.

MR. & MRS. AL DAVIS
2432 LARK CIRCLE
PHOENIX, AZ 85032

Style # N10-303

Mr. & Mrs. Al Davis
2432 Lark Circle
Phoenix, AZ 85032

Style # N10-313

MR. & MRS. AL DAVIS
2432 LARK CIRCLE
PHOENIX, AZ 85032

Style # N10-133

Business Address Stamp \$39.55

2 3/8" x 5/8" print area. Maximum 5 lines; 30 characters per line.

ALAN'S HAIR FASHIONS
9407 WESTMINSTER AVENUE
LOS ANGELES, CALIFORNIA 90047
(718) 465-7790

Style # N14-134

ALAN'S HAIR FASHIONS
9407 WESTMINSTER AVENUE
LOS ANGELES, CALIFORNIA 90047

Style # N14-433

ALAN'S HAIR FASHIONS
9407 WESTMINSTER AVENUE
LOS ANGELES, CALIFORNIA 90047

Style # N14-303

Self-Inking Date Stamp

- This stamp includes 3 impression dies with adhesive backing.
- Impression size: 5/8" x 1-1/8"
- 3-year date band. Choose from FAXED, PAID RECEIVED.
- Print copy in BLUE and date in RED.

*Note: Dies can be changed but may not be reusable once removed.

Order # 40170 \$15.75/ea



Red Per-Inked Versa Dater

- Impression size: 3/16" x 1"
- This stamp prints the month, date and year.
- The 8-year band also prints: FAX'S PAID, OR REC'D.

*Note: This stamp is NOT compatible with an impression frame.

Order # 5-1111 \$30.00/ea

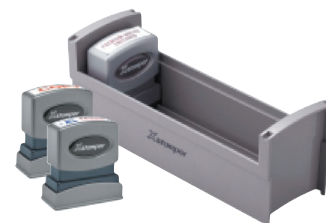


DEC 31 2020

Stamp Storage Tray

- Handy stamp tray holds seven XStamper.

Order # 07513 \$6.00/ea



1-Color Stamps \$11.00

CLIENT'S COPY

Order # 1138

DRAFT

Order # 1068

FILE COPY

Order #1071

COPY

Order # 1006

SCANNED

Order # 1829

1-Color Spanish Stamps \$7.00

Limited Supply

COPIA

Order # 1945 (Copy)

DEVOLVER
COPIA FIRMADA

Order # 1948
(Return Signed Copy)

PAGADO

Order #1961 (Paid)

2-Color Stamps \$11.75

PAID

Order # 2024

PAST DUE
PLEASE REMIT

Order # 2015

PERSONAL
CONFIDENTIAL

Order # 2029

THANK YOU

Order # 2018

XStamper Refill Ink

Order #	Color	Price
22111	Red	\$6.60/bottle
22113	Blue	6.60/bottle

REDI-TAGS

Redi-Tags

Use Redi-Tags anywhere you need to attract attention. You can even reuse them. Use arrow tags to identify signature lines on documents requiring client's signatures or approvals. Redi-Tags can be used to flag articles in books and journals or to tag errors or questions on documents. Tags are shown actual size. Message tags come in a dispenser as shown in photos below.



60435 Yellow



81124 Yellow



81041 Yellow



81054 Red



81344 Red

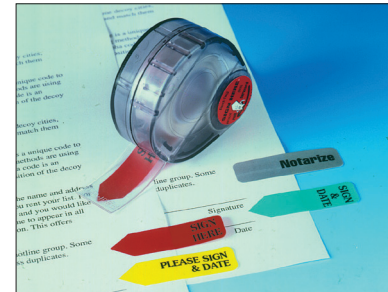


81401 Green

Message Tags

- 9/16" x 2"
- Package of 120

\$7.14/pkg



Redi-Tags Bulk Tab Dispenser



81184 Red



75032 Yellow



50020 Yellow



50060 Red



50030 Red



50050 Green

Roll Dispenser Tags in Bulk

- 9/16" x 2"
- 750 per box

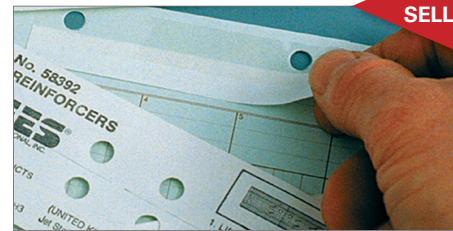
\$29.00/bx



Sheet Reinforcement Strips

- Pressure-sensitive, clear polyester reinforcing strips are pre-punched for standard two-hole or three/five-hole styles of work sheets, notes, forms, and other business documents.
- More durable than single-hole reinforcement strips.
- Three/five-hole style is 11" long and accommodates both three and five hole; two-hole style is 4" long.

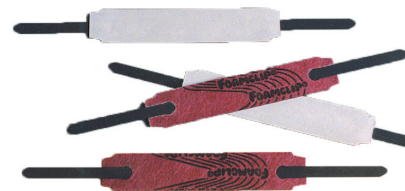
Order #		Quantity	Price
8392	2-hole	Box of 500	\$31.60
8390	3/5-hole	Box of 200	40.02



Self-Adhesive Fasteners

- Now you can apply a standard two-prong fastener to any paper folder, in any position. Just peel off backing and press into place.
- Foam clips are the strongest pressure-sensitive fasteners available. Bonds permanently to hold your papers securely.
- Can also be stuck to walls, cabinets, copying machines, glass, plastic or wood surfaces. 1 1/2" capacity.
- 100 per box.

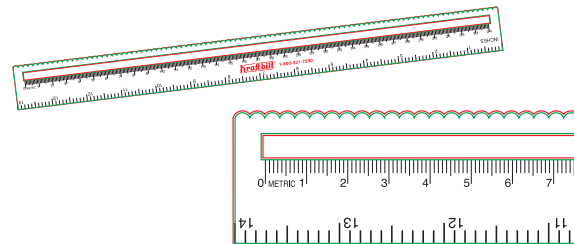
Order #	Price
56807	\$26.56/bx



Highlighting Ruler

- Use this handy 14" ruler to add distinction to your reports.
- Use the open cut out window to neatly highlight lines or the wavy edge to emphasize your underlining.
- Inch and metric measurements.

Order #	Price
1001	\$6.09/ea

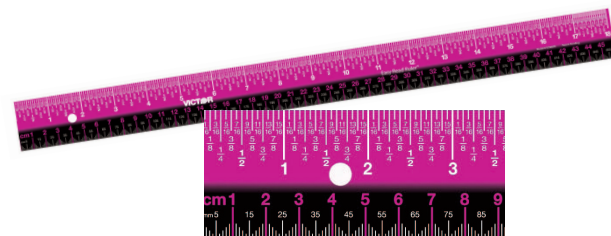


18" Easy Read Ruler

- Every line is marked, no counting lines, no guessing!
- Easy to read graduated mm tick marks with 1/4", 1/8" and 1/16" labeled increments.
- Vivid white markings vibrant colorful backgrounds non-glare surface makes reading quick & easy
- Non-slip cork backing works great as a straight edge

Order #	Color	Price
EZ18SPK*	Pink	\$6.59/ea

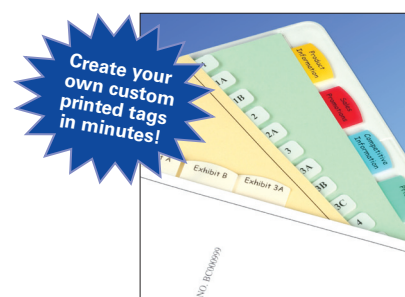
* Limited Supply



Laser Printer Tabs

- Create your own professional looking tabs quickly and easily. You'll be able to make exactly the tabs you need for each specific project without the high cost of custom printing.
- Works in most laser printers.
- For free easy-to-use printer template software go to www.reditag.com.
- 100 tags per package.

Order #	Size	Color	Price
33117	1 1/8" x 1 1/4"	White	\$12.24/pkg



Twinpoint "Two-Color" Mechanical Pencil

- Red and black or red and blue barrels hold .9 mm lead in corresponding colors.
- Refillable. Twist-action advance and removable clip.
- Available with custom imprinting. Call for details.

Order #	Color	Each
200-1A	Red & Black	\$9.25
201-1	Red & Blue	9.25

Tube of 12 Lead Refills **HB = Medium Lead B = Soft Lead**

Order #	Color	Each	12 or more
L-8901	Black (HB)	\$2.55	\$2.40/tube
L-8931	Red (B)	2.55	2.40/tube
L-8941	Blue (B)	2.55	2.40/tube



Sharpie Permanent Markers

- High-intensity ink writes on almost anything, including plastic and glass.
- Fine point, water resistant, black ink dries quickly.
- Can be ordered individually or by the dozen.

Order #	Each	1 Dozen
31BK	\$1.98	\$18.00



Smart Cup Pencil Holder

- Unique LCD front panel displays time, date, day and temperature.
- Perfect desktop accessory with LCD Display includes programmable alarm.
- 4"H x 3"D x 3 1/2"H.

Order # PH500* \$11.72/ea

* Limited Supply



Pentel "Clic" Erasers

- Erasing goes faster with this non-abrasive click eraser, perfect for pocket or briefcase.
- Just click it to advance or retract the eraser.
- Metallic blue barrel comes with one eraser stick.

Order #	Each	1 Dozen
ZE-21C	\$3.00	\$2.89/ea (\$27.00)
ZER-2 (pkg of 2 Refills)	2.43	2.31/pkg (21.60)



Disposable Fountain Pens

- Add a touch of class to your penmanship with this Pilot® disposable black fountain pen with visible ink supply.
- Non-refillable.

Order # 90010* \$2.75/ea

* Limited Supply



Dry Correction Tape

- This single-line correction film dispenser uses sideways application for accurate placement.
- Write, type, fax or copy immediately after application.
- Dries immediately. Acid free. Available in white.

Order # 75602 Two per package \$6.25



Sticky Note Pads

- Universal office fan-folded self-stick pop-up note pads.
- 3 x 3, 100 sheets per pad.
- 12 pads per pack.

Order #	Color	Price
UNV35664	Yellow	\$12.30/pk



- Assorted pastel colors.
- 4 of each color.

Order #	Color	Price
UNV35619	Pink, Yellow, Green, Blue	\$13.75/pk



- Universal office self-stick note pads.
- 3 x 3, 100 sheet per pad.
- 12 pads per pack.

Order #	Color	Price
UNV35668	Yellow	\$10.12/pk



- Assorted pastel color.
- 4 of each color.

Order #	Color	Price
UNV35669	Pink, Yellow, Green, Blue	\$8.80/pk



- Universal office self-stick lined note pads.
- Assorted pastel colors.
- 4 x 6, 100 sheet per pad.
- 5 pads per pack.

Order #	Color	Price
UNV35616	Pink, Yellow, Green, Blue	\$12.00/pk



Copy Paper

- Universal office copy paper.
- 92 Brightness, 20lb, white, 5000 sheets/carton.
- Acid-free for archival quality, great for everyday use.
- Machine compatibility: copier, laser printer, plain paper fax machines.

Order #	Size	Price
UNV21200	8.5" x 11"	\$100.25/ctn
UNV24200	8.5" x 14"	178.88/ctn



- Universal office copier/laser paper. Acid-free for archival quality.
- 98 Brightness, 28lb, white, 500 sheets/ream.
- Extremely smooth paper guarantees outstanding performance in color copiers and color laser printers.
- Machine compatibility: copier, laser printer.

Order #	Size	Price
UNV96242	8.5" x 11"	\$18.50/ream
UNV96244	11" x 17"	38.00/ream



Universal Office Pen Style Dry Erase Markers

- Fine/bullet tip, 4/set, Black, Blue, Red and Green.
- Bold stroke captures audience's attention.
- Low-odor ink, erases easily, non-toxic.

Order #	Price
UNV43670	\$3.20/set



Pilot Corp. Of America FriXion Clicker Erasable Gel Ink Retractable Pen

- Combine the convenience of a retractable with incredible frixion erasable gel ink.
- Unique, thermo-sensitive gel ink formula disappears completely with erasing friction. Erase and rewrite repeatedly without damaging documents.
- Smooth-writing gel ink, retractable and refillable, 0.7mm.
- 3 pens per pack

Order #	Color	Price
PIL31467	Assorted Pens / Black, Blue, Red	\$9.00/pk
PIL77330	Black/Refills	4.72/pk
PIL77331	Blue/Refills	4.72/pk
PIL77332	Red/Refills	4.72/pk
PIL77335	Assorted/Refills	4.72/pk



4-Color Retractable Ballpoint Pen

- Assorted ink, 1mm, medium.
- Four color convenience in one pen (black, blue, green & red)
- Long lasting ink perfect for recording data in different colors
- Features a lanyard hole.
- 3 pens per pack

Order # BICMMP31	\$7.80/pk
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Twist-Erase EXPRESS Mechanical Pencil

- Contemporary look and feel
- Latex-free grip with extended barrel coverage
- Long-lasting, 1 1/4" twist-up eraser
- Includes two 0.7mm pencils, one tube of lead and one eraser refill
- Fixed sleeve, Super Hi-Polymer® lead- Lead Black #2 HB hardness

Order # PENQE417LEBP2	\$6.00
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Refill twist eraser

- Erases cleanly without scratching or tearing.
- Will not crack or harden with age.
- 3 tubes per pack



Order # PENE10 \$1.95/pk

Refill Lead Super Hi-Polymer Lead Refills

- 0.7Mm, HB, black
- 30 leads per tube
- 3 tubes per pack



Order # PENC27BPHB3K6 \$7.00/pk

Accent Tank Style Highlighter

- 6/set chisel tip, assorted colors.
- SMEAR GUARD™ ink specially formulated to not smear when highlighting over many pen and marker inks including inkjet printouts, written notes, newspapers and more.
- Dependable and long-lasting, color won't fade type or bleed through most paper.

Order # SAN25076 \$7.25/set



HI-LITER Desk-Style Highlighter

- Chisel Tip, Fluorescent Yellow Ink, 12 per box
- New Smear Safe™ feature provides smear protection across most pen, marker and inkjet inks.
- Durable tip for smooth highlighting- won't fray.
- Cap can be left off for one week without dry-out.

Order # AVE24000 \$11.00/bx



Staples

- S.F. 1 standard economy chisel point 210 full-strip staples.
- Sheet capacity: 20
- Sharp chisel point for less jamming.
- Up to 15% fewer misformed staples than other standard staples.
- 5000/Box

Order # SWI35108 \$2.50/bx



Top-Ring Binder

When neatness counts, use these exclusive Kraftbilt binders developed specifically to hold top-punched sheets and pads. The two nickel-plated steel rings with 1 1/2" capacity fit either letter or legal size standard two-hole top-punched pads and single sheets.

Order #	Size	Color	Each
379	Letter (13" Long)	Black	\$23.75
378	Legal (15 7/8" Long)	Black	25.00



Press-On Vinyl Binder Labels

Easy, quick and convenient! Perfect for labeling binders, report covers and much more. Peel paper backing off label, insert paper label in sleeve and apply to desired object. Pre-scored paper inserts are included. 1" x 2 3/4". 12 per package.

Order # Price
99921 \$5.50/pkg



Source Code:

OFFICE SUPPLIES

Paper Clips

- Vinyl-Coated wire paper clips.
- Assorted colors, an economical, quality clip.
- Smooth plastic coating helps protect paper.
- Perfect for color-coding documents.



Order #	Size	Quantity	Price
UNV95001	No. 1, Length 1 3/8"	500/bx	\$4.60/bx
UNV95000	Jumbo, Length 1 3/4"	250/bx	6.00/bx

Paper Clips

- Smooth Silver Wire Paper Clips.
- Clips keep papers in place without sliding.
- Hold paper tightly without tearing.



Order #	Size	Quantity	Price
UNV72210	No. 1, Length 1 3/8"	1000/box	\$4.40/bx
UNV72220	Jumbo, Length 1 3/4"	1000/box	12.50/bx

Batteries

- Duracell Coppertop Alkaline Batteries.
- Get long-lasting, reliable power for the devices your business uses most.
- Voltage: 1.5V, material: alkaline manganese dioxide.

Order #	Size	Quantity	Price
DURMN15RT12Z	AA	12/pk	\$19.00
DURMN1500B4Z	AA	4/pk	7.35
DURMN24RT12Z	AAA	12/pk	21.00
DURMN2400B4Z	AAA	4/pk	7.80

