



**UNIVERSITY INSTITUTE OF TECHNOLOGY
THE UNIVERSITY OF BURDWAN
GOLAPBAG (NORTH) : BURDWAN 713 104**

Dated 10.03.2016

Notice Inviting Quotation

Sealed quotations are invited from reputed firms /agencies for Microsoft product/ paper licenses for UIT, BU. You are requested to quote the following item as stated below within 28.03.2016.

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Time and date of submission of quotations	:	Before 2.00 pm on 28.03.2016
Time of completion of supply	:	Within two weeks from the date of purchase order
Payment terms	:	Payment will be made after delivery of all items and successful installation of the same(if any)
Photocopies of VAT Registration, Trade License, PT certificate and distributor/ dealer authorization certificate, etc. if any must be submitted along with the quotation. The price to be quoted inclusive of all taxes if payable.		
Quotation should be sent in sealed cover super scribing the letter number with due date. Our institution is exempted from paying Excise Duty.		

Sd/-
Teacher-In-Charge,UIT,BU

University Institute of Technology, Burdwan University, Golapbag (North), Burdwan 713 104, INDIA
Phone : +91-0342-2658776,2658777,2658787,[O] ; Tele Fax: +91-0342-2658776,
Fax: +91-0342-2530452; e-mail: principal@uit.buruniv.ac.in, Website: www.buruniv.ac.in/uit